

User Manual (SOP) for Accessing Oracle HRMS on Laptop/Desktop

Customer: *Punjab State Power Corporation Limited*

Project Name: *Oracle ERP Implementation*

Objective:

Purpose of this document is to describe the steps to access the Oracle HRMS, so that end user can easily access the application. This document covers here the following information:

1. [Hardware and Software specification.](#)
2. [Download/Install Java JRE and Firefox](#)
3. [Accessing of Oracle HRMS and Settings](#)

Hardware/Software Specifications:

These Specification are recommended for running the Oracle HRMS.

Computer Hardware recommendation:

4 GB of RAM and 1.5 GHz or higher processor

Minimum Browser Requirements

Microsoft Internet Explorer version 11 or Mozilla Firefox 49.0

Windows Desktop Operating System

Windows 10 (32-bit and 64-bit) Windows 8.1 (32-bit and 64-bit) Windows 7 (32-bit and 64-bit)

Java SE Runtime Environment (JRE)

[Java jre-8u341](#)

[Download and Install Java & Mozilla Firefox Browser](#)

01. Download Java and Mozilla Firefox Browser from below GDRIVE link:

https://drive.google.com/drive/u/2/folders/1DEJF3n16i-fUhf4wXatW2ZvlhmlHDZ_N

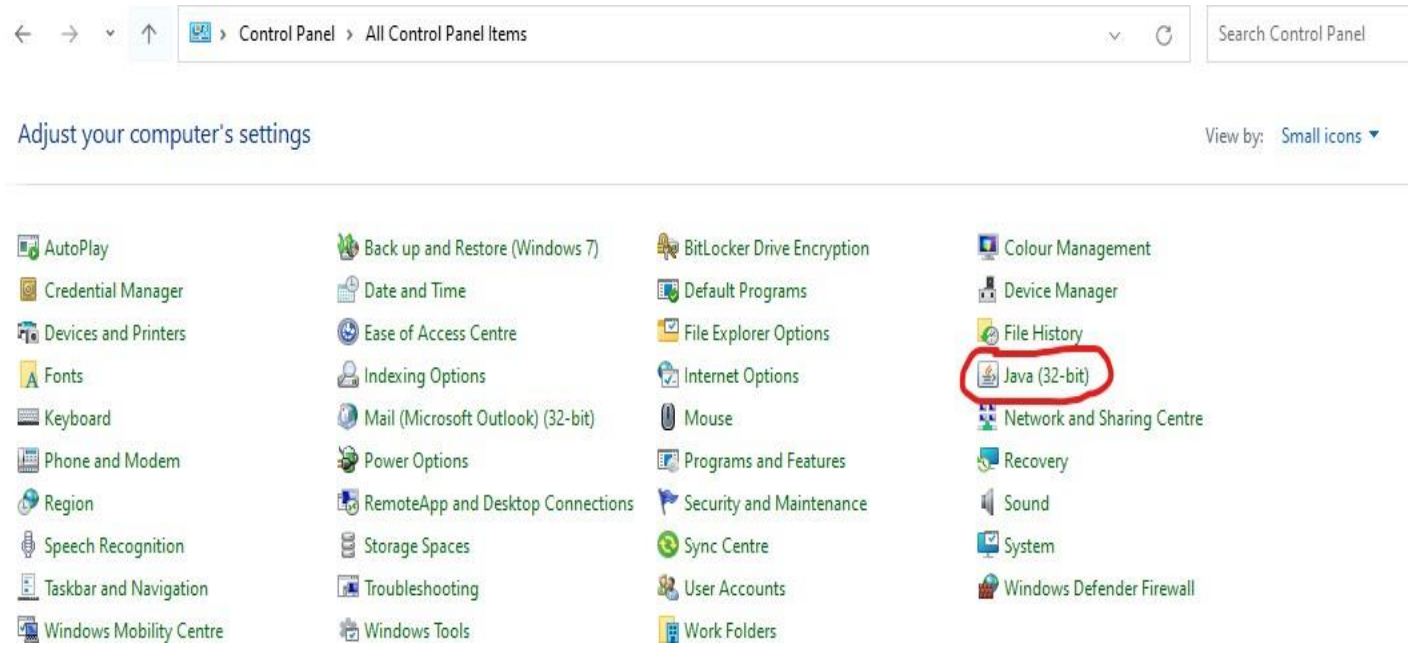
02. Install both software after downloading.
 03. After installation of Java and Firefox, copy application URL -
<http://117.251.73.10:7778/forms/frmservlet?config=pavroll>
-

then navigate to control panel>Java>Security>Edit Site List>Add then paste the URL and click OK.

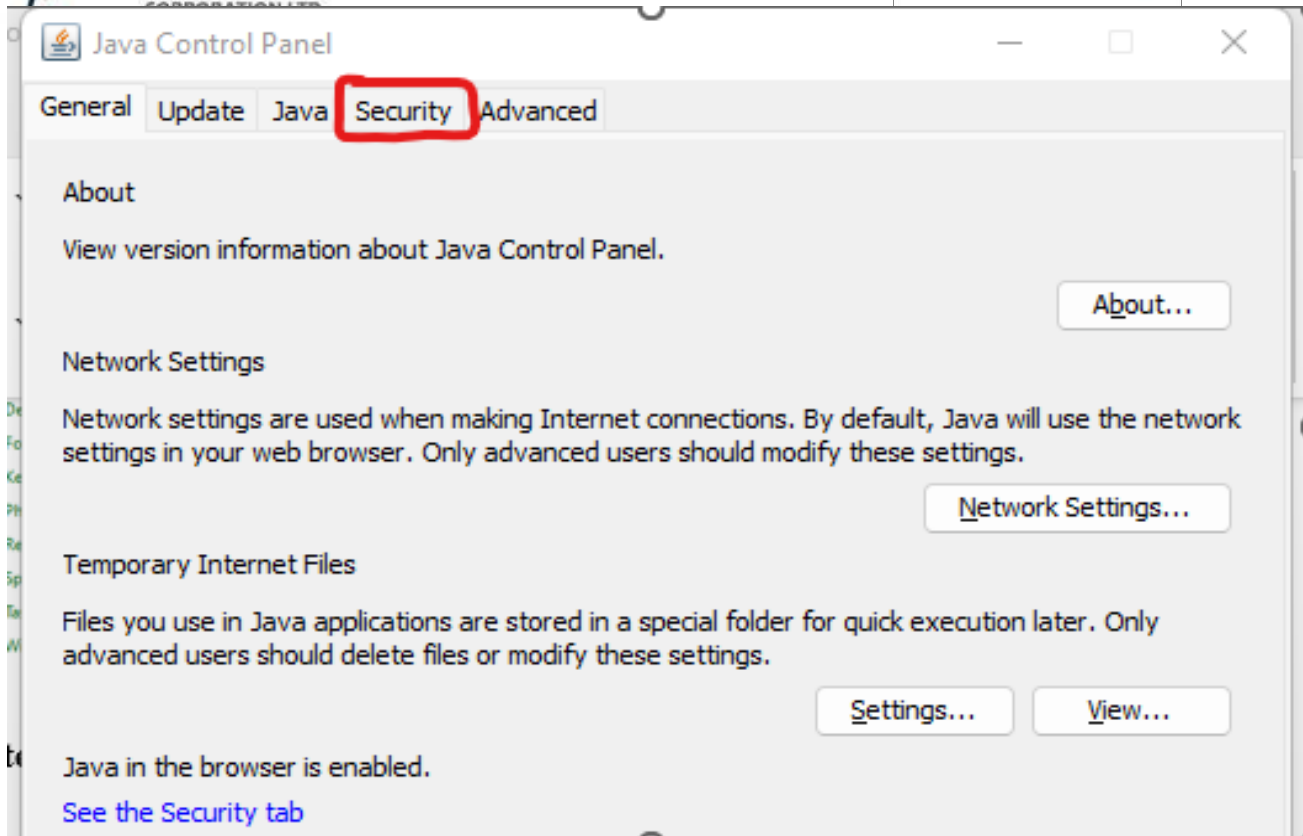
Screenshots of the Steps to add URL in Java Security:

Step-1. Copy this URL: <http://117.251.73.10:7778/forms/frmservlet?config=payroll>

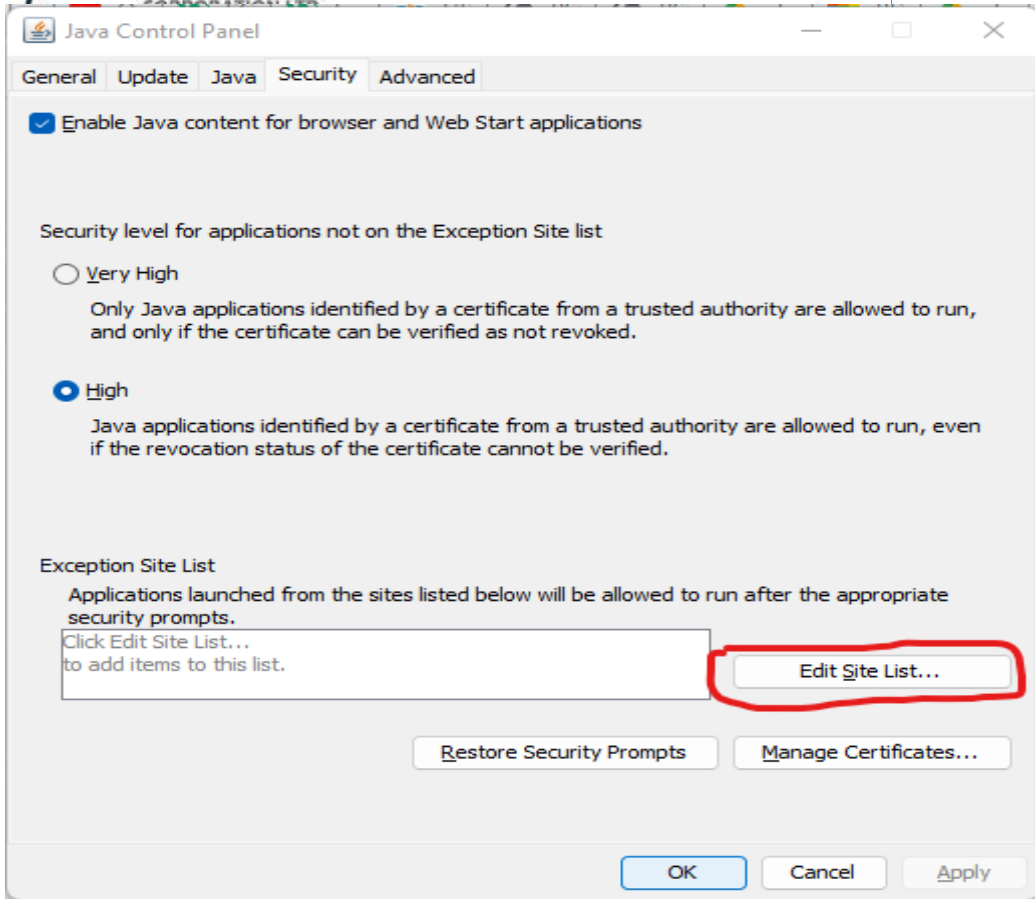
Step-2. Go to control panel and click “Java”



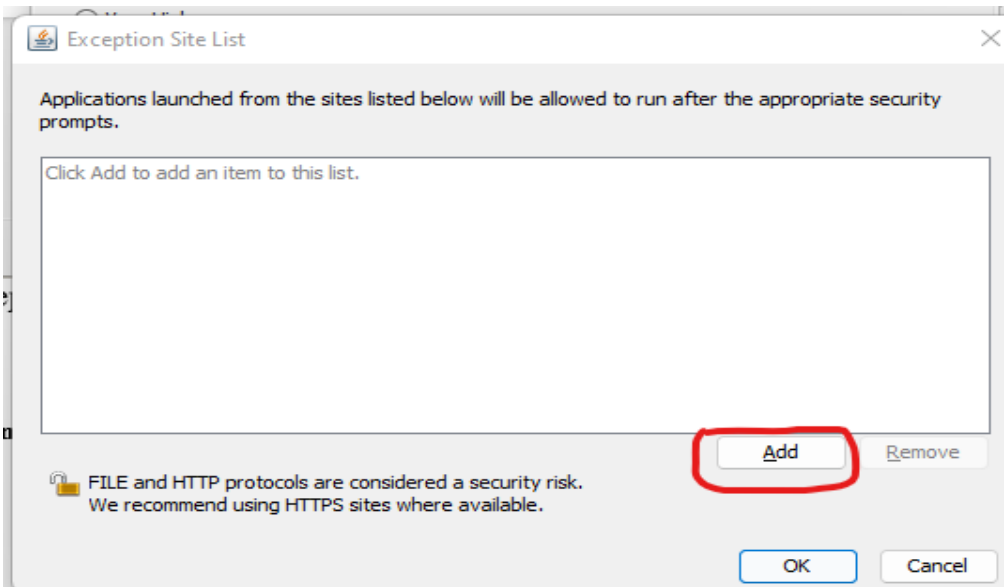
Step-3. Click on “Security”



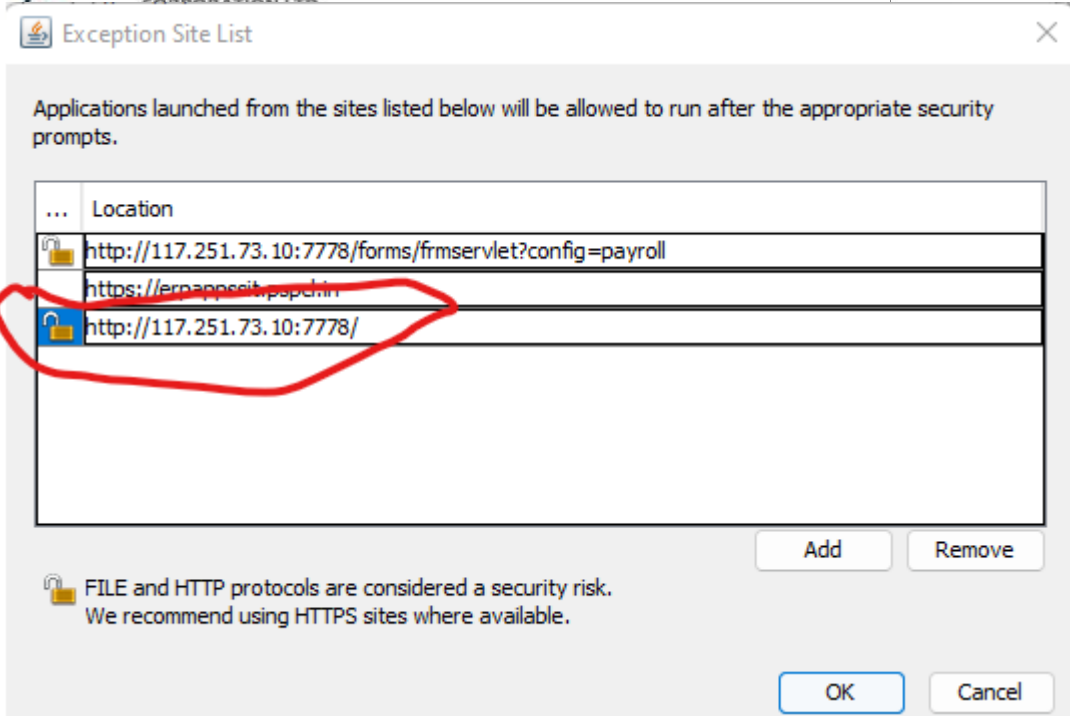
Step-4. Click on "Edit Site List"



Step-5 Click on “Add”



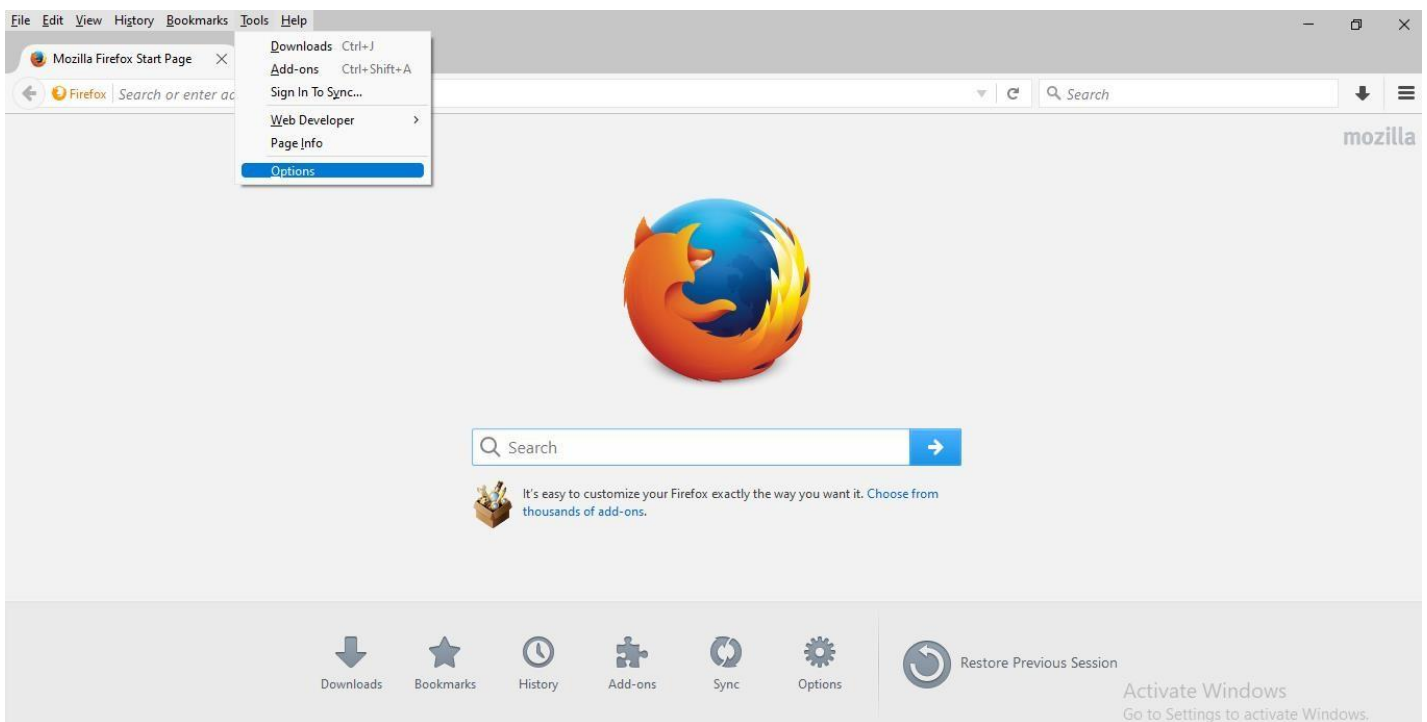
Step-6. Paste the URL under location and click and “OK”



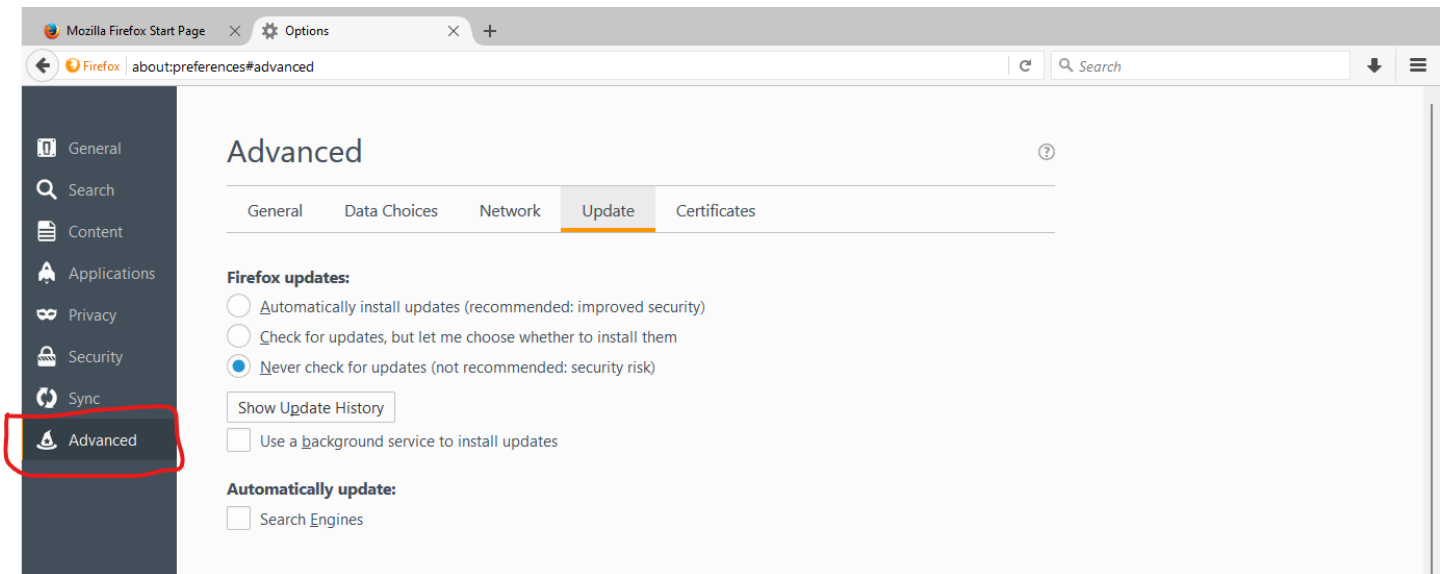
Our Java is configured successfully.

Step-7. Open Mozilla Firefox and follow below steps to disable automatic

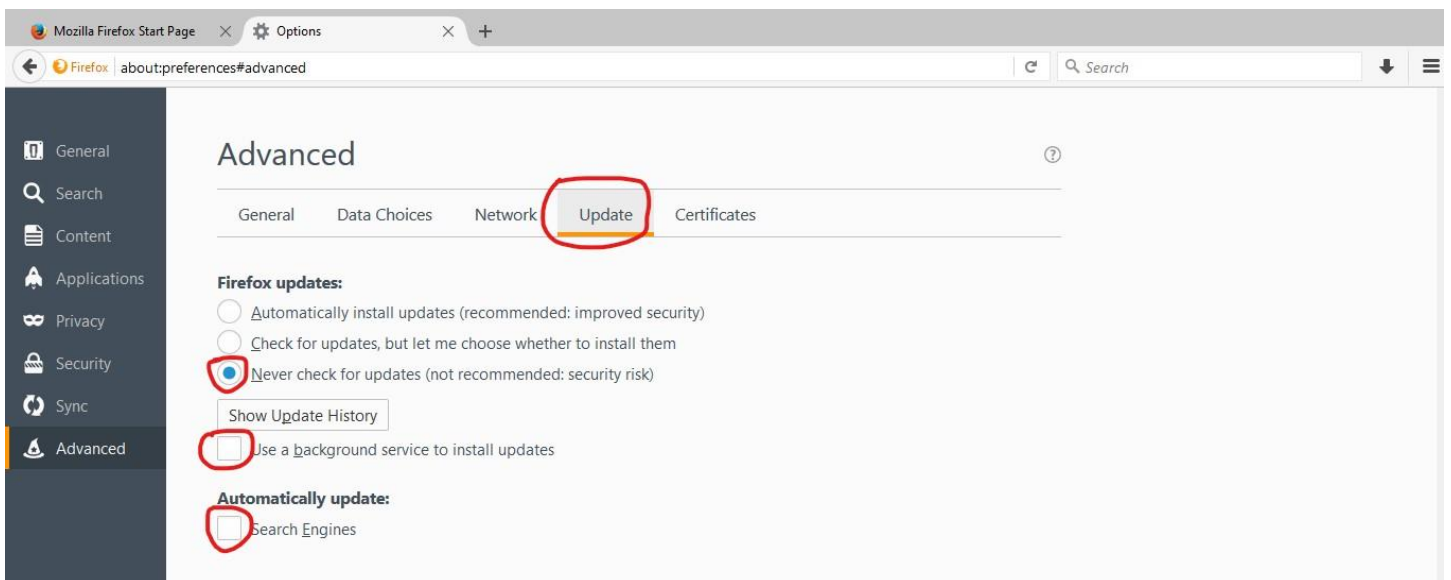
updates: Step-7.1. Click on Tools > Options



Step-7.2. Click on Tools > Options, below screen will open and click on “Advanced” option, as highlighted below,



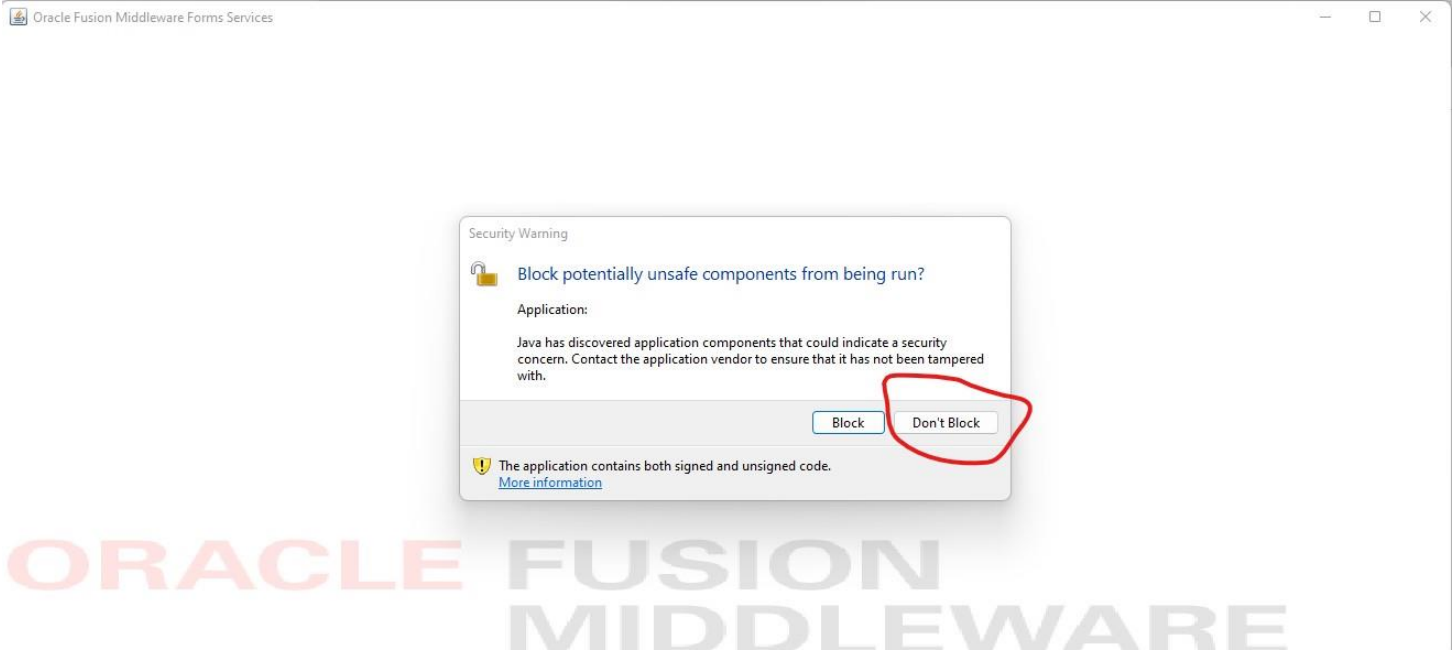
Step-7.3. Click on “Update” button and do the below highlighted setting, and close the browser,



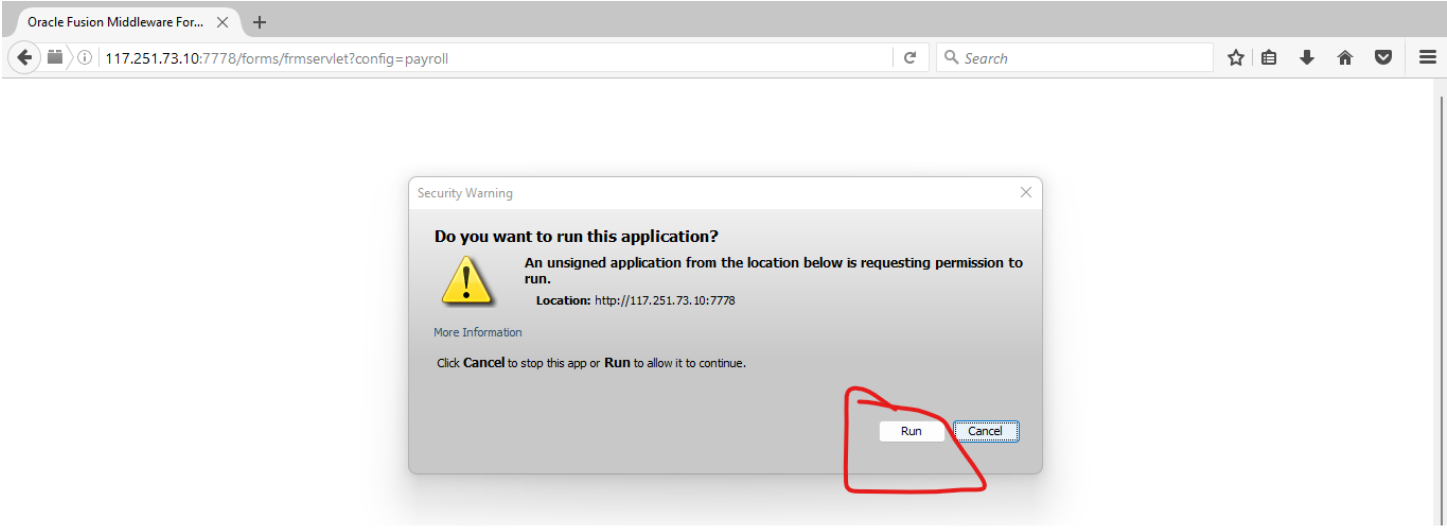
Open the Mozilla Firefox browser again,
Now copy and paste the URL in Mozilla Firefox like below and hit Enter
button. <http://117.251.73.10:7778/forms/frmservlet?config=payroll>

Please follow below steps:

Step-1: Click on the “Don’t Block” button as highlighted below



Step-2: Click on the Run button as highlighted below



Step-3: Below screen will open, please enter your username and password and navigate to the desired module



Human Resource Management System



Login

User Name

Password

Connect
Exit