

## **Punjab State Power Corporation Limited**

No:1

Date:27/10/2010

### **Expression of Interest**

Punjab State Power Corporation Limited intends to get accreditation of its Metering Laboratory at Jalandhar from National Accreditation Board for Testing and Calibration Laboratories (NABL).

Expression of interest is therefore invited from the companies/ agencies/ consultants/ organizations of national repute.( No joint venture is allowed for the following scope of work)

### **OBJECTIVE**

The objective of the consultancy programme is to provide assistance and implementation of Laboratory quality assurance system and to study the status of existing laboratory, Instruments, equipments etc.

1. List out and deliberate the gap between the existing laboratory and state of the art Laboratory suitable for NABL accreditation and identify the works to fill the gap.
2. Suggest measures for up gradation / improvement of existing laboratory up to the desired standards as per NABL norms.
3. Providing training to laboratory staff, framing of requisite manuals as per NABL standards and assisting in NABL accreditation.

### **Assignments**

1. The consultant will deal with NABL on behalf of PSPCL.
2. Detailed assessment of the infrastructure, equipments and manpower available at metering laboratory Jalandhar will be carried out by the consultant. The necessary changes to be done in infrastructure and need of any additional equipment to be purchased will be detailed by the consultant after this assessment.
3. Consultant will be responsible for guidance in filing the necessary application with the NABL.
4. Consultant will guide the PSPCL in framing of the quality manual for the concerned laboratory.
5. Training to be provided by the consultant to the laboratory staff on internal quality audits, laboratory quality systems, measurement uncertainty estimations etc.
6. Rectification of non-conformities raised by NABL concerning the laboratory or the manuals prepared in the process of accreditation.
7. The trainings provided shall include classroom training, special case studies and on hand training on the concerned equipments.
8. During the whole tenure of accreditation the consultant will remain actively involved in each and every aspect concerning the accreditation of Metering Laboratory at Jalandhar.

### **Duration**

The duration of the project shall be 9 months from the award of the contract.

### **Eligibility criteria**

1. The agency must have annual turnover of more than rupees 1 crore in the last 5 years.
2. The agency must have experience of doing similar successful assignments and will mention while submitting the necessary documents.
3. The agency should be having its own NABL accredited meter testing and calibration laboratory for the past 5 years or more.
4. The agency should have sufficient numbers of lead assessors.
5. The agency should have ISO certification for providing consultancy.

On the basis of their response, experience, competency and above qualifying criteria, the agencies shall be short listed. Short listed agencies will be invited for giving power point presentation on the over all methodology, strategy, approach & deliverables together with technical bids and subsequently requested for submission of financial bids. Only successful technical bidders will be considered for Financial Bids. For further enquiries and obtaining application form and related conditions, please visit our website: [www.pspcl.in](http://www.pspcl.in) or contact the office of Superintending Engineer, Metering Circle, Shakti Sadan, Jalandhar, PSPCL.

**Superintending Engineer,  
Metering Circle, Shakti Sadan,  
Jalandhar, PSPCL.  
Mobile: 096461-18775**

## **Punjab State Power Corporation Limited**

### **Terms & Conditions**

1. Companies/ Firms/ Organizations shall provide Clearance Certificate from Income Tax, Sales Tax for the last Three years.
2. Companies/firms/organizations selected for above work after issuance of LOI will have to execute an agreement as per the terms & conditions of PSPCL before issuance of final order and it will be purely to facilitate the Dept. and not for permanent work in PSPCL.
3. The necessary security money shall be taken at the time of finalizing the financial bid, which can be forfeited in case of any default.
4. The PSPCL reserves the right to cancel/ withdraw/ amend this proposal or extend the period at its sole discretion without assigning any reason thereof.
5. The party to the agreement shall agree and consent that all disputes, Claims etc. arising of or touching upon clause of the Agreement and their interpretation shall be submitted to the sole Arbitrator to be appointed in the following manner:  
The PSPCL shall appoint any suitable person as the sole Arbitrator to adjudicate and decide upon the dispute referred to him.
6. Incomplete application or applications received after the last date shall not be considered.
7. The set of tender documents can be had from the office of undersigned on payment of Rs.500/- (Rs. Five hundred only) on any working day up to 30/12/2010 till 15:00 hrs OR the duly filled in Application alongwith Technical bid and Financial bid be submitted alongwith Tender cost for Rs. 500/- in the shape of Demand Draft drawn in favour of PSPCL payable at Jalandhar.
8. The last date for submission of the necessary application shall be 02/12/2010 till 15:00 hrs. If this date happens to be a holiday, then the next working day shall be considered as the last day of application.
9. The date for opening of the bids will be intimated at the time of submission of the tender documents.

**Superintending Engineer,  
Metering Circle, Shakti Sadan,  
Jalandhar, PSPCL.  
Mobile: 096461-18775**

**Punjab State Power Corporation Limited**

**APPLICATION FORM**

**Superintending Engineer  
Metering Circle, Shakti Sadan,  
Jalandhar, PSPCL**

**APPLICATION FOR PROVIDING CONSULTANCY FOR ACCREDITATION  
FROM NABL FOR METERING LABORATORY AT JALANDHAR.**

**Press Notification no. \_\_\_\_\_ Date: \_\_\_\_\_**

1. Name of the Firm/ Company/Organizations:
2. Registration no.:
3. Office Address:
4. Experience (with documentary evidence):
5. Name of Bank & CA no.:
6. Income Tax & Sales Tax nos.:
7. Phone nos.: 1.  
2.
8. Details of Experts (with their CVs) :

It is certified that all above information are true & correct in my knowledge & belief.

Yours faithfully, \_\_\_\_\_  
**(Name & Signature of Applicant)**

**Place:**

**Date:**