

Sl. No.	DATE	DESCRIPTION
1	19-12-01	Accelerated Power Development Programme accounting procedure.
2	30-1-2001	CHART OF ACCOUNT ✓
3	2-2-2001	Donations to meet the needs of rural electricity construction.
4	14-2-01	Maintenance of valuation of asset registers.
5	19-2-01	Backing of employees costs for capital work for the year 2000-2001.
6	17-2-01	
7	19-2-01	
8	16-3-01	Chart of Account ✓
9	30-3-01	Schema classification and transfer of assets by construction divisions.
10	17-4-01	CHART OF ACCOUNT ✓
11	18-4-01	A.B.C. Revised statements.
12	23-4-01	Backing of expenditure of pay & allowances of private staff in the OP Divn / CB Divn.
13	24-4-01	Payment of Bonus under the Payment Act 1965
14	24-4-01	levy of octroi on electricity consumption.
15	15-5-01	Supply of Pass Books to domestic non residential.
16	20-6-01	Accelerated Power Development Programme accounting procedure.
17	26-6-01	Chart of Accounts ✓
18	12-7-1955	गुणवत्ता ३३x २३.
19	12-7-01	Accelerated Power A.P.D.P.
20	24-8-01	Accounting procedure for adjustment of Bloy Bill.
21	22-8-01	Rationalization of validity period of the rat meters sanctioned by the Director.
22	27-8-01	Chart of Accounts ✓
23	28-10-01	Payment of Bonus.
24	8-11-01	Report of the T & F P I Committee, account realisation, the working in cash Sec. - 124 PRA

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 1

YEAR : 2001

From

The Chief Accounts Officer,  
P.S.E.B., Patiala.

To

1. All Addl.SEs/Sr.MENs/REs in PSEB
2. All Sr.A.Os/AOs in PSEB
3. Director/Co-ordination,  
B-533, New Friends Colony,  
New Delhi- 110065
4. Director/TTI.,PSEB, Patiala.

Memo No:- 28/1471 /B-10/SC-41

Dated:- 19-1-2001

Sub:- Accelerated Power Development Programme-Accounting  
Procedure.

\*\*\*

The Govt.of India has approved the Accelerated Power Development Programme (ADDP) with current year lay out of Rs.1000 Crore. Accelerated Power Development Programme will finance projects relating to:

- Renovation & Modernization/Life extension/Up-rating or Old Power Plants.
- Up-gradation of Transmission & Distribution network including Energy Accounting & Metering.

2. Accelerated Power Development Programme will finance 50% of the Project Cost(half grant and half loan)and the remaining 50% of the Project cost will be met by the utility from internal resources or by obtaining loan from Power Finance Corporation/Rural Electrification Corporation/Financial Institution/Supplier's Credit.

3. For accounting grants & loans from Govt./Financial Institutions & expenditure incurred under the Scheme, procedure contained in the ensuing paras be followed:-

- C. Ind. S. P.



Receipt of grants & raising of loan:-

These will be accounted for as under:-  
GRANTS TOWARDS COST OF CAPITAL ASSETS

55.3

55.310: Funds received under Accelerated Power Development Programme for Renovation & Modernisation etc. of old Power Plants.

55.320: Funds received under Accelerated Power Development Programme for upgradation of Transmission & Distribution net-work including Energy Accounting and Metering.

53.7

LOANS RECEIVED FROM GOVT OF INDIA UNDER CENTRALLY SPONSORED SCHEMES.

53.710: Loan under Accelerated Power Development Programme (APDP) for Renovation & Modernisation of old Power Plants.

53.720: Loan under Accelerated Power Development Programme (APDP) for Transmission & Distribution net-work including Energy Accounting & Metering.

NOTE:

For classification of loans from various financial Institutions, sub-account heads already exist under account Group-52 & 53. These can be used for raising loan from such institutions. What is to be done additionally, is just recording APDP against the receipt of loan reflected in the accounts indicating within brackets IAM etc., T&D net-work & M as the case may be. Sub-accounts for recording transactions relating to repayments, interest due for payment will be opened later on.

4. In due course, all the Accounting Units of the Board are likely to come under APDP scheme. Expenditure on various works of this scheme will be booked under account Group-14. Nomenclature of the works will be so devised that it takes care of the project/scheme. It must indicate the nature of the project (i.e. Renovation, Modernization, Transmission & Distribution net-work or Energy Accounting & Metering as the case may be) and covered under Accelerated Power Development Programme (APDP) so as to avoid intermingling with other works of the division. For this purpose separate pages of Form GA-21 Register of Works may be allotted. The expenditure under this scheme will be shown in the Annexure to trial balance distinctly as is being done for other schemes. Expenditure Statement, as desired, will be supplied by each

Contd

...to the ... to be specified by the Board. At the end of the year employees ... General Expenses will also be charged to the ... as usual. Since the expenditure incurred is subject to audit certification as such all the requisite details will be kept ready by the concerned unit and supplied as and when required by the Board authorities.

Compliance of these instructions may be checked by all units.

This issues with the approval of Chief Accounts Officer, P.S.S.B., Patiala.

*[Signature]*  
For ...

Cc:-

- 1. Mr. PS to Chairman/Secy to Member/Secy., P.S.S.B., Patiala
- 2. Mr. PS to Power Minister.
- 3. Mr. PS to P.W.D. in Luckh.
- 4. Chief Engineer/Planning, P.S.S.B., Patiala.
- 5. Chief Engineer/Supply, P.S.S.B., Patiala.
- 6. Mr. PS to Superintending Engineers in Luckh.
- 7. Chief Controller, Finance/Chief Auditor/Chief, P.S.S.B., Patiala
- 8. Mr. PS to P.W.D. in Luckh.
- 9. Mr. PS to P.W.D. in Luckh.
- 10. Mr. PS to P.W.D. in Luckh.
- 11. Mr. PS to P.W.D. in Luckh.
- 12. Mr. PS to P.W.D. in Luckh.
- 13. Mr. PS to P.W.D. in Luckh.
- 14. Chief Engineer/Electrical, P.S.S.B., Patiala.
- 15. Mr. PS to P.W.D. in Luckh.
- 16. Mr. PS to P.W.D. in Luckh.
- 17. Mr. PS to P.W.D. in Luckh.
- 18. Mr. PS to P.W.D. in Luckh.
- 19. Mr. PS to P.W.D. in Luckh.
- 20. Mr. PS to P.W.D. in Luckh.
- 21. Mr. PS to P.W.D. in Luckh.
- 22. Mr. PS to P.W.D. in Luckh.
- 23. Mr. PS to P.W.D. in Luckh.
- 24. Mr. PS to P.W.D. in Luckh.
- 25. Mr. PS to P.W.D. in Luckh.



PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 3

From

YEAR: 2001

The Chief Accounts Officer/WMG,  
PSEB., Patiala.

1. All Addl.SLs/Sr.Xens/LJs in PSEB
2. All Sr. A.Os/A.Os in PSEB
3. Director/Co-ordination,  
D-533, New Friends Colony,  
New Delhi- 110065
4. Director/TTI, PSEB, Patiala.
5. Supdt./Bills, PSEB, Patiala.

Memo No:- 3002/3702 /WM&G/CAC-37

Dated:- 2-2-2001

Sub:- Donation to Earthquake Relief Fund-Accounting  
Instructions.

Instructions have been issued vide Secy.Memo No.35611/  
37311/ENG-27(91)V-1,II dated 1.2.2001 that one day salary  
(Basic pay + DA rounded off to the nearest rupee) be deducted  
from the pay of the Board Employees for the month of March, 2001  
and the amount so deducted credited to Account Head-44.423-  
-DONATION TO EARTHQUAKE RELIEF FUND.

It has been decided that Accounting Units will  
forward U-Cheque of the amount so deducted immediately to  
A.O./Cash by minus credit to Account Head-44.423 and A.O./WM&G  
Section will ensure that credit balance under this head is  
brought to nil. A.O./Cash in turn will receive U-Cheque(s)  
for the deductions, credit the amount to 44.423 and issue  
one consolidated Cheque for the Board as a whole towards  
its remittance to the Gujarat Earthquake Relief Fund.

Compliance of the above Instructions be ensured

Contd.,

by all means.

This issues with the approval of Chief Accounts Officer, P.S.E.B., Patiala.

Accounts Officer/MSG,  
For C.A.O., P.S.E.B., Patiala.

Endst.No: 3703/4500 Dt.2-2-2001

- Copy of the above is forwarded to the following:-
- 1. Sr.PS to Chairman/PS to Member/Secy., P.S.E.B., Patiala
- 2.. CTD to Power Minister
- 3. All EICs/C.Es in P.S.E.B
- 4. Chief Engineer/Planning, P.S.E.B., Patiala
- 5. Chief Engineer/SC&C, P.S.E.B., Patiala.
- 6. All Dy.CEs/Superintending engineers in P.S.E.B
- 7. Chief Controller/Finace/Chief Auditor/Chief/CC&R C.A.O./Revenue, P.S.E.B. (P) C.A.O. to Member P&A P.S.E.B., Patiala
- 8. R./C.A.O., GG&TP, P.S.E.B., Ropar.
- 9. Secy./BMB/Member Power, BMB, Sector-19, Chandigarh
- 10. Ce&Secy. Capital Project, UT. Admn, Chandigarh
- 11. R. & C.O., Beas Project, Talwara
- 12. R. & C.O., BMB, Sector-19, Chandigarh.
- 13. Secy. BCB-47, Kaka Nagar, New Delhi
- 14. Chief Engineer/Electrical, Beas Project, 1022/27-D, CHD.
- 15. All Dy.C.A.Os/Dy.C.As/Dy.F.As/A.FM, GNDTP., Bhatinda.
- 16. R...O., P.S.E.B., Patiala.
- 17. All Branch Officer/Sectional Heads in Head qtrs.office
- 18. All Supdt./Divnl. accounts/I.As in the Field
- 19. A.D.P./V&S, P.S.E.B., Patiala
- 20. Land Acquisition Officer, P.S.E.B., Patiala
- 21. Director/Research, P.S.E.B., Chandigarh
- 22. Dy.Secy./ENG-II., P.S.E.B., Patiala.
- 23. C.A.O./Revenue, Monitoring, P.S.E.B., Patiala

Accounts Officer/MSG  
For C.A.O., P.S.E.B., Patiala.

Endst.No: 4501/05 /

Dated:- 2/2/2001

Copy of the above is forwarded to the following for information & necy.action:-

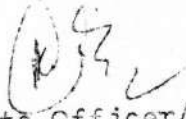
- 1. The C.A.O./Cosh, P.S.E.B., Patiala. He is requested to issue a certificate to the Accounting Units

Contd..3/P.



who have delivered U-Cheque in his favour so that the same may be attached by them with monthly account for the month of 3/2001.

2. ...C./M&C-I, II & III, Patiala and ...C./L&O, PSEB, Ludhiana & ...C./Compilation section with the request to ensure before accepting the monthly account that all the U-Cheques are delivered to ...C./Cash., PSEB., Patiala.

  
...accounts Officer/M&C,  
For Chief ...accounts Officer,  
PSEB., Patiala.

PUNJAB STATE ELECTRY. BOARD

ACCOUNTS CIRCULAR NO: 4

FROM

YEAR: 2001

Chief Accounts Officer,  
P.S.B., Patiala.

TO

1. All Addl.S. s/Sr. JAs/Es in P.S.B
2. All Sr.A.Os/J.Os in P.S.B
3. Director/Co-ordination,  
B-533, New Friends Colony,  
New Delhi-110 65

Memo No:- 4551/6051/A-5/Sub-case-5

Dated:- 14-2-2001

Sub:- Maintenance & Updation of Asset Registers.

\*\*\*

Whole Time Members of the Board, while noting the contents of Evaluation Report of the Chief Auditor, in their 27/2000 Meeting held on 30.10.2000, interalia, desired as under:-

"Maintenance and updation of Asset Registers in field be ensured. In case field Offices do not complete/update the registers by December end, release of funds to these units for various works can be considered for deferment".

The Chief Auditor has taken up the matter with all the C.A.'s. However the matter needs some elaboration which has been done herein.


As per Commercial Accounting System (Manual on Capital Expenditure and Fixed Assets), as soon as an Asset is constructed/procured by the PSEB, asset card in Form CE-2A is to be maintained and complete detail of expenditure as per accounts-classification and details of major input materials, shown thereon. Further, collective record of these Assets is required to be maintained in Fixed Assets Registers Form C-2. Similarly, Ledger of Current Assets is to be maintained for assets like vehicles, furniture, fixtures and office equipment in Form CE-5. Details of structure of these registers are available in Chapter 11.1 of the Manual.



Before the action, as desired by the WMs, is resorted to, it is reiterated that these Asset Registers along with Asset Cards may be completed by 31.3.2001 positively.

Please acknowledge receipt.

This issues with approval of CAO.

  
Dy. Chief Accounts Officer  
P.S.E.B. Patiala.

1. Sr.PS to Chairman/PS to Member/Secy., PSEB, Patiala.
2. OSD to Power Minister.
3. All EICs/CEs in PSEB
4. Chief Engineer/Planning, PSEB, Patiala.
5. Chief Engineer SO&C, PSEB, Patiala.
6. All Dy.CEs/Superintending Engineers in PSEB.
7. Chief Controller/Finance/Chief Auditor/Chief/CC&R  
CAO/Revenue, FA & CAO(P) PSEB, Patiala.
8. FA/CAO, SGCSTP, PSEB, Rojar.
9. Secy. AB&B Member/Power, B&B, Sector-19, Chandigarh.
10. CE & Secy. Capital Project, UT Admn. Chandigarh.
11. FA & CAO, Beas Project, Talwara.
12. FA & CAO, EB&B, Sector-19, Chandigarh.
13. Secy. BCB-47, Kaka Nagar, New Delhi.
14. Chief Engineer/Electrical, Beas Project, 1022/27-D, CHD.
15. All Dy. CAOs/Dy. CAs Dy. FAs/AM, GNDTP, Bathinda.
16. RAO, PSEB, Patiala.
17. All Branch Officers/Sectional Heads in Head Qtrs. Office
18. All Supdt./Divnl. Accounts/IAs, in the field.
19. ADGP/V&S, PSEB, Patiala.
20. Land Acquisition Officer, PSEB, Patiala.
21. Director/Research, PSEB, Chandigarh.
22. Dy. Secy./ENG-II, PSEB, Patiala.
23. AO/WAD-I, II, III, PSEB, Patiala.
24. AO/2LAV, PSEB, Ludhiana to ensure that these instructions  
are followed strictly in the Central Zone.
25. AO/Revenue/Monitoring, PSEB, Patiala.

PUNJAB STATE ELECTRY. BOARD

ACCOUNTS CIRCULAR NO: 5

FROM

YEAR: 2001

The Chief Accounts Officer/WAG  
PSE., Patiala.

TO

All Sr. Executive Engineers,  
Under TL/Sub-Station, WAPD/UBDC-II  
TR/CC/PS, Shahpur and CIL/CSIP.

Memo No:- 6068/7068 /R-63/WAG/Vol. III

Dated:- 19-2-2001

Sub:- Looking of Employees' Costs to Capital works for the  
year 2000-2001.

With the introduction of Electricity (supply) (Annual  
Accounts) Rules-1985 framed by Govt. of India and made applicable  
in the Board w.e.f. 1.4.86, the employees costs are to be charged  
to works by the concerned Divisions/Accounting Units. To meet  
with the requirement of these rules, the following procedure  
should be followed:-

- i) The employees' cost (work charged/daily labour) which have  
exclusively/directly been employed on capital works are to be  
transferred from Group Head-75 by debit to Group Head-14 (work  
concerned) per contra credit to Account Code-75.920 by the  
concerned division/Accounting Unit. This is already being  
followed.
- ii) Regular employees' Cost and Administration and General  
expenses of Division/Sub-divisions booked under Group Head-75  
and 76.1 by the Division is to be capitalised by the concerned  
Constn. Divn./Accounting Unit by debit to Group Head-15.2 (Revenue  
expenses re-classified pending allocation over capital works)  
per contra credit to Account Codes 75.910 and 76.9 respectively.  
This adjustment is to be made every month and where this  
has not been done, the adjustment be carried out in the Account

cc: 10...



transferred from Group Head-75 by debit to Group Head-15.2 (Revenue expenses reclassified pending allocation over Capital works) per contra credit to Account Code-75.910 and then distributed on works in the ratio of works expenditure.

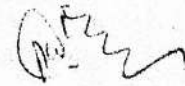
iii) A portion of head office employees' cost equal to 0.7% of Capital works Expenditure' without adding the cost as indicated in para(ii) here to incurred during the year is to be charged by debit to Group Head-14(work concerned) per contra credit to Account Code-75.935.

The Calculation of para(iii) above may be rounded off to the nearest ten rupees.

In regard to para(iii) above, neither IUT Bills shall be raised nor J-Cheques issued. The adjustments are required to be carried out in the account for the month of March, 2001.

Copy of the Journal Voucher(T.E.O.) for para(iii) above shall be supplied alongwith the account for the month of March, 2001.

This issues with the approval of Chief Accounts Officer, PS EB., Patiala.



Accounts Officer/W&G,  
for C.A.O., PS EB., Patiala

CC: -

1. G.A./Thermal, ONDTP, Bhatinda
2. C. Es/Constn./C.A., CGSSTP, Ropar, GHTP, Lehra Mohabbat.
3. C. E/Thermal (Design), PS EB., Patiala.
4. Sr. A.O./CGSSTP, PS EB, Patiala.
5. A.O./GHTP., Lehra Mohabbat.

FROM

The Chief Accounts Officer/WAG,  
PSML, Patiala.

TO

1. F.A.C.,  
GSSTP., Ropar.
2. Dy. CAC/Constn., GSSTP./CHT.,  
Ropar/Dehra Kohabbat.
3. Accounts & Finance Manager,  
GSSTP., Bhatinda.

Memo No: - 7069/7095 /WAG/1-63/Vol. II

Dated: - 19-2-2001

sub: - Looking of employees' costs to capital works for the  
year 2000-2001.

With the introduction of electricity (supply) (annual  
accounts) rules, 1965 framed by Govt. of India and made applicable  
in the Board w.e.f. 1.1.86, the asset record is to be maintained  
by the Divisions/Accounting Units, and as such employees'  
costs are also to be charged to works by the concerned Divisions/  
Accounting Units. To meet with the requirement of these rules  
the following procedure is prescribed:-

- i) The employees' costs (work-charged/daily labour) which  
have exclusively/directly been employed on capital works are  
to be transferred from Group head-75 by debit to GH-14 (works  
concerned) per contra credit to account code 75.920. This  
procedure is already being followed:-
- ii) The employees' costs (regular) up to Chief Engineer level  
which have exclusively been employed on capital works is to be

Contd.. 2/2..



transferred from Group Head-75 by debit to Group Head-15.2 (Revenue expenses reclassified pending allocation over Capital works) per contra credit to Account Code-75.910 and then distributed on works in the ratio of works expenditure.

iii) A portion of Head Office employees' cost equal to 0.7% of Capital works Expenditure' without adding the cost as indicated in para(ii) here to incurred during the year is to be charged by debit to Group Head-14(work concerned) per contra credit to Account Code-75.935.

The Calculation of para(iii) above may be rounded off to the nearest ten rupees.

In regard to para(iii) above, neither IUT Bills shall be raised nor J-Ches issued. The adjustments are required to be carried out in the Account for the month of March, 2001.

Copy of the Journal Voucher(T.E.O.) for para(iii) above shall be supplied alongwith the account for the month of March, 2001.

This issues with the approval of Chief Accounts Officer, PSEB., Patiala.

Accounts Officer/W&G,  
for C.O., PSEB., Patiala

CC:-

1. G.A./Thermal, CNLTP, Bhatinda
2. C. Es/Constn./C.A., GGSSTP, Ropar, GHTP, Lehra Mohabbat.
3. C. E/Thermal (Design), PSEB., Patiala.
4. Sr. A.C/GGSSTP, PSEB, Patiala.
5. T.O./GHTP., Lehra Mohabbat.

PUNJAB STATE ELECT. BOARD

ACCOUNTS CIRCULAR No. 7  
YEAR 2001

From

The Chief Accounts Officer,  
PSEB., Patiala.

To

All the Executive Engineers,  
Operations., PSEB.

Memo No. - 7096/7896 /A-63/1110/Vol.III

Dated:- 19-2-2001

Sub:- Looking of Employee's Costs to Capital works for  
the Year 2000-2001.

With the introduction of Electricity (Supply) (Annual Accounts) Rules, 1985 framed by Govt. of India and made applicable in the Board w.e.f. 1.4.86, the employees' costs are required to be charged as cost of Capital Assets by the concerned Divisions. To meet with the requirement of these rules following procedure is prescribed:-

- i) The employees costs (work-charged/daily labour) which have exclusively/directly been employed on Capital works are to be transferred from Group Head-75 by debit to Group Head-14 (work concerned) per contra credit to Account Code-75.920. This procedure is already being followed.
- ii) A portion of regular employees' costs equal to 11% of Capital works expenditure incurred during the year is to be charged, by debit to Group Head-14 (work concerned) per contra credit to Account Code-75.930.
- iii) A portion of Head Office employees' costs equal to 0.7% of Capital works expenditure (without adding 11% as



mentioned in para(ii) above) incurred during the year is to be charged by debit to Group Head-14(work concerned) per contra credit to Account Code 75.935.

The Calculation of para(ii) and (iii) may be rounded off to the nearest ten rupees.

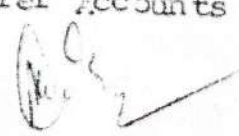
In regard to para (ii) and (iii) neither IUT Bills shall be raised nor U-Cheques issued.

Under paragraph 2.47 of Basic Accounting Principles & Policies, the capitalisation of assets is to be done on issue of Assets Commissioning Certificate from the relevant technical authority of the Board. As such capitalisation of assets may be done on regular basis after charging M.O. prorata charges.

The adjustments are required to be carried out in the accounts for the month of March, 2001.

Copy of the Journal Voucher(T.B.O.) for para(ii) and (iii) shall be supplied alongwith the account for the month of March, 2001.

This issues with the approval of Chief Accounts Officer, PS EB., Patiala.

  
Accounts Officer/W&G,  
PS EB., Patiala.

cc:-

1. All S. Es/Op. PS EB.
2. All C. Es/Op. PS EB.
3. All Supdt./Livnl. accounts/Op. (By name) PS EB.

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 8

From

YEAR: 2001

The Chief Accounts Officer/W&G,  
P.S.E.B., Patiala.

To

1. All Addl. SES/Sr. Aens/RES in PSEB
2. All Sr. A.Os/A.Os in PSEB
3. Director/Co-ordination,  
D-1019, New Friends Colony,  
New Delhi- 110065
4. Director/TTL, PSEB, Patiala.

Memo No:- 7942/9063 /CAC-37

Dated:- 16-3-2001

SUB:- CHART OF ACCOUNTS.

The following Account Heads are added in the booklet of Commercial Accounting System Vol. I, Part-I, 'Chart of Accounts':-

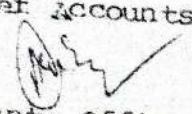
ACCOUNT HEADS:

23.111	Sundry debtors from Sale of Power-Railway Traction.
23.411	Provision for unbilled Revenue-Railway Traction.
61.311	Revenue from Sale of Power-Railway Traction-Energy Charges.
61.312	Revenue from Sale of Power-Railway Traction- Demand Charges.
61.313	Revenue from Sale of Power-Railway Traction-Power Factor Surcharge.

EXPLANATORY NOTE:

Self explanatory.

This issues with the approval of Chief Accounts Officer,  
P.S.E.B., Patiala.


  
Accounts Officer/W&G,  
PSEB., Patiala.



Endst.No. 9064/9463 /C.C-37 Dated: 16-3-2001

Copy of the above is forwarded to the following:-

1. All LICs/C. Es in PS EB
2. Chief Engineer/SO&C, PS EB, Patiala
3. All Dy. CEs/Superintending Engineers in PS EB
4. Chief Controller/Finance/Chief Auditor/Chief /CPE,  
CAO/Revenue, F&CAO, (P), PS EB, Patiala.
5. FA/CAO, CCS&T, Poper
6. Secy./BEM/Member/Power, BEM, Sector-19, Chandigarh
7. CE & Secy. Capital Project, UT Admn, Chandigarh.
8. F&CAO, Beas Project, Talwara.
9. F&CAO, BEM, Sector-19, Chandigarh.
10. Secy. ECB-47, Loka Nagar, New Delhi
11. Chief Engineer/Electrical, Beas Project, 1022/27-D, CHD.
12. All Dy. CAO/Dy. CEs/Dy. F&S/.FA, GNTP, Bhatinda.
13. R. A.O., PS EB, Patiala
14. All Branch Officer/Sectional Heads in Head qtrs. office
15. Sr. PS to Chairman/PS to Member/Secy., PS EB, Patiala.
16. All Supdt./Divnl. Accs/In. in the field.
17. ADGP/V&S, PS EB, Patiala.
18. Land Acquisition Officer, PS EB, Patiala.
19. Director/Research, PS EB, Chandigarh.
20. Dy. Secy./AG-II, PS EB, Patiala,
21. A.O./W&D-I, II & III, PS EB, Patiala.
22. A.O./Revenue, Monitoring, PS EB, Patiala.

  
Accounts Officer/AM&G,  
PS EB., Patiala.

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO. 9  
YEAR: 2001

om

The Chief Accounts Officer,  
P.S.E.B. Patiala.

1. All Addl. SEs/Sr. XENs/RE's in PSEB
2. All Sr. AOs/AOs in PSEB.

Memo No. 9506/10906/CAC-37

Dated:- 30.3.2001

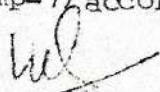
Subject:- Scheme-Classification <sup>on</sup> Transfer of Assets by  
Construction Divisions.

--

Perusal of Annexure 'A' attached to the Trial Balance (Monthly Account) has revealed that in most of the cases, Assets/Completed Works transferred by the Construction Accounting Units, while acknowledging their receipt, are not classified under the appropriate/correct schemes. In the Distribution Divisions, these are normally classified under -Sup-Project, UHL River Schemes etc. This is highly irregular.

The above situation falsifies consolidated Monthly Capital Expenditure Statement supplied to the Management wherein such expenditure gets jumbled and gains inconsistency when it is compared with the utilisation of funds/budget-allocation in respect of Capital Works. Evidently, instructions issued every year in respect of March Account are not being paid any heed. Even for the March Account, 2001, instructions to this effect have been clearly laid down in para No.5 of Circular Memo No.725/1224 dated 1.3.2001. In fact, classification of scheme, in such cases, is not to be changed and system followed by the transferer unit should remain intact.

In view of the position indicated herein, it is reiterated that the instructions on the issue may be adhered to strictly and the Assets/Completed-Works transferred by the Construction Units classified correctly as detailed above and reflected in the Annexure 'A' Trial Balance (Comp-7) accordingly.

  
Dy. CAO/A&R,  
for Chief Accounts Officer,  
P.S.E.B. Patiala.




Dated:-

Endst.No.

Copy of the above is forwarded to the following:-

1. Sr.PS to Chairman/PS to Member/Secy., PSEB, Patiala.
2. OSD to Power Minister.
3. All EICc/CEs in PSEB
4. Chief Engineer/Planning, PSEB, Patiala.
5. Chief Engineer/SO&C, PSEB, Patiala.
6. All Dy.CEs/Superintending Engineers in PSEB
7. Chief Controller/Finance/Chief Auditor/Chief/CC&R
8. CAO/Revenue, FA&CAO(P) PSEB, Patiala.
9. Secy./BEMP/Member/Power, FEMB, Sector-19, Chandigarh.
10. CE & Secy. Capital Project, UT Adan, Chandigarh.
11. FA & CAO, Beas Project, Talwara.
12. FA & CAO, BEMB, Sector-19, Chandigarh.
13. Secy. BCB-47, Kaka Nagar, New Delhi.
14. Chief Engineer/Electrical, Beas Project, 1022/27-D, CHD.
15. All Dy.CAO/Dy.CAs/Dy.FAs/AFM, GNDTP, Bathinda.
16. ..RAO, PSEB, Patiala.
17. All Branch Officer/Sectional Heads in Head Qtrs.office.
18. All Supdt./Divnl.Accounts in the Field.
19. ADGP/V&S, PSEB, Patiala.
20. Land Acquisition Officer, PSEB, Patiala.
21. Director/Research, PSEB, Chandigarh.
22. Dy.Secy./ENG-II, PSEB, Patiala.
23. AO/Revenue, Monitoring, PSEB, Patiala.

  
Dy.CAO/A&R,  
for Chief E Accounts Officer,  
PSEB, Patiala.

CC: -

AO/W&D-I, II & III, PAO/Compilation, Patiala, AO/ZLAU, Ludhiana with the request to ensure that while accepting the Accounts of the Accounting Units, it should be ensured that the Annexure 'A' attached to the Trial Balance has been properly filled-up under appropriate Scheme/detailed head.

PUNJAB STATE ELECTRY. BOARD

ACCOUNTS CIRCULAR NO: 10

From

YEAR: 2001

Chief Accounts Officer/W&G,  
PSEB, Patiala.

To

1. All En-in-Chief/CES/ Dy. CES/S.Es/ Add. S.Es/  
Sr. Ex. Engineers/ Ex. Engineers (Op)
2. All Asstt. Executive Engineers (Op)  
(including Sub-Offices)
3. All Supdt./ Divnl. Accounts (Op)
4. All RAs/ARAs (Op)

Memo No:- 10967/11667/CAC-37

Dated:- 17-4-2001

SUB:- CHART OF ACCOUNTS.

Below noted accounts heads are added in the booklet of Commercial Accounting System Vol. I, Part-I, 'Chart of Accounts' to accommodate revenue realised against the detection of theft of energy by the Enforcement Wing of PSEB:-

ACCOUNT HEADS:

- |        |  |
|--------|--|
| 61.721 | Recoveries for theft of power detected by Enforcement- Domestic Supply     |
| 61.722 | Recoveries for theft of power detected by Enforcement- Commercial supply.  |
| 61.723 | Recoveries for theft of power detected by Enforcement- Small Power Supply. |
| 61.724 | Recoveries for theft of power detected by Enforcement- Medium Supply.      |
| 61.725 | Recoveries for theft of power detected by Enforcement- Large Supply.       |
| 61.725 | Recoveries for theft of power detected by Enforcement- Agriculture supply. |

Contd..2/P..




- 61.727 Recoveries for theft of power detected  
by Enforcement- Other
- 61.728 Recoveries for malpractices detected  
by Enforcement - Load surcharge etc.

NOTE:

The existing account heads, (61.711 to 61.720)  
will be operated for the recoveries of theft  
of power/malpractices detected by other  
agencies.

This issues with the approval of Chief accounts  
Officer., PSEB., Patiala.

  
Accounts Officer/W&G,  
PSEB., Patiala.

CC:-

1. Dy.Secy.to Chairman,PSEB,Patiala
2. OSD to Power Minister.
3. Sr.PS to all Members/Secy.PSEB.,Patiala
4. Chief Engineer/Enforcement,Patiala for necy.  
action please.
5. All CAO's/CN/CCF/CCCR
6. All Dy.CAO's/Dy.CAs/Dy.PAs in PSEB
7. CMO/Revenue,Patiala w.r.t.his office note dt.16.3.2001  
for further necy.action.
8. Sr.A.O./Z.N.,PSEB,Ludhiana
9. All A.Os/W&D.,PSEB,Patiala.

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 11

FROM

YEAR: 2001

The Chief Accounts Officer,  
P.S.E.B., Patiala.

TO

1. Accounts & Finance Manager, G.D.T.P., Bhatinda
2. FA & CAO/GGSSTP, O.M., Ropar.
3. Dy. CAO/Constn. GHTP, Lehra Mohabbat.
4. Dy. CAO/Hy Cel, PSEB, Patiala
5. Dy. CAO/T.S., PSEB, Patiala.
6. Dy. CAO/Workshop, PSEB, Patiala.
7. Dy. CAO/M.H., PSEB, Patiala.
8. A.O./ASHP, Anandpur Sahib.
9. A.O. (P), MPH, Talwara.
10. A.O./UEDC, Malikpur, PSEB, Pathankot.
11. A.O./RSD, Shahpur Randi.
12. A.O./Z.M.J, PSEB, Ludhiana
13. A.O./CPC, City Circle, Amritsar.
14. A.O./Preaudit, RPH, Ropar
15. Resident Engineer/O.M., Anandpur Sahib.
16. A.O./Cash, PSEB, Patiala.
17. A.O./FR., PSEB, Patiala.
18. A.O./CPC(F), PSEB, Patiala.
19. A.O./Banking, PSEB, Patiala
20. A.O./Pay & Accounts, PSEB, Patiala.
21. A.O./W.D-I, II & III, PSEB, Patiala.
22. A.O./Broadsheet, PSEB, Patiala.
23. All Sr. Executive Engineer. PSEB including Hydel Organisation.

Memo No:- 11669/12169 /AA-4/W&G

Dated:- 18-4-2001

Sub:- Appraisalment of important item of Arrear-in-Accounts  
-Revised Statement 'C'.

It has been decided that the Arrear-in-Accounts for  
the year 2000-2001 be also, incorporated in the Arrear  
Statement-C.

2- Accordingly, the arrear statement for the month of

Contd. 2.. / 2..



4/2001 and onward may be sent on the following lines:-

- i) Statement 'A' Pertaining to the period ending 31.3.91 (as heretofore)
- ii) Statement 'B' Pertaining to the period 1.4.91 to 31.3.98 (as heretofore)
- iii) Statement 'C' Pertaining to the period 1.4.98 to 31.3.2001 (Revised)

Statement 'C' for the month of 6/2001 shall contain the following information:-

- i) Arrears from 1.4.98 to 31.3.2001 as on 1.4.2001
- ii) Clearance from 1.4.2001 to 30.6.2001
- iii) Position as on 30.6.2001.

After this, the quarterly statements may be prepared as usual by adopting the balance of previous quarter and showing the clearance made during the quarter (under report) with closing balance at the end of the quarter.

This issues with the approval of Chief Accounts Officer, P.S. E.D., Patiala.

Accounts Officer/W&G,  
For C.O., PSEB., Patiala.

Endst.No:- 121/12369 /M-4/W&G Dated: 18-4-2001

Copy of the above is forwarded to the following for information and necessary action:-

- 1. All Chief Engineers, PSEB. ) Including Hydrel
- 2. All Superintending Engineers, PSEB. ) Organisation.
- 3. SA (Accounts) to MF&A., PSEB., Patiala. )

Accounts Officer/W&G,  
For C.O., PSEB., Patiala.

PUNJAB STATE ELECY. BOARD

ACCOUNTS CIRCULAR NO: 12

From

YEAR: 2001

Chief Accounts Officer/WM&G,  
PSEB., Patiala.

To

1. All Sr.XENs/XENs(OE,
2. All Asstt.Executive Engineers(OP)  
(including Sub-offices)
3. All Supdt./Divnl.Accounts(OP)
4. ALL RAS/APA(OP)

Memo No:- 12373/13073 /A-63/WM&G/Vol.IX

Dated:- 23-4-2001

Sub:- Booking of Expenditure of pay & Allowances of  
Workcharged Staff in the 'OP' Divisions/Sub-Divns.

\*\*\*

It has been brought to our notice that the instructions issued vide this office Memo No.5537/5855/A-63/WM&G dt.12.6.97 (Accounts Circular No.6/97) are not being implemented properly with the result that different pattern is being adopted in various Operation Divisions. To elucidate the matter, the instructions are clarified as contained in the ensuing paras:-

- In 'OP' Divisions/Sub-Divisions, claim in respect of pay & Allowances of work-charged staff employed in the Capital Works, will be compared with the value of work done computed in accordance with the existing code instructions. To the extent the labour is justified the amount would be charged to the estimate of the concerned work. The balance, indicating un-justified labour, will be charged/ booked to the O&M estimates of the Divn.under Revenue Head i.e.LD System, 11 KV lines etc.
- Any excess in the O&M estimates, occurring as a result of above booking on account of un-justified

Contd., 2/P..

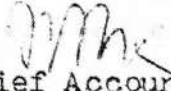


-2-

labour, will be explained in the Completion Report(s) by the Divnl. Officer and approved by the Competent Authority.

- It may be noted that un-justified labour in these cases is not debited to the Misc. Advances of the JE/AE

Strict compliance of these instructions may be ensured by all means.

  
Chief Accounts Officer,  
PSEB., Patiala.

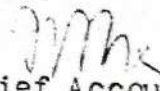
CC:-

1. Dy. Secy. to Chairman, PSEB, Patiala
2. OSD to Power Minister.
3. Sr. PS to all Members/Secy. PSEB., Patiala
4. All Chief Engineers(OP)
5. Director/I.R., PSEB., Patiala
6. All Addl. CES/SEs(Op)
7. All CAO's/CA/CCF/CCC&R.
8. All Dy. CAO's/Dy. CAs/Dy. FAs in PSEB

labour, will be explained in the Completion Report(s) by the Divnl. Officer and approved by the Competent Authority.

- It may be noted that un-justified labour in these cases is not debited to the Misc. Advances of the JE/AE

Strict compliance of these instructions may be ensured by all means.

  
Chief Accounts Officer,  
PSEB., Patiala.

CC:-

1. Dy. Secy. to Chairman, PSEB, Patiala
2. OSD to Power Minister.
3. Sr. PS to all Members/Secy. PSEB., Patiala
4. All Chief Engineers (OP)
5. Director/I.R., PSEB., Patiala
6. All Addl. CES/SEs (Op).
7. All CAO's/CA/CCF/CCC&R.
8. All Dy. CAO's/Ly. CAS/Ly. FAs in PSEB



PUNJAB STATE ELECY. BOARD

ACCOUNTS CIRCULAR NO: 13

From

YEAR : 2001

Chief Accounts Officer/W&G,  
PSEB., Patiala,

To

1. All Sr. XENs/As's in PSEB
2. All Sr. A.Os/A.Os, in PSEB
3. Director Co-ordination,  
D-1019, New Friends Colony,  
New Delhi- 110065
4. Director/TTI., PSEB, Patiala
5. Supdt./Bills, PSEB., Patiala.

Memo No:- 13080/14480 /A-130/1999-2000

Dated:- 24-4-2001

Sub:- Payment of Bonus under the payment of bonus Act, 1965  
for the year 1999-2000.

\*\*\*

Ref: This office Accounts Circular No.18/2000 issued  
vide No.25817/27317/A-130/99-2000/W&G dt.24.11.2000.

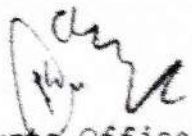
It has been observed that in some cases the payment  
of Bonus for the year 1999-2000 could <sup>not</sup> be made to the employees  
within the prescribed period due to one or the other reason.  
It has accordingly been decided to extend the period of payment  
the period of Payment of Bonus for the year 1999-2000  
upto 31-3-2002.

It is, therefore, requested that all the pending bonus  
claims for this year may be settled immediately and in any  
case before 31-3-2002.

This issues with the approval of Chief Accounts

Contd..2/P.

Officer., PSEB., Patiala.

  
Accounts Officer/W&G.,  
PSEB., Patiala.

CC:-

1. All EICs/C.Es in PSEB
2. All Superintending Engineers in PSEB
3. Chief Controller/Finance, Chief Auditor/CRF/CCF/  
CAO/Revenue, PSEB, Patiala.
4. FA & CAO, GGSSTP., Ropar/FA&CAO/Procurement, Patiala
5. Secy./BBMB/Member, Power, BBMB, Sector-19, Chandigarh
6. CE & Secy. Capital Project, UT Admn., Chandigarh
7. FA & CAO, Beas Project, Talwara
8. SA&CAO, BBMB, Sector-19, Chandigarh
9. Secy. BCB, Kaka Nagar, New Delhi
10. CE/Electrical, Beas Project, 1022/27-D, Chandigarh
11. All Dy. CAOs/Dy. CAs/Dy. FAs/ARM, GMDTP, Bhatinda
12. P.A.O., PSEB., Patiala.
13. All Branch Officer/Sectional Heads in Head Qtrs. office
14. St. PS to Chairman, PS to Member/Secy. PSEB, Patiala.
15. All Supdt./Divnl. Accounts, I.As in the field.
16. ADGP/V&S, PSEB, Patiala.
17. Land Acquisition Officer, PSEB, Patiala
18. Director/Research, PSEB, Chandigarh.



PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 14  
YEAR: 2001

From

Chief Accounts Officer,  
PSEB., Patiala

To

1. All Er-in-Chiefs/CEs/Dy.CEs/SEs/Addl.SEs/  
Sr.Executive Engineers/Executive Engineers(OP)
2. All Asstt.Executive Engineers(CF)  
(including Sub-offices)
3. All Supdt./Divnl.Accounts(OP)
4. All RAs/ARAs(OP)

Memo No:- 14485/15 155/CAC-16

Dated:- 24-4-2001

Sub:- Levy of Octroi on Electricity Consumption.

Ref: CAO/CAC Memo No.7868-8868/CAC dated 6.5.94.  
(A/Cs Circular No.7/94)

Accounting of JV No.1 and 2 below para marked as

2 of the circular ibid is modified as under:-

Dr.	J.V.No.1		
	23.211	Sundry debtors for Octroi on Electricity	Domestic
	23.212	-do-	Commercial..
	23.213	-do-	Small power
	23.214	-de-	Medium Supply
	23.215	-de-	Large Supply
	23.217	-de-	Public lighting
	23.218	-do-	Bulk Supply
	23.219	-de-	Grid Supply
	23.220	-do-	Other consumers
Cr.	61.521	Octroi levy Recovery	Domestic
	61.522	-do-	Commercial
	61.523	-do-	Small Power
	61.524	-do-	Medium supply
	61.525	-do-	Large Supply
	61.527	-do-	Public Lighting
	61.528	-do-	Bulk Supply
	61.529	-do-	Grid Supply
	61.530	-do-	Other consumers


Contd. 2/3

J.V.No.2:

Dr.	61.561	Octroi levies payable to Municipal Corporation/Committee & NACs.
Cr.	46.320	Sundry debtors for octroi on Elec'y. payable to Municipal Corporation/Committee/NACs.

All other provisions of the circular except the rate of levy of octroi on consumption which at present is Rs.0.04 (i.e.4 paisa)per unit, shall remains unchanged.

This issues with the approval of Chief Accounts Officer, PSEB., Patiala.

  
Dy.C.A.O./A/R,  
For CAO.,PSEB.,Patiala.

CC:-

1. Dy.Secy.to Chairman,PSEB,Patiala
2. OSD to Power Minister.
3. Sr.PS to All Members/Secy.PSEB.,Patiala.
4. All CAO's/Cn/CCF/CCCR
5. All Dy.CAOs/Dy.FAs in PSEB
6. Chief Accounts Officer/Revenue,Patiala.
7. Sr.A.O./ZIAU.,PSEB,~~Patiala~~Ludhiana
8. All A.Os/WAD,PSEB,Patiala.



PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 15

From

YEAR: 2001

Chief Accounts Officer/WAG,  
PSER., Patiala.

To

1. All Er-in-Chiefs/CES/Dy.CES/SBs/Addl.SBs/  
Sr.Executive Engineers/Executive Engineers.
2. All Asstt.Executive Engineers(OP)  
(including Sub-offices)
3. All Supdt./Divnl.Accounts(OP)
4. All RIs/IRIs(OP)

Memo No:- 15 394/16893 /C.E-37

Dated:- 15-6-2001

Sub:- Supply of Pass Books to Domestic/Non-Residential Supply  
Consumers- Accounting Procedure.

In order to ensure correct recording of meter readings of domestic/non-residential consumers, the Board has decided to provide Pass Books to these consumers. Cost of the Pass Books will be recovered through energy bill as sundry charge @ 7.70 per Pass Book. In case the pass book is lost/destroyed, recovery @ Rs.25/- shall be effected for issue of duplicate one through Br-16 as contained in Commercial Circular No.24/2001 dt.27.3.2001. The Pass Book is to be replaced once after every six years.

As indicated above, cost of the pass book will be recovered from the consumer through Electricity Bill (after routing it through S.C.C. Register as sundry charge) and credited to newly opened specific Account Code-62.951-Recovery for Consumers Pass Books.

Contd. 2/2..

Consumer Pass Books.

In trial balance this figure will be shown distinctly under this account code as a matter of ready reference. If the recovery on this account has been credited to some other account head, it may be withdrawn there-from and credited to above indicated account code through J.V. in the monthly account in hand.

Compliance of these instructions may be ensured by all means.

*MMS*  
Chief Accounts Officer  
PSEB., Patiala.

CC:-

1. Sr.PS to Chairman/PS to Member/Secy., PSEB, Patiala
2. OSD to Power Minister.
3. Chief Controller/Finance/Chief Auditor/Chief/CC&R  
CAO/Revenue, F&A/CAO(P), CAO to Member, F&A, PSEB, Patiala
4. FA/CAO, GGSSTP, PSEB., Ropar.
5. Secy./BBMB/Member Power, BBMB, Sector-19, Chandigarh
6. CE & Secy. Capital Project, UT Admn. Chandigarh
7. FA & CAO., Beas Project, Talwara
8. FA & CAO, BBMB, Sector-19, Chandigarh
9. Secy. BCB-47, Kaka Nagar, New Delhi
10. Chief Engineer/Electrical, Beas Project, 1022/27-D, CHD
11. All Dy. CAOs/Dy. CAS/Dy. FAs/AFM, GNDTP, Bhatinda
12. R.A.O., PSEB., Patiala
13. All Branch Officer/Section Heads in Head qtrs. office
14. ADGP/V&S., PSEB, Patiala.
15. Land Acquisition Officer, PSEB., Patiala.
16. Director/Research, PSEB., Chandigarh.
17. Dy. Secy./ENG-II., PSEB, Patiala.
18. All A.Os in PSEB.
19. U/Secy./P&S., PSEB., Patiala.



PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 16

FROM

YEAR: 2001

The Chief Accounts Officer/ MEG,  
PSEB., Patiala.

- TO
1. All Addl. SEs/Jr. JENs/RES in PSEB
  2. All Jr. A.Os/Sr. A.Os in PSEB
  3. Director/Co-ordination,  
B-533, New Friends Colony,  
New Delhi- 110065
  4. Director/TTI., PSEB., Patiala.

Memo No:- 15897/18297 /B-10/SC-41

Dated:- 20-6-2001

Sub:- Accelerated Power Development Programme- Accounting  
Procedure.

Vide Accounts Circular No.1/2001 dated 19.1.2001.

the following account heads to accommodate grants and loans  
to be received from Govt. under APDP Scheme were opened:-

55.3 GRANTS TOWARDS COST OF CAPITAL ASSETS:

55.310 Funds received under Accelerated Power Development  
Programme for Renovation & Modernisation etc. for  
old Power Plants

55.320 Funds received under Accelerated Power Development  
Programme for upgradation of Transmission &  
Distribution net-work including Energy accounting  
and Metering.

53.7 LOANS RECEIVED FROM GOVT. OF INDIA UNDER CENTRALLY  
SPONSORED SCHEMES.

53.710 Loan under Accelerated Power Development Programme  
(APDP) for Renovation & Modernisation of old  
Power Plants.

Contd.../P.

53,720: Loan under Accelerated Power Development Programme (APDP) for Transmission & Distribution net-work including Energy Accounting & Metering.

NOTE:

For classification of loans from various financial Institutions sub-account heads already exist under Account Group-52 & 53. These can be used for raising loan from such Institutions. What is to be done additionally, is just recording APDP against the receipt of loan reflected in the accounts indicating within brackets R&M etc., T&D net-work R&M as the case may be. Sub accounts for recording transactions relating to repayments/interest due for payment will be opened later on.

Now the terms & Conditions for repayment of loan have been issued by Govt. of India, Ministry of Finance, Department of Expenditure Plan Finance-I Division. The below noted Account Heads are opened in the booklet Commercial Accounting System Vol. I, Part-I, Chart of Accounts for repayment of loans and interest accrued thereon under Accelerated Power Development Programme Scheme:-

Repayment on Capital Liabilities:-

51.130 Repayment due loan received from Govt. of India under Centrally Sponsored Scheme-APDP.

Interest accrued and due:-

51.224 Interest accrued and due-loan received from Govt. of India under Centrally Sponsored Scheme-APDP.

Interest accrued but not due:

46.735 Interest accrued but not due on loan from Govt. of India under Centrally Sponsored Scheme-APDP.

Contd.. 3/P.



PUNJ B STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO. 17  
YEAR: 2001

From

Chief Accounts Officer/ M&G,  
P.S.E.B. Patiala

To

1. All Addl. SEs/ Sr. AENs/REs in PSEB
2. All Sr. AOs/ AOs in P.S.B
3. Director/Co-ordination,  
D-533, New Friends Colony,  
New Delhi-110065
4. Director/TTI, PSEB, Patiala.

Memo No. 18317/19716 /CAC-37

Dated: - 26.6.2001

Sub: - CHART OF ACCOUNTS.

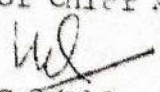
In order to ensure proper accounting in respect of minor repairs to distribution Transformers carried out by the field officers as per decision of the W/TMs in their 27/2000 meeting held on 30.10.2000 at Patiala, the following sub-account under main account code 74.1 is opened in booklet of Commercial Accounting System Vol. I, Part I-Chart of Accounts.

O&M of Distribution Transformers:-

74.170 Minor repairs to distribution transformers by field officers.

Explanatory Note:- As indicated above, all expenditure incurred on the minor repairs to the distribution transformers in the field offices will be booked to the above specific account code for its distinct reflection in the accounts. Such expenditure shall be reflected in the trial balance and Form-CE-21 -Register of works/so that the information may be available readily as and when required.

This issues with the approval of Chief Accounts Officer, PSEB, Patiala.

  
Dy. C O/A&R,  
for CAO, PSEB, Patiala.

distin-  
ctly.

CC:-

1. Sr.PS to Chairman/PS to Member/Secy., PSEB, Patiala.
2. OSD to Power Minister.
3. All EICs/CEs in PSEB.
4. Chief Engineer/Planning, PSEB, Patiala.
5. Chief Engineer/SO&C, PSEB, Patiala.
6. All Dy.CEs/Superintending Engineers in PSEB
7. Chief Controller/Finance/Chief Auditor/Chief/CC&R  
CAO/ Revenue, FA&CAO(P), PSEB, Patiala..
8. FA/CAO, GGSSTP, PSEB, Fozar.
9. Secy./BMB/Member/Power, BMB, Sector-19, Chandigarh.
10. CE & Secy. Capital Project, UT, Adn, Chandigarh.
11. FA & CAO, Beas Project, Talwara.
12. FA & CAO, BMB, Sector-19, Chandigarh.
13. Secy. BCB-47, Kaka Nagar, New Delhi.
14. Chief Engineer/Electrical Beas Project, 1022/27-D, Chd
15. All Dy. CAOs/Dy. CAs/Dy. FAs/AFM, GNDTP, Bathinda.
16. RAO, PSEB, Patiala.
17. All Branch Officer/Sectional Heads in Head Ctrs, Offi
18. All Supdt./Divnl. Accounts/IAS in the Field.
19. ADGP/V&S, PSEB, Patiala.
20. Land Acquisition Officer, PSEB, Patiala.
21. Director/Research, PSEB, Chandigarh.
22. Dy. Secy./ENG-II, PSEB, Patiala.
23. AO/AD-I, II & III, PSEB, Patiala.
24. AO/Revenue Monitoring, PSEB, Patiala.
25. AO/AD-II, PSEB, Ludhiana.



PUNJAB STATE ELECY. BOARD

\*\*\*

ACCOUNTS CIRCULAR NO. 1  
YEAR, 2001

From

Chief Accounts Officer/M&G,  
PSEB, Patiala.

To

- 1) All Addl. SEs/Sr. Aens/REs in PSEB
- 2) All Sr. J.Os/A.Os in PSEB
- 3) Director/Co-Ordination,  
D-533, New Friends Colony,  
New Delhi-110065
- 4) Director/TTI, PSEB, Patiala.
- 5) Supdt./Bills, PSEB, Patiala.

Memo No. 19756/20456 /M&G/CAC-37

Dated 12.7.2001

Sub -

Donation to Earthquake Relief Fund-Accounting  
Instructions.

\*\*\*

Reference: CAO Circular Memo No. 3002/3702/M&G  
CAC-37 dt. 2.2.2001 in continuation to Secretary, PSEB, Memo  
No. 35611/37311/ENG-27(a) Vol-II dt. 1.2.2001 concerning  
the subject noted above.

It is noticed that the deductions on account  
of Earthquake Relief Fund from the salary of the employees  
have not been made properly, with the result that amount  
remitted through U. Cheques has fallen short of the expected  
level. Probability is that deductions have not been made  
from the pay of the workcharged employees whereas the  
instructions conveyed by the Secretary through instructions  
dt. 1.2.2001, indicated above, are quite clear on this account.

\*\*Contd. page-2\*\*



In view of this position, it is desired that the position may be checked up and deduction from the pay of the work-charged employees may be effected immediately in the account in hand equivalent to one day's salary (Basic Pay + DA rounded off to the nearest rupee) under Account Head 44.423- Donations to Earthquake Relief Fund and remitted to the AO/Cash, PSEB Patiala through U. Cheque without further delay.

This issues with the approval of the CAO, PSEB, Patiala.

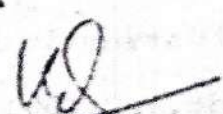
  
Dy. CAO/A&R,  
for CAO, PSEB, Patiala.

Endst.No. 20457/21257

Dated 12.7.2001

Copy of the above is forwarded to the following:-

- Sr. PS to Chairman/PS to Member/Secy, PSEB, Patiala.
- OSD to Power Minister
- All EICs/C.Es in PSEB
- Chief Engineer/Planning, PSEB, Patiala.
- Chief Engineer/GO&C, PSEB, Patiala.
- All Dy. Chs./Superintending Engineers in PSEB
- Chief Controller/Finance/Chief Auditor/Chief/CO&R,  
CAO/Revenue, P&CAO(P), CAO to Member P&A, PSEB, Patiala.
- PA/CAO, GGSSTP, PSEB, Ropar.
- Secy./BMB/Member Power, BMB, Sector-19, Chandigarh.
- CE&Secy, Capital Project, UT Admn, Chandigarh.
- P&CAO, Beas Project, Talwara.
- P&CAO, BMB, Sector-19, Chandigarh.
- Secy, BCB-47, Kaka Nagar, New Delhi.
- Chief Engineer/Electrical, Beas Project, 1022/27-D,  
Chandigarh.
- All Dy. Chs/Dy. Chs/Dy. FAs/.FM, GNDTP, Bhatinda.
- CAO, PSEB, Patiala.
- All Branch Officer/Sectional Heads in Head Qtrs.
- All Supdt./Divnl. Accounts/I.As in the Field.
- ADGR/V&S, PSEB, Patiala.
- Land Acquisition Officer, PSEB, Patiala.
- Director/Research, PSEB, Chandigarh.
- Dy. Secy./ENG-II, PSEB, Patiala.
- AO/Revenue, Monitoring, PSEB, Patiala.

  
Dy. CAO/A&R,  
for CAO, PSEB, Patiala.

\*\*\*



PUNJAB STATE ELECTRY. BOARD

Circular No. 19  
YEAR, 2001.

From

Chief Accounts Officer/AMCA,  
PSEB, Patiala.

To

1. All Addl. SES/Sr. Xens./RES in PSEB
2. All Sr. AOs/AOs in PSEB
3. Director/Co-ordinations, B-533, New Friends Colony, New Delhi-110065.
4. Director/TTI, PSEB, Patiala.

Memo No. 21261/22661/A.M&G/B-10/S.C-41.

Dated. 12.7.2001.

Sub: Accelerated Power Development Programme-  
Accounting Procedure, (A.P.D.P)

Reference Accounting Instructions on the above subject issued vide Circular Memo No. 28/1471/B-10/SC-41 dated. 19.1.2001.

In the instructions, it has been laid down that:-

- Expenditure on various works of APDP scheme is booked under Group Head-14.
- Nomenclature of the work(s) is so devised that it takes care of the project/scheme i.e. Renovation/Modernisation, Transmission and Distribution net-work or Energy Accounting or Metering, as the case may be, and is reflected under Accelerated Power Development Programme (APDP)
- Separate pages of Form CE-21 Register of works are allotted for recording works expenditure

(cont...2/p

(2)

under the above scheme.

- Expenditure under the scheme is shown in the Annexure to trial balance distinctly as is being done for other scheme.

These provisions were made in the instructions to ensure that the expenditure incurred under the scheme is not intermingled with other works expenditure. But, it has been noticed that these provisions of the instructions are not being complied with. Resultantly, no expenditure is appearing ~~under the scheme. This is highly irregular and~~ received under the Programme is scheme finance which is subject to audit as well as monitoring by the Board/Financing agencies. Such unpleasant position can also put the Board in an awkward position.

In view of this situation, the Divnl. Officers are stressed upon to ensure that the instructions issued through above Circular Memo dated 19.1.2001 are complied with meticulously and the expenditure on APDP scheme is reflected in the accounts as provided therein so that there is no problem in spotting the works expenditure on the scheme in question vis-a-vis assistance/funds released by the Govt./Banks on this account. Extra care needs to be taken in the classification, and in case any expenditure has been misclassified

(Contd.....3/P)




19/2001

(3)

it may be rectified immediately in the Monthly Account in hand.

Compliance of these instructions be ensured by all means.

This issues with the approval of Chief Accounts Officer,  
PSEB, Patiala.

  
Dy. CAO/A&R,  
for CAO, PSEB, Patiala.

CC:-

1. Sr. PS to Chairman/PS to Member/Secy, PSEB, Patiala.
2. OSD to Power Minister.
3. All EICs/CEs in PSEB.
4. Chief Engineer Planning, PSEB Patiala.
5. All Dy. CEs./Superintending Engineers in PSEB.
6. Chief Engineer/SC&C, PSEB Patiala.
7. Chief Controller/Finance/Chief Auditor/Chief CC&R.
8. CAO Revenue/FA&CAO/(p), PSEB Patiala.
9. FA/CAO, BGSSTP, PSEB Ropar.
10. Secy./BLMB/Member/Power, BLMB, Sec-19 Chandigarh.
11. CE&Secy, Capital Project/U.T. Admn, Chandigarh.
12. FA & CAO, Beas Project, Talwara.
13. FA&CAO, BLMB, Sec-19, Chandigarh.
14. Secy, BCB-47, Kaka Nagar New Delhi.
15. CE Electrical, Beas Project, 1022/27-D, Chandigarh.
16. All Dy. CAO's/Dy. CAs, ARM, GNDTP, Bhatinda.
17. RAO, PSEB, Patiala.
18. All Branch Officer/Sectional Heads in Head Qtrs. Office.
19. All Supdt./Divnl Accounts/ IAs in the Field.
20. ADGP/V&S, PSEB. Patiala.
21. Land Acquisition Officer, PSEB Patiala.
22. Director/ Research, PSEB. Chandigarh.
23. Dy. Secy./ENR-II, PSEB. Patiala.
24. AO/WAD-I, II, III, PSEB, Patiala.
25. AO/Revenue Monitoring, PSEB Patiala.
26. AO/ZLAU, PSEB. Ludhiana.

Note:- For Sr. No. 3 to 5

They are specifically requested to ensure that the expenditure incurred on the APDP scheme(s) is correctly classified/ reflected in the Accounts as laid down in the Accounts instructions dt. 19.1.2001 and above.

PUNJAB STATE ELEC. BOARD

From

ACCOUNTS CIRCULAR NO. 20

YEAR: 2001

Chief Accounts Officer,  
P.S.E.B. Patiala.

To

1. All Br.in Chief/CEs/Dy.CEs/SEs/Asst.SEs/  
Sr.Ex.Engineers/Executive Engineer(OP)
2. All Asst.Executive En. in chg(OP)  
(including sub-Offices)
3. All Supdt./Divnl. Accounts(OP)
4. All Rns/Rns(OP)

Memo No. 23047/24547/1-13/ M&G

Dated: - 21.8.2001

Sub:-

Accounting Procedure for adjustment of Elec. Bills  
of Govt. Depts. against Elec. Duties payable.

Govt. of Punjab Irrigation & Power (Energy Branch)  
vide Memo No. 11/275/97/PE(5) Part File/15726/27 dt. 21.8.2000  
read with Memo No. 11/275/97/PE(5) Part File/18916 dt. 3.10.2000  
had conveyed decision to adjust outstanding Elec. Bills of  
Govt. Depts. Corporations, Boards & Bodies towards Elec. Duty  
payable by the Board to State Govt. on regular basis.  
Accordingly, accounting instructions were issued vide Accounts  
Circular No. 16/2000 & 19/2000 dated 15.9.2000 & 6.12.2000  
respectively.

Now, the State Govt. vide Memo No. 11/275/97/PE(5)  
Part-1/13185 dt. 27.6.2001 (copy enclosed) have withdrawn these  
instructions with immediate effect.

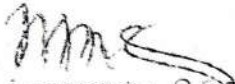
In view of this position, instructions issued vide  
aforesaid Accounts Circulars i.e. 16/2000 (Memo No. 22557/22756/  
M&G dt. 15.9.2000) and 19/2000 (Memo No. 27343/28843/ M&G

Contd. .p/2-



dt.6.12.2000) be treated as withdrawn with immediate effect. It may be ensured that in future no adjustment of Elec'y. Bills payable by Govt. Deptts., Corporations, Boards and Bodies against Elec'y. Duty payable to State Govt. is made under G.H. 46.971-Adjustment of Elec'y. Bills payable by Govt. Deptts. against Elec'y. Duty payable to State Govt. Further more, it may be ensured that Elec'y. Bills against these Organisations are raised and realised (in cash/through cheque) in accordance with the normal local instructions followed prior to above adjustment system ordered by the Govt.

DA/As above.

  
Chief Accounts Officer,  
P.S.E.B. Patiala.

CC: -

1. Dy. Secy. to Chairman, PSEB, Patiala.
2. Sr. PS to all Members/Secy. PSEB, Patiala.
3. All CAOs/CA/CCF/CCC&R
4. All Dy. CAOs/Dy. CAs/Dy. FAs in PSEB
5. CIO(R) PSEB, Patiala.
6. Sr. AO/ZLAW, Ludhiana.
7. All AOs/WAD, PSEB, Patiala.

With the request to ensure that in future no adjustment is carried out under GH-46.971-Adjustment of Elec'y. Bills payable by Govt. Deptts. against Elec'y. Duty payable to State Govt. and system prevalent prior to adjustment system is followed by all means.

Government of Punjab  
Department of Power  
(Energy Branch)

To

All the heads of Departments,  
Commissioners of Divisions,  
Deputy Commissioners and  
Sub-Divisional Officers (C)  
in the State

Memo No. 11/275/97/PE(5) Part file/13185

Dated, Chandigarh the: 27th/28 June, 2001

Sub:- Adjustment of outstanding electricity bills of  
Government Departments, Corporations, Boards and  
Bodies against dues from Punjab State Electricity  
Board on account of Electricity Duty.

--

Reference Punjab Government letter No. 11/275/97-PE(5)

(5) Part file/18916 dated 3.10.2000 on the subject noted  
above.

2) Government instructions regarding adjustment of  
outstanding electricity bills of Government Departments,  
Corporations, Board and Bodies against dues from P.S.E.B.  
on account of Electricity Duty issued vide letter No. 11/  
275/97/PE(5)/part file/18916 dated 3.10.2000 are hereby  
withdrawn with immediate effect.

Sd/-

Deputy Secretary Power

A copy is forwarded to all the Financial  
Commissioners, Principal Secretaries and Administrative  
Secretaries to Government  
Punjab for information and necessary action.

Sd/-

Deputy Secretary Power

Contd.p/2-



To

All the Financial Commissioners,  
Principal Secretaries and Administrative  
Secretaries to Government Punjab.

I.D.No. 11/275/97/PE(5)/Part file /13186 dated CHD. 28.6.2001

Endst.No. 11/275/97-PE(5) part file/13187-89 Dated, CHD 28.6.2001

A copy is forwarded to the following for information,  
and necessary action:-

1. Chairman, Punjab State Elec. Board, Patiala.
2. Member/Finance and Accounts, Punjab State Elec. Board  
Patiala.
3. The Chief Electrical Inspector to Government,  
Punjab, Patiala.

sd/-  
Deputy Secretary Power

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO. 2  
YEAR: 2001

From:

Chief Accounts Officer,  
PSEB, Patiala.

To

1. All Addl. SEs/Sr. Xens/REs in PSEB.
2. All Sr. AO's/Asst. AO's in PSEB.
3. Director/Co-ordination,  
E-533, New Friends Colony,  
New Delhi-110065.
4. Director, TTI, PSEB, Patiala.

Memo No. 24548/26047 /CA-C-28/L

Dated: 22.8.2001.

Sub:-

Rationalisation of validity period of the Estimates sanctioned by the operation RE Organisations.

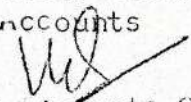
Keeping in view the decision taken by the Board in its 6/2001 meeting held on 30.7.2001 para 3.28 of Commercial accounting system Vol-VI Manual on Capital Expenditure and Fixed assets may be read/substituted as under:-

3.28(1) The sanction to an estimate for a work (as distinct from annual repairs) will ordinarily cease to operate after a period of five years from the date upon which it was accorded, but the acceptance by competent authority of a budget estimate which includes specific provision for expenditure upon a work which is in progress may be regarded as reviving the sanction to the estimate for the year in which the provision is made. In case of DS/RE Organisation, the validity period of estimate shall be one year.

(ii) In case of operation & RE Organisation SE/Operation is empowered to extend the validity period of the sanctioned estimates upto one and half year from the date of sanction in respect of bifurcation of 11 KV Feeders, 11 KV interlinking lines, Replacement of 11 KV defective/obsolete breakers and deposit estimates. The CE/Operation is empowered to extend the validity period of such sanctioned estimates upto two years from the date of sanction of the estimates.

The provision (Noii) will be applicable w.e.f 3.8.2001.

This issues with the approval of Chief Accounts Officer, PSEB, Patiala.

  
Dy. Chief Accounts Officer/  
PSEB, Patiala.



CC:-

1. Sr.PS to Chairman/PS to Member/Secy,PSEB,Patiala.
2. OSD to Power Minister.
3. All ETCs/CEs in PSEB.
4. Chief Engineer,Planning PSEB Patiala.
5. All Dy.CEs./Superintending Engineers in PSEB.
6. Chief Engineer/SO&C,PSEB Patiala.
7. Chief Controller/Finance/Chief Auditor/Chief CC&R.
8. CAO Revenue/FA&CAO/ (p),PSEB Patiala.
9. FA&CAO,GGSSTP,PSEB Ropar.
10. Secy,/BEMB/Member/Power,BEMB,Sec-19 Chandigarh.
11. CE&Secy,Capital Project/U.T Admn,Chandigarh.
12. FA & CAO,Beas Project,Talwara.
13. FA&CAO,BEMB,Sec-19,Chandigarh.
14. Secy,BCB-47,Kaka Nagar New Delhi.
15. CE .Electrical,Beas Project,1022/27-D,Chandigarh.
16. All Dy.CAO's/DyCA's AFM,GNDTP,Bhatinda.
17. RAO,PSEB,Patiala.
18. All Branch Officer/Sectional Heads in Head Qtrs,Office.
19. All Supdt,/Divnl Accounts/in the Field.
20. ADGP/V&S,PSEB,Patiala.
21. Land Acquisition Officer,PSEB Patiala.
22. Director/Research,PSEB Patiala.
23. Dy.Secy./ENG-II,PSEB Patiala.
24. AO/WAD-I, II, III,PSEB,Patiala.
25. AC/Revenue Monitoring,PSEB Patiala.
26. AO/ZLAU,PSEB.Ludhiana.

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 22  
YEAR: 2001

From:

The Chief Accounts Officer/W&G,  
PSEB Patiala.

To

1. GM Thermal/GNDTP, Bathinda.
2. GM O&M/GHTF, Lehra Mohabbat.
3. CE O&M, GCSSTF, Ropar.
4. All Sr. AO's/AO's in PSEB
5. Director TTI/PSEB Patiala.

Memo No: 26100/27599 /CAC-37

Dated: 27,8.2001.

Sub:

CHART OF ACCOUNTS.

The following Account Heads are added in the booklet of Commercial Accounting System Vol-I, Part-I, 'Chart of Accounts':-


ACCOUNT HEADS

1. 28.517 - Claims recoverable on account of penalty on over-loading (IOL) from Coal India Ltd. (CIL).
2. 28.518 - Claims recoverable on account of stone size above 200 mm from Coal India Ltd. (CIL).
3. 72.320 - Losses on account of stones below 200 mm.
4. 72.330 - Losses on account of Coal Mill rejects.

EXPLANATORY NOTES:

Self Explanatory.

This issues with the approval of Chief Accounts Officer,  
PSEB., Patiala.

  
Accounts Officer/ W&G,  
PSEB, Patiala.



CC:-

1. Sr. IS to Chairman/IS to Member/Secy, ISEB, Patiala.
2. OSD to Power Minister.
3. All EICs/CEs in ISEB.
4. Chief Engineer/Planning, ISEB, Patiala.
5. Chief Engineer/SOCC, ISEB, Patiala.
6. All Dy. CE's/Superintending Engineers in ISEB.
7. Chief Controller/Finance/Chief Auditor/Chief/CC&R  
CAO/Revenue, F&CAO (I), ISEB, Patiala.
8. F&CAO, CGSSTI, ISEB, Ropar.
9. Secy./BEMB/Member/Power, BEMB, Sector-19, Chandigarh.
10. CE & Secy. Capital Project, UT, Adm<sup>n</sup>, Chandigarh.
11. F&CAO Beas Project, Talwara.
12. F&CAO, BEMB, Sector-19 Chandigarh.
13. Secy. DCB-47, Koka Nagar, New Delhi.
14. Chief Engineer/Electrical Beas Project, 1022/27-D, CHD.
15. All Dy. CAO's/Dy. CA's/Dy. F&S/AFM, GNDTI, Bathinda.
16. RAO, ISEB, Patiala.
17. All Branch Officer/Sectional Heads in Head Qtrs, Office.
18. All Supdt./Divnl. Accounts/Ls in the Field.
19. ADGI/VES, ISEB, Patiala.
20. Land Acquisition Officer, ISEB, Patiala.
21. Director/Research, ISEB, Chandigarh.
22. Dy. Secy./ENG-II, ISEB, Patiala.
23. AO/W.D-I, II, III, ISEB, Patiala.
24. AO/Revenue Monitoring, ISEB, Patiala.
25. AO/ZL&U, ISEB, Ludhiana.

PUNJAB STATE ELECTRY. BOARD

ACCOUNTS CIRCULAR NO: 23

YEAR: 2001

From

The Chief Accounts Officer,  
P.S.E.B., Patiala.

To

1. All Sr. Xens in PSIB
2. All Sr. AOs/AOs in PSIB
3. Director/Co-ordination,  
D-1019, New Friends Colony,  
New Delhi.
4. Director/TI, PSIB, Patiala.
5. Supdt./Bills, PSIB, Patiala.

Memo No:- 27793/29293

/A-130/2000-01/WM&G

Dated:- 29.10.2001

Sub:-

Payment of Bonus under the 'Payment of Bonus Act-1965'  
for the year 2000-01.

The Punjab State Elec. Board vide its Office Order No. 4708 /PSIB dated 23.10.01 has sanctioned the payment of bonus for the year 2000-2001 under the 'Payment of Bonus Act-1965' to its employees at the rate of 8.33% of the wages or salary earned by them during the <sup>year</sup> 2000-01. The bonus is admissible only to those employees of PSIB whose salary or wage does not exceed Rs. 3500/-P.M.

2- Instructions already issued vide this Office Memo No.6119/7484/A-130/94-95/WM&G dated 11.10.95 in this regard shall apply to the payment of the bonus for the year 2000-01.

3- Necessary provision to meet the liability of the bonus (Year 2000-01) has been made by respective Accounting Units in their accounts ending March, 2001 and the expenditure on this account shall be charged to Account Head 44.320-Bonus payable. The amount remaining undisbursed, unclaimed etc. at the end of March, 2002 may be transferred by debit to account Head 44.320-Bonus payable per contra credit to Account Head 44.220-Unpaid Bonus.



4- In the Account for March, 2002 the following adjustments should be carried out by the DDOs with a view to closing the account under the Head 44.320:-

- (a) The expenditure incurred in excess of provision, made under the Account Head 44.320 shall be transferred by debit to Account Head 83.5-Employees Cost relating to previous year per contra credit to Account Head 44.320-Bonus payable.
- (b) Where the provision of bonus made under Account Head 44.320 is found in excess, it shall be transferred by credit to Account Head 65.8-Other Excess provision in prior periods per contra debit to Account Head 44.320-Bonus payable.

5- Payment of bonus be made after getting the drawing limit enhanced. As per provisions of the Act, the payment of bonus for the year 2000-2001 is required to be made on/or before 30th, November, 2001. However, in cases the payment of bonus (Year 2000-2001) cannot be made within the prescribed period, for one reason or the other, the period may be treated as extended upto 31.3.2002.

6- In many cases, emoluments of the employees may exceed Rs. 3500/-P.M. (i.e. the ceiling limit of emoluments for bonus) as a result of revision of pay scales, grant of proficiency step ups/ Compensatory increments/devised time-bound promotional Scales (if any) etc. which might not have been given effect in the service records so far. The Drawing & Disbursing Officers should particularly

(Contd....p/3)

PUNJAB STATE ELEC. BOARD  
\*\*\*\*\*

Accounts Circular No. 24

From

Year: 2001

Chief Accounts Officer,  
PSEB, Patiala.

To

1. All Ex-in-Chiefs/Chief Engineers in Head Office, Shakti Vihar and Shakti Sadan PSEB, Patiala.
2. All Heads of the Deptt. stationed at Patiala.

Memo No. 29327/387 /

Dated: 8.11.2001

Sub: Report of the F & FPI Committee-Decentralisation of the working in Cash Sec. in Patiala.

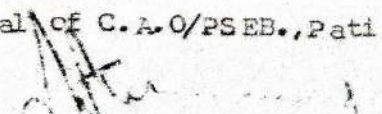
\*\*\*\*\*

The Board in its 6/2001 meeting held on 30.7.2001 at Chandigarh approved the proposal contained in the report of F & FPI Committee. On agenda item No.5 relating to decentralisation of the working in Cash Sec. at Patiala.

Accordingly the following addition be made in Annexure 'A' to Chapter 16 of Commercial Accounting System Vol-IV-Cash and Bank:-

Para No.6 "For offices of Chief Engineers and other Heads of Departments at Patiala, in place of the Present system to recoup the imprest only after finalisation/acceptance by EAD Section, of the earlier imprest issued to the authorised person, a second imprest may be issued to the person on rendering of the first imprest account without waiting for finalisation of the first imprest account by EAD Section, The first imprest account rendered by the authorised person will be checked by EAD section within seven days of its submission so that the same is finalized by the time, the second imprest account is rendered".

This issues with the approval of C.A.O/PSEB., Patiala.

  
Dy. Chief Accounts Officer/M&R,  
PSEB., Patiala.

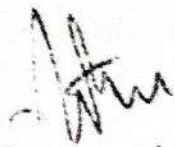


Dt. 8.11.2001

Ends.No. 29388/89

Copy of the above is forwarded to the following for implementation of the decision of the Board in letter and spirit.

1. A.O./EAD, PSEB, Patiala.
2. A.O./Cash, PSEB, Patiala.

  
Dy. Chief Accounts Officer/SE  
PSEB, Patiala.

C.C.:-

1. All PS to Chairman/Members/Secy, PSEB
2. Jt. Secy./Finance, PSEB, PTA.
3. Dy. Secy./Personnel, PSEB, PTA.
4. Dy. CAO/HQ, PSEB, Patiala.

Government of Punjab  
Department of Power  
(Energy Branch)

To

All the Heads of Departments,  
Commissioners of Divisions,  
Deputy Commissioners and  
Sub-Divisional Officers (C)  
in the State

Memo No. 11/275/97/PE(5) Part file/13185

Dated, Chandigarh the: 27th/28 June, 2001

Sub:- Adjustment of outstanding electricity bills of  
Government Departments, Corporations, Boards and  
Bodies against dues from Punjab State Electricity  
Board on account of Electricity Duty.

--

Reference Punjab Government letter No. 11/275/97-PE(5)

(5) Part file/18916 dated 3.10.2000 on the subject noted  
above.

2) Government instructions regarding adjustment of  
outstanding electricity bills of Government Departments,  
Corporations, Board and Bodies against dues from S.L.B.  
on account of Electricity Duty issued vide letter No. 11/  
275/97/PE(5)/part file/18916 dated 3.10.2000 are hereby  
withdrawn with immediate effect.

Sd/-

Deputy Secretary Power

A copy is forwarded to all the Financial  
Commissioners, Principal Secretaries and Administrative  
Secretaries to Government Punjab for information and necessary action.

Sd/-

Deputy Secretary Power

Contd.p/2-



To

All the Financial Commissioners,  
Principal Secretaries and Administrative  
Secretaries to Government Punjab.

I.D.No. 11/275/97/Ed(5)/Part file/13186 dated OAD. 21.6.89  
and St.No. 11/275/97-Ed(5) part file/13187-89 Dated, OAD 25.6.89

A copy is forwarded to the following for information,  
and necessary action:-

1. Chairman, Punjab State Electricity Board, Patiala.
2. Minister/Finance and Accounts, Punjab State Electricity Board,  
Patiala.
3. The Chief Electrical Inspector to Government,  
Punjab, Patiala.

sd/-  
Deputy Secretary Power