

1	124/1223	APParements of some Partials items of Accor in Accounts
2	1582/2000	Precedents of information cases for accidents.
3	2011/3622	Accounting procedure for Tax and so transfer balance of income
4	4220/2107	Accounting procedure for ...
5	5560/2020	Banking & employer costs de capital work in progress
6	7021/2020	
7	7721/7722	
8	7822/5523	Chart of Accounts ✓
9	5114/9213	Implementation of commercial Accounting system and format
10	10527/1179	Revised statement etc.
11	12045/13646	Accounting procedure for adjustments of current assets
12	1977-00	Payments of bills payable and credit
13	15225/2324	Chart of Accounts ✓
14		
15	19925	Banking & expenditure of Pay & Allowance of work
16	22257/22226	Accounting procedure for adjustment of work. Act of work
17	22754/22800	Chart of Accounts ✓
18	155-0	Payments of Bank
19	22817/22737	
20	28546/2024	Chart of Accounts ✓

From

The Chief Accounts Officer,
P.S. B.B., Patiala.

To

ACCOUNTS CIRCULAR Nos 1

YEAR : 2000

1. Accounts & Finance Manager, GMLP, Bhatinda.
2. FA & CAO/GSS/P, C.A., Ropar.
3. Dy. CAO/Constn., GHTP, Lehra Mohabbat.
4. Dy. CAO/Hydel, PSEB, Patiala.
5. Dy. CAO/TL, PSEB, Patiala.
6. Dy. CAO/Sub-Station, PSEB, Patiala.
7. Dy. CAO/MA, PSEB, Patiala.
8. A.O./SHP., Manpaur Sahib.
9. A.O. (P), MPH, Talwara.
10. A.O./UBIC, Malikpur, PSEB, Pathankot.
11. A.O./MSD, Shahpur Jandi.
12. A.O./LAD, PSEB, Ludhiana.
13. A.O./CPC, City Circle, Jhritsar.
14. A.O./Preaudit, MPH, Ropar.
15. Resident Engineer/C.A., Manpaur Sahib.
16. A.O./Cash, PSEB, Patiala.
17. A.O./FR, PSEB, Patiala.
18. A.O./CPC (F), PSEB, Patiala.
19. A.O./Banking, PSEB, Patiala.
20. A.O./Pay & Accounts, PSEB, Patiala.
21. A.O./W.D-I, II & III, PSEB, Patiala.
22. A.O./Roadsheet, PSEB, Patiala.
23. All Sr. Executive Engineer, PSEB including Hydel Organisation.

Memo No:- 124/1323 / 11.11/MBG

Dated:- 28-1-2000

Sub:- Reappraisal of important items of arrears in accounts.

It has been decided that the arrears-in-accounts Statements for the month of 1/2000 and onwards be submitted on the following lines:-

1. Statement-A Arrear statement for the period upto 31-3-91
2. Statement-B Arrear Statement for the period 1.4.91 to 31.3.98
3. Statement-C Arrear statement for the period 1.4.98 to 31.3.99 (Current arrears)

The Statements of arrears-in-accounts, therefore, be supplied in future on the above lines. The information for the month of 1/2000 shall contain the following information:-

1. Arrears as on closing date of the information i.e. 31.3.91/31.3.98/31.3.99.

- 2. Arrears as on 31.3.99.
- 3. Clearance from 1.4.99 to 31.1.2000
- 4. Position as on 31.1.2000

After this, the monthly statements may be prepared as usual by adopting the balances of the previous month and showing the clearance made during the month under report with closing balances at the end of the month.

This issues with the approval of *[Signature]* Accounts Officer, P.S.E.B., Patiala.

[Signature]
Accounts Officer/W&G,
for Chief Accounts Officer,
PSEB, Patiala.

Endst.No:- 1324/1545 MA-4/W&G Dated: -28-1-2000

Copy of the above is forwarded to the following for information & necessary action:-

- 1. All Chief Engineers, PSEB Including Hydrel
- 2. All Superintending Engineers, PSEB Organisation.
- 3. S.A. (Accounts) to MF&A, PSEB, Patiala.

[Signature]
Accounts Officer/W&G,
for Chief Accounts Officer,
PSEB, Patiala.

YEAR: 2000

From

Chief Accounts Officer,
P.S.E.B. PATIALA.

1. All Chief Engineers in PSEB
2. All Dy.CEs in PSEB
3. All SES in PSEB
4. All Asst.SEs in PSEB
5. All Sr.PENs in PSEB
6. All XENs in PSEB
7. All SDOs in PSEB
8. ACs/WAD-I, II & III PSEB
9. AO/ZLAN, Ludhiana.
10. AC/EAD, PSEB Patiala.

Memc No. 1566/2768/A-59

Dated: - 2-2-2000

Subject: - Preaudit of Compensation cases for accidents.

It has been noticed that compensation cases for accidents in respect of workmen and private persons are not pre-audited for want of clarification or otherwise. Such cases get into unnecessary controversy causing harassment to the dependents of the deceased. In fact, instructions on the issue are silent whereas field officers strongly feel that payments connected with such cases need to be pre-audited.

In view of the above, it has been decided that in future compensation cases in respect of private persons other than Board Employees will be pre-audited by AO/AE and those in respect of Board Employees by AC/EAD.

These instructions may be followed in letter and

Post. No. 149, 2968/A-89/M&G Dated: - 2-2-2000

CHIEF ACCOUNTS OFFICER,
PSEB, PATIALA.

Copy of the above is forwarded to the following: -

- 1. Dy. Chief Auditor/CAO/CC&R/CAO/Revenue, PSEB, Patiala.
- 2. Dy. Chief Accounts Officer, PSEB, Patiala.
- 3. Dy. Chief Accounts Officer, PSEB, Patiala.
- 4. Dy. Chief Accounts Officer, PSEB, Patiala.
- 5. Dy. Chief Accounts Officer, PSEB, Patiala.
- 6. Dy. Chief Accounts Officer, PSEB, Patiala.
- 7. Dy. Chief Accounts Officer, PSEB, Patiala.
- 8. Dy. Chief Accounts Officer, PSEB, Patiala.
- 9. Dy. Chief Accounts Officer, PSEB, Patiala.
- 10. Dy. Chief Accounts Officer, PSEB, Patiala.

DY CHIEF ACCOUNTS OFFICER/A&R
PSEB, PATIALA.

FROM

The Chief Accounts Officer/WM&G,
P.S.E.B., Patiala.

- All Addl. SES/Sr. ~~Officers~~ ~~Asst. Op.~~ in PSEB
 All SDOs in PSEB
 All JEs Incharge of the DS Sub-Office.

Memo No:- 3011/3670/B-10/Sub-Case-35/WM&G

Dated:- 18-2-2000

Sub:- Accounting Procedure for Tatkal Scheme for
 release of Tubewell Connections.

Chief Engineer/Commercial in his Circular No.9/2000 dated 17.2.2000 has laid down policy for release of tubewell connections under Tatkal Scheme. This Scheme is applicable to those consumers who have availed temporary connection during July-1999 and their connections fall under single pole category. They can register fresh application with the concerned P&EB Sub Division/Sub-office to come under this scheme within two months from the publication of notice in the press. (ii) Single pole tubewell connection in case of which the consumers have submitted the test report to PSEB upto 31.12.99.

Under the scheme the applicant shall pay service connection charges @ 10,000/- per BHP and ACD at prevalent rate Rs.90 per BHP as per Commercial Circular No.21/96 dt.22.5.96) the following Accounting procedure may be followed

in this regard:-

On receipt of service connection charges the amount will be credited to A/C Head 55.170-Receipts from A.P. consumers (Service Connection Charges) under Tatkal Scheme (New open Account) and the Advance consumption charges deposit will be credited to GH 48.120 as usual. The consumers who have submitted their test reports upto 31.12.99 and opted under the 'Tatkal Scheme', the amount already deposited in an account of Service Connection Charges standing under 55.103 may be transferred to 55.170- Receipts from A.P. Consumers (Service Connection Charges) under Tatkal Scheme, and the receipt for the balance amount should be looked under GH 55.170, so that the receipt on account of service connection charges is credited to G.I.55.170.

Gontd....2..

(iii) Expenditure for release of connection should be booked to relevant sub-head under Account Head 14/10 as per Chart of Account. Expenditure incurred under Tatkal Scheme be depicted on separate pages of Works Register (CL-21)

At present in the Trial Balance there is no provision for reflection of this detailed G.I.55.170 whereas has been felt/desireable to monitor the receipt on account of service connection charges from A.P. Consumers covered under Tatkal Scheme. For this purpose, it is specifically laid down that this account head be opened in the Frial Balance and the receipt thereunder shown distinctly. It may be noted that this is done by all means.

These instructions may be followed meticulously.

Mme
Chief Accounts Officer,
FSEB., Patiala.

Ends. No:-3670/4460/B-10-SC-35/VM&G Dated: 18-2-2000

Copy of the above is forwarded to the following for information and necessary action:-

1. All Chief Engineers (Op.), PSEB
2. C./CCF/CCCR/CAO (R), PSEB, Patiala.
3. All SES (Op) in PSEB.
4. All Dy. C./CAO/FAS in PSEB.
5. All A.Os/Field/M.D/ZLAW
6. All Divnl. Accountants/DS

W.S

Dy. Chief Accounts Officer,
FSEB., Patiala.

- CC:-
1. PS to Chairman/Member/Secy. PSEB
 2. RAO, PSEB, Patiala.

FROM

The Chief Accounts Officer/M&G,
P.S.E.B.PATIALA.

TO

1. All Addl. SEs/Sr. XEMs/ENP/OP in PSEB
2. All SDs in PSEB
3. All JEs Incharge of the DS Sub-Office.

Memo No. 4467/5127/B-10/Sub-Case-35/M&G

Dated: - 23.2.2000

Sub: - Accounting Procedure for Tatkal Scheme for release of Tubewell Connections.

Reference Circular Memo No. 3011/3670/B-10/SC-35/M&G

dated 18.2.2000 regarding the subject noted above.

The ACD rate i.e. Rs. 90/- per BHP indicated in second paragraph of the aforesaid instructions may be read as

Rs. 90/- per KW.

W.S.

Dy. Chief Accounts Officer/M&R,
P.S.E.B.PATIALA.

Endst. No. 3113/5917/B-10/SC-35/M&G Dated: - 23.2.2000

Copy of the above is forwarded to the following for information and necessary action:-

1. All Chief Engineers(OP), PSEB.
2. CA CCF/CCCR/CAO(R), PSEB, Patiala.
3. All SEs(OP) in PSEB.
4. All Dy. CA/CAO/FAs in PSEB
5. All AOs/Field/WAO/TLAV.
6. All Div.1. Accountants/DS.

W.S.

Dy. Chief Accounts Officer/M&R,
P.S.E.B.PATIALA.

CC:-

1. PS to Chairman/Member/Secy. PSJB.
2. SAQ, P&FB, Patiala.

FROM

The Chief Accounts Officer,
P.S.S.B., Patiala.

TO

All the Executive Engineers,
Operation., PSEE.

Memo No:- 594/J/7020 /A_63/WM&G/Vol.XI

Dated:- 29-2-2000

Sub:- Booking of Employees' Costs to Capital Works for
the Year 1999-2000.

With the introduction of Electricity (Supply) (Annual Accounts) Rules, 1985 framed by Govt. of India and made applicable in the Board w.e.f. 1.4.86, the employees' costs are required to be charged as cost of Capital Assets by the concerned Divisions. To meet with the requirement of these rules following procedure is prescribed:-

i) The employees costs (work-charged/daily labour) which have exclusively/directly been employed on Capital Works are to be transferred from Group Head-75 by debit to Group Head-14 (work concerned) per contra credit to Account Code 75.920.

This procedure is already being followed.

ii) A portion of regular employees' costs equal to 11% of Capital Works Expenditure incurred during the year is to be charged, by debit to Group Head-14 (work concerned) per contra credit to Account Code 75.930.

iii) A portion of Head Office employees' costs equal to 0.7% of Capital Works Expenditure (without adding 11% as mentioned in para (ii) above) incurred during the year is to be charged by debit to Group Head 14 (work concerned) per contra credit to Account Code 75.935.

The Calculation of para (ii) and (iii) may be rounded off to the nearest ten rupees.

In regard to para (ii) and (iii) neither IUT Bills shall be raised nor U-Cheques issued.

Under paragraph 2.47 of Basic Accounting Principles & Policies, the capitalisation of assets is to be done on issue of Assets Commissioning Certificate from the relevant technical authority of the Board. As such capitalisation of assets may be done on regular basis after charging M.C. prorata charges.

The adjustments are required to be carried out in the Accounts for the month of March, 2000.

Copy of the Journal Voucher (F.S.O.) for para (ii) and (iii) shall be supplied alongwith the account for the month of March, 2000

This issues with the approval of Chief Accounts Officer., PSEB., Patiala.

Accounts Officer/WMEG,
PSEB., Patiala.

CC:-

- 1. All S.Es/Op.PSEB
- 2. All C.Es/Op.PSEB.
- 3. All Supt., Divnl. Accounts./Op. (By name) PSEB.

FROM

YEAR : 2000

The Chief Accounts Officer/W&S,
P.S.-B., Patiala.

TO

1. FA & CAC,
CGSSFP., Ropar.
2. DY. CAO/Constn., CGSSFP/G.H.P.,
Ropar/Lehra Mohabbat.
3. Accounts & Finance Manager,
GNDIF., Bhatinda.

Memo No:-- 7021/7039 /W&S/A-63/Vol.II

Dated:-- 29-2-2000

Sub:- Booking of Employees' Costs to Capital Works for
the year 1999-2000

With the introduction of Electricity (Supply) (Annual Accounts) Rules, 1985 framed by Govt. of India and made applicable in the Board w.e.f. 1.4.86, the asset record is to be maintained by the Divisions/Accounting Units, and as such employees costs are also to be charged to works by the concerned Divisions/Accounting Units. To meet with the requirement of these rules the following procedure is prescribed:-

- i) The employees' Costs (work-charged/daily labour) which have exclusively/directly been employed on capital works are to be transferred from Group Head-75 by debit to GH-14 (works concerned) per contra credit to Account Code 75.920. This procedure is already being followed.-
- ii) The employees' Costs (regular upto Chief Engineer level which have exclusively been employed on capital works is to be transferred from Group Head-75 by debit to Group Head 15.2 (Revenue Expenses reclassified pending allocation over Capital works) per contra credit to Account Code-75.910 and then distributed on works in the ratio of works expenditure.
- iii) A portion of Head Office employees' Cost equal to

0.7% of Capital Works expenditure, without adding the cost as indicated in para(ii) here to incurred during the year is to be charged by debit to Group Head-14 (work concerned) per contra credit to account Cod. 75.935.

The calculation of para(iii) above may be rounded to the nearest ten rupees.

In regard to para(iii) above, neither IUT Bills shall be raised nor I-Cheques issued. The adjustments are required to be carried out in the Account for the month of March, 2000.

Copy of the Journal Voucher (T.S.C.) for para(iii) above shall be supplied alongwith the account for the month of March, 2000.

This issues with the approval of Chief Accounts Officer, P.S.E.B., Patiala.



Accounts Officer/W&G,
P.S.E.B., Patiala.

CC.-

- 1. G.M./Thermal, GNDTP., Bhatinda
- 2. CEs/Constn./O&M, GUSSTP, Ropar/Lehra Mohabbat. GHTP
- 3. CE/Thermal (Design), PSEB, Patiala.
- 4. Sr.A.O./GUSSTP., PSEB, Patiala.
- 5. A.O./G.H.P., Lehra Mohabbat.

FROM

YEAR: 2000

The Chief Accounts Officer,
F.S.EB., Patiala.

TO

All Sr. Executive Engineers,
Under TL/Sub-Station, MEMHP/UBDC-II
TFW/COS/RSD Shahpur Kandi/SYL/ASHP.

7031/1786

Memo No:- 7031/1786 /A-63/MMCG

29-3-2000

Dated:- 29-3-2000

Sub:- Booking of Employees Costs to Capital works for the year 1999-2000.

With the introduction of Electricity (supply) (Annual Accounts) Rules-1985 framed by Govt. of India and made applicable in the Board w.e.f. 1.4.86, the employees Costs are to be charged to works by the concerned Divisions/Accounting Units. To meet with the requirement of these rules, the following procedure should be followed:-

- i) The employees (Cost (work charged/daily labour) which have exclusively/directly been employed on capital works are to be transferred from Group Head-75 by debit to Group Head-14 (work concerned) per contra credit to Account Code-75.920 by the concerned division/Accounting Unit. This is already being followed.
- ii) Regular employees' Cost and Administration and General expenses of Division/Sub-divisions booked under Group Head-75 and 76.1 by the Division is to be capitalised by the concerned Constn. Divn./Accounting Unit by debit to Group Head-15.2 (Revenue expenses re-classified-pending allocation over capital works) per contra credit to Account Codes 75.910 and 76.9 respectively. This adjustment is to be made every month and where this has not been done, the adjustment be carried out in the Account for the month of March, 2000
- iii) The Pay & Allowances etc. of gazetted establishment i.e. MENS, AEs and AEs in respect of Constn. Divn./Accounting Unit for the year will be intimated by the A.O./Pay & Accounts to the concerned Divisional Office by 01st April, 2000. The Divisional Office will account for this expenditure by debit to Group Head 15.2 per contra credit to Account Code-75.910/76.9 respectively.

distributed on the works expenditure in the ratio of expenditure incurred during the year by debit to Group Head (work concerned) per contra credit to Account Code 15.2.

iv) As regards the expenditures (employees' cost and administration and General expenditure (76.1) of Constn.Circles Design Directorates and C.C.offices, the percentage at which the expenses are to be booked to the Capital works will be intimate by the Dy.CAO or Sr.Xen works concerned where no Dy.CAO is post on receipt of the intimation from the Dy.CAO/Asst works, the expenditure on account of establishment of Circles, Design Directorates and CE Offices shall be debited to the Group Head, (work concerned) per contra credit to Account Code 75.93C.

v) In addition to above, the Constn.Divisions/Accounting Units shall also charge a portion of Head Office employees' Cost equal to C.7' of Capital works expenditure (without adding the charges as indicated in para (ii) to (iv) hereto incurred over in the year by debit to Group Head 14(work concerned) per contra credit to Account Code 75.935.

The Calculation of para (iv) and (v) may be rounded off to the nearest ten rupees.

In regard to para (iii) to (v) neither ITR bills shall raised nor V-Cheques issued.

The adjustments are required to be carried out in the account for the month of March, 2000.

Copy of the Journal Voucher (No) for para (iv) and (v) hereto shall be supplied alongwith account for the month of March, 2000.


Accounts Officer/MCG,
P., Patiala.

CC:-

1. Dy.C.O./IS
2. Dy.C.O./Mydel, P., Patiala.
3. Dy.C. .C./M., Patiala.
4. Sr.Xen/works, MWHF., Patiala.

He is requested to ascertain the expenditure (Employees Costs and administration (General Expenditure) of the concerned Constn.Circles, Design Directorates and CE's Offices (from 4/99 to 2/2000 as per trial balance and for Mar.2000 as compiled by the concerned Divisions upto 17th April, 2000 and other adjustments if still to be carried out) from the concerned

offices of Chief Engineer otherwise from the following office(s):-

- a) The division in regard to expenses of Circle(s) including Pay and Allowances of non-gazetted employees.
- b) A.O./Cash in regard to pay & allowances of non-gazetted employees of Design Directorate and CE office(s).
- c) A.O./Pay & Accounts for pay and allowances of gazetted Esttl. of Circle(s), Design Directorate(s) and CE Office(s).
- d) and other offices where the expenditure is being looked.

The above expenditure so ascertained is to be allocated on percentage basis over the Capital works expenditure incurred during the year by the concerned Organisation. The percentage may be worked out and intimated to the concerned Divisions/Accounting Units latest by 17th April, 2000 for charging the expenditure to the Capital works (Capital expenditure incurred during the year) by debit to Group Head-14. (concerned capital works) per contra credit to Account Code 75.930. The percentage so fixed may also be intimated to this office. It may also be ensured that the amount to the capital works have been debited accordingly in the account for the month of March, 2000 by the concerned Divisions/Accounting Units.

This issues with the approval of Chief Accounts Officer,

F.S.O., Patiala.



Accounts Officer/AMG,
F.E.B., Patiala.

CC:

- 1. All Chief Engineers in F.E.B
- 2. All Superintending Engineers in F.E.B
- 3. All Accounts Officer of the Hydrel Project.
- 4. Supt. (Divisional) Accounts (excluding Cf. Divisions) in F.E.B for information & further necessary action.

From

YEAR: 2000

The Chief Accounts Officer,
P.S.E.B., Patiala.

To

1. All Addl. SEs/Sr. Ksns/REs in PSEB
2. All Sr. A.Os/A.Cs in PSEB
3. Director-Co-ordination,
D-1019, New Friends Colony,
New Delhi- 110065
4. Director/TTI, PSEB, Patiala.
5. Supdt./Bills., PSEB, Patiala.

Memo No:- 7823/8523 /WM&G/CAC-37

Dated:- 30-3-2000

Sub:- Chart of Accounts.

The following Account Head is added in the booklet
Commercial Accounting System Vol.I, Part-I, 'Chart of Accounts:-

76.114 - SATELLITE CHARGES

Explanatory Note:-

This Account Head will accommodate the expenses on
account of operational and usage charges in respect of V-Sat.

This issues with the approval of Chief Accounts
Officer, P.S.L.B., Patiala.

Accounts Officer/WM&G,
for Chief Accounts Officer,
PSEB., Patiala.

Endst.No:- 8524/9023

Dated: 30-3-2000

Copy of the above is forwarded to the following:-

1. All EICs/C.Es in PSEB
2. C.E./SO&C., PSEB, Patiala.
3. All Dy.CEs/Superintending Engineers in PSEB
4. Chief Controller/Finance/Chief Auditor/Chief, CRP,
CAC/Revenue, F&CAO(P), PSIB, Patiala.
5. FA & CAO, GGSSTP, Ropar/FA&CO, Ropar.
6. Secy./BBMB/Member Power, BBMB, Sector-19, CHD.
7. CE & Secy. Capital Project, UT Admn, Chandigarh.
8. FA & CAO, Beas Project, Talwara.
9. FA & CAO, BBMB, Sector-19, Chandigarh.
10. Secy., BCB-47, Kaka Nagar, New Delhi.
11. CE/Electrical, Beas Project, 1022/27-B, Chandigarh.
12. All Dy.CAOs/Dy.CAs/Dy.FAs/AFM, GNDTP, Bhatinda.
13. R.A.C., PSEB, Patiala.
14. All Branch Officer/Sectional Heads in Head Ctrs.Office.
15. Sr.PS to Chairman/PS to Members/Secy., PSEB, Patiala.
16. All Supdt./Divul.Accounts./IAS in the Field.
17. ADGP/v&S, PSEB, Patiala.
18. Land Acquisition Officer, PSEB, Patiala.
19. Director/Research, PSEB, CHD.
20. Dy.Secy./ENG-II, PSEB, Patiala.

From

The Chief Accounts Officer, W&G,
PSEB, Patiala.

To

- 1. All Mens/DS, PSEB.
- 2. All S.E.S/MS/IS/Sub-Divn., PSEB.
- 3. All S.S/S/IL Incharge/Sub-Office, PSEB.

Memo No: - 9114/9814 /W&G/CAC-16

Dated: - 26-4-2000

Sub: - Implementation of Commercial Accounting System and Procedures - Manual on Sale of Power (Revised Edition).

A new Chapter No.43 - Analysis of Average per unit assessed except J.P.Consumers, alongwith Form No.SOP-27 -Billing Control Book has been introduced in Commercial Accounting System Vol.II - Sale of Power (Revised Edition). Detailed instructions alongwith Form No.SOP-27 -Billing Control Book are enclosed for the guidance of all concerned. These instructions be followed meticulously.



Chief Accounts Officer,
PSEB, Patiala.

Enclst.No: - 9815 / 10414 /W&G Dated: 26-4-2000

Copy of the above is forwarded to the following:-

- 1. All C.Es/DS, PSEB.
- 2. All S.Es/DS, PSEB.
- 3. C.O(P)/CCF/CC&R/C., PSEB.
- 4. All Dy.C.Os/DY.F.S/DY.C.S, PSEB.
- 5. All Sr.Os/J.Os, PSEB.
- 6. The R.O., PSEB.
- 7. All Divl.Accountants, PSEB.



Dy.C.O., PSEB,
Patiala.



CC: -

- 1. PS to Chairman/Members/Secy, PSEB.
- 2. C.O/Revenue, PSEB, Patiala w.r.t. his office note dated 29.3.2000.

9700
43-Analysis of average per unit assessed
except at consumers.

RESPONSIBLE

ACTION

BILLING

Divisional
Accounts Section.

Monthly

1. From the monthly returns received from each sub division enter (separately for each permanent and temporary consumer category) the following figures into the Billing Control Book.

(a) Total units consumed (excluding where bills for minimum charges have been raised).

(b) Total assessment on account of energy and other charges (excluding rentals, electricity duty, minimum charges and amount assessed due to malpractices).

2. Add the units consumed and the total assessment of each sub-division to arrive at the total units billed and the charges assessed for the division as a whole.

3. Divide the total assessment by the units billed for each sub division and for the division as a whole to arrive at the 'Average Assessment Per Unit'.

4. Enter the rate arrived at in step 3 into the relevant column in the Billing Control Book.

5. Scrutinise the rate so arrived at in relation to the rate for the same sub-division in previous months and to the rate for the other sub divisions in the same month (keep in mind tariff revision, if any).

6. In case any wide variation or otherwise unusual figures is discovered during the scrutiny examine the monthly returns for the concerned sub division and localise the source of the variation to the Billing Group level from the sub-division.

7. Obtain clarifications from the sub-division concerned and take corrective measures and simultaneously put up monthly review to the Divisional Officer.

FORM TITLE
Billing Control Book

FORM NO.
SOP-27

PSEB

FCN. NO. SUP-27

BILLING CONTROL BOOK

Category:

May June...

Sub Division Units sold April
Monthly Average
charges assessed
per Unit

The Chief Accounts Officer,
P.S. E. B., Patiala.

To

1. Accounts & Finance Manager, GIDP, Dhatinda.
2. FA & CAO/CGSTP, O.A., Ropar.
3. DY.CAO/Constn., GHP, Lehra Mohabbat.
4. DY.CAO/Cydel, PSEB, Patiala.
5. DY.CAO/P.S., PSEB, Patiala.
6. DY.CAO/Co-Operative, PSEB, Patiala
7. DY.CAO/EM, PSEB, Patiala.
8. A.O./ASIP, Mandpur Sahib.
9. A.O. (P) /RPH, Jalwara
10. A.O./UBIC, Malimpur, PSEB, Pathankot.
11. A.O./PGL, Shahpur Jandi.
12. A.O./ZAU, PSEB, Ludhiana.
13. A.O./CPC, City Circle, Amritsar.
14. A.O./Preadit, RPH, Ropar.
15. Resident Engineer/OM, Mandpur Sahib.
16. A.O./Cash, PSEB, Patiala.
17. A.O./FR., PSEB, Patiala.
18. A.O./CPC(F), PSEB, Patiala.
19. A.O./Banking, P.S. E. B., Patiala.
20. A.O./PAY & Accounts., PSEB, Patiala.
21. A.O./WAD-I, II & III, PSEB, Patiala.
22. A.O./Broadsheet, PSEB, Patiala.
23. All Sr. Executive Engineer, PSEB, including Hydrel Organisation.

Memo No:- 10527/1177 /AA-4/WEG

Dated:- 2-6-2000

Sub:- Appraisalment of important items of Arrear-in-Accounts - Revised Statement 'C'.

It has been decided that the Arrear-in-Accounts for the year 1999-2000 be also incorporated in the Arrear Statement-C.

Accordingly, the arrear statement for the month of 2000 and onward may be sent on the following lines:-


- | | | |
|------|---------------|--|
| i) | Statement 'A' | Pertaining to the period ending 31-3-91 (as heretofore) |
| ii) | Statement 'B' | Pertaining to the period 1-4-91 to 31-3-98 (as heretofore) |
| iii) | Statement 'C' | Pertaining to the period 1-4-98 to 31-3-2000 (Revised) |

2-Statement 'C' for the month of 4/2000 shall contain the following information:-

- i) Arrears from 1-4-98 to 31-3-2000 as on 1-4-2000
- ii) Clearance from 1-4-2000 to 30-4-2000
- iii) Position as on 30-4-2000.

After this, the monthly statements may be prepared as usual by adopting the balance of previous month and showing the clearance made during the month (under report) with closing balance at the end of the month.

This issues with the approval of Chief Accounts Officer., P.S.E.B., Patiala.



Accounts Officer/W&G.,
for Chief Accounts Officer,
PSEB., Patiala.


Enclst.No:-11728/11926 / AA-4/W&G.

Dated: 2-6-2000

Copy of, the above is forwarded to the following for information and necessary action:-

- 1. All Chief & Engineers PSEB.,
- 2. All Superintending Engineers, PSEB
- 3. SW (Accounts) to MF&A., PSEB, Patiala.

) Including Hydel
) Organisation.



Accounts Officer/W&G.,
for Chief Accounts Officer,
PSEB., Patiala.

PUNJAB STATE ELECY. BOARD

ACCOUNT CIRCULAR No. :11/ 2000

From

Chief Accounts Officer,
PSEB, Patiala.

To

1. All Er. in. CEs/Dy.CEs/SEs/Addl.SEs/
Sr. Ex. Engineers/Executive Engineers (OP)
2. All Asst. Executive Engineers/OP.)
(including Sub-Offices)
3. All Supdt./Divnl. Accounts (OP.)
4. All RAS/ARAs (OP.)

Memo No. 12049/13649/A-13/MM&G
Dated:- 19-07-2000

Subject - Accounting procedure for adjustment of dues towards payment of Eley. Bills payable by Govt. Deptts. against Eley. duty payable to the Govt. by the PSEB

The PSEB vide commercial Circular No. 23/2000 has interalia decided that the Board may adjust all the State Govt. Departments dues towards the payment of Eley. Bills as on 31-03-2000 against the E.D. payable by the Board to the State Govt. as on that date.

The amount recoverable from State Govt. Deptts. on account of Eley. Bills is outstanding under G.H. 23.1-Sundry Debtors for SOP or G.H. 23.5 - Dues From Permanently Disconnected Consumers. Simultaneously, the amount payable to State Govt. on account of E.D. is outstanding under G.H. 46.300-E.D. and Other Levies Payable to the State Govt. Adjustment in the 7/2000 - Account may be carried out in the Sub-Divnl.accounts through J.V. as indicated below and forwarded to the Divnl. Office for incorporation in the monthly account-

- | | | |
|-----|---|--|
| (1) | Debit-46.951
(newly opened
Account Head) | -Settlement of A/C with the State Govt. in the
Head office (Eley. dues recoverable from Govt.
Deptts towards ED payable)) |
| | Credit - 23.1 or 23.5
(as the case may be) | Sundry Debtors for SOP
OR
Amount due from Permanently Disconnected
Consumers (Govt. Deptts.) |
| (2) | Debit - 46.300
Credit - 46.951
(newly opened A/C
head as indicated as per 1) | ED and Other Levies Payable to the State Govt. |

It has come to the notice of this office that in some of the offices adjustment regarding outstanding on account of electricity dues recoverable from the State Govt. Deptts. has already been carried out and only the balance recoverable is appearing in the Accounts. In such cases only the balance recoverable may be placed under the Account Head 46.951.

The debit/ credit balance appearing under the head 46.951 shall be transferred to the A.O (Revenue Monitoring) Patiala, location Code 813. through IUT or U-cheques as per instructions contained in the IUT Manual. The CAO (Revenue) shall reconcile the head 46.951 with the compilation section and issue U-cheques for the net balance to AO/Cash for making payment to the State Govt.

The following points must be kept in view while complying with the instructions contained in this circular:-

- It is only one-time adjustment being carried out as desired by the Management. It is not applicable in normal course.
- Divnl. Supdt. Accounts/ Divnl. Officer should ensure that the balances recoverable/ payable as indicated above as on 31-3-2000 are adjusted in the Sub-Divnl. accounts and no balance as on that date is left unadjusted.

WADs will also ensure that the requisite adjustment has invariably been carried out in 7/2000-Account by the concerned unit.

Implementation of these instructions may be ensured by all means.



Chief Accountant Officer,
PSEB, Patiala.

C.C.

1. Dy. Secy. to Chairman, PSEB, Patiala.
2. Sr. PS to all Members/ Secretary, PSEB, Patiala.
3. All CAOs/CAs/CCF/CC & R
4. CAO/Revenue, PSEB, Patiala for information and necessary action.
5. All Dy. CAOs/Dy. CAs/Dy. FAs
6. Sr. AO/ ZLAU, Ludhiana
7. All AOs (F) PSEB, Patiala.
8. All AOs/ WAD, Patiala.

FROM

ACCOUNTS CIRCULAR NO: 13
YEAR : 2000

The Chief Accounts Officer, WMSG
P.S.E.B., Patiala.

TO

- 1) All Addl. SEs/Sr. Xens/RES in PSEB
- 2) All Sr. A.O.s/A.Os in PSEB
- 3) Director/Co-ordination,
D-1019, New Friends Colony,
New Delhi-110065
- 4) Director/TTI, PSEB, Patiala.
- 5) Supdt./Bills, PSEB, Patiala.

Memo No:-15235/15334/WMSG/CAC-37

Dated:- 10-8-2000

Sub:- Chart of Accounts.

The following Account Head/Location Code is added in the booklet Commercial Accounting System Vol-I, Part-I, 'Chart of Accounts':-

ACCOUNT HEAD:

46.951: Settlement of A/C with the State Govt. in the Head Office (Elec.) dues recoverable from Govt. Depts. towards ED payable


EXPLANATORY NOTE:

Self explanatory.

LOCATION CODE:

813 Accounts Officer/Revenue Monitoring, PSEB, Patiala.

This issues with the approval of Chief Accounts Officer, PSEB, Patiala.


Accounts Officer/WMSG,
PSEB., Patiala.

Endst.No:-15335/16735

Dated:- 10-8-2000

Copy of the above is forwarded to the following:-

- 1) All EICs/C.Es in PSEB
- 2) CE/SO&C, PSEB, Patiala.
- 3) All Dy. CEs/Superintending Engineer\$ in PSEB
- 4) Chief Controller/Finance/Chief Auditor/Chief CRP, CAO/Revenue, FA&CAO (P), PSEB, Patiala.
- 5) FA/CAO, GGSSTP, Ropar/FA&CAO, Ropar.
- 6) Secy./BBMB/Member/Power, BBMB, Sector-19, Chandigarh
- 7) CE & Secy. Capital Project, UT Admn, Chandigarh.
- 8) FA&CAO, Beas Project, Talwara.
- 9) FA&CAO, BBMB, Sector-19, Chandigarh.
- 10) Secy. BCB-47, Kaka Nagar, New Delhi
- 11) Chief Engineer/Electrical, Beas Project, 1022/27-D, Chandigarh.

12) All Dy. CAOs/Dy. CAs/Dy. FAs/AFM, GNDTP, Bhatinda.

13) R.A.O.P.S.E.B., Patiala.

14) All Branch Officer/Sectional Heads in Head Qtrs. office,

15) Sr.PS to Chairman/PS to Member/Secy.PSEB,Patiala.

16) All Supdt./Divnl.Accounts/I.As in the field

17) ADGP/V&S,PSEB,Patiala.

18) Land Acquisition Officer,PSEB,Patiala.

19) Director/Research,PSEB, Chandigarh.

20) Dy.Secy./ENG-II,PSEB,Patiala.



Accounts Officer/WM&G,
PSEB., Patiala.

CC:-

1.

A.O./WAD-I, II & III, PSEB, Patiala.

2.

A.O./Revenue, Monitoring, PSEB, Patiala.

From

BOARD

ACCOUNTS CIRCULAR NO. 15

The Chief Accounts Officer,
P.S. E.E., Patiala.

YEAR : 2000

To

Senior Executive Engineers,
Operation Construction Divisions,
Patiala, Khanna, Chandhar, Kapurthala,
Hoshiarpur, Nawanshahr, Sangrur, Faridkot,
Muktsar, Amritsar, Bathinda, Gurdaspur,
Ferozepur, Taran Taran, Ropar.

Memo No:- 19929/20129 /CAO/M&G/A-63/Loose
Dated:- 8-9-2000

Sub:- Booking of expenditure on Pay & Allowances of Work-
Charged Staff in Operation Construction Divisions.

Keeping in view the various constraints such as timely
availability of material and for ensuring wages to work-charged
staff of Operation Construction Divisions, instructions are
issued as follows:-

"For the number of days the staff is employed on
Capital works, the wages will be capitalised for
the concerned work(s) and the balance charged to
the newly opened revenue head of account i.e.
19.583- Misc.Losses and write offs on account of
work-charged pay. The feasibility of disbanding
these charges during the next three months may be
reviewed and shifting the surplus work-charged staff
to the Operation Divisions explored. It is, however,
clarified that no amount on account of unjustified
labour should be charged to the 'Misc.Advance Account'
of the J.E.concerned for the proposed period of
three months. However, the amount already booked to
the Misc. Advance Accounts of the J.E concerned needs
to be examined separately".

This issues with the approval of Member, Finance and
Accounts.

M.S.
Chief Accounts Officer,
P.S. E.E., Patiala.

CC :

1. S. Es (Op.), North, South, Central, Border and West
2. All Superintending Engineers (Op.), PSEB
3. Chief Controller/Finance, Chief Auditor, Chief Cost Control
Reduction.
4. All Dy.CAOs/Dy.C.As in PSEB.
5. Resident Audit Officer, PSEB, Patiala
6. All Accounts Officer in W&D Section, PSEB, Patiala.
7. All Accounts Officers in the field.

CC :

1. P.S. to Chairman, PSEB, Patiala.

Y.L.R. 2000

From

Chief Accounts Officer,
PSES, Patiala.

To

1. All Sr. in Chiefs/CEs/Ly.CEs/CEs/Asst.CEs/Asst.Sr. Ex. Engineers/Executive Engineers(OP)
2. All Asst. Executive Engineers(OP) (including sub-offices)
3. All Supt./Divnl. Accounts(OP)
4. All Asst. Asst. (OP)

Memo No. 22597/22756 / R&G

Dated:- 15.9.2000

Subj:-

Accounting Procedure for adjustment of Elec. Bills of Govt. Depts. against Elec. Duties payable.

The Govt. of Punjab Deptt. of Irrigation & Power (Energy Branch) vide Memo No. 11/275/97-P.E.(5)/Part. file/15726-27 dt. 21.8.2000 has conveyed decision to adjust the outstanding Elec. Bills of the Govt. Depts. against the ED payable by P-EB to the State Govt. on regular basis. Accordingly, the instructions issued vide R/Cs Circular No. 11/2000 dated 19.7.2000 & 13/2000 dt. 10.8.2000 be treated as withdrawn and any adjustment, carried out in accordance with these instructions, be written back immediately.

The amount outstanding against the State Govt. Depts. (including PSTC) under Account Head 23.1 & 23.2 or 23.5 (as the case may be) be transferred to newly opened Account Head 46.971-Adjustment of Elec. Bills Payable by Pb. Govt. Depts. Against ED Payable to State Govt. Thereafter, it may be adjusted against Account Head 46.300-ED Payable by crediting this account ^{viz} 46.971. This adjustment will bring out the position regarding the amount recoverable from the State Govt. Depts. against the ED payable to State Govt. as on 30.9.2000

In future, i.e. from the monthly account of October, 2000 the following accounting procedure be adopted:-

- i) The assessment in respect of SOP & ED in respect of State Govt. Depts. be made as usual at S/Divnl./Divnl. level.
- ii) The SOP & ED assessed for (in respect of Govt. Depts.) shall be credited to Group Head-23.1, 23.2 by contra debit to Group Head-46.971-Adjustment of Elec. Bills payable by Pb. Govt. Depts. against ED payable to State Govt.

iii)

The amount debited to Group Head 46.971 as per (step-ii) be cleared by debit to 46.300-ED & other levies payable to State Govt.

The following points need to be kept in view:-

i)

Energy Bills in respect of P.b.Govt. Deptts. will be prepared as usual and will be rubber stamped as ADJUSTED AGAINST ED PAYABLE TO STATE GOVT. NOT PAYABLE.

ii)

These may be rare cases where amount due from the State Govt. Deptts. is more than the ED payable to P.b.Govt. In such cases the amount recoverable by the nearest accounting Unit(s) may be got transferred through V-checkue for such adjustment.

iii)

Monthly ED Statements, being prepared at present in the Divisional offices, shall continue as such except that an annexure shall be attached therewith indicating State Govt. Deptt. wise position. For the period ending 9/2000 this statement would be with 'cumulative figures' and thereafter 'for the month figures' as under:-

Sr. No.	Name of the State Govt.	Sept: 2000		Total
		Amount outstanding as on 30.9.2000	Adjusted	
1.	2.	SOP ED	SOP ED	4
Balance		Total		4

Sr. No.	Name of the State Govt. Deptt.	Onwards		Total
		Amount outstanding	Assessed	
1.	2.	SOP ED	SOP ED	4.
Balance		Total		6.

5. Adjusted Total SOP ED Total

6. Balance SOP ED Total

..... A copy of the annexure shall be supplied to the C.O(R) PSEB, Patiala every month by the Division concerned.

iv) At Head Office level, the CAO/Revenue will monitor the adjustment carried out by the field accounting Units on regular basis and ensure the supply of any information demanded by the Deptt /State Govt. on this account.

CC:-

Mrs
Chief Accounts Officer,
PSEB, Patiala.

1. Dy. Secy. to Chairman, PSEB, Patiala.
2. Sr. RS to all members/Secy PSEB, Patiala.
3. All C.Os/Sr. C.Os/CCs/OCCAs in PSEB.
4. All Dy. C.Os/Dy. CAs/Dy. PAs in PSEB.
5. CAC(A) PSEB, Patiala.
6. Sr. AO/LIAU, Luchiana.
7. All AOs / AD, PSEB, Patiala.

The Chief Accounts Officer/W&G,
P.S.E.B., Patiala.

- To
- 1) All Addl.SEs/Sr.Xens/REs in PSEB
 - 2) All Sr.A.Os/A.Os in PSEB
 - 3) Director/Co-ordination,
D-1019, New Friends Colony,
New Delhi-110065
 - 4) Director/TTI, PSEB, Patiala.
 - 5) Supdt./Bills, PSEB, Patiala.

Memo No:- 22754/22854/W&G/CAC-37

Dated:- 15-9-2000

Sub:- Chart of Accounts.

The following Account Head is added in the booklet
Commercial Accounting System Vol.I,Part-I,'Chart of Accounts:-

ACCOUNT HEAD:

44.422 - Identity Card Deductions.

EXPLANATORY NOTE:

Self explanatory.

This issues with the approval of Chief Accounts Officer,
P.S.E.B., Patiala.

Accounts Officer/W&G,
P.S.E.B., Patiala.

Endst.No:- 22855/24255

Dated:- 15-9-2000

Copy of the above is forwarded to the following:-

1. All EICs/CEs in PSEB
2. CE/SO&C, PSEB, Patiala.
3. All Dy.CEs/Superintending Engineers in PSEB
4. Chief Controller/Finance/Chief Auditor/Chief CRP,
CAO/Revenue, FA&CAO(P), PSEB, Patiala.
5. FA/CAO, GGSSIP, Ropar/FA&CAO, Ropar.
6. Secy./BEMB/Member/Power, BEMB, Sector-19, Chandigarh.
7. CE & Secy.Capital Project, UT Admn.Chandigarh.
8. FA&CAO Beas Project, Talwara.
9. FA&CAO BEMB, Sector-19, Chandigarh.
10. Secy.B-47, Kaka Nagar, New Delhi
11. Chief Engineer/Electrical, Beas Project, 1022/274CHD.
12. All Dy.CAOs/Dy.CAS/Dy.FAs/AFM, GNDIP, Bhatinda.
13. R.A.O.PSEB., Patiala.
14. All Branch Officer/Sectional Heads in Head Qtrs.Office.
15. Sr.PS to Chairman/Power Minister/Member/Secy.PSEB, Patiala.
16. All Supdt./Divnl.Accounts/I.As in the field
17. ADGP/W&S, P.S.E.B., Patiala.
18. Land Acquisition Officer, PSEB, Patiala.
19. Director/Research, PSEB, Chandigarh.
20. Dy.Secy/ENG-II, PSEB., Patiala.

YEAR : 2000

From

The Chief Accounts Officer,
P.S.E.B., Patiala

To

1. All Sr.Xens in PSEB
2. All Sr.A.Os/A.Os in PSEB
3. Director/Co-ordination,
D-1019, New friends Colony,
New Delhi.
4. Director/TTI, PSEB, Patiala.
5. Supdt./Bills, PSEB, Patiala,

Memo No:- 25817/27317 /A-130/99-2000/WM&G

Dated:- 24-11 -2000

Sub:- Payment of Bonus under the 'payment of Bonus Act-1965'
for the year 1999-2000.

The Punjab State Elec. Board vide its Office Order No.4689 /PSEB dated 22.11.2000 has sanctioned the payment of bonus for the year 1999-2000 under the 'payment of Bonus Act-1965' to its employees at the rate of 8.33% of the wages of salary earned by them during the year 1999-2000. The bonus is admissible only to those employees of PSEB whose salary or wage does not exceed Rs.3500/-P.M.

2- Instructions already issued vide this Office Memo

No.6119/7484/A-130/94-95/WM&G dated 11.10.95 in this regard shall apply to the payment of the bonus for the year 1999-2000.

3- Necessary provision to meet the liability of the bonus (year 1999-2000) has been made by respective Accounting Units in their accounts ending March, 2000 and the expenditure on this account shall be charged to Account Head 44.320-Bonus Payable. The amount remaining undisbursed, unclaimed etc. at the end of March, 2001 may be transferred by debit to Account Head 44.320-Bonus Payable per contra credit to Account Head 44.220-Unpa Bonus.

4- In the Account for March, 2001, the following adjustments should be carried out by the DDOs with a view to closing the account under the Head 44.320:-

(a) The expenditure incurred in excess of provision,

made under the Account Head 44.320 shall be transferred by debit to Account Head 83.5-Employee Cost relating to previous year contra credit to Account Head 44.320-Bonus Payable

(b) Where the provision of bonus made under Account Head 44.320 is found in excess, it shall be transferred by credit to Account Head 65.8-Other Excess Provision in prior periods per contra debit to Account Head 44.320-Bonus Payable.

5- Payment of bonus be made after getting the drawing limit enhanced. As per provisions of the Act, the payment of bonus for the year 1999-2000 is required to be made ~~er/er~~ before 30th, November, 2000. However, in cases the payment of bonus (Year 1999-2000) cannot be made within the prescribed period, for one reason or the other, the period may be treated as extended upto 31-3-2001.

6- In many cases, emoluments of the employees may exceed Rs. 3500/- P.M. (i.e. the ceiling limit of emoluments for bonus) as a result of revision of Pay Scales, grant of proficiency steps/Compensatory increments/devised time-bound promotional Scales (if any) etc. which might not have been given effect in the service records so far. The Drawing & Disbursing Officers should particularly take note of these developments for working out admissibility of bonus in such cases to avoid complications arising out of recoveries of bonus at a later stage.

CC: -

1. All EICs/C.Es, in PSEB
2. All Dy.CEs/Superintending Engineers in PSEB
3. Chief Controller/Finance/Chief Auditor/Chief/CCR, CAC/Revenue, FA&CAO(P), PSEB, Patiala.
4. FA & CAO, GGSSTP, Ropar.
5. Secy./BBMB/Member/Power, BBMB, Sector-19, Chandigarh
6. CE & Secy. Capital Project, UT Administration, Chandigarh
7. FA & CAC, BBMB, Sector-19, Chandigarh.
8. FA & CAO, Beas Project, Talwara.
9. Secretary, BCB-47, Keka Nagar, New Delhi
10. CE/Electrical, Beas Project, 1022/27-B, Chandigarh.
11. All Dy. CAOs/DY.CAS/DY.FAS/AFM, GNDIP, Bhatinda.
12. R.A.O. PSEB, Patiala.
13. All Branch Officers/Sectional Heads in Head Qtrs. office
14. Sr.PS to Chairman/PS to Power Minister/PS to Members/ Secy. PSEB, Patiala
15. All Supdt./Divnl. Accts./I.As in the field
16. ADGP/V&S, PSEB, Patiala
17. Land Acquisition Officer, PSEB, Patiala.
18. Director, Research, PSEB, Chandigarh.

mm
Chief Accounts Officer,
P.S.E.B., Patiala.

PUNJAB STATE ELEC. BOARD

ACCOUNTS CIRCULAR NO: 20

FROM:

YEAR : 2000

The Chief Accounts Officer/MCG,
PSEB., Patiala.

TO

- 1) All Addl.SEs/Sr.Mens/REs in PSEB
- 2) All Sr.A.Os/A.Os in PSEB
- 3) Director/Co-ordination,
D-1019, New Friends Colony,
New Delhi- 110065
- 4) Director/TII, PSEB, Patiala.
- 5) Supdt./Bills, PSEB, Patiala.

Memo No:- 28848/30348 / MCG/CAC-37

Dated:- 7-12-2000

Sub:- CHART OF ACCOUNTS.

The following Account Head is added in the booklet
Commercial Accounting System Vol.I, Part-I, 'Chart of Accounts!:-


ACCOUNT HEAD:

46.971 : Adjustment of Elec. Bills payable by
Pb.Govt.Deptts., Corporations, Boards &
Bodies against Elec. Duty payable to the
State Govt.

EXPLANATORY NOTE:

Self explanatory.

This issues with the approval of Chief Accounts
Officer, PSEB, Patiala.


Accounts Officer/MCG,
PSEB., Patiala.

CC:-

1. All EICs/C.Es in PSEB
2. CE/SOCC, PSEB., Patiala
3. All Dy.CEs/Superintending Engineers in PSEB
4. Chief Controller/Finance/Chief Auditor/Chief, CRP,
CAO/Revenue, Patiala(P), PSEB, Patiala.

Contd..2/P..

-:2:-

5. Fr/CAO, GSSIP, Ropar/
6. Secy./REMB/Member/Power, BEMB, Sector-19, Chandigarh
7. GE & Secy. Capital Project, JI Admn, Chandigarh.
8. Fr&CAO, Beas Project, Talwara.
9. Fr&CAO, BEBE, Sector-19, Chandigarh.
10. Secy., ECB-47, Kaka Nagar, New Delhi
11. Chief Engineer/Electrical, Beas Project, 1022/27-D, Chandigarh.
12. All Dy.CAOs/DY.CAs/DY.FAs/AFM, UMDTP, Bhatinda.
13. R.A.O., PSEB., Patiala.
14. All Branch Officer/Sectional Heads in Head trs.office
15. Sr.PS to Chairman/PS to Member/Secy.PSEB, Patiala.
16. All Supdt./Divnl.Accounts/IAs in the Field
17. ADGP/V&S, PSEB, Patiala.
18. Land Acquisition Officer, PSEB, Patiala.
19. Director Research, PSEB, Chandigarh.
20. Dy.Secy./ENG.II, PSEB, Patiala.
21. A.O./WAD-I, II & III, PSEB, Patiala.
22. A.O./Revenue, Monitoring, PSEB, Patiala.