

# CONDITIONS OF SUPPLY



( updated upto 31.03.2013 )

**Note-** *These instructions shall be read with provisions of Electricity Supply Code & Related Matters, Regulations-2007 as amended from time to time and Electricity Act-2003. In the event of inconsistency in the instructions contained in 'Conditions of Supply' with the 'Electricity Act-2003' or 'Electricity Supply Code & Related Matters, Regulations-2007' as amended from time to time, the provisions of the Act or Supply Code and/or order(s) of the Commission, as the case may be, shall prevail.*

**Punjab State Power Corporation Limited,  
Head Office, Patiala**

**"As Punjab State Electricity Board stands dissolved vide Punjab Government Notification no. 1/9/08-EB (PR) / 207 dated 16.4.2010, Govt. has constituted its successors entitles namely; PUNJAB STATE POWER CORPORATION LIMITED and PUNJAB STATE TRANSMISSION CORPORATION LIMITED w.e.f. 16.4.2010. The word "BOARD" wherever appearing in Conditions of Supply may be deemed to be substituted as Punjab State Power Corporation Limited."**

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## **CONDITIONS OF SUPPLY**

The Punjab State Electricity Regulatory Commission hereby approves the following Conditions of Supply of electricity by the Punjab State Electricity Board to consumers in the State of Punjab as envisaged under Regulation 3.2 of the PSERC (Electricity Supply Code and Related Matters) Regulations, 2007. These conditions shall come into force with effect from 1<sup>st</sup> April, 2010.

### **2. DEFINITIONS**

In these Conditions, unless the context otherwise requires:-

- (a) "Act" means the Electricity Act, 2003;
- (b) "Agreement" means an agreement executed by an applicant / consumer with the Board at the time of obtaining a new connection, additional load or additional demand ;
- (c) "A & A form" means the Application & Agreement form prescribed by the Board under Regulation 5.1 of the Supply Code.
- (d) "Applicant" means an owner or occupier of any premises who submits an application for supply of electricity, increase or reduction in sanctioned load/contract demand, change in title, disconnection or restoration of supply or termination of agreement, as the case may be, in accordance with the provisions of the Act and the Rules & Regulations made thereunder ;
- (e) "Assessing Officer" means an Officer designated as such by the State Government under Section 126 of the Act ;
- (f) "Authorized Officer" means an Officer of the Board authorized by the State Government under sub-section (2) of Section 135 of the Act ;
- (g) "Billing month" means the period for which electricity bills are issued by the Board to different categories of consumers.
- (h) "Board" means the Punjab State Electricity Board, or its successor entities;
- (i) "Circuit Breaker" means a device, capable of making and breaking an electrical circuit under all conditions, and unless otherwise specified, so designed as to break the current automatically under abnormal conditions ;
- (j) "Commission" means the Punjab State Electricity Regulatory Commission ;
- (k) "Conditions of supply" mean the terms and conditions of supply of electricity by the Board to a consumer in the State of Punjab as approved by the Commission;
- (l) "Conductor" means any wire, cable, bar, tube, rail or plate used for conducting electrical energy and so arranged as to be electrically connected to a system ;
- (m) "Connection" means provision for supply of electricity to an applicant;

- (n) "Connected load" means the sum of the rated capacities of all the energy consuming apparatus in a consumer's installation. This will not include the standby or spare energy consuming apparatus installed through a changeover switch ;
- (o) "Consumer" means any person who is supplied with electricity for his own use by the Board and includes any person whose premises are for the time being connected for the purpose of receiving electricity with the works of the Board and any person whose electricity supply has been disconnected ;
- (p) "Consumption" means utilization of electricity in kilowatt-hours (units) ;
- (q) "Contract Demand" means;
- (i) the maximum demand in KVA sanctioned to a consumer in case of Large Supply, Railway Traction and Bulk Supply categories.
  - (ii) In case of Domestic Supply and Non-Residential Supply with load exceeding 100 KW, it would mean the maximum demand in KVA sanctioned to a consumer.
  - (iii) in case of single point supply to a Co-operative Group Housing Society/Employer, it would mean the maximum demand in KVA sanctioned to a consumer .
- In the case of other categories of consumers, Contract Demand will be computed in the manner approved by the Commission
- (r) "Default" means non-compliance or violation of the Conditions of Supply or Agreement entered into between the Board and a consumer;
- (s) "Demand charges" means the amount chargeable per month (irrespective of whether any electricity is consumed or not) based either upon connected load or maximum demand or Contract Demand as prescribed in the General Conditions of Tariff ;
- (t) "Distribution main" means the portion of any main with which a service line is, or is intended to be immediately connected ;
- (u) "Earthing system" means an electrical system in which all the conductors of electricity are earthed ;
- (v) "Electrical Contractor" means a person who has been granted a licence by the State Government under Rule 45 of the Indian Electricity Rules, 1956 or the Regulations as may be notified by Central Electricity Authority under Section 53 of the Act, to carry out electrical installation work in a premises ;

- (w) "Energy charges" means the charges for electricity actually drawn in terms of units in any billing month. These are in addition to any demand charge, if applicable ;
- (x) "Essential Services" means the services which affect the general public at large and will interalia include Hospitals, Railway Stations/Installations, Railway Traction, Defence and Military Installations, Radio / TV Installations, Water Supply and Sewerage Installations, Postal and Telegraph / Telecom Installations, Telephone Exchanges/Installations and News Services Installations.
- (y) "Extra High Tension (EHT) Consumer" means a consumer who is supplied electricity at a voltage exceeding 33000 volts ;
- (z) "Forum" means the Forum constituted by the Board for redressal of grievances of the consumers under sub-section (5) of Section 42 of the Act read with Regulation 3 of the PSERC (Forum & Ombudsman) Regulations, 2005 ;
- (za) "General Conditions of Tariff" mean the General Conditions of Tariff and Schedules of Tariff approved by the Commission;
- (zb) "High Tension (HT) consumer" means a consumer who is supplied electricity at a voltage higher than 650 volts but not exceeding 33000 volts;
- (zc) "Industrial supply" means supply of electricity for Industrial and pumping purposes (excluding Agricultural Pumpsets) ;
- (zd) "Installation" means any composite electrical unit used for the purpose of generating, transforming, transmitting, converting, distributing or utilizing electricity;
- (ze) "Licensee" means the Distribution Licensee authorized to operate and maintain a distribution system for supplying electricity to consumers in its area of supply;
- (zf) "Load Utilisation Factor" means the ratio of average demand in a billing month in kilowatts to the connected load in kilowatts;
- (zg) "Low Tension (LT) consumer" means a consumer who is supplied electricity at a voltage not exceeding 650 volts;
- (zh) "Main" means any electric supply-line through which electricity is, or is intended to be, supplied;
- (zi) "Meter" means a device suitable for measuring, indicating or recording consumption of electricity or any other quantity related to an electrical system and shall include, wherever applicable, other equipments such as Current Transformer, Potential Transformer, Voltage Transformer or Capacitor Voltage Transformer with necessary wiring and accessories for such purpose,
- (zj) "Monthly Average Power Factor" means the ratio of kilowatt hours to the kilovolt ampere hours supplied during a billing month;

- (zk) “Notified Office” means an office notified by the Board to provide different services to consumers related to the supply of electricity;
- (zl) “Ombudsman” means an authority appointed or designated by the Commission under sub-section (6) of Section 42 of the Act read with Regulation 12 of PSERC (Forum and Ombudsman) Regulations 2005;
- (zm) “Person” means any person/persons or occupier or possessor of a premises or place who may or may not be a consumer and will include any company or body corporate or association or body of individuals, whether incorporated or not, or an artificial juridical person ;
- (zn) “Power Factor” means the ratio of kilowatts to the kilovolt amperes drawn by any electrical appliance/equipment.
- (zo) “Premises” mean a unit of a building complex including any land, building or structure which has a separate entry, and is appropriately partitioned from the neighboring premises in a manner that an electric connection running in the said premises cannot be used in the neighboring premises and vice-versa ;
- (zp) “Requisition form” means the form prescribed by the Board under Regulation 5.5 of the Supply Code.
- (zq) “Rules” mean the Indian Electricity Rules, 1956 or Regulations notified by the Central Electricity Authority under Section 53 of the Act ;
- (zr) “Service Line” means any electric supply line through which electricity is, or is intended to be, supplied –
- i. to a single consumer either from a distributing main or immediately from the Distribution Licensee’s premises ;
  - or
  - ii. (ii)from a distributing main to a group of consumers on the same premises or on contiguous premises supplied from the same point of the distributing main ;
- (zs) “State” means the State of Punjab;
- (zt) “Supply Code” means the Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2007;
- (zu) “Temporary Connection” means an electricity connection required by a person for meeting with his temporary needs such as;
- i. for construction of residential, commercial and Industrial complexes including pumps for dewatering ;
  - ii. (for illumination during festivals/family functions ;
  - iii. for threshers or other such machinery excluding pump sets ; or
  - iv. for touring cinemas/ circuses/ fairs/ exhibitions /melas / congregations.



- (zv) "Theft of Electricity" has the meaning assigned to it under Section 135 of the Act;
- (zw) "Unauthorized use of Electricity" has the meaning assigned to it under Section 126 of the Act;
- (zx) Words and expressions used herein or in the Supply Code and not specifically defined will have the meanings assigned to them in the Act.

### **3. BOARD'S OBLIGATION TO SUPPLY ELECTRICITY**

The Board will be obliged to supply electricity to an applicant within the time limits and as per other conditions specified in Regulations 5, 6, 7 and 8 of the Supply Code.

### **4. SUPPLY VOLTAGE AND CLASSIFICATION OF CONSUMERS**

Supply voltage for categories of consumers with varying load/Contract Demand will be as follows:-

#### **4.1 Low Tension (LT) Supply (Alternating Current 50 cycles)**

- (a) Single phase (230 volts between phase and neutral) connections will be released for general load not exceeding <sup>1</sup>[7 KW] and motive load not exceeding 2 BHP.
- (b) Three phase (400 volts between phases) connections will be released for motive load exceeding 2 BHP and general load exceeding <sup>1</sup>[7 KW] but not exceeding 100 kW including general load of an industrial unit.
- (c) Agricultural power connections, <sup>2</sup>{AP High Technology Supply connections for load up to 100KW] and Street Lighting Supply will be released on LT supply voltage

<sup>3</sup>[Note:- Existing Domestic consumers having load upto 10KW shall have the option to have single phase supply or three phase supply in case their connected load after computing as per above amended conditions works out to be more than 7KW.]

#### **4.2 High Tension / Extra High Tension (HT/EHT) Supplies (Alternating Current 50 cycles)**

- (i) Supply at two/three phase (3.3 KV, 11KV, 33KV, 66KV and 132/220 KV between phases) for loads exceeding 100KW having general/mixed load for Domestic, Non-residential, Industrial, Railway Traction and Bulk Supply consumers with Contract Demand exceeding 100 KVA.

1) *Substituted for "10KW" (w.e.f 1.8.2012) vide PSERC order dated 28.6.12 in petition no.6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12.*

2) *New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.*

3) *Inserted (w.e.f 1.8.2012), vide PSERC order dated 28.6.12 in petition no.6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12 to be read with CC No. 22/2012 dated 17.7.12.*

- (ii) Supply at three phase (11 KV, 33 KV & 66 KV between phases) for Single Point Supply to Co-operative Group Housing Societies/ Employers.

<sup>1</sup>[(iii) Supply at three phase (11 KV) for AP High Technology connections having load more than 100KW.

#### 4.3 Classification of consumers

As per General Conditions of Tariff, consumers are classified as Domestic Supply (DS), Non-residential Supply (NRS), Agricultural Pumping Supply (AP), <sup>1</sup>[AP High Technology Supply (AP-HITECH)], Small Industrial Supply (SP), Medium Industrial Supply (MS), Large Industrial Power Supply (LS), Bulk Supply(BS), Street Lighting(SL) and Railway Traction (RT).

## 5. SUPPLY AT HIGH TENSION OR EXTRA HIGH TENSION (HT/EHT)

### 5.1 Supply Voltage

The Board will effect supply of High or Extra High Tension at voltages of 3.3 KV, 11KV, 33KV, 66KV, 132KV & 220 KV depending upon the power requirements of a consumer and the equipment/machinery intended to be installed.

### 5.2 Supply Voltage and Contract Demand

- a) LS consumers will be supplied electricity at following voltages in accordance with the Contract Demand and category of industry:-

	<b>Contract Demand</b>	<b>Supply voltage</b>
i)	Upto 2500 KVA for Power Intensive (except Arc furnaces) and general industry. <sup>2</sup> [( In future all Arc Furnace loads with Contract Demand upto 2500 KVA, having specified protection system for suppressing voltage surge may be released at 11KV.]	11 KV
ii)	Arc Furnaces upto 20 MVA and other consumers with Contract Demand exceeding 2500 KVA and upto 20 MVA	33/66 KV
iii)	Arc furnaces and other consumers with Contract Demand exceeding 20 MVA and upto 35 MVA	66/132 KV
iv)	Arc furnaces and other consumers with Contract Demand exceeding 35 MVA	132/220 KV

1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010 circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

2. Inserted vide PSERC order dated 17.8.10 in petition no.16 of 2010.

b) **DS/NRS/BS Loads:**

Consumers under DS/NRS/BS categories will be supplied electricity at following voltages:

	<b>Contract Demand</b>	<b>Supply voltage</b>
i)	Upto 4000 KVA	11 KV
ii)	Exceeding 4000 KVA and upto 20 MVA	33/66 KV
iii)	Exceeding 20 MVA and upto 35 MVA	66/132 KV
iv)	Exceeding 35 MVA	132/220KV

c) Railway Traction supply will be at 132/220 KV.

<sup>1</sup>[ d) Supply to AP High Technology consumers having load more than 100KW will be at 11 KV.]

Notes :

- i. Supply to an applicant/consumer will invariably be released at the voltage linked to Contract Demand as indicated above.
- ii. In case there is any constraint in releasing a connection at the specified voltage, the Board may cater the supply at a lower voltage on payment of surcharge as specified in the General Conditions of Tariff.
  - (a) All existing LS consumers availing supply at a voltage less than that specified above, may convert their system so as to receive the supply at the specified voltage. Till conversion to the specified supply voltage, or in case there is any constraint in such conversion, a consumer will continue to be levied surcharge(s) related to supply voltage as specified in the General Conditions of Tariff.
  - (b) Existing LS consumers availing supply at 66 KV but required to convert their system so as to receive supply at 132/ 220 KV will not be levied any surcharge related to supply voltage, till such consumers request for enhancement of their Contract Demand.
  - (c) Existing DS, NRS & BS consumers may get their Contract Demand sanctioned upto their existing sanctioned connected load converted into KVA (by assuming 0.90 power factor) or the existing sanctioned Contract Demand (transformer capacity) as on 31.3.2010, which ever is higher. All such consumers catered at a voltage lower than specified above, will be liable to pay surcharge only in case of any enhancement in Contract Demand.
  - (d) The Board may effect supply at a lower voltage on payment of surcharge as specified/may be specified in the General Conditions of Tariff if specified voltage for supply to an existing consumer for release of additional load/demand(total load/demand) is HT/EHT but there is a constraint in effecting supply at these voltages.

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1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010 circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

### **5.3 Facility of Cluster Sub-Stations**

- a) A group of new/existing 11KV consumers each with a Contract Demand above 2500 KVA, may jointly install a 33 KV or higher voltage Cluster Sub-Station to be owned and maintained by them for which supply of electricity will be provided by the Board at 33 KV or higher voltage at one point in the premises of the leader of the group.
- b) The supply on the basis of consumption recorded at 33 KV or higher voltage will be billed for electricity charges alongwith electricity duty, octroi and fuel surcharge. Electricity and other charges will be apportioned to the individual consumers in proportion to the readings of meters installed on the 11 KV feeders of each consumer. Power factor surcharge/incentive, if any, will also be levied / allowed on the basis of readings recorded on the 11 KV feeders of each consumer.
- c) The Board will sanction the contract demand of both the Cluster Sub-Station and individual consumers located in the cluster. Supply will be effected to the cluster at 33 KV provided the consumers located in the cluster agree to limit the total contract demand of the sub-station to 20 MVA. In case of a 66 KV Cluster Sub-Station the limit of the contract demand will be 35 MVA and there would be no such ceiling in case of 132 KV or 220 KV Cluster Sub Stations.
- d) Individual consumers connected to such a Cluster Sub-Station will be liable to pay demand surcharge as per General Conditions of Tariff, in case maximum demand of the Cluster Sub-Station exceeds its sanctioned Contract Demand.
- e) All consumers of the group will jointly execute an agreement on the prescribed proforma (Annexure-'1') for abiding by the conditions applicable to consumers catered by a Cluster Sub-Station.
- f) Each consumer will be deemed to be connected at the voltage at which supply is catered to the Cluster Sub-Station.

## **6. INITIAL SECURITY/SECURITY (CONSUMPTION) AND SECURITY (METER)**

- 6.1 An applicant/consumer seeking supply of electricity/additional load/demand as per Regulation 5 of the Supply Code will be required to pay Initial Security/Security (Consumption) to the Board as specified in the Schedule of General Charges(Annexure-2).
- 6.2 An applicant seeking supply of electricity as per Regulation 5 of the Supply Code will also be required to pay Security (Meter) to the Board as specified in the Schedule of General Charges.

- 6.3 All consumers will be paid interest on Security (Consumption) and Security (Meter) as per Regulation 17 and 19.3 of the Supply Code. However, where Security (Consumption) and/ or Security (Meter) remains with the Board for a period of less than 60 days in any year, the interest for that period shall be paid alongwith interest for the succeeding year.

## **7. APPLICATION FOR SUPPLY OF ELECTRICITY**

- 7.1 The owner or occupier of a premises requiring supply or additional supply of electricity will submit an application alongwith requisite Initial Security/Security (Consumption) and Security (Meter) on the prescribed A & A form {CS-1, CS-1 A or CS-1 (HT/EHT)} as per Annexures-3 to 5 available in the concerned distribution Sub Division of the Board on payment of fee or downloaded from the website ([www.pspcl.in](http://www.pspcl.in)). In the latter eventuality, the requisite fee will be deposited alongwith the application. The A & A form duly filled-in will be signed by the applicant/consumer or his authorized representative. The Board will ensure that any assistance or information required in filling up the A & A form will be available to the applicant at the Sub-Divisional office. The applicant/consumer may obtain a copy of Conditions of Supply on payment of fee not exceeding actual photo copying cost.

However, where requirement for supply of electricity exceeds 500 KVA, the application will be submitted in requisition form CS-1(R) (Annexure-6) alongwith earnest money in the Sub Divisional office of the Board for obtaining feasibility clearance before submission of application in the A&A form. The requisition form will be available free of cost in the Sub Divisional office and also on the website of the Board. The earnest money will not exceed 10% of the Initial Security as specified in the Schedule of General Charges. The feasibility clearance will be conveyed by the Board as per time schedule specified in Regulation 5.5 and 5.6 of the Supply Code. After receipt of feasibility clearance, the applicant/consumer will submit the application in the A & A form after adjusting earnest money against the Initial Security. On receipt of an A & A form, the Sub Divisional office will allot a registration number and intimate the same to the applicant. The registration number will also be indicated on the A & A form.

- 7.2 (i) An application by a Partnership firm, Company or a Trust/Society will be accompanied by documents detailed in Annexure-7.
- (ii) An application for Street Lighting supply will be submitted by the Executive Officer/Estate Officer of a Local Body, Improvement Trust or Urban Development Authority or any person authorized by any such an authority on the prescribed A&A form (Annexure-8).

### 7.3 Indemnity Bond

The applicant will submit proof of ownership/ occupation of the premises for which the connection is applied. If the applicant is a tenant or a leaseholder and is unable to produce the consent of the owner/land lord for obtaining a connection, a separate Indemnity Bond will be executed in favour of the Board in the prescribed form (Annexure-9) where the load is above 100 KW. The Indemnity Bond will be executed on the A&A form itself where the load is upto 100 KW.

### 7.4 One connection in one premises

- (i) The applicant will give an undertaking that no connection exists in the premises for which a connection is applied. A Domestic Supply consumer may get more than one connection in the same premises when family members/occupants living in a house have separate cooking arrangements. In case a tenant requires a separate connection in the same premises, he will furnish an undertaking from the landlord in the form of an affidavit duly attested by a Magistrate that the landlord will clear all the liabilities in case the tenant leaves the premises without paying the Board's dues.
- (ii) If a portion of a residential premises is regularly used for any commercial activity, the consumer will be required to obtain a separate connection under NRS category for the portion put to commercial use. In such an event, two connections, one under Schedule DS and the other under Schedule NRS will be required.
- (iii) An existing industrial consumer will not be allowed a new connection in the same premises or even in an independent adjoining premises/ shed / piece of land with a separate identity owned by him. A new connection may be allowed in the name of a new firm/company with a distinct Licence /VAT no. of which the owner is a Director/Partner, only if the premises are distinctly separate/ partitioned or are sold or leased to the new unit.

### 7.5 Connection along Scheduled Roads:

An applicant will submit a No Objection Certificate (NOC) from the competent authority, if the site of the connection falls within the controlled area of any scheduled road notified by the State Government,

### 7.6 Industrial connection in a Residential Colony

An applicant will obtain and submit a NOC from the concerned local body if the connection is for industrial use and the site is located in a residential area.

### 7.7 **Release of DS/NRS/Industrial/Bulk Supply connections (including extensions) in Chandigarh periphery area.**

- (i) An applicant for connection/extension in load within the periphery of Chandigarh will file a NOC from Punjab Urban Planning and Development Authority (PUDA) /Greater Mohali Area Development Authority (GMADA) alongwith the A & A form. However, in the following cases a NOC from PUDA/GMADA need not be filed;
  - a) Industrial Units located within Industrial focal points set up by the Deptt. of Industries/PSIEC
  - b) Industrial Units located in villages which fall within Free Enterprise Zone (list given in Annexure-10).
  - c) Restoration of disconnected supply where there is no increase in load.
  - d) Agricultural power/<sup>1</sup>[AP High Technology] supply connections.
  - e) Connections for domestic supply within the 'lal lakir' of a village.
- (ii) An application for a new connection/extension in load in any municipal areas within the periphery of Chandigarh will be accompanied by a NOC issued by the Executive Officer of the concerned Municipal Council.

7.8 No connection/extension in load will be released in other areas of the State where a planning scheme is notified, without first obtaining a NOC from PUDA/local area Urban Development Authority concerned.

### 7.9 **NOC from Punjab Pollution Control Board (PPCB)**

<sup>2</sup>[An applicant seeking release of load/additional load/demand for Shopping Malls/ Building Complexes / Commercial Complexes/ Approved Residential Colonies or under Industrial Category will submit a No Objection Certificate (NOC), wherever applicable, from the Punjab Pollution Control Board (PPCB) before release of connection/ additional load / demand. However, applicants having small scale industries exempted by PPCB shall be required to submit an affidavit as specified by PPCB.]

### 7.10 **Wood Based Industry**

An applicant intending to establish/operate a wood based industry in the State will submit a certificate of registration as a Small Scale Industry issued by the Director of Industries, Punjab or any other person authorised by him.

1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

2. Substituted (w.e.f 1.8.12) vide PSERC order dated 28.6.12 in petition no.6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12. Before substitution Condition 7.9 stood as under:-

"An applicant under any of the industrial categories intending to establish/ operate an industry or seeking release of additional load/ demand will submit a No Objection Certificate (NOC) from the PPCB before release of connection/additional load/demand."

## **8. SUPPLY OF ELECTRICITY TO RESIDENTIAL COLONIES, SHOPPING MALLS / BUILDING COMPLEXES, INDUSTRIAL ESTATES APPROVED BY THE STATE GOVT. /PUDA & COOPERATIVE GROUP HOUSING SOCIETIES/ EMPLOYERS**

### **8.1 One point Supply to Residential Colonies/Building complexes.**

- i) The PSPCL will supply electricity at one point for residential purposes including common services on receipt of an application from a developer/ owner/association formed by the residents of a colony/building complex for providing electricity to the residents and for common services.

<sup>1</sup>[The electric supply to residential colonies / building complexes having demand more than 2500 KVA and upto 4000 KVA shall be given by erecting separate 11 KV feeder. As per provisions contained in Condition 8.7, the developer / owner / association formed by the residents of a colony / building complex shall be liable to pay charges towards expenses incurred by the Licensee in providing supply of electricity as per regulation 9 of Electricity Supply Code and Related Matters Regulations 2007 in addition to initial security / security consumption as per regulation 14, 15 & 16 of the same.]

- ii) A developer/owner/association formed by the residents of the colony/building complex will obtain a separate one point connection under NRS category for supplying electricity for commercial purposes.
- iii) A developer / owner / association formed by the residents of the colony/building complex will at their cost install and maintain all infrastructure, including step down sub station, required for supply of electricity within the premises.
- iv) A developer/owner/association formed by the residents of the complex will install transformer(s), Sub Station(s) and meter(s)/ metering equipment for supply of electricity at a convenient and easily accessible place.
- v) A developer/owner/association formed by the residents will not charge for electricity supply at a tariff higher than that approved by the Commission for the respective category of consumers. However the additional expenses in the event of supplying back up electricity may be recovered from the ultimate users of such electricity. Compatible meters may be installed by the owner/ developer / association of residents/ users for separately measuring back up electricity consumption.
- vi) A developer/owner/association formed by the residents of the colony/building complex will provide meters to all the residents and will also be responsible for all liabilities and obligations including individual metering, billing, collection of charges from individual users and payment of electricity bills to the Board.

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1. Inserted vide PSERC order dated 20.3.13 in petition no. 62 of 2012, circulated vide PSPCL CC No. 18/2013 dated 3.4.13.



- vii)** The total consumption of electricity recorded at the point of supply will be billed at the highest slab rate of Domestic Supply when it is provided for residential purposes including common services. NRS rates will be applicable when the supply is effected for commercial purposes. However a rebate of 12% in case of Domestic Supply and 10% in case of NRS will be allowed in addition to any other rebate on electricity consumption charges as admissible under the General Conditions of Tariff.

A developer/owner/association formed by the residents of the residential colony/building complex will also be liable to pay monthly minimum charges on the basis of sanctioned load/Contract Demand where applicable at rates specified in the Tariff Order for the relevant year.

- viii)** For setting up a Cluster Sub-Station the provisions of Condition no. 5.3 above will be applicable. The electricity lost in transformation [difference of consumption measured on high voltage side of Cluster Sub Station and total consumption recorded by meters installed for connections at (i) & (ii) above] will also be billed for each connection on a proportionate basis.

## **8.2 One point supply for Shopping Malls/Commercial Complexes**

- i) The PSPCL will supply electricity at one point for a Shopping Mall/Commercial Complex including common services on receipt of an application from a developer/owner/ association of occupants of the Mall/Commercial Complex for providing electricity to individual consumers located therein and for common services.

<sup>1</sup>[ The electric supply to the shopping malls / commercial complexes having demand more than 2500 KVA and upto 4000 KVA shall be given by erecting separate 11 KV feeder. As per provisions contained in Condition 8.7, the developer / owner / association of occupants of the mall / commercial complex shall be liable to pay charges towards expenses incurred by the Licensee in providing supply of electricity as per regulation 9 of Electricity Supply Code and Related Matters Regulations 2007 in addition to initial security / security consumption as per regulation 14, 15 & 16 of the same.]

- ii) A developer/owner/association of occupants will at their cost install and maintain all infrastructure, including step down sub station, required for supply of electricity within the premises.
- iii) A developer/owner/association of occupants will install transformer(s), sub station(s) and meter(s)/ metering equipment for supply of electricity at a convenient and easily accessible place.

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1. *Inserted vide PSERC order dated 20.3.13 in petition no. 62 of 2012, circulated vide PSPCL CC No. 18/2013 dated 3.4.13.*

- iv) A developer/owner/association of occupants will not charge users of electricity at a tariff higher than the NRS rate as approved by the Commission. However the additional expenses in the event of supplying back up electricity may be recovered from the ultimate users of such electricity. Compatible meters may be installed by the owner/ developer/association of residents/users for separately measuring back up electricity consumption.
- v) A developer/owner/association of occupants will provide meters to all the users and also be responsible for all liabilities and obligations including individual metering, billing, collection of charges from individual users and payment of electricity bills to the Board.
- vi) The total supply of electricity recorded at the point of supply will be billed at NRS tariff. However a rebate of 10% will be allowed in addition to any other rebate on electricity consumption charges as admissible under the General Conditions of Tariff.  

A developer/owner/association of occupants will also be liable to pay monthly minimum charges on the basis of sanctioned load/ Contract Demand, which ever applicable at the rates specified in the Tariff Order for the relevant year.
- vii) For setting up a Cluster Sub-Station the provisions of Condition no. 5.3 above will be applicable.

### 8.3 One point supply for Industrial Estates/Complexes

- i) The PSPCL will supply electricity at one point for an Industrial Estate / Complex including common services on receipt of an application from a developer/owner/ association of occupants of the Industrial Estate/Complex for providing electricity to individual consumers located there in and for common services.  
<sup>1</sup>[As per provisions contained in Condition 8.7, the developer / owner / association of occupants of the Industrial Estate / Complex shall be liable to pay charges towards expenses incurred by the Licensee in providing supply of electricity as per regulation 9 of Electricity Supply Code and Related Matters Regulations 2007 in addition to initial security / security consumption as per regulation 14, 15 & 16 of the same.]
- ii) A developer/owner/association of occupants of the Industrial Estate/ complex will obtain a separate one point connection under NRS category for supplying electricity for commercial purposes.
- iii) A developer/owner/association of occupants will at their cost install and maintain all infrastructure, including grid sub station/step down sub station, required for distribution of electricity within the premises.

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1. Inserted vide PSERC order dated 20.3.13 in petition no. 62 of 2012, circulated vide PSPCL CC No. 18/2013 dated 3.4.13.

- iv) A developer / owner / association of occupants will install transformer(s), Sub Station(s) and meter(s)/ metering equipment for supply of electricity at a convenient and easily accessible place.  
A developer/owner/association of occupants will not charge for electricity supply at a tariff higher than that approved by the Commission for the respective category of consumers. However the additional expenses in the event of supplying back up electricity maybe recovered from the ultimate users of such electricity. Compatible meters may be installed by the owner/ developer/ association of residents/users for separately measuring back up electricity consumption.
- v) A developer/owner/association of occupants will provide meters to all the users and also be responsible for all liabilities and obligations including individual metering, billing, collection of charges from individual users and payment of electricity bills to the Board.
- vi) The total consumption of electricity recorded at the point of supply will be billed at LS Tariff when it is provided for industrial purposes including common services. NRS rates will be payable when the supply is effected for commercial purposes. However, a rebate of 10% will in either case be allowed in addition to any other rebate on electricity consumption charges as admissible under the General Conditions of Tariff.  
A developer/owner/association of occupants will also be liable to pay monthly minimum charges on the basis of sanctioned load/Contract Demand where applicable at rates specified in the Tariff Order for the relevant year.
- vii) For setting up a Cluster Sub-Station the provisions of Condition no. 5.3 above will be applicable. The electricity lost in transformation [difference of consumption measured on high voltage side of Cluster Sub Station and total consumption recorded by meters installed for connections at (i) & (ii) above] will also be billed for each connection on a proportionate basis.

#### **8.4 Supply for Complexes comprising of Residential Colonies, Shopping Malls and Industrial Estates.**

- i) The PSPCL will supply electricity separately for residential colonies, shopping malls, Industrial estates located in the same Complex on receipt of different applications from a developer/ owner/ association(s) of users of the Complex for providing electricity to individual users in each category and for common services.

<sup>1</sup>[The electric supply to Complexes comprising of Residential Colonies, Shopping Malls and Industrial Estates having demand more than 2500 KVA and upto 4000 KVA shall be given by erecting separate 11 KV

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1. *Inserted vide PSERC order dated 20.3.13 in petition no. 62 of 2012, circulated vide PSPCL CC No. 18/2013 dated 3.4.13..*

feeder, subject to the condition that the demand of industrial estate should not be more than 50% of the total demand. As per provisions contained in Condition 8.7, the developer / owner / association of users of the complex shall be liable to pay charges towards expenses incurred by the Licensee in providing supply of electricity as per regulation 9 of Electricity Supply Code and Related Matters Regulations 2007 in addition to initial security / security consumption as per regulation 14, 15 & 16 of the same.]

- ii) A developer/owner/association(s) of users will at their cost install and maintain all infrastructure, including grid sub station/step down sub station, required for supply of electricity within the premises.
- iii) A developer/owner/association(s) of users will install transformer(s), Sub Station(s) and meter(s)/ metering equipment for Supply of Electricity at a convenient and easily accessible place.
- iv) A developer/owner/association of occupants will not charge for electricity supply at a tariff higher than that approved by the Commission for that category. However the additional expenses in the event of supplying back up electricity may be recovered from the ultimate users of such electricity. Compatible meters may be installed by the owner/developer/association of residents/users for separately measuring back up electricity consumption
- v) A developer/owner/association(s) of users will provide meters to all the users and also be responsible for all liabilities and obligations including individual metering, billing, collection of charges from individual users and payment of electricity bills to the Board.
- vi) The total consumption of electricity recorded at the point of supply for Industrial purposes including common services will be billed at LS Tariff. NRS rates will be applicable for supply effected for commercial purposes. Electricity supplied for residential purposes will be billed at the highest slab rate of Domestic Supply.  
However a rebate of 12% in case of Domestic Supply and 10% in case of Industrial Supply and NRS will be allowed in addition to any other rebate on electricity consumption charges as admissible under the General Conditions of Tariff.

The developer/owner/association(s) of users will also be liable to pay monthly minimum charges on the basis of sanctioned load/Contract Demand which ever applicable at rates specified in the Tariff Order for the relevant year.

- vii) For setting up a Cluster Sub-Station, the provisions of Condition no. 5.3 above will be applicable. The electricity lost in transformation [difference of consumption measured on high voltage side of Cluster Sub Station and total consumption recorded by meters installed for different connections at (i) above] will also be billed for each connection on a proportionate basis.

### 8.5 Individual connections to residents/occupants in the residential colonies / building complexes / Shopping Malls / Commercial Complexes / Industrial Estates.

In the event of a developer/owner/association of resident/occupants not opting for one point supply, residents/occupants will obtain individual connections directly from the Board. The provision of such connections will be governed by the following terms and conditions.

- (i) Local distribution system (LD) including receiving sub station (at a voltage commensurate with the total load) will be provided at the cost of the owner/developer.

Actual expenditure incurred by the Board for supply of electricity upto the LD system will be payable by the owner/developer in accordance with the Supply Code.

<sup>1</sup>[The electric supply to the residents /occupants in the residential colonies / building complexes / Shopping Malls / Commercial Complexes and Industrial Estates having demand more than 2500 KVA and upto 4000 KVA shall be given by erecting separate 11 KV feeder, subject to the condition that the demand of industrial estate should not be more than 50% of the total demand.]

- (ii) The PSPCL will ensure that the LD system conforms to specifications and quality of construction as adopted by the PSPCL. After its completion and inspection by the Chief Electrical Inspector, the PSPCL will take over the LD system which will be connected to its distribution system. The PSPCL will thereafter repair and maintain LD system at its own cost.
- iii) (a) Each resident/occupant will submit an application for supply of electricity to the Board in accordance with Condition no.7 above.  
 (b) A developer/owner or association formed by the residents/occupants will obtain separate connections for common services under the relevant category.
- iv) The service cable(s) for providing individual connections will be provided at the cost of the owner/developer and will be connected to the LD system by the Board at the time of release of individual connections.
- v) An electricity connection will be released to a resident/occupant of a colony/ complex/shopping mall/Industrial Estate in accordance with the time schedule specified in Regulation 6 of the Supply Code. A resident/occupant will also be liable to pay Initial Security/Security (Consumption) to the Board as per the Schedule of General Charges

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<sup>1</sup> Inserted vide PSERC order dated 20.3.13 in petition no. 62 of 2012, circulated vide PSPCL CC No. 18/2013 dated 3.4.13.

- vi) Electricity meter(s) will either be provided by individual residents/occupants at their cost or supplied by the Board in which case the consumer will be liable to pay meter rentals as per the Schedule of General Charges.

#### 8.6 Single Point Supply to Co-operative Group Housing Societies etc.

Release of connection for single point supply to Co-operative Group Housing Societies and residential colonies of employers will be regulated as per PSERC (Single Point Supply to Co-operative Group Housing Societies/Employers) Regulations, 2008.

#### 8.7 Other terms & conditions of Supply

- (a) Every owner/developer/association of residents/users/occupants except covered under Condition no. 8.5 above, will be bound by the provisions of General Conditions of Tariff, Supply Code & Conditions of Supply to the extent applicable.
- (b) In the event of any dispute arising between a user of electricity and the owner/developer/association of residents/users, either party may approach the Consumer Grievances Redressal Forum and the Ombudsman as per procedure laid down in Complaint Handling Procedure approved by the Commission and PSERC (Forum & Ombudsman) Regulations, 2005

### 9. CONNECTED LOAD

9.1 For the purpose of computing total connected load, the actual continuous rating of an apparatus/appliance connected to the wiring will be taken into account. However, the following standard wattage ratings for a consumer of DS/NRS and general loads of other categories of consumers will be adopted for assessing the connected load, if actual rating is not specified by the consumer.

Category	Light point	Fan point	Wall socket	Power socket (Single phase)	Air Conditioner
DS/BS (DS purpose)	40 Watts (½ to be counted)	60 watt (⅓ <sup>rd</sup> to be counted)	60 Watts (¼ <sup>th</sup> to be counted)	1000 watts (¼ <sup>th</sup> to be counted)	2500 watts <sup>1</sup> [(1/2 to be counted)]

1. Substituted for "(1/3<sup>rd</sup> to be counted)" (w.e.f 1.8.12) vide PSERC order dated 28.6.12 in petition no.6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12

NRS/Industrial /BS(NRS purposes)	40 Watts (all to be counted)	60 watts (all to be counted)	60 watts ( $\frac{1}{3}^{\text{rd}}$ to be counted)	1000 watts ( $\frac{1}{2}$ to be counted)	As per name plate (all to be counted)
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Notes:

- a) 3 phase power sockets for NRS/Industrial purposes will be taken as 6 KW each and half of the no. of sockets will be counted.
- b) Any fraction of lamp / socket/ <sup>1</sup>[AC] will be counted as one.
- c) In case a single switch is used for controlling more than one lamp/appliance, the sum of the total capacity of all the lamps/appliances will be taken into account for computing connected load.
- d) The load of air conditioners/AC packages/centralized AC systems bearing ISI mark will be taken as per their nameplate. For non-standard air conditioners, the load of each will be taken as 2.5 KW.
- <sup>2</sup>[e The load of 3 phase power plug(s) used for equipment temporarily connected for the maintenance and operation of a green house under AP High Technology category will be considered as 6 KW per power plug.]

9.2 Where the installation of a consumer consists of a combination of two motors, with a changeover switch in between and one secondary equipment/gadget, the motor having the higher rating will be taken into account for working out the total connected load provided such an arrangement has been sealed by an officer authorized by the Board.

9.3 i) Where the rating of any energy consuming apparatus is indicated in KVA, its corresponding rating in KW will be worked out by multiplying it with the power factor of 0.9.

ii) In case of welding sets, KVA rating indicated on the name plate by standard manufacturers will be multiplied by a power factor of 0.4 for computing connected load.

In case of unstandard makes, KVA rating of the welding set will be 75% of the product of open circuit voltage and maximum continuous hand welding current, and a power factor of 0.4 will be assumed for computing connected load in KWs.

9.4 The connected load of UPS indicated in KVA will be converted into KW by multiplying with the power factor of 0.9. However, sockets installed on the output side of UPS will not be taken into account.

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1. *Inserted (w.e.f 1.8.12) vide PSERC order dated 28.6.12 in petition no. 6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12.*
  2. *New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.*

## **10. DETERMINATION OF SENIORITY FOR RELEASE OF CONNECTIONS**

- 10.1 In general, all connections will be released within the time schedule specified in the Supply Code and in the order of seniority of registration of A & A form to be maintained separately for each sub-division. Separate seniority lists of applicants/consumers will be prepared and maintained for different categories.
- 10.2 Seniority in respect of applications for DS/NRS and industrial connections will be maintained in separate queues as under :-
- Queue No. 1 : Where a LT supply connection (s) / load (s) can be released without augmentation, erection and extension of distribution main or commissioning of new sub station or power transformer ;
  - Queue No. 2 : LT supply connections where augmentation/ extension of a distribution main or augmentation for distribution sub station is required ;
  - Queue No. 3 : H.T. supply connections at 11000 volts ;
  - Queue No. 4 : H.T. supply connections at 33000 volts or E.H.T supply connections.
  - Queue No. 5 All cases where supply of electricity requires erection and commissioning of a new sub station or power transformer and/or HT/EHT line as per Reg. 6.3 (c) of the Supply Code.
- 10.3 A.P category of connections will be released on the basis of seniority in the order of registration of A & A form as per scheme prepared by the Government in accordance with Reg. 5.3 of the Supply Code.

## **11. ACCEPTANCE OF APPLICATION AND AGREEMENT FORM**

- 11.1 The Board will, after registration of an A & A form, inform the applicant through a Demand Notice (on form no. CS-5- Annexure-11) to furnish NOC from PPCB, if applicable, Electrical Contractor's Test Report of the installation and to deposit Security (Works). Any other statutory requirements to be met by the applicant will also be intimated through the same Demand Notice. The Demand Notice will be issued to the applicant within the time period specified in Reg. 6.2 of the Supply Code.
- 11.2 The Demand Notice will be issued to an applicant on the basis of seniority of registration of the A&A form. Subsequently, the compliance of Demand Notice will determine the seniority of the applicant. Where compliance of Demand Notice is made on the same day by more than



one applicant, their seniority will be reckoned from the date of registration of application.

The applicant will make good the difference between initial security deposited and the Service Connection Charges/Security (Consumption), if any, as applicable at the time of release of connection.

- <sup>1</sup>[11.3 In case, Contract Demand (CD) exceeds 500 KVA, work for providing the connection may be taken in hand in anticipation of the submission of Test Report, on receipt of a specific request from the applicant. The applicant will also intimate his proposed commissioning schedule and deposit the various charges such as Service Connection Charges, balance Initial Security (if any) etc. as per Schedule of General Charges.

In addition to the specified charges, the applicant shall also have to submit the Test Report within the time period specified in the Demand Notice or seek extension as provided in Condition No.11.4.

After the applicant submits Electrical Contractor's Test Report of the installation, PSPCL will release the connection as per seniority from the date of submission of his test report within the stipulated period as per the Reg. 6.3 of the Supply Code.

In case the consumer is unable to submit the Test Report within the validity period of Demand Notice but the work for providing supply of electricity is completed by the PSPCL and the consumer does not come forward to avail supply. Under such eventuality, a 30 days notice will be served to the consumer to submit his test report. In case consumer fails to submit his test report within these 30 days then connection to his junior applicant will be released and technical feasibility of the consumer/ applicant whose connection was put on hold on account of non-submission of test report will be re-examined at the time of receiving his test report.

Further, any damage or theft of line/equipment shall be to the account of the concerned consumer/ applicant after expiry of 30 days from the date of intimation given by PSPCL to the consumer/ applicant regarding completion of work.]

- <sup>1</sup>[11.4 The Demand Notice will be valid for a period of six months for EHT/ HT- Industrial/ NRS/ DS, Agriculture, AP-hightech, Railway Traction, Street lighting and Bulk Supply categories and three months for other categories namely SP, MS, LT-DS/NRS etc. from the date of issue.

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*1. Inserted vide PSERC order dated 1.2.13 in petition no. 63 of 2012, circulated vide PSPCL CC No. 10/2013 dated 5.2.13.*

In case the applicant (**except AP applicants**) does not comply within the validity period of Demand Notice, his application shall be liable to be cancelled without serving any further notice in this regard. However, if the request for extension in the validity period of Demand Notice is received within the validity period alongwith extension fee as specified in Schedule of General Charges, validity period will be further extended up to a maximum period of one year from the date of issue of demand notice in all cases in blocks of three months by the PSPCL.

The above validity period of demand notice fixed as six months in case of EHT/HT consumers shall be deemed to have been extended till the completion of works by PSPCL, mentioned in the Demand Notice. Also in that case, PSPCL shall give 30 days notice after completion of works to the applicant to submit test report or get the demand notice extended upto admissible period.

Further, in case AP applicant is not able to apply for extension in demand notice within the original / extended period of the demand notice and his application has been cancelled or deemed to have been cancelled, the request of such AP applicant for revival may be acceded to by PSPCL, subject to the following conditions:-

- i. Applicant deposits the revival fee equivalent to double the Demand Notice extension fee, in addition to normal demand notice extension fee per quarter as applicable.
- ii. Initial Security and Service Connection Charges as in vogue at the time of revival / extension of demand notice shall be payable.]

## **12. SERVICE CONNECTION CHARGES**

An applicant/consumer will be liable to pay service connection charges that the Board may incur in the release of a new connection or additional load/demand in accordance with the provisions of Regulation 9 of the Supply Code.

The Commission will, on submission of the Standard Cost Data by the Board, approve such charges effective for the period 1<sup>st</sup> April to 31<sup>st</sup> March each year as per Regulation 10 of the Supply Code.

The Board will estimate Service Connection Charges in accordance with Regulation 10 and 19.2 of the Supply Code and inform the applicant through the Demand Notice.

## **13. INSPECTION AND TESTING OF CONSUMER'S PREMISES**

Before any premises is connected to the Board's supply line, the same will be subject to the inspection and approval of the Board and no connection will be made to the Board's supply lines by any person other than an authorized representative of the Board.

**13.1 Supply at LT**

- i) Upon receipt of the Electrical Contractor's report in compliance to a Demand Notice, the Board will inform the applicant about the time and date on which the representative of the Board will inspect and test the installation in the presence of consumer or his representative.
- ii) No charges will be levied for the first test/ inspection by the Board but subsequent test/inspection, on account of deficiencies during the initial test/inspection will be charged in accordance with the Schedule of General Charges.
- iii) In case of reconnection of supply after a period of six months or more, the consumer will submit a fresh test report of the Electrical Contractor before the supply is restored.

**13.2 Supply at HT/EHT**

- i) Testing/inspection of a HT/EHT installation of the applicant will be taken up jointly by the representatives of the Chief Electrical Inspector (C.E.I) and the Board on an appointed date and time fixed by the former. In case the representative of the Board is unable to join the test/inspection, the CEI or his representative will alone conduct the test/inspection.
- ii) Testing of an installation/equipment will be carried out in accordance with the Rules.
- iii) Manufacturer's test certificate will be produced, if required.
- iv) The setting of fuses and relays on the control gear in the applicant's installation as well as the rupturing capacity of any circuit breakers will be as specified by the Board.

**13.3 Defects in applicant's installation**

In the event of any defect being detected in the wiring or apparatus connected to the Board's supply lines or any leakage occurring on any section of the connected circuits, the applicant/consumer will immediately disconnect such part of the wiring or apparatus from the circuit and rectify the same.

- 13.4 The current carrying capacity of the main fuses on a consumer's premises must at all times be less than that of the main fuses of the Board.

**14. POINT OF SUPPLY**

- 14.1 The Board will supply electricity to a consumer premises at one point which will be at the outgoing terminals of the meter/metering equipment.

#### 14.2 **Location of Board's Equipments and Meters**

- a) Before release of connection to an applicant, a person authorized by the Board will inspect the premises and fix the general layout of the service line and meters in consultation with the consumer and/or his Electrical Contractor. The meter/metering equipment will be placed in a manner that permits easy access at any time to the employees of the Board.
- b) Meter/metering equipment and point of supply for Industrial and Bulk supply consumers will be at the entrance of the premises.
- c) The Board may also install a meter outside the premises of a consumer.
- d) Where the premises of an applicant has no frontage abutting a public street, the meter may be installed in the street and the cable from the main switch in the premises of the applicant upto the outgoing terminals of the meter/metering equipment will be provided by the Board.
- e) In case of multistorey buildings/apartments, meter/metering equipment will be installed near the entrance at a convenient common space to be provided by the owner/promoter or an association/society of the occupants of such a complex. The owner/ promoter or association/ society will ensure protection of the meter/ metering equipment from theft or damage.
- f) Wherever new meter/metering equipment is installed, the meter will be immediately sealed by the Board in the presence of the consumer. No liability will be cast on the consumer in case of delay in affixing of seals by the Board. The seals of the meter will also be removed only by the Board, as and when required and no consumer will tamper with, break or remove the seal(s) under any circumstances.

#### 14.3 **Common transformer at a consumer's premises:**

If a transformer is installed by the Board at the premises of a consumer for supply of electricity to other consumers as well, the Board will, even in the event of the consumer discontinuing to receive supply, have the right to continue using the said enclosure, sub-station or switch house for a period of upto six months.

### 15. **BOARD'S SUPPLY MAINS AND APPARATUS**

- i. When a connection is released at 400 Volts or below, the Board's meter will be installed in a meter cupboard of the design approved by the Board.
- ii. The Board will provide its cut-outs for LT consumers and circuit breakers/ high tension fuses for HT consumers and these will remain the property of the Board and will on no account be operated, handled or removed by any person who is not authorized by the Board.
- iii. On an application by a consumer, the Board may in the case of HT/ EHT connections grant permission, to operate the Board's terminal switches, fuses or circuit breakers for the purpose of isolating a consumer's

- HT/EHT apparatus in the event of an emergency, provided such operation by the consumer does not effect continuity of supply to other consumers. Any unauthorized tampering with or operation of the Board's equipment may constitute an offence under Section 138 of the Act.
- iv. The Board will not be liable to compensate for any loss resulting from the negligence of a consumer.
  - v. The Board will have the right to use the mains and apparatus installed at the premises of a consumer for effecting supply to other premises in the neighborhood.
  - vi. Any electrical plant, electric line or meter owned by or leased to a consumer by the Board or having sufficient marking indicating the Board as the owner thereof, will:
    - a) not be deemed to be a landlord's fixtures, notwithstanding that these may be fixed or fastened to any part of the landlord's premises; and
    - b) not be subject to distress or be liable to be attached in execution under process of any court or any proceedings against the person in whose possession these may be.

## 16. CONSUMER'S APPARATUS AND INSTALLATIONS

### 16.1 Consumer's Apparatus

#### i) LT Supply:

A LT consumer, will provide a linked quick break main switch/ miniature circuit breaker and a main fuse on each phase other than the earthed neutral at an accessible or such other location in the premises approved by the Board. A consumer with a load exceeding 5 KW will also provide an earth leakage circuit breaker.

#### ii) HT/EHT Supply:

**HT supply upto a Contract Demand of 1000 KVA:** A consumer will provide on the supply side a gang operated triple pole isolation switch with high tension fuses of fast blowing characteristic which should be graded to operate before the overload protective devices in the Board's terminal.

**HT/EHT supply above a Contract Demand of 1000 KVA:** The consumer will, instead of providing HT Fuses, install suitable circuit breakers fitted with automatic overload protective devices of sufficient rupturing capacity to protect the installation under short circuit conditions. A consumer will provide suitable automatic circuit breakers of a make approved by the Board on the low-tension side of the transformer on each circuit. This apparatus will be maintained by the consumer and kept in good working order.

## 16.2 Consumer's Installation

- i) An overhead line with voltage exceeding 11 KV will be laid by a consumer in a premises only after approval of the State Government under Section 68 of the Act.
- ii) Switches for all sockets will be installed only on the live wires.
- iii) The wiring of a consumer's premises should conform to the Rules. Any subsequent change in the installation will be intimated to the Board through an Electrical Contractor's report.

## 16.3 Installation of AC motors

Electric motors will be provided with control gear so as to limit the maximum allowable current in amperes as specified below. The installation of each motor will conform in every respect to the Rules.

<u>Nature of supply</u>	<u>Size of installation</u>	<u>Maximum allowable current</u>
i) Single Phase	Up to and including 1 BHP	full load current x 6
ii) Three Phase	Upto and including 3 BHP	full load current x 3
	Above 3 BHP and up to and including 10 BHP	full load current x 2
	Above 10 BHP and up to and including 50 BHP	full load current x 1.5
	Above 50 BHP	full load current x 1.25

## 16.4 A.P consumers

- (i) AP consumers are required to comply with the following standards:-
  - a) Delivery pipe should not be more than two feet above the ground level water channel except for the consumers having an underground irrigation system ;
  - b) Bend used in the delivery pipe should not be sharp but of suitable curvature ;
  - c) Pump set should be installed on a levelled cemented foundation.  
Consumers not complying with these standards are liable to pay surcharge as per General Conditions of Tariff.
- (ii) These standards may be amended by the Board with the prior approval of the Commission.

## **17. AVAILING OF SANCTIONED LOAD/CONTRACT DEMAND IN PHASES –BILLING THEREOF.**

An applicant of DS/NRS with connected load upto 100 KW and SP/MS categories may avail the sanctioned load in phases, within a period not exceeding six months. The billing of such a consumer, in the interim period, will be on the basis of load actually availed of. The Board will, through a notice inform the applicant to build up the sanctioned load or surrender the un-availed load before the expiry of six months from the date of release of the first phase. If the load is not built up as required, the sanctioned load of the consumer will be reduced to the load actually availed of and billed under the relevant category.

In the case of LS, BS and DS/NRS consumers with load exceeding 100 KW, building up of the Contract Demand in phases will be allowed by the load sanctioning authority of the Board and the consumer billed accordingly.

## **18. TEMPORARY SUPPLY**

- i. Temporary supply will be permitted to an applicant under Regulation 6.5 of the Supply Code for a period not exceeding two years in the first instance. However, the Board may, on an application of the consumer, further extend such supply.
- ii. Meter readings for temporary supply will be taken at the end of each fortnight or at the end of each specified period, but not less than once in a month. Where supply is provided for the purpose of motive power, and in all other cases where there is a reason to anticipate heavy consumption, meter readings may be taken once a week.
- iii. A consumer will pay for the cost for providing a temporary connection as per Regulation 9.1.3 of the Supply Code.

Note: Consumers temporarily requiring additional load for construction purposes will be allowed to use load from the existing connection provided the total connected load in case of SP, MS or DS/NRS consumers with load upto 100 KW will not exceed sanctioned load. In case of LS, BS and DS/NRS consumers having load in excess of 100 KW, the sanctioned Contract Demand will not be exceeded.

## **19. USE, ETC. OF METERS**

Matters pertaining to the supply and installation of meters/metering equipment for release of a new connection, installation of a remote metering device in a consumer premises, shifting of meters, replacement

of defective/dead stop meters, testing of meters, overhauling of consumer accounts and all connected issues will be dealt with in accordance with the provisions of Reg. 21 of the Supply Code.

However, in case of a consumer where metering equipment(ME) seals or meter terminal cover seals or meter glass are found to be broken, the meter of such a consumer will be treated as defective and the consumer's accounts will be liable to be overhauled as per Regulation 21.4 (g) of the Supply Code, only if corroborated with abnormal variation in electricity consumption

## **20. METER READING**

20.1 The reading of a meter installed in a consumer premises will be in accordance with the provisions of Reg. 30 of the Supply Code.

### **20.2 Locked premises**

#### **(a) DS/NRS consumers**

In case the premises of a DS/NRS consumer is found locked on two consecutive scheduled meter reading dates, such a consumer will be served with a notice to get the reading recorded by a representative of the Board within 15 days failing which the premises will be disconnected temporarily. In the case of such a consumer, an official not below the rank of a Junior Engineer (JE) will personally verify the facts at site before effecting temporary disconnection of supply to any premises. In the event of anticipated long absence, a consumer may deposit in advance an amount equivalent to MMC alongwith Electricity Duty, meters rentals or any other applicable charges for the period of absence.

#### **(b) Industrial/ AP/<sup>1</sup>[ AP High Technology] / Bulk supply consumers**

In case the premises of an Industrial/ AP/<sup>1</sup>[AP-HITECH)]/Bulk Supply consumer is found locked on two consecutive scheduled meter reading dates, such a consumer will be served with a notice to get the reading recorded by a representative of the Board within 15 days failing which the premises will be disconnected temporarily. An officer not below the rank of an Assistant Engineer (AE) will personally verify the facts at site before effecting temporary disconnection of supply. In case of continued non compliance for one month after temporary disconnection, permanent disconnection will be effected without any further notice. Temporary disconnection of an essential service consumer may after due notice and prior

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1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.



approval of the Superintending Engineer/Distribution System (SE/DS) be effected if the premises are found locked on three consecutive scheduled meter reading dates.

- c) During the period a premises remained locked, the consumer will be billed on the basis of average consumption of the last six months or the monthly minimum charges whichever is higher. When the meter is ultimately read, the bill will be corrected on the basis of actual consumption. Delayed payment surcharge will be leviable in such a case as specified in the General Conditions of Tariff.

## **21. BILLING AND PAYMENT**

21.1 The Board will, issue bills for the electricity supplied to a consumer and the periodicity for issue of electricity bills, dispatch/delivery of bills, issue of duplicate bills, spot billing, levy of fixed charges, minimum charges, collection/payment of electricity bills, availability of grace period for payment of bills, mode of payment, advance payment of future bills, levy of late payment surcharge, manner of adjustment of arrears and the Board's right to refuse release of supply to a consumer at a new premises who defaults in making payment of the electricity dues pertaining to a premises earlier occupied by that consumer etc, will be in accordance with the provisions of Regulations 29, 30, 31, 32, 33 and 34 of the Supply Code.

21.2 In the case of supply of electricity to any category of consumers being fully or partially subsidized by the State Government, payment of electricity charges for such consumers will be effected by the State Government in the manner specified by the Commission.

## **22. DISPUTED ELECTRICITY BILLS**

The procedure for dealing with cases of non-payment of the billed amount, disputed electricity bills, time limits for deciding disputed bills, availability of opportunity to a consumer to seek redressal of his grievance in accordance with the 'Consumer Complaint Handling Procedure' will be as specified in Reg. 35 of the Supply Code.

## **23. LIABILITY FOR PAYMENT OF MINIMUM CHARGES**

- i) Minimum Charges are required to be paid by a consumer as specified in the General Conditions of Tariff.
- ii) The minimum charges will be payable by a consumer even if no electricity is actually consumed or the bill on actual consumption is less

than the minimum charges. Minimum charges will also be payable even if electricity is not consumed because supply has been disconnected by the Board owing to non-payment of electricity charges, or any other dues of the Board or any violation of the Conditions of Supply / Supply Code or Regulations framed under the Act. However, after termination of the agreement / permanent disconnection, the liability for payment of minimum charges will cease.

#### **24. RECOVERY OF ELECTRICITY CHARGES FROM CONSUMERS**

The Board may recover any charges or additional charges due from a consumer for supply of electricity or providing a meter, electric line/ electrical plant, as per tariff determined or at the rates approved by the Commission and also the amount chargeable on account of taxes, duties, octroi, cess or the like, as may be levied by the State Government or any other competent authority, in accordance with the provisions of Reg. 29 of the Supply Code.

#### **25. REDUCTION / EXTENSION IN CONTRACT DEMAND/ CONNECTED LOAD**

- i) A request for reduction in Contract Demand will be submitted by a consumer in A & A form no. CS-1(HT/EHT) prescribed by the Board, which will be allowed within a period of 15 days from the date of its submission.
- ii) The request for reduction in connected load by a consumer (other than an AP/ <sup>1</sup>[AP-HITECH] consumer), will be submitted in A & A form no. CS-1 or CS-1 A and will be accompanied by an Electrical Contractor's report. The request will be granted by the Board within a maximum period of 30 days from the date of its submission.
- iii) The request for extension in contract demand/connected load will be processed as per Reg. 6 of the Supply Code.

#### **26. REDUCTION/EXTENSION IN LOAD BY AP/<sup>1</sup>[AP-HITECH] CONSUMERS**

- i) An applicant under AP/ <sup>1</sup>[AP-HITECH] category seeking reduction in load before release of connection will retain seniority as at the time of submitting the initial application.
- ii) The request for reduction in connected load by an AP/ <sup>1</sup>[AP-HITECH] consumer will be submitted in A & A form no. CS-1 alongwith the Electrical Contractor's report. Such a request will be granted within a period not exceeding thirty days.

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1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 201,0 circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

- iii) The request for extension in load by an AP/ <sup>1</sup>[AP-HITECH] consumer will be processed in a separate queue and the additional load released as per time schedule specified in Regulation 6.2 & 6.3 of the Supply Code.

## 27. POWER FACTOR

### 27.1 Medium, Large Industrial Power Supply and Railway Traction (MS/LS/RT) consumers

The monthly average power factor of the plant and apparatus owned by a consumer will be rounded upto two decimal points. It will be incumbent upon MS/LS/RT consumers to maintain a monthly average power factor not less than 0.90 in respect of their installations. Any consumer, failing to do so will be liable to pay surcharge owing to low power factor or obtain an incentive for higher power factor achieved as provided in the General Conditions of Tariff.

### 27.2 Small Industrial Supply (SP) consumers

- i) All new SP connections will be released by the Board after installing metering equipment capable of measuring the monthly average power factor and will maintain a monthly average power factor of not less than 0.88.
- ii) (a) Existing consumers may opt to continue under the present provisions specified in the General Conditions of Tariff or opt for installation of meter/metering equipment to measure the monthly average power factor where after the incentive/surcharge as in the General Conditions of Tariff would become applicable. The Board will after receipt of option from the consumer ensure installation of metering equipment capable of measuring the monthly average power factor within a period of 18 months.
- (b) Till meters to measure power factor are installed:
- x) Every consumer using induction motors of 3 BHP and above will install LT shunt capacitors of the rating given below:-

Rating of Motor [HP]	KVAR rating of LT capacitors		
	750 RPM	1000 RPM	1500 RPM
3	1	1	1
5	3	2	2
7.5	4	3	2
10	5	4	3
15	7	5	4
20	9	7	5
25	10	9	7

1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

- y) A SP consumer having welding sets will install capacitors of the following ratings.

Sr. No.	Name plate rating in KVA of individual welding transformer	Capacity of the Capacitor in KVAR
1.	1	1
2.	2	2
3.	3	3
4.	4	3
5.	5	4
6.	6	5
7.	7	6
8.	8	7
9.	9	7
10.	10	8
11.	11	9
12.	12	10
13.	13	11
14.	14	11
15.	15	12
16.	16	13
17.	17	14
18.	18	15
19.	19	15
20.	20	16
21.	21	17
22.	22	18
23.	23	19
24.	24	19

- iii) Power factor/capacitor surcharge will be levied as per General Conditions of Tariff where a consumer having metering equipment to measure power factor fails to maintain a monthly average power factor of 0.88, or when a consumer not having such a meter is found to have not installed capacitors of requisite capacity.
- iv) A consumer will continue to pay rentals as before where capacitors had been installed by the Board at its cost and rental is being charged.

### 27.3 Agriculture Pumping Supply (AP)/ <sup>1</sup>[AP High Technology Supply (AP-HITECH)]

- i) Shunt capacitors of the ratings specified below which are ISI marked or of a make approved by the Board will be installed when a new

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1.. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

connection is released or extension in load permitted / regularized.

Rating of Motor [HP]	KVAR rating of LT capacitors		
	750 RPM	1000 RPM	1500 RPM
3	1	1	1
5	3	2	2
7.5	4	3	2
10	5	4	3
15	7	5	4
20	9	7	5
25	10	9	7

The Board may introduce a scheme to incentivize / penalize a consumer who maintains/fails to maintain capacitors of the requisite capacity in working order.

- ii) An existing or a new AP/ <sup>1</sup>[AP-HITECH] consumer who proposes to install a submersible motor, will provide ISI marked shunt capacitors or of the make approved by the Board of KVAR ratings as indicated below:

Rating of submersible Pump set(HP)	KVAR rating of LT shunt Capacitor
3	2
5	3
7.5	3
10	4
12.5	6
15	6
20	8

- iii) A consumer will continue to pay rentals as before where capacitors had been installed by the Board at its cost and rental is being charged.

#### 27.4 BS consumers

With effect from 1<sup>st</sup> April, 2010, all BS consumers will maintain a monthly average power factor not less than 0.90. A consumer, who fails to do so will pay surcharge owing to low power factor or obtain an incentive for higher power factor achieved as provided in the General Conditions of Tariff.

#### 27.5 DS & NRS consumers with load exceeding 100 KW

With effect from 1<sup>st</sup> April, 2010, all DS/NRS consumers with load exceeding 100 KW and provided supply at 11 KV or higher voltage will maintain a monthly average power factor of not less than 0.90. A

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1.. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

consumer, who fails to do so will pay surcharge owing to low power factor or obtain incentive for higher power factor achieved as provided in the relevant Schedules of Tariff contained in the General Conditions of Tariff.

## 28. CLUBBING OF LOADS

28.1 When a consumer is found to have more than one connection in a premises in the same or different names, the Board will:

- (i) after serving a notice for clubbing of connections, effect supply at one point in case the consumers located in the premises are entitled to one connection only;
- (ii) on request, effect supply at one point if two or more consumers in the same premises have a distinct identity but are under the control of the same person(s);
- (iii) within 3 months of the service of notice on the consumer/receipt of request from the consumer, switch over to HT supply if connected load of all such entities in the premises exceeds 100 KW;
- (iv) within 6 months of the service of notice on the consumer, convert supply to 33 KV/66 KV at the consumer's cost if the total contract demand exceeds 2500 KVA.

All such consumers will from the date of service of notice be billed under the tariff category applicable to the total connected load / contract demand.

**Note :** Voltage surcharge will be levied in the event of supply not being converted to voltage levels specified in (iii) and (iv) above.

28.2 A consumer will be treated as a distinct entity and deemed to be an independent establishment, if :

- i) there is a distinct establishment and a separate unit on premises owned or taken on lease/rent, or
- ii) it is registered as a separate entity/firm under the relevant law
- iii) it holds a separate Sales Tax/VAT number and is independently assessed to Income Tax.

## 29. LEVY OF LOAD SURCHARGE

29.1 A consumer will in the event of unauthorized extension in load/Contract Demand be liable to pay load surcharge/Contract Demand surcharge as per the relevant Schedule of Tariff. The consumer will also be liable to pay expenses, if any, determined by the Board in case of any damage caused to its equipment owing to such an unauthorized extension.

29.2 Except in the case of a LS, BS or DS/NRS consumer with load exceeding 100 KW, no extension in connected load will be carried out by a consumer except in accordance with Condition 7 above. A new agreement on the prescribed form will be executed for the revised load.

29.3 A LS, BS or DS/NRS consumer with load exceeding 100 KW may install additional load but will ensure that his maximum demand does not exceed the sanctioned Contract Demand. A consumer of this category may use a part of the load for construction work pertaining to the consumer's premises, without any extra charge. However, demand surcharge as per relevant Schedule of Tariff will be leviable, in case the maximum demand of a consumer of these categories exceeds the sanctioned Contract Demand.

29.4 The following officers/officials will be competent to inspect the electrical installations at the consumer's premises for the purpose of checking the connected load :-

Sr. no	Category of Connection	Checking Officer
<sup>1</sup> [A)	All AP/SP/DS &NRS (up to 20KW)	Any officer/official of the Distribution Wing not below the rank of JE
B)	MS/DS & NRS (more than 20KW and up to 100KW)	Any officer of the Distribution Wing not below the rank of an AE
C)	All categories of consumers (up to 100 KW )	Any officer of the Enforcement Wing not below the rank of an AEE ]

<sup>2</sup>[However, the connected load of DS category consumers shall be checked only where energy consumption is higher than the consumption commensurate with the sanctioned load of the consumer.]

### 30. CHANGE IN LOCATION OF SERVICE LINE/METER

The request of a consumer for shifting of the existing service line, meter and/or service connection to a new location in the same premises/new premises will be processed in accordance with the procedure prescribed in Reg. 11 of the Supply Code.

### 31. DISCONNECTION OF SUPPLY FOR NONPAYMENT OF DUES

31.1 The procedure for disconnection of supply of electricity to a consumer in the event of non-payment of electricity dues, termination of agreement, removal of electric lines or works of a Licensee will be as per Reg. 39 of the Supply Code (Annexure-12).

1. Substituted vide PSERC order dated 1.2.2013 in petition no. 63 of 2012, circulated vide PSPCL CC No. 10/2013 dated 5.2.13. Before substitution it stood as under:-

A.	All AP/SP/MS/DS &NRS (up to 100KW)	Any officer of the Distribution Wing not below the rank of an AE
B.	All categories of consumers (up to 100 KW)	Any officer of the Enforcement Wing not below the rank of an AEE

2. Inserted vide PSERC order dated 1.2.13 in petition no. 63 of 2012, circulated vide PSPCL CC No. 10/2013 dated 5.2.13.

- 31.2 In the case of non-payment of bills, the supply to essential services will be disconnected only with prior approval of Superintending Engineer/Deputy Chief Engineer (DS) concerned.

### **32. RESTORATION OF SUPPLY**

The supply of electricity disconnected to any premises in consequence of a default on the part of the consumer will be restored by the Board within the time limits and as per procedure specified in Reg. 40 of the Supply Code(Annexure-13).

### **33. AGREEMENT AND TERMINATION THEREOF**

- 33.1 Before commencing the work for release of a connection to every Large Supply/Bulk Supply or HT/EHT applicant/consumer, the Board will enter into an agreement on A&A form CS1(HT/EHT). A consumer of any other category will before release of a connection enter into an agreement on the A&A form as indicated in Condition 7. The consumer will bear the cost of stamp duty, if applicable, on the agreement.
- 33.2 A consumer may request the Board for disconnection of supply and termination of agreement from a future date. On receipt of such a request, the supply will be disconnected by the Board on the requested date and consumer served a bill for the intervening period upto date of termination.
- 33.3 On termination of the agreement mentioned above, the consumer will pay to the Board all sums due under the old agreement as on the date of its termination.
- 33.4 Where any consumer whose supply is disconnected for non-payment of any amount due to the Board fails to pay such dues within six months from the date of disconnection, the agreement will be deemed to have been terminated without prejudice to the rights and obligations incurred prior to such termination.

### **34. UNAUTHORIZED USE OF ELECTRICITY**

Any case relating to unauthorized use of electricity by a consumer from the initial stage of inspection of a premises/area by the Assessing Officer (List at Annexure-14), detection of unauthorized use, service of a provisional assessment order, passing of the final assessment order and the consumer's right to approach the Appellate Authority will be dealt with by the Board in accordance with the provisions of Reg. 36 of the Supply Code(Annexure- 15). Such an appeal will be filed in the specified 'Form of Appeal' (Annexure- 16).



### **35. THEFT OF ELECTRICITY**

The inspection of a premises by an Authorized Officer (List at Annexure-17) of the Board and further action to be taken upon detection of theft of electricity by a consumer/person including disconnection of supply, lodging of a police complaint and acceptance of compounding fee will be in accordance with the provisions of Regulation 37 of the Supply Code (Annexure-18).

For the purpose of assessing electricity consumption in the manner specified in Annexure-8 of the Supply Code, the load shall be the higher of the sanctioned load or load actually found connected during the course of inspection. Load will be computed in the manner prescribed in Condition 9.1.

For the purpose of assessing electricity consumption in case of consumers governed by Contract Demand, load will be that which is actually found connected during the course of inspection or sanctioned Contract Demand converted into KW (applying a power factor of 0.90) whichever is higher.

### **36. TAMPERING, DISTRESS OR DAMAGE TO ELECTRICAL PLANT, LINES OR METER**

The incidence of tampering, distress or damage caused to any electric line or electrical plant belonging to the Board by any person intentionally or by negligence or by abetment and recovery of the expenditure to be incurred on repairs/replacement of such plant/line will be dealt with in accordance with the provisions contained in Reg. 38 of the Supply Code.

### **37. ENTRY TO CONSUMER'S PREMISES AND ACCESS TO APPARATUS**

In matters concerning entry of a person authorized by the Board in a consumer's premises or land, the procedure specified in Regulation 41 of the Supply Code (Annexure- 19) will be followed.

### **38. CONSUMER COMPLAINT HANDLING PROCEDURE- CONSTITUTION OF DISPUTE SETTLEMENT COMMITTEES**

Consumer complaints pertaining to delay in the release of service connections/issue of first bill, billing, metering, interruption/ failure of power supply, voltage variations, load shedding/scheduled outages, disconnection/ reconnection and all other matters concerning supply of electricity involving pecuniary disputes except those arising in matters pertaining to Open Access granted and Sections 126, 127, 135 to 140,

142, 143, 146, 152 and 161 of the Act will in the first instance be disposed of by the Dispute Settlement Committees constituted by the Board as per the mechanism & procedure specified in the 'Consumer Complaint Handling Procedure' of the Board approved by the Commission.

### **39. FORUM FOR REDRESSAL OF GRIEVANCES OF THE CONSUMERS**

A complainant aggrieved by the order of a Dispute Settlement Committee or non-redressal of a complaint within the prescribed period will have the right to approach the Forum.

### **40. REDRESSAL OF GRIEVANCES BY OMBUDSMAN**

40.1 A complainant aggrieved by an order of the Forum or non-redressal of grievance by the Forum within the prescribed period will have the right to submit a representation to the Ombudsman.

40.2 A consumer may submit a representation to the Ombudsman if any order passed by a Dispute Settlement Committee, Forum or Ombudsman is not implemented within 30 days of the receipt of such an order by the Board.

### **41. CHANGE OF TITLE OR TRANSFER OF AGREEMENT**

41.1 A consumer will not, without the consent in writing of the Board, assign, transfer or part with the benefit of the agreement for obtaining a connection. The consumer will also not in any manner part with or create any partial or separate interest except in the event of:-

- a) Change in partnership,  
(after supplying a certified copy of the new partnership deed and execution of a new agreement).
- b) Change in the name of a company,  
(after supplying a certified copy of the new Memorandum of Association/Articles of Association alongwith supporting documents and execution of a new agreement).

41.2 A consumer may at any time seek the consent of the Board to transfer the connection and its liabilities to any other person. After obtaining such consent the transferee will execute a new agreement and will deposit the Security (Consumption) and Security (Meter) at the prevalent rates after accounting for the Security (Consumption) and Security (Meter) already deposited by the previous consumer.

The Security (Consumption) of an existing consumer may with his/her consent be transferred in the name of the new consumer, who

will make good the shortfall, if any, at the prevalent rates. The new consumer will also undertake to pay/bear the current and past outstanding liabilities of the old consumer or those detected in the future.

41.3 In the event of death of a consumer, the heirs may apply for the connection to be transferred in the name of one of the heirs. The application will be accompanied by the following documents:

- a) Death certificate
- b) Succession certificate
- c) No objection from other heirs to the connection being transferred in the name of one of the heirs.

In the absence of documents at (a) and (b) above, all the heirs may submit an affidavit duly attested by a Magistrate confirming the death of the consumer, identification of the legal heirs and their consent to the connection being transferred in the name of a particular heir.

<sup>1</sup>[ Alternatively for Tubewell Consumers, Sajjra Nasad certified by the revenue officers will also be acceptable in place of succession certificate in the absence of the documents at (a) & (b) above, AE/AEE/Xen/DS, PSPCL concerned will issue notice to arrange gathering of the villagers for seeking/ hearing objections from all the claimants/ legal heirs of the deceased consumers as appearing in the Sajjra Nasad and in the same gathering, the connection will be immediately transferred by AE/AEE/Xen/DS, PSPCL in the name of the legal heir(s) in the presence of Gram Panchayat and Nambardar after getting certification on a plain paper regarding death of the deceased consumer from his / her legal heirs/ claimants duly authenticated by the Gram Panchayat/ Nambardar. When this certification will be done in the full gathering of the villagers, there will be no need of any affidavit.]

<sup>2</sup>[The PSPCL will on the submission of above documents, transfer the connection subject to the condition that charges payable as indicated in the Schedule of General Charges approved by the Commission and the actual cost of providing service where such

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1. *Inserted (w.e.f. 17.2.2011) vide PSERC order dated 8.7.2011 in petition 33 of 2011, circulated vide PSPCL CC No. 10/2011 dated 17.2.2011.*

2) *Substituted in Condition 41.3 (w.e.f 1.8.12) vide PSERC order dated 28.6.12 in petition no. 6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12. Before substitution sub-para stood as under:- "The Board will, on the submission of the above documents, transfer the connection subject to the condition that it is not required to be shifted to another premises and that charges payable as per the Schedule of General Charges have been deposited with the Board by the transferee."*

charges have not been specified, have been deposited by the transferee. The transferee shall also be eligible to get the connection shifted after depositing the specified charges and completion of other formalities].

In case the transfer of the connection is not obtained within 6 months of the death of a consumer, the Board will issue notice requiring that any of the heirs should submit an application for transfer of the connection within 15 days of the service of notice. The connection is liable to be disconnected in case no application is submitted to the Board within the period indicated in the notice.

- 41.4 In the event of transfer of a property, the transferee will submit an application on A&A form alongwith the following documents:-
- a) Letter of consent of the previous owner for transfer of connection;
  - b) In the absence of a letter of consent, the transferee will provide proof of ownership of premises. In case of partition, details thereof / a family partition deed if any, may be submitted;
  - c) In case the consent of the previous owner for transfer of the Security (Consumption) cannot be produced, the applicant will deposit Security (Consumption) and Security (Meter) at prevalent rates. He will also be liable to pay the outstanding dues, if any of the previous consumer.
- 41.5 In the case of land having an AP/<sup>1</sup>[AP-HITECH] connection being jointly owned by more than one person and a part of the land along with the AP/<sup>1</sup>[AP-HITECH] connection thereon being sold, the connection may be transferred in the name of the vendee if all the co-sharers consent to such transfer and submit an affidavit duly attested by a Magistrate to that effect.
- 41.6 The connection will in all cases be transferred within the period stipulated in Regulation 11.3 of the Supply Code.
- 41.7 In the event where benefit of agreement for a connection is assigned to another person without the approval of the Board, a notice will be served upon the consumer requiring that transfer of the connection be sought as per the procedure prescribed above within 30 days of the service of notice. The connection will be liable to be disconnected in case no application is submitted to the Board within the period indicated in the notice.

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<sup>1</sup> New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

## **42. FAILURE OF SUPPLY**

- 42.1 The Board will take all reasonable measures to ensure continuity of supply of power to the consumer(s) but will not be responsible for any loss or damage to the plant and equipment of a consumer on account of interruptions in supply of power caused by damage to the Board's plant, equipment and supply system for reasons including but not limited to war, mutiny, riot, earthquake, cyclone, tempest, strike, civil commotion, lock out, lightning, fire, flood, accident or break down of plant and machinery or other causes beyond the control of the Board. The Board will as early as possible inform the consumer(s) of the probable duration of such interruptions in supply of power.
- 42.2 The Board reserves the right to curtail, stagger or temporarily discontinue the supply of electricity if any emergency warrants such a course of action. The Board will notify such restriction as early as possible.
- 42.3 The Board will be entitled, for reasons of testing, maintenance, repair or augmentation of the supply system, to temporarily discontinue the supply for such periods as may be necessary subject to prior notice being given in this regard.

## **43. SERVICE OF NOTICE**

- 43.1 Any order/notice to a person/consumer by the Board including a notice under Section 56 of the Act, will be deemed to be duly served if it is:-
- a) sent by registered post or by courier;
  - b) delivered by hand to a consumer/person present in the premises and an acknowledgement taken, or
  - c) affixed at a conspicuous part of such premises in case there is no person available in the premises to whom the order/notice can, with reasonable diligence, be delivered.
- 43.2 Any notice by the consumer to the Board will be deemed to be duly served, if given in writing, and delivered by hand or sent by registered post or through courier to the Officer Incharge of the concerned Sub Division of the Board.

## **44. RIGHT OF WAY**

A consumer will provide to the Board right of way in, through or over any land under his/her control and jurisdiction as may be required by the Board in connection with provision or maintenance of a service line to the

premises of the consumer, and subject to the provisions of Section 67 of the Act to the premises of any other consumer in accordance with Rules framed by the State Govt.

#### **45. INSTALLATION OF CAPTIVE POWER PLANTS (CPP) AND NRSE PLANTS**

A consumer/person may install a captive power plant and or a New and Renewable Sources of Energy (NRSE) plant to generate electricity either for own use or for the use of the members of a co-operative society or association or for sale of surplus electricity. In either case a prospective generator will furnish the following information to the Board;

- (a) Name and address of the generator alongwith consumer account no. and load/demand (if any) sanctioned by the Board.
- (b) Name of Sub-Division/Division/Circle in whose jurisdiction the plant is proposed to be installed.
- (c) Nature of Industry/Business.
- (d) Particulars of DG/TG Set (s)
- (e) Category of power plant and type of fuel to be used.

##### **45.1 Co-Generation Projects**

Only co-generation projects under topping cycle mode, where the sum of useful power output and one half of useful thermal output is greater than 45% of the energy consumption, will be eligible for incentives for co-generation under NRSE Policy, 2006 of the State Govt.

##### **45.2 Captive Power Plants (CPP)**

A CPP may be

- i) on a stand alone basis
- ii) a consumer of the Board running its plant in parallel with the Board's system.
- iii) not a consumer of the Board but may operate the CPP in parallel with the Board's system.

##### **45.3 General Conditions for NRSE/CPP plants**

- (a) All NRSE/CPP plants will pay one time processing & permission fee in case the plant is to be run in parallel with the State Grid. The fee payable will be as specified in the Schedule of General Charges and will be non refundable.
- (b) In the case of a CPP/NRSE plant selling power to the Board, the permission fee will be determined by excluding the capacity contracted for sale of power to the Board from the total capacity of the CPP/NRSE plant.
- (c) In a case a CPP/NRSE plant is found to be running in parallel with the Board's system without permission, it will be liable to

pay double the permission fee alongwith compensation to the Board for damage, if any, caused to the Board's system.

- (d) (i) A Captive power plant owner who is not a consumer of the Board may, on request, be permitted to run the CPP in parallel with the Board's system subject to compliance of conditions at (a) & (b) above.
- (ii) Such CPP will be entitled to avail of stand by and start up supply upto 15% of the rated plant capacity at the rates and terms & conditions specified in Regulation 4 of the PSERC (Harnessing of Captive Power Generation) Regulations, 2009.
- (e) The Board will permit parallel operation of a CPP/NRSE plant if it meets with the criteria specified in the PSERC (Harnessing of Captive Power Generation) Regulations, 2009.
- (f) The minimum voltage level (depending upon nearest grid sub station) for interfacing with State Grid will be :-

Sr.. No	Quantum of power injected into/ drawn from the grid	Voltage
i.	Upto 2500 KVA	11 KV
ii.	More than 2500 KVA and upto 20 MVA	33 KV/66 KV
iii.	More than 20 MVA	132 KV/220 KV

- (g) A CPP/NRSE plant will obtain the clearance of the Punjab Pollution Control Board and the Chief Electrical Inspector to set up/operate the plant.
- (h) Wheeling of energy through the Board's transmission and distribution system will be allowed subject to payment of transmission/wheeling and other charges as per Open Access Regulations notified by the Commission.
- (i) A CPP/NRSE plant may sell power to the Board on terms and conditions as mutually agreed upon by both the parties.
- (j) A CPP which is a consumer of the Board or a consumer purchasing electricity from a CPP will be allowed to reduce its load/ Contract Demand in accordance with Condition 25.

#### **46. OPEN ACCESS**

The Board will in accordance with section 42 (3) of the Act provide Open Access to a CPP/NRSE plant for wheeling electricity to the point of its own use or for third party sale subject to availability of transmission capacity and payment of transmission/wheeling and other charges as per the PSERC (Open Access) Regulations, 2005 at rates determined by the Commission in the current Tariff Order. Open Access will, subject to availability of transmission/distribution capacity, also be provided by the

Board to any person/consumer of the Board for obtaining supply from any other source in accordance with the Open Access Regulations notified by the Commission.

#### **47. PROVISION OF 11 KV INDEPENDENT FEEDER FOR CONSUMERS**

<sup>1</sup>[47.1 Consumers running Essential Services and/or continuous process industries irrespective of their load/contract demand, <sup>2</sup>[ AP High Technology consumers with load more than 100 KW] or other Industrial consumers with a Contract Demand exceeding 2500 KVA may apply for an independent 11 KV feeder to avail of the benefit of uninterrupted supply of electricity provided they agree to pay the cost of the independent feeder, Circuit Breaker (CB) and establishment charges.

47.2 When a consumer obtaining supply from an existing common feeder is allowed an independent feeder, the cost incurred in converting the existing feeder into an independent feeder including the cost of shifting the supply system of other consumers connected to the existing feeder will be payable by that consumer. A consumer requiring supply from an independent feeder who has initially paid only prorata cost of switchgear as per Reg. 9 of the Supply Code will be further liable to pay remaining cost of Circuit Breaker after adjusting the prorata cost already paid.

47.3 The independent feeder provided at the cost of a consumer will not be tapped / extended to provide supply to any other dis-similar consumer. However, if such tapping has to be resorted to on account of technical constraints, then it will be effected in such a way that an independent feeder of essential service consumer is

1. Substituted for Condition 47 (w.e.f 15.9.11) vide PSERC order dated 7.9.11 in petition no. 28 of 2011, circulated vide PSPCL CC No. 36/2011 dated 15.9.11. Before substitution Condition 47 stood as under:-

*"Consumers running Essential Services and/or continuous process industries or other Industrial consumers with a Contract Demand exceeding 500 KVA may apply for an independent 11 KV feeder to avail of the benefit of uninterrupted supply of electricity provided they agree to pay the cost of the independent feeder, Oil Circuit Breaker (OCB)/Vacuum Circuit Breaker (VCB) and establishment charges.*

*When a consumer obtaining supply from an existing common feeder is allowed an independent feeder, the cost incurred in converting the existing feeder into an independent feeder including the cost of shifting the supply system of other consumers connected to the existing feeder will be payable by that consumer. A consumer requiring supply from an independent feeder who has initially paid only prorata cost of switchgear as per Reg. 9 of the Supply Code will be further liable to pay remaining cost of OCB/VCB after adjusting the prorata cost already paid.*

*The independent feeder provided at the cost of a consumer will not be tapped/extended to provide supply to any other consumer. However, if such tapping has to be resorted to on account of technical constraints, then it will be effected only with prior concurrence of the consumer who had borne the cost."*

2 New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.



tapped/ extended for another essential service consumer only. Similarly an independent feeder of a continuous process industrial consumer shall be tapped / extended for another continuous process industrial consumer only. An independent feeder of a general industrial consumer shall be tapped/extended for a general industrial consumer only.

47.4 In the event of tapping/extending an independent feeder, the consumer getting the benefit of independent feeder by tapping/ extending shall be liable to pay proportionate cost (duly updated by applying Wholesale Price Index for all commodities) of common portion of line/feeder including Circuit Breaker at the sending end in addition to entire cost of independent portion/section.

47.5 The proportionate cost of common portion of feeder/line recoverable from 2<sup>nd</sup> and/or subsequent consumer alongwith interest at SBI's base rate (compounded annually) on this proportionate cost shall be adjustable against the expenditure incurred for augmentation of feeder which might be necessitated in the event of the consumer(s) who has borne the entire cost initially coming up for enhancement in his Contract Demand.

**Note-** It shall be ensured that the original consumer is intimated regarding congestion in and around the substation and the proposal of tapping his independent feeder. The cost of common portion payable by 2<sup>nd</sup> and or subsequent consumer shall also be intimated to the concerned consumer. It shall also be ensured that where double circuit supports are provided for erecting a single circuit independent feeder the concerned consumer is charged the cost of single circuit supports only.]

#### **48. RESTRICTION ON USE OF ELECTRICITY**

In the event of shortage of electricity, the Board may with the approval of the Commission impose regulatory measures such as weekly off days, power cuts and peak load hour restrictions.

#### **49. PEAK LOAD HOUR RESTRICTIONS**

49.1 MS and LS consumers except essential services may be required to observe peak load hours restrictions. The Board may, with the prior approval of the Commission, also impose such restrictions on other categories of consumers.

49.2 (i) The duration of peak load restrictions will not be for more than 3 hours in the evening between 6 p.m. and 10 p.m. The Board will not increase the duration of peak load hours restrictions without prior

approval of the Commission. Any change of timing or duration of the peak load hours restrictions will be intimated to the consumers well in advance through a public notice.

(ii) The entitlement of a consumer to run a part of connected load/Contract Demand (converted into load in KW) called restricted load without payment of additional charges will be worked out as under:-

- a) MS consumers with connected load of 50 KW or above : 10% of the connected load.
- b) LS consumers (other than Arc/Induction Furnaces) : 10% of sanctioned Contract Demand or 50 KW, whichever is less.
- c) Induction furnace consumers : <sup>1</sup>[2.5%] of sanctioned Contract Demand or 50 KW per furnace, whichever is <sup>2</sup>[more].
- d) Arc furnace consumers : 5% of sanctioned Contract Demand.

(iii) However, a consumer will be entitled to seek permission from the Board to use higher load during peak load hours on payment of additional charges as approved by the Commission.

49.3 Peak load hours exemption allowed to any consumer will not be curtailed or withdrawn by the Board. However, the Board may, in extraordinary circumstances curtail or withdraw peak load hours exemption granted to a group of consumers and submit a report to the Commission within 48 hours of such withdrawal indicating the circumstances that warranted such action.

49.4 A consumer availing exemption of peak load hours restrictions will pay Peak Load Exemption Charges (PLEC) at rates specified in the Tariff Order over and above the normal tariff payable. Peak Load Exemption Charges presently applicable are at Annexure-20:

49.5 Penalty leviable for violation of peak load hour restrictions or use of excess load than the permissible limit will be as per rates specified in the Tariff Order. Present rates of penalty are indicated in Annexure-20.

## 50. ELECTRICITY SUPPLY INSTRUCTIONS MANUAL

Within 6 months of the coming into force of these Conditions of Supply, the Board will prescribe procedure/guidelines consistent therewith and the Supply Code in its Electricity Supply Instructions Manual. Existing commercial instructions/Electricity Supply Regulations that are not inconsistent with the Conditions of Supply will continue to be in force in the intervening period. A copy of the revised Electricity Supply Instructions

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1. Substituted for "5%" vide PSERC order dated 12.12.12 in petition no. 57 of 2011, circulated vide PSPCL PR Circular No. 3/2013 dated 24.1.13.

2. Substituted for "less" vide PSERC order dated 12.12.12 in petition no. 57 of 2011, circulated vide PSPCL PR Circular No. 3/2013 dated 24.1.13

Manual will also be forwarded to the Commission. In the event of inconsistency in the existing commercial instructions/ Electricity Supply Regulations with Conditions of Supply and/or Supply Code, the provisions of Supply Code and Conditions of Supply will prevail.

#### **51. DISPUTE**

Any difference or dispute arising between the Board and a consumer in respect of any matter connected with the supply of electricity which can not be resolved, or any difference or dispute arising as to the interpretation of the Conditions of Supply or the terms of agreement between the Board and a consumer will be referred to the Commission.

#### **52. RESERVATION OF THE RIGHTS**

The Board may alter or add to any of these Conditions of Supply, Schedule of General Charges and General Conditions of Tariff with the prior approval of the Commission. All existing and new consumers will be governed by the Conditions of Supply, Supply Code, Schedule of General Charges, General Conditions of Tariff and Schedules of Tariff.

#### **53. INTERPRETATION**

These conditions will be read and construed as being subject, in all respects, to the provisions of the Electricity Act, 2003, Supply Code or any modification thereof and to the Rules and Regulations framed thereunder and nothing contained in these conditions will abridge or prejudice the rights of the Board and the consumer under any other Central or State Act or Rules made thereunder.

# ANNEXURE

**Annexure-'1'**

**DRAFT AGREEMENT FOR SUPPLY OF ELECTRICITY OF  
LS , DS/NRS AND OR BS CONSUMERS GETTING SUPPLY FOR THEIR  
CLUSTER SUB-STATION**

(See Condition no. 5)

We, the following residents of \_\_\_\_\_ hereby agree that we shall get electricity supply at 66 kV/132 kV/220 kV for the total load/contract demand against our requisitions mentioned below:

1. (a) \_\_\_\_\_ S/O \_\_\_\_\_ authorized signatory of M/s \_\_\_\_\_ for a load of \_\_\_\_\_ kW / \_\_\_\_\_ kVA against requisition No. \_\_\_\_\_ dated \_\_\_\_\_ earnest money deposited Rs. \_\_\_\_\_.
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_
2. i) We jointly undertake to construct our own EHT S/Stn. as per feasibility clearance and thereafter shall operate and maintain it as per Electricity Act-2003/ IE Rules 1956or\_ Regulations notified by CEA under Section 53 of the Act.
- ii) We jointly undertake to provide protection scheme at the EHT sub station at our cost as per requirement of the Board.
- iii) We also undertake to jointly pay the service connection charges towards the cost of the proposed feeding EHT line including the bay at the feeding sub station as per Regulation 9 of the Supply Code. The operation and maintenance of the line including bay shall be done by the Board.
- iv) We undertake that we are jointly & severally responsible subject to other conditions for the payment of charges for the supply of electricity and other charges as per relevant Schedule of Tariff approved by the Commission from time to time. However, M/s \_\_\_\_\_ shall be our leader who will deal with the Board for all matters including payment of electricity bill(s).
- v) We undertake not to transfer or lease out the new electricity connection to any other party. In case it is proposed to transfer/lease out the connection, the same shall be effected only with the prior approval of the Board and execution of new agreement.
- vi) We undertake to satisfy the Board regarding our financial capability, funding sources etc. to establish our capacity to install and run the proposed sub station / industrial units. For this purpose, we shall submit a copy of agreement amongst the constituent members.

- vii) a) We agree to pay all consumption-based charges on the basis of readings of meters taken by the Board installed at our premises at the 33 kV and above supply point in the cluster sub-station.
- b) The metering at the supply point shall be done by providing electronic meters of approved make in a separate metering room freely accessible to the Board. 11kV Meters/Metering equipment & CTs/PTs shall be installed in freestanding meter cubicles for each consumer of the cluster in the metering room. All outgoing 11kV cables meant for feeding individual loads shall pass through these free standing cubicles to connect up to individual 11kV meters/ metering equipment. Specifications of meter/metering equipment shall be approved by the Board at the time of approval of total layout of the 66 kV and above Sub-Stations prior to construction of Sub-station and erection of equipment.
- c) The reading of EHT (33 kV and above) meter and 11kV meters installed on individual feeders will be taken by the Board alongwith the representatives of cluster of consumers. The total electricity charges worked out on the basis of meter installed on 33 kV and above supply point will be apportioned in the ratio of consumption recorded on individual 11kV supply points. The demand surcharge shall be leviable in case the total maximum demand exceeds contract demand of the cluster sub-station as per readings of EHT meter. However power factor surcharge, if any shall be levied to industrial consumers on the basis of readings recorded on 11kV feeders for individual Constituent members.
- d) The erection of all the 11 kV feeders to individual constituent consumers shall be the responsibility of the concerned consumer. However the job may be carried out by the Board if so requested by constituent members at their cost as a deposit work. The operation and maintenance of these feeders shall be the responsibility of the constituent members.
- e) In case of any default(s) on the part of any of the constituent consumers which warrants disconnection of the supply to his premises the disconnection shall be carried out of the defaulting consumer by opening the GO switch on the 11kV feeder. To ensure this, a GO switch shall be provided on the individual 11kV feeder at a point which is neither in the premises of the cluster sub-station, nor in the premises of the individual constituent consumer.
- f) In case of slow/fast/defective/burnt meters the consumption shall be computed/ estimated as per provisions of Supply Code.
- viii) We hereby undertake to indemnify the Board against any effect of various disputes regarding supply of electricity and charges relating there to amongst the constituent consumers.

- ix) In case any of the constituent consumers is found indulging in theft of electricity or unauthorized use of electricity resulting in loss of revenue to the Board that constituent consumer will be dealt with as per Regulation 36 & 37 of the Supply Code.
- x) We undertake not to add any more consumer(s) to be fed from this cluster Sub-stations without the written approval of the Board.
- xi) The Board reserve the right to inspect the cluster sub-station at any time without giving any notice to the constituent consumers. The maintenance staff of the cluster Sub-station, shall, therefore, provide free access to the inspecting Board officials. If any operation of the switchgear is needed by the Board, the same shall be immediately allowed.
- xii) If a constituent consumer seeks extension in the Contract Demand, the same may be allowed subject to no objection from the remaining constituent consumers and technical feasibility. All relevant charges like initial security etc. shall be paid by the concerned consumer. In case an existing constituent consumer wants a new connection in the vicinity of existing connection, the same shall be processed separately as per prevalent commercial instructions. This may be fed from Cluster Sub-Station provided the constituent consumer(s) of the cluster give consent and it is technically feasible. The consumer(s) shall be liable to pay Service Connection Charges in respect of EHT/33 KV line as per Regulation 9 of Supply Code.
- xiii) If at any time a constituent wants to erect his own 33 kV or higher voltage Sub-station, he may be allowed to do so subject to technical feasibility.
- xiv) For issues not covered by this agreement, the cluster consumers shall be governed by the terms and conditions as contained in the Supply Code Regulations, Conditions of Supply, General Conditions of Tariff and Schedule of General Charges.

Witnesses:  
Consumers

Signature of Constituent

- 1.
- 2.

Signature of Board representative [SE/Dy. CE (DS)]

**Annexure-2****SCHEDULE OF GENERAL CHARGES**

<b>Sr. No.</b>	<b>Description</b>	<b>Amount of Charges</b>
1.1	Meter Inspection and Testing if the correctness of a Meter is challenged by the Consumer.(Single Phase)	- Rs.120/-
1.2	Meter Inspection and Testing if the correctness of a Meter is challenged by the Consumer.	
1.2.1	Polyphase, whole current i.e. without CTs	- Rs.450/-
1.2.2	LT Meter with CTs	- Rs.1200/-
1.2.3	HT & EHT metering equipment	- Rs.2400/-

Note : If the challenged meter is found to be incorrect, the credit of these charges will be given to the consumer otherwise those will be forfeited.

**2. Changing the position of a Meter on the request of a Consumer in the same premises when no additional material is required.**

2.1	Single Phase	- Rs.225/-
2.2	Poly phase, whole current i.e. without CTs	- Rs.450/-
2.3	LT Meter with CTs	- Rs.900/-
2.4	HT & EHT metering equipment	- Rs.2400/-

**3. Resealing charges irrespective of the number of seals involved against each item below and where seals are found to have been broken by the Consumer.**

3.1	Meter Cupboard	- Rs.50/-
3.2	Cut-out where it exists independently	- Rs.50/-
3.3	Meter cover/meter terminal cover(Single Phase)	- Rs.150/-
3.4	Meter Cover/meter terminal cover(Three Phase)	- Rs.375/-
3.5	Maximum Demand Indicator/CT Chamber	- Rs.900/-
3.6	Time Switches	- Rs.900/-
3.7	Where fake seals or tampered seals are detected and cover can be opened and actual consumption recorded leads to the conclusion that consumer has been indulging in theft of energy, the consumer shall be asked to pay compensation amount as per standing instructions applicable to theft cases. The cost of meters shall also be recoverable.	



<sup>1</sup>[4. Meter Rentals in Rupees per month

4.1	All LT Single Phase Meter (Static & electro Mechanical)	Rs.8/-
4.2	All LT Poly Phase Whole Current (Static Meters(intelligent & Normal)	Rs. 25/-
4.3	LT CTs (set of 3 nos)	
	a) 100/05 Amp	Rs. 33/-
	b) 200/5 Amp	
4.4	LT CT operated meters/TPT meters (without CTs)	Rs. 60/-
4.5	HT TPT meters (without CT/PT units)	Rs. 60/-
4.6	11 KV metering Panels housed with CT/PT Unit	Rs. 409/-
4.7	Other LT(CT Operated) HT/EHT Poly-phase meters/metering equipment not covered under item 4.1 to 4.6 above	@ 1.2 paise/ rupee total cost of CT-PT unit and 1.45 Paise per rupee total cost of meter]

<sup>2</sup>[5. MCB Rentals in Rupees per month

5.1	All Types of MCB's for Single Phase Meters	Rs. 4/-
5.2	MCB for Poly Phase Meters	Rs.6/-
5.3	Cubicle for LT poly phase meters & CTs	Rs.26/-
	Other MCB/cubicle not covered under item 5.1 to 5.3 above	@ 1.2 paise/ rupee total cost of MCB/ Cubicle]

1. Substituted for para-4 of Schedule of General charges (w.e.f 1.11.11) vide PSERC office memo no. 6229/30/PSERC/DTJ-8/Vol-II dated 13.10.11, circulated vide PSPCL CC No. 40/2011 dated 24.10.11. Before substitution para-4 of Schedule of General charges stood as under:-

## " 4. Meter Rentals in Rupees per month

4.1	Single Phase E/M Meter	- Rs.11/-
4.2	Single Phase Electronic Meter	- Rs. 5/-
4.3	Poly Phase Electronic / Static Meter 3x10-40 A	- Rs. 11/-
4.4	Three Phase LT CTs	Rs. 17/-
4.5	LT CT operated Solid State/ Electronic meters/TPT meters (without CTs)	- Rs. 72/-
4.6	Solid State / Electronic HT TPT metering equipment (without CT/PT units)	- Rs. 88/-
4.7	11 KV combined CT/PT Unit (10/5A to 50/5A)	- Rs. 467/-
4.8	Other LT/HT Poly-phase meters/metering equipment not covered under item 4.1 to 4.7 above	@ 1.6 paise per rupee cost of the meter/ metering equipment"

2 Substituted for para-5 of Schedule of General charges (w.e.f 1.11.11) vide PSERC office memo no. 6229/30/PSERC/DTJ-8/Vol-II dated 13.10.11, circulated vide PSPCL CC No. 40/2011 dated 24.10.11. Before substitution para-5 of Schedule of General charges stood as under:-

## " 5. MCB Rentals in Rupees per month

5.1	Single phase LT meter MCB	- Rs.5/-
5.2	3 phase LT meter (Whole current and CT operated) MCB	- Rs.9/-
5.3	LT 3 phase CT operated TPT meter Cubicle	- Rs.9/-
5.4	Cubicle /chamber for polyphase LT CTs	- Rs.18/-
5.5	Other chambers not covered under item 5.1 to 5.4	1.6 paise per rupee cost of chamber"

## 6. Reconnection Fee

**6.1 Reconnecting/connecting the premises of any consumer who was previously disconnected on account of breach of his agreement with the Board or of any other provisions of the Act as may be relevant.**

**All categories:-**

6.1.1	Single Phase Service	-	Rs.120/-
6.1.2	Three Phase LT Service	-	Rs.150/-
6.1.3	Three Phase HT/EHT service	-	Rs.250/-

**6.2 Reconnecting vacant premises on the request of the consumer in case the service line is existing**

**All categories:-**

6.2.1	Single Phase	-	Rs.120/-
6.2.2	Three Phase LT Service	-	Rs.150/-
6.2.3	Three Phase HT/EHT service	-	Rs.250/-

(In case of Board 's colonies no reconnection fee shall be charged for reconnection)

## 7. Service Charges per Month

### 7.1 General Supply (DS/NRS)

		<b>Dome- stic</b>	<b>NRS</b>
7.1.1	Single phase	Rs. 5/-	Rs.5/-
7.1.2	Three Phase up to 20 KW	Rs.10/-	Rs.25/-
7.1.3	Three Phase above 20 KW	Rs.20/-	Rs.45/-

### 7.2 Industrial /BS/R.T./Street Lighting

7.2.1	Up to 20 KW	Rs.20/-
7.2.2	Above 20 KW and up to 100 KW	Rs.75/-
7.2.3	Above 100 KW and up to 500 KW	Rs.150/-
7.2.4	Above 500 KW	Rs.450/-
7.3	AP/ <sup>1</sup> [AP-HITECH] consumers	Rs. 6/-

## 8. Testing Consumers Installation

**8.1** For first test of a new installation or of an extension of existing installation if the installation is found to be not defective - Nil

**8.2** For first or subsequent test of new installation or of an existing installations if it is found to be defective.

8.2.1	Singe Phase(DS/NRS./SP)	-	Rs.150/-
8.2.2	Three Phase (DS/NRS/SP/AP/ <sup>1</sup> [(AP-HITECH)])	-	Rs.200/-

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1.. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

8.2.3	MS/BS (Loads up to 100 KW)	-	Rs.300/-
8.2.4	LS/BS/RT (Loads above 100 KW)	-	Rs.500/-`

## 9. Replacement of Meter Card / Pass Book

### 9.1 Replacement of Meter card/ Pass book found to be missing on Consumers premises

9.1.1	Large Industrial/BS/Railway Traction (RT)	-	Rs.45/-
9.1.2	MS consumers	-	Rs.25/-
9.1.3	SP/AP/ <sup>1</sup> [AP-HITECH ] consumers	-	Rs.10/-
9.1.4	Domestic/NRS	-	Rs.10/-

### 9.2 Replacement of identification card missing on the premises of AP/<sup>1</sup>[AP-HITECH ] consumers

## 10. Replacement of Broken Glass

10.1	Replacement of broken glass of a cupboard (when the cause of breakage is considered a default of consumer)	-	Rs.30/-
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Note: The cases of broken glass of meters shall be covered under item 17 below.

## 11. Supply of Duplicate Copy of electricity Bill

11.1	Domestic consumer	-	Rs.3/-
11.2	NRS Consumer	-	Rs.10/-
11.3	SP/Street Lighting/AP and <sup>1</sup> [AP High Technology ] metered	-	Rs.10/-
11.4	MS/LS/BS/RT	-	Rs.20/-

## 12. Review of Energy Bills if the accuracy of a Bill is challenged by a Consumer and review is requested (All categories excluding AP)

12.1	Single Phase	-	Rs.10/-
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### 12.2 Three Phase

12.2.1	Load up to 20 KW	-	Rs.250/-
12.2.2	Load above 20 KW and up to 100 KW	-	Rs.450/-
12.2.3	Loads above 100 KW	-	Rs.900/-

Note: If a bill is found to be incorrect, the credit of the fee will be given to the consumer otherwise it will be forfeited.

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1.. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

**13. Meter Installation Charges**

Whenever meter purchased by a Consumer from either the Board or market is installed at Consumer's premises by the Board.

13.1	Single Phase meter	-	Rs.100/-
13.2	3-phase meter without CTs	-	Rs.250/-
13.3	3-phase meter with CTs/PTs	-	2% of the cost of the metering equipment.

**Note:**

1. The charges shall also be adopted for computing meter rentals for meters owned by the Board.
2. Out of the above 50% of the installation charges shall be for installation of MCB and balance for the meter in case of single phase and 3 phase meter without CT's.

**14. Testing and Calibration including sealing of Energy Meters owned/supplied by the Consumer.**

14.1	Single Phase	-	Rs.100/-
14.2	Polyphase whole current meter	-	Rs.450/-
14.3	Polyphase meters with CTs	-	Rs.1200/-
14.4	HT and EHT metering equipment i.e. meter with CTs & PT's	-	Rs.2500/-

**15. Checking of the Capacitors at the request of the Consumer:**

Consumer receiving supply at

- |     |                             |                     |
|-----|-----------------------------|---------------------|
| i)  | 230/400 V                   | Rs. 150/- per visit |
| ii) | Above 400 V and up to 11 KV | Rs. 300/- per visit |

**16. Rates of Security****16.1 Initial Security (per KW or part thereof)**

16.1.1	Domestic Supply	a) With load upto 50 KW	-	Rs. 500/-
		b) <sup>1</sup> [Above 50 KW & upto 100KW]	-	Rs. 370/-
		<sup>2</sup> [c) Above 100KW		Rs.330/- per KVA]
16.1.2	NRS	a) With load upto 50 KW	-	Rs. 700/-
		b) <sup>1</sup> [Above 50 KW & upto 100KW]	-	Rs. 470/-
		<sup>2</sup> [ c) Above 100KW		Rs.420/- per KVA]
16.1.3	SP		-	Rs. 500/-
16.1.4	MS		-	Rs. 750/-

1. . Substituted for "With load 50KW & above" vide PSERC office memo no. 7355/PSERC/DIR/M/24/Vol.II dated 11.2.10, circulated vide PSPCL CC No. 13/2010 dated 4.3.2010.

2. Inserted vide PSERC office memo no. 7355/PSERC/DIR/M/24/Vol.II dated 11.2.10, circulated vide PSPCL CC No. 13/2010 dated 4.3.2010.

16.1.5	Large Supply	a) General	- Rs. 1180/- per KVA of contract demand
		b) PIU's	- Rs. 1500/- per KVA of contract demand
16.1.6	Bulk Supply		- <sup>1</sup> [Rs1350/- per KVA]
16.1.7	Public lighting		- Rs. 2000/-
16.1.8	Agricultural/ <sup>2</sup> [AP High Technology Supply ]		- Rs. 200/- per BHP
16.1.9	Railway Traction		- 1100 per KVA of contract demand

<sup>3</sup>[Note:- The Initial Security payable by applicants for new connections under DS/NRS categories will be equivalent to initial Security for 100 KW load or on the above basis whichever is higher.]

#### <sup>4</sup>16.2 Rates of Meter/Metering Equipment Security

16.2.1	All LT Single Phase Meters (Static & Electro –Mechanical)	Rs. 400/-
16.2.2	All Types of MCB's for Single phase Meters	Rs. 225/-
16.2.3	All LT poly Whole Current Statics Meters (Intelligent & Normal)	Rs. 1530/-

- 
1. Substituted for "Rs. 1500/-" vide PSERC office memo no. 7355/PSERC/DIR/M/24/Vol.II dated 11.2.10, circulated vide PSPCL CC No. 13/2010 dated 4.3.2010.
  2. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.
  3. Inserted vide PSERC office memo no. 7355/PSERC/DIR/M/24/Vol.II dated 11.2.10, circulated vide PSPCL CC No. 13/2010 dated 4.3.2010.
  4. Substituted for para-16.2 of Schedule of General charges (w.e.f 1.11.11) vide PSERC office memo no. 6229/30/PSERC/DTJ-8/Vol-II dated 13.10.11, circulated vide PSPCL CC No. 40/2011 dated 24.10.11. Before substitution para-16.2 of Schedule of General charges stood as under:-
 

<b>"16.2 Rates of Meter/Metering Equipment Security</b>		
16.2.1	LT Single Phase Meters	
	a) Electronic meter	- Rs. 270/-
	b) MCB	- Rs. 270/-
16.2.2	LT poly Phase whole current Meters (without CTs.)	
	a) Static/Electronic Type	- Rs. 550/-
	b) MCB	- Rs. 400/-
16.2.3	L.T. poly Phase C.T. Meters /TPT meters Without CTs	Rs. 4200/-
16.2.4	Solid State HT, TPT Metering equipment (without CT/PT Units)	Rs.5250/-
16.2.5	LT-CTs (set of 3 nos.)	- Rs.1050/-
16.2.6	11 KV combined CT/PT Unit(10/5 A to 50/5 A)	- Rs.28500/-"

16.2.4	a) MCB for Poly Phase Meters	Rs. 350/-
	b) Cubicle for LT poly phase meters & CT's	Rs.1780/-
16.2.5	LT CT Operated Meters/TPT Meters (without CT's)	Rs. 2940/-
16.2.6	HT,TPT Meters(without CT/PT Units)	Rs.2950/-
16.2.7	LT-CTs (set of 3 nos.)	
	a) 100/05Amp	Rs.1260/-
	b) 200/5 Amp	
16.2.8	11 KV Metering Panels housed with CT/PT Unit	Rs.27060/-
16.2.9	Other LT(CT Operated) HT/EHT Poly-phase meters/metering equipment not covered under item 16.2.1 to 16.2.8 above	Actual Procurement cost of Meter/ Metering Equipment]

**16.3 Rates of initial security for consumers covered under spot billing.**

16.3.1	Domestic Supply	a) With load upto 50 KW	- Rs. 370/-
		b) With load 50 KW & above	- Rs. 185/-
16.3.2	NRS	a) With load upto 50 KW	- Rs. 470/-
		b) With load 50 KW & above	- Rs. 235/-
16.3.3	SP		- Rs. 250/-
16.3.4	MS		- Rs. 375/-
16.3.5	Large Supply	a) General	- Rs. 590/- per KVA of contract demand
		b) PIU's	- Rs. 750/- per KVA of contract demand
16.3.6	Bulk Supply		- Rs. 750/-
16.3.7	Public lighting		- Rs. 1000/-
16.3.8	Railway Traction		- 550 per KVA of contract demand

**16.4 Rates of security) for temporary supply .**

Applicants requesting for temporary connection shall be required to deposit security for consumption at

- a) duration of connection is upto 30 days - twice the rate of initial security as
- b) duration of connection is more than 30 days - per item 16.1 three times the rate of initial security as per 16.1

**17. Recoverable cost of meter****<sup>1</sup>[17.1 Charges recoverable from the Consumer when the meter is damaged owing to negligence or default on the part of the Consumer (w.e.f. 1.11.2011).**

17.1.1	All LT Single Phase Meter (Static & Electro-Mechanical)	Rs.520/-
17.1.2	a) All Types of MCB's for Single Phase Meters	NA
	b) MCB for Poly Phase Meters	NA
17.1.3	All LT Poly Phase Whole Current Static Meter (Intelligent & Normal)	Rs.1910/-
17.1.4	LT CT operated Meters/TPT meters (without CT's)	Rs.4120/-
17.1.5	HT TPT metering (without CTs/PTs unit)	Rs. 4130/-

1. Substituted for para-17.1 of Schedule of General charges (w.e.f 1.11.11) vide PSERC office memo no. 6229/30/PSERC/DTJ-8/ Vol-II dated 13.10.11, circulated vide PSPCL CC No. 40/2011 dated 24.10.11. Before substitution para-17.1 of Schedule of General charges stood as under:-

"17.1 Charges recoverable from the Consumer when the meter is damaged owing to negligence or default on the part of the Consumer (w.e.f. 1.4.2006).

17.1.1	Single Phase E/M Meter	-	Rs.320/-
17.1.2	Single Phase Electronic Meters (10-40A)	-	Rs. 320/-
17.1.3	Poly Phase Static Meter (3x10-40A)	-	Rs.670/-
17.1.4	LT CT operated Meter (without CTs)	-	Rs.4480/-
17.1.5	HT TPT metering equipment (without CTs/PTs unit)	-	Rs. 5490/-
17.1.6	LT CTs (set of 3 nos.)	-	Rs. 1080/-
17.1.7	HT CTs/PTs Unit (10/5A to 50/5A capacity)	-	Rs.29180/-"

17.1.6	LT CTs (set of 3 nos.)	
	a)100/05 Amp	Rs. 2700/-
	b)200/5 Amp	Rs.1780/-
17.1.7	11 KV Metering Panels housed with CT/PT unit	Rs.34080/-
17.1.8	Cubicals for LT Poly Phase Meters & CT's	NA
17.1.9	Other LT(CT Operated)HT/EHT Poly Phase Meter/Metering equipment not covered under Sr.no 17.1.1 to 17.1.8 above.]	Total Cost of Meter/ Metering equipment.

**17.2 Lump-sum amount recoverable in case the meter can be repaired (per meter)**

17.2.1	Single Phase Meter E/M	- Rs. 200/-
17.2.2	Single Phase Electronic Meter	- Rs. 320/-
17.2.3	Three(Poly) Phase E/M	- Rs. 670/-
17.2.4	Three (Poly) Phase Electronic / Static Meter	- Rs. 670/-

**18. Service Line/Equipment Rentals (per month)** - @ 1.6 paise per Rupee cost of service line and equipment

**19. Demand Notice Extension Fee (for each period of 3 months)**

19.1	DS & NRS	- Rs.50/-
19.2	AP/ <sup>1</sup> [AP-HITECH ]	- Rs.500/-
19.3	SP	- Rs.200/-
19.4	MS/LS/BS/RT	- Rs.2500/-

Note :<sup>2</sup>[ In case of AP applicant, the revival fee for cancelled application shall be equivalent to double the demand notice extension fee, in addition to normal demand notice extension per quarter as prescribed above.]

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1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.  
2. Substituted vide PSERC order dated 1.2.13 in petition no. 63 of 2012, circulated vide PSPCL CC No. 10/2013 dated 5.2.13. Before substitution this Note stood as under:-  
"Revival fee (one time only) for cancelled application shall be twice the demand notice extension fee as prescribed above"



## 20. Permission Fee for Parallel Operation

Permission fee to run/operate Captive/Cogen plants in parallel/synchronism with the grid.

- @ Rs. 50 per KVA of installed capacity of Captive/Cogen plant minus capacity earmarked for sale of power to the Licensee.

**ANNEXURE-'3'****PUNJAB STATE ELECTRICITY BOARD  
APPLICATION AND AGREEMENT FORM**

(For Loads up to 100 KW other than DS/NRS categories)  
( See Condition no.7 )

Passport photograph of the applicant/ authorized signatory
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1. Regn. No. & date \_\_\_\_\_

2. Existing Account No. (If any) \_\_\_\_\_

To

The \_\_\_\_\_  
PUNJAB STATE ELECTRICITY BOARD,  
\_\_\_\_\_

1. I/We hereby agree to take from PUNJAB STATE ELECTRICITY BOARD (herein-after referred to as the Board ) at the premises stated below, a supply of electricity exceeding the connected load of my/our installation as below, and I/We hereby further agree to pay for the said supply in accordance with the relevant Schedule of Tariff, as approved by the Commission from time to time and also to pay for all such other charges as may become due by me/us to the Board from time to time at rates laid down in the Schedule of General Charges. I/We further agree that I/We shall, as and when required by the Board to do so, deposit with the Local office of the Board Initial Security as per the rates specified by the Board in Schedule of General Charges. And I/We hereby declare that we shall be bound by the Conditions of Supply, Supply Code Regulations, General Conditions of Tariff / Schedules of Tariff and Schedule of General Charges approved by the Commission and the provision of the Electricity Act-2003 and Rules & Regulations made thereunder.
2. I/We further require you to supply me/us with the necessary meter/metering equipment on hire in terms of Section 55 of Electricity Act, 2003. I/We agree to deposit security (meter) as may be prescribed in the Schedules of General Charges for the meter/metering equipment I/We agree to pay monthly rentals for the meter / metering equipment as prescribed in the Schedule of General Charges.
3. Description of Premises:-  
house/shop/premises  
No.....Locality.....Town/Village.....  
City.....Pin Code.....

4. I/We declare on oath as under :
- i) I/We am/are major
  - ii) I/We am/are owner/landlord of the premises or my/our/landlord/owner agrees to my/our taking the said supply and his/their written consent is attached herewith. **or**

I/We are the lawful occupier/s of the premises but it has not been possible for me/us to obtain consent from the landlord and I/We hereby agree to keep the Board indemnified and harmless against all claims made and action and proceedings taken up by the landlord or any person claiming through or under him by reason of giving of this electric connection by the Board to me/us.

- iii) I/We hereby agree that I/We shall abide by the power cut restrictions/peak load hours restrictions.
- iv) There is no other electric connection running in the above premises.
- v) I am a Scheduled Caste/ST/BC/BPL.
- vi) The above premises is more than 5m /10m /30m /100m away from the road reservation /Scheduled Road/Bye-pass or NOC from the competent authority is enclosed.

#### 5. **SCHEDULE OF ELECTRICITY CONSUMING APPARATUS**

Category	Description	No.	Wattage each	Total kW
<b>A. Light Load</b> Lamps, Wall Plugs and other lighting load, etc.	Light Points			
	Fan Points			
	Wall Sockets			
	Total Light Load			
<b>B. Power Load</b> Power Plugs/Air Conditioners, etc.	Power Plugs			
	Air Conditioner			
	Total Power Load			
<b>C. Industrial/Motive Load</b> Motors etc.				
	Total Motive Load			
Total Connected Load(A+B+C)				kW

Contract Demand.....KVA

Supply Voltage.....V/Kv

Signature of witness.....	Signature of Applicant.....
Name.....	Name.....
Address .....	Present Address (with Telephone
.....	No./e. mail address/mobile
.....	if any ) .....
	.....

Board Account No.....  
 Dated.....

for and on behalf of the Board

Signature of load sanctioning authority of Board with designation.

Dated.....

Signature of officer/official verifying the  
 correctness of the application.

Name:.....Designation:.....

- Note:-
1. The applicant may opt to receive a copy of Conditions of Supply on payment of cost (which would not exceed photo copying cost).
  2. Applicant will sign in the presence of XEN/AEE/AE/JE/RA/ARA and in case of Sub-Office Addl. AE/JE. Officer will ensure that this form has been filled in correctly. He will sign after satisfying himself that form has been signed in his presence.

**FOR OFFICE USE ONLY**

1. Name of Sub division \_\_\_\_\_
2. Applicants Name/Designation \_\_\_\_\_
3. Is applicant a member of Scheduled Caste \_\_\_\_\_
4. Initial Security Receipt No. and Date \_\_\_\_\_
5. a) Present connected Load (if any) \_\_\_\_\_  
b) Load applied \_\_\_\_\_  
c) Total Load \_\_\_\_\_
6. Category of connection \_\_\_\_\_
7. a) General Load.....  
b) Motive Load if any.....  
c) Total connected load..... Watts/Kilowatts
8. List of documents to be submitted as may be applicable:-
  - i) Certified copy of the Memorandum of Association / Articles of Association
  - ii) Certified copy of the Incorporation of the company
  - iii) Certified copy of the partnership deed.
  - iv) Certified copy of registration of the firm by the Registrar of the firms.
  - v) Certified copy of Constitution of the society/trust.
  - vi) Certified copy of the registration of the society by the Registrar of Societies.
  - vii) Special power of attorney for the authorized signatory duly notarized.
  - viii) Certified copy of the resolution authorizing the signatory to sign on behalf of the company.
  - ix) Certified copy of the NOC <sup>1</sup>[from PPCB (to be submitted before release of connection/ additional load / demand).]
  - x) Certified copy of NOC from PUDA/LOCAL AUTHORITY as applicable in case of premises located on the sides of scheduled roads.
  - x) Certificate from Sub Divisional Magistrate /Sub Divisional Officer (Civil)/Revenue Officer concerned regarding member of Scheduled Castes.
  - xi) Requisite undertaking that the applicant (in case of Residential Colony/ PUDA or State Govt. approved Colony/Shopping Malls/ Commercial Complexes etc.) wants to have a one point connection.
  - xii) Proof of ownership/ occupancy of the premises.

---

1. Amended to be in line with Condition no. 7.9.

## **GUIDELINES FOR APPLICANTS FOR RELEASE OF ELECTRIC CONNECTIONS /EXTENSION(s) IN LOAD**

1. The applicant/consumer shall contact Revenue Accountant (RA) in the notified office to obtain an application and agreement form .The form(s) can also be down loaded from the website of the Board.
2. The applicant shall also submit the following documents, as may be applicable.
  - i) Certified copy of the Memorandum of Association / Articles of Association
  - ii) Certified copy of the Incorporation of the company
  - iii) Certified copy of the partnership deed.
  - iv) Certified copy of registration of the firm by the Registrar of the firms.
  - v) Certified copy of Constitution of the society/trust.
  - vi) Certified copy of the registration of the society by the Registrar of Societies.
  - vii) Special power of attorney for the authorized signatory duly notarized.
  - viii) Certified copy of the resolution authorizing the signatory to sign on behalf of the company.
  - ix) Certified copy of the NOC <sup>1</sup>[ from PPCB ( to be submitted before release of connection/ additional load / demand).]
  - x) Certified copy of NOC from PUDA/LOCAL AUTHORITY as applicable in case of premises located on the sides of scheduled roads.
  - xi) Certificate from Sub Divisional Magistrate /Sub Divisional Officer (Civil) / Revenue Officer concerned regarding member of Scheduled Caste/ ST/ BC / BPL.
  - xii) Requisite undertaking that the applicant (in case of Residential Colony/PUDA or State Govt. approved Colony/Shopping Malls/ Commercial Complexes etc.) wants to have a one point connection.
  - xiii) Proof of ownership / occupancy of the premises.
3. The application and agreement form duly filled shall be submitted to the Consumer Clerk (CC)/(RA) for further process.
4. RA shall give details of amount on account of Initial Security, (meter) etc. to be deposited by the applicant/consumer with the cashier.
5. Demand notice(s) shall be issued by the Board within 7 days of receipt of application.

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1. Amended to be in line with Condition no. 7.9.

FORM NO.CS-1-A

ANNEXURE-4

**Application and Agreement Form for DS/NRS (LT only)**

( See Condition no.7 )

Passport Photograph of the applicant/ authorized signatory
--

1. Regn. No. &amp; Date \_\_\_\_\_

2. Existing Account No. (If any) \_\_\_\_\_

To

The Sub Divisional Officer,  
 \_\_\_\_\_ Sub-Division, Board,  
 \_\_\_\_\_

**Sub: Contract Agreement for release of a new connection/extension/  
 reduction in load. Account No. \_\_\_\_\_ (in case of  
 extension/reduction in load only)**

1. I/We hereby agree to take from PUNJAB STATE ELECTRICITY BOARD (hereinafter referred to as the Board) at the premises stated below, a supply of electricity not exceeding the connected load of my/our installation as below, and I/We hereby further agree to pay for the said supply in accordance with the relevant Schedule of tariff as amended from time to time and also to pay for all such other charges as may become due by me/us to the Board from time to time at rates laid down in the Schedule of General Charges. I/We further agree that I/We shall as and when required by the Board to do so, deposit with the local office of the Board Initial Security as per specified rates. I/We hereby declare that we shall be bound by the Conditions of Supply and Supply Code Regulations, General Conditions of Tariff, Schedules of Tariff and Schedule of General Charges approved by the Commission and the provision of the Electricity Act-2003 and Rules & Regulations made there under.
2. I/We further require you to supply me/us with the necessary meter/metering equipment on hire in terms of section 55 of the Electricity Act, 2003. I/We agree to deposit Security (meter) as may be required for the meter/metering equipment. I/We agree to pay monthly rent for the meter/metering equipment as prescribed in the Schedules of General Charges.

3. Description of Premises:  
 House /Shop/ Premises No. \_\_\_\_\_ Locality \_\_\_\_\_ Town/ Village/  
 City \_\_\_\_\_ Pin Code \_\_\_\_\_ Telephone  
 No. \_\_\_\_\_

4. I/We declare on oath as under:-

- i. It is disclosed that I/We am/are major.
- ii I/We, am/are owner/landlord of the premises or my/our landlord/owner agrees to my/our taking the said supply from the Board.

OR

- I/We are the lawful occupier/s of the premises but it has not been possible for me/us to obtain consent from the landlord and I/We hereby agree to keep the Board indemnified and harmless against all claims made and action and proceedings taken up by the landlord or any person claiming through or under him by reason of giving this electric connection by the Board to me/us.
- iii I/We hereby agree that I/We shall abide by the power cut restrictions/peak load hour restrictions imposed by the State Government/ Board from time to time.
  - iv My/our premises are within/outside the municipal limit.
  - v My/our premises are ready and electrical installation complete in all respects to receive power.
  - vi I/We shall provide space for the installation of meter near the main entry of the premises. The service cable from the out going terminals of meter and upto main switch shall be provided by me/us.
  - vii There is no other electric connection running in the above premises.

OR

- One No. DS/NRS electric connection is already existing in the above premises and I/We want to take second connection for which I/We are ready to comply with the conditions of the Board.
- viii I am a Scheduled Caste/ST/BC/BPL.
  - ix The above premises is more than 5m /10m /30m /100m away from the road reservation of Scheduled Road/Bye-pass or NOC from the competent authority is enclosed.
  - x I/We have applied this electric connection for domestic purpose and no business activity shall be carried out in this premises without prior approval from the Board.

OR

I/We have applied this electric connection for non residential purposes only.



5. **SCHEDULE OF ELECTRICITY CONSUMING APPARATUS**

Category	Description	No.	Wattage each	Total kW
<b>A. Light Load</b> Lamps, Wall Plugs and other lighting load, etc.	Light Points			
	Fan Points			
	Wall Sockets			
	Total Light Load			
<b>B. Power Load</b> Power Plugs/Air Conditioners, etc.	Power Plugs			
	Air Conditioner			
	Total Power Load			
<b>C. Other Load (if any)</b> Motors etc.				
	Total Other Load			
Total Connected Load (A+B+C)				kW
Supply voltage				V

6. I/We am/are enclosing herewith Electrical Contractor's test report. I/We also certify that I/We will not effect any change in wiring /connected load as given in the test report.

**VERIFICATION:**

I/we also undertake that the above information is correct and in case I/We violate any undertaking/instructions or any other information is found to be false at any stage, my/our electric connection may not be released and if released, it may be disconnected without prior notice and all charges deposited by me/us be forfeited.

\_\_\_\_\_  
Signature of the applicant(s)

Date:\_\_\_\_\_

Name & Address(with Tel. No./Mobile no.)

\_\_\_\_\_  
\_\_\_\_\_

For and on behalf of the Board

\_\_\_\_\_  
Signature of the load sanctioning authority

Date:\_\_\_\_\_

Official seal

(To be signed after release of load)

- Note:-
1. The applicant may opt to receive a copy of Conditions of Supply on payment of cost (which would not exceed photo copying cost).
  2. Applicant will sign in the presence of XEN/AEE/AE/JE/RA/ARA and in case of Sub-Office Addl. AE/JE. Officer will ensure that this form has been filled in correctly. He will sign after satisfying himself that form has been signed in his presence.
- 

**For Official use only**

1. Name of Sub division \_\_\_\_\_
2. Applicants Name/Designation \_\_\_\_\_
3. Is applicant a member of Scheduled Caste \_\_\_\_\_
4. Initial Security Receipt No. and Date \_\_\_\_\_
5. a) Present connected Load (if any) \_\_\_\_\_  
b) Load applied \_\_\_\_\_  
c) Total Load \_\_\_\_\_
6. Category of connection \_\_\_\_\_

## GUIDELINES FOR THE PROSPECTIVE CONSUMER REGARDING PROCESSING OF THE CASE FOR RELEASE OF ELECTRIC CONNECTION

1. Board shall entertain only such prospective consumers who are ready to take permanent connections and not those who have started construction of their premises.
2. The applicant/consumer shall contact Revenue Accountant (RA) in the notified office to obtain an application and agreement form. The form can also be down loaded from Website of the Board.
3. The application and agreement form duly filled alongwith test report shall be submitted to the Consumer Clerk (CC)/(RA) for further processing.
4. RA shall give details of amount to be deposited by the applicant/consumer with the cashier.
5. The applicant/consumer shall keep the original receipt(s) with him and leave the case file with the cashier.
6. The electric connection shall be released within seven days subject to availability of material (maximum 30 days) and in case connection is not released during this period, he may contact SDO/AEE/XEN (OP.)
7. In case of extension in load applied by the existing consumer, it shall be considered deemed released on the day it is applied.
8. Single Phase electric connections (DS/NRS) shall be released up to <sup>1</sup>[7KW] load only and above that three phase connections shall be released.
9. How to work out connected load by the applicant/consumer:-

Category	Light point	Fan point	Wall socket	Power socket (Single phase)	Air Conditioner
DS	40 Watts (½ to be counted)	60 Watt (⅓ <sup>rd</sup> to be counted)	60 Watts (¼ <sup>th</sup> to be counted)	1000 watts (¼ <sup>th</sup> to be counted)	2500 watts <sup>2</sup> [(1/2 to be counted)]
NRS	40 Watts (all to be counted)	60 watts (all to be counted)	60 watts ((⅓ <sup>rd</sup> to be counted)	1000 watts (½ to be counted)	As per name plate (all to be counted)

Note: a) 3 phase power sockets for NRS purposes shall be taken as 6 kW each and one half of power sockets to be counted for connected load purpose.

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1. Substituted for " 10KW " (w.e.f 1.8.12) vide PSERC order dated 28.6.12 in petition no. 6 of 2012, circulated vide PSPCL CC No. 18/12 dated 5.7.12.  
 2. Substituted for " (1/3<sup>rd</sup> to be counted)" (w.e.f 1.8.12) vide PSERC order dated 28.6.12 in petition no. 6 of 2012,, circulated vide PSPCL CC No. 18/12 dated 5.7.12.

- b) Any fraction of lamp/socket/<sup>1</sup>[AC] to be counted as one.
  - c) In case single switch is used for controlling more than one lamp/appliance, the sum of all the lamps/appliances shall be taken into account for connected load purposes.
- (i)** The load of air conditioners/AC packages/centralized AC systems bearing ISI mark will be taken as per their nameplate. For non-standard air conditioners, the load of each will be taken as 2.5 KW.
  - (ii)** The load of geysers connected through power sockets shall not be counted towards connected load. Only the power socket shall be counted for computing the total connected load.
  - (iii)** The load of motors etc. shall be counted as per the nameplate.
10. Demand notice shall be issued within 7 days of receipt of application.

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1. *Inserted ( w.e.f. 1.8.12 ) vide PSERC order dated 28.6.1212 in petition no. 6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12.*

**BOARD CS-I-(HT/EHT)****Annexure-'5'**

**PUNJAB STATE ELECTRICITY BOARD  
APPLICATION & AGREEMENT FOR HIGH TENSION AND EXTRA HIGH  
TENSION SUPPLY**

(See Condition no.7)

Passport Photograph of the applicant/ authorized signatory
---

1. **Regn. No. & Date** \_\_\_\_\_
2. **Existing Account No. (If any)** \_\_\_\_\_

(To be completed and signed by Applicant)

AGREEMENT FOR HIGH TENSION AND EXTRA HIGH TENSION SUPPLY THIS AGREEMENT MADE THIS \_\_\_ day of \_\_\_\_\_ 20\_\_ between the PUNJAB STATE ELECTRICITY BOARD (hereinafter called the 'Board' which expression shall where the context so admits include its successors in office and assigns) having its Head Office at Patiala of the one part and \_\_\_\_\_ (hereinafter called 'Consumer' which expression where the context so admits shall include his heirs, executors, administrators, legal representatives successors in business and assigns) of the other part.

Whereas the consumer has requested the Board to supply him with electricity at his premises situated \_\_\_\_\_ and indicated in red ink in the map attached hereto for the purpose of \_\_\_\_\_ and the Board has agreed to supply to the consumer such electricity upon the terms and conditions hereinafter contained.

**NOW IT IS HEREBY DECLARED AND AGREED AS FOLLOWS:**

1. Subject to the provisions hereinafter contained and during the continuance of this agreement the Board shall give electricity supply to the consumer at one point for DS/NRS/Industrial/Bulk & Railway Traction \_\_\_\_\_ supply purpose, at his premises referred to above up to a maximum demand of \_\_\_\_\_ kVA (hereinafter called contract demand) and connected load of the \_\_\_\_\_ kW.
2. The electricity so supplied shall be of three phase / two phase, alternating current, at a declared pressure (voltage) of \_\_\_\_\_ thousand volts

- between phases and at a frequency of 50 cycles per second at the terminals. The frequency and pressure of the electricity at the point of supply shall be subject to fluctuations that are ordinary, usual and incidental to the generation and transmission of electricity but such fluctuations shall not except owing to extraordinary reasons beyond the control of the Board, exceed the tolerance limits permitted by the Indian Electricity Rules, 1956 or Regulations notified under Section 53 of the Act.
3. (a) The consumer shall be liable to pay the cost of service connection / proportionate cost of back-up line (including bay) / feeding sub station (if applicable) and other equipment as per Regulation 9 of the Supply Code.  
 (b) Notwithstanding that the cost of the full or a part of the service line has been paid for by the consumer, the ownership thereof shall vest in the Board and will be maintained by the Board at its cost. The Board shall have a right to utilize the aforesaid service line and sub station in the consumer's premises, place apparatus other than those required to control the supply to the consumer and to lay overhead or underground feeders in the property of the consumer with a view to connect the same with the apparatus installed in any other consumer's premises.
  4. Unless otherwise agreed upon the point of supply shall be the outgoing terminals of the metering equipment/circuit breaker or the control switch gear of the Board installed at the consumer's/ Board premises from which electricity is supplied to the consumer.
  5. The electricity supply taken from the Board by the consumer under this agreement shall be measured by the meter or meters installed by the Board at suitable point or points. The Board shall be entitled to charge rent on account of such metering equipment at such rates as prescribed in the Schedule of General Charges.
  6. The consumer shall provide and maintain at his own cost an accommodation suitable as per requirement of the Board both in size and construction (to be approved by the Board) for purpose of housing Board metering equipment nearest to the main gate with for independent access to the Board and also any other equipment including measuring devices as may be considered necessary by the Board.
  7. The meter shall be properly sealed by the authorized representative of the Board in the presence of the consumer or his representative and shall not be interfered with by the consumer.
  8. The load on the three phases of supply under the agreement shall be kept so balanced by the consumer that the difference in current between any two phases at the time of maximum demand shall not exceed 5% without the prior approval of the Board in writing.

9. The duly authorized employees of the Board shall be entitled at all reasonable times, to enter the premises of the consumer for the purpose of inspecting and testing his (Consumer) installation and /or for reading meter and inspecting and testing any of apparatus belonging to the Board on consumer's premises or for doing all things necessary or incidental to the proper giving or maintaining supply to the consumer.
10. The consumer shall be solely responsible for and shall pay for any loss or damage to any supply lines, main fuses, meters and/or other apparatus belonging to the Board on the premises of the consumer whether caused maliciously or through culpable negligence or default on the part of the consumer or any of his employees.
11. The Board shall not be liable for any claim for loss, damage or compensation whatsoever arising out of failure or shortage of supply when such failure or shortage is either directly or indirectly due to war, mutiny, civil commotion, riot, strike, lockout, fire, flood, tempest, lightning, earthquake or other force majeure causes or occurrences beyond the control of the Board.
12. The consumer shall pay to the Board every month charges for electricity supplied to the consumer in accordance with the provisions of General Conditions of Tariff and relevant Schedule of Tariff as approved by the Commission.
13. The consumer shall, when required by the Board, pay Security (consumption) for the performance of the terms and conditions of this agreement as per Regulation No. 15 & 16 of the Supply Code.
14. (a) The consumer shall agree to restrict or regulate consumption of electricity under this agreement during peak hours as may be directed by the Commission / State Govt. or any other appropriate authority.  
(b) The consumer shall agree to the supply of electricity under this agreement being curtailed, staggered or cutoff altogether by the Board if the power position or any other emergency in power system warrants such a course of action.  
(c) The Board would have the right to temporarily discontinue power to the consumer at any time, whenever it becomes necessary for the purpose of testing plant, equipments etc. and for this no compensation will be payable to the consumer.
15. (a) The consumer shall comply with Conditions of Supply and Supply Code Regulations as approved by the Commission, which shall be deemed to

- be a part of the agreement and shall govern the parties hereto in so far as same are applicable.
- (b) The consumer shall supply to the Board on demand all reasonable information including certified copies of monthly return of production of goods being submitted by him to the Central/State Excise and Sales Tax Authorities to enable the Board to keep a watch over the consumption of electricity.
  - (c) If any of the information supplied or undertaking given by the consumer is found to be incorrect or false or shows that he had obtained connection by misrepresentation, he will be deemed to have indulged in Un-authorized use of Electricity and will be liable to pay higher tariff as specified in the Conditions of Supply.
  - (d) The consumer shall not without the prior consent of the Board effect any change in the industry or operate any additional industry for which the connection had been taken in the first instance. Default in this regard may lead to unauthorized use of supply and the consumer will be liable to pay penalty for the same as specified in the Supply Code Regulations.
16. The consumer shall not, without the previous consent/approval and execution of new agreement, assign, transfer or part with the benefit of this agreement and shall not in any manner part with or create any partial or separate interest in it.
  17. Any levy such as Sales Tax, Electricity Duty, Octroi etc imposed by the State Government or any other competent authority on electricity purchased by the consumer from the Board shall be payable by the consumer.
  18. This agreement shall be read and construed as subject in all respect to the provisions of the Electricity Act, 2003 or any statutory modifications thereof for the time being in force and the Rules, Regulations made there under.
  19. The consumer has agreed to bear stamp duty on this agreement, if applicable.
  20. All disputes arising under this agreement or touching or concerning any covenant or conditions of this agreement shall be dealt with in accordance with the provisions of the EA-2003 and be referred to Dispute Settlement Committee / Forum for Redressal of Grievances / Ombudsman & Appellate Authority/Special Court as the case may be.



IN WITNESS WHEREOF, I \_\_\_\_\_ (Name and designation) of the PUNJAB STATE ELECTRICITY BOARD by order and direction of and on behalf of the PUNJAB STATE ELECTRICITY BOARD and the consumer \_\_\_\_\_ have hereinto set their signatures and the common seals the day, month, and year first written above.

**Signed by the above named in the presence of**

(Witnesses)

1. Name.....(Consumer or his Authorized Representative)  
 Address..... Name: \_\_\_\_\_  
 Board Account No..... Designation:\_\_\_\_\_

Authorized vide Resolution No \_\_\_\_\_  
 or Power of Attorney No. \_\_\_\_\_

2. Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ (Designation & Seal of load  
 Board Account No. \_\_\_\_\_ Sanctioning Authority) Board

Note:- The applicant may opt to receive a copy of Conditions of Supply on payment of cost (which would not exceed photo copying cost).

**(For Official Use Only)**

1. Name of Sub division\_\_\_\_\_
2. Name of Applicants/Firm/Company/institution \_\_\_\_\_
3. Type of Industry/premises\_\_\_\_\_
4. Seasonal or Non-Seasonal Industry
5. Category of connection \_\_\_\_\_
6. Initial Security Receipt No. and Date \_\_\_\_\_
7. a) Present connected Load (if any) General \_\_\_\_\_  
Motive\_\_\_\_\_
- b) Load applied General \_\_\_\_\_  
Motive\_\_\_\_\_
- c) Total Load General\_\_\_\_\_  
Motive\_\_\_\_\_
8. a) Existing Contract Demand (if any) \_\_\_\_\_
- b) Contract Demand Applied\_\_\_\_\_
- c) Total Contract Demand\_\_\_\_\_
9. Supply Voltage\_\_\_\_\_
10. Transformer Capacity / Voltage rating\_\_\_\_\_
11. List of documents to be submitted as may be applicable:-
  - i) Certified copy of the Memorandum of Association / Articles of Association
  - ii) Certified copy of the Incorporation of the company
  - iii) Certified copy of the partnership deed.
  - iv) Certified copy of registration of the firm by the Registrar of the firms.
  - v) Certified copy of Constitution of the society/trust.
  - vi) Certified copy of the registration of the society by the Registrar of Societies.
  - vii) Special power of attorney for the authorized signatory duly notarized.
  - viii) Certified copy of the resolution authorizing the signatory to sign on behalf of the company.
  - ix) Certified copy of the NOC <sup>1</sup>[from PPCB (to be submitted before release of connection/ additional load / demand).]
  - x) Certified copy of NOC from PUDA/LOCAL AUTHORITY as applicable in case of premises located on the sides of scheduled roads.
  - xi) Requisite undertaking that the applicant (in case of Residential Colony/ PUDA or State Govt. approved Colony/Shopping Malls/Commercial Complexes etc.) wants to have a one point connection.
  - xii) Proof of ownership/ occupancy of the premises or Indemnity Bond.

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1. Amended to be in line with Condition no. 7.9.

## **GUIDELINES FOR APPLICANTS FOR RELEASE OF ELECTRIC CONNECTIONS /EXTENSION(s) IN LOAD**

1. The applicant/consumer shall contact the Revenue Accountant (RA) in the notified office to obtain an application and agreement form .The form(s) can also be down loaded from the website of the Board.
2. The applicant shall also submit the following documents, as may be applicable.
  - i) Certified copy of the Memorandum of Association / Articles of Association
  - ii) Certified copy of the Incorporation of the company
  - iii) Certified copy of the partnership deed.
  - iv) Certified copy of registration of the firm by the Registrar of the firms.
  - v) Certified copy of Constitution of the society/trust.
  - vi) Certified copy of the registration of the society by the Registrar of Societies.
  - vii) Special power of attorney for the authorized signatory duly notarized.
  - viii) Certified copy of the resolution authorizing the signatory to sign on behalf of the company.
  - ix) Certified copy of the NOC <sup>1</sup>[ from PPCB ( to be submitted before release of connection/ additional load / demand).]
  - x) Certified copy of NOC from PUDA/LOCAL AUTHORITY as applicable in case of premises located on the sides of scheduled roads.
  - xi) Requisite undertaking that the applicant (in case of Residential Colony/PUDA or State Govt. approved Colony/Shopping Malls/Commercial Complexes etc.) wants to have a one point connection.
  - xii) Proof of ownership/ occupancy of the premises or Indemnity bond.
3. The application and agreement form duly filled shall be submitted to the Consumer Clerk (CC)/(RA) for further process.
4. RA shall give details of amount on account of Initial Security and Security,( meter ) etc. to be deposited by the applicant/consumer with the cashier.
5. Demand notice(s) shall be issued by the Board within the time schedule as specified in Regulation 6.2 of the Supply Code.

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1. Amended to be in line with Condition no. 7.9.

BOARD CS-I(R)

Annexure-'6'

**PUNJAB STATE ELECTRICITY BOARD**  
**REQUISITION FORM FOR INDUSTRIAL/BULK SUPPLY/DS/NRS**  
 (FOR DEMAND EXCEEDING 500 KVA)  
 (See Condition no. 7)

Requisition No. \_\_\_\_\_

Date: \_\_\_\_\_

To

SE/Dy. Chief Engineer/DS.  
 Board, Circle,  
 \_\_\_\_\_

Sir,

I/We hereby request you to supply electricity for the following premises owned/occupied by me/us. Load/Contract demand and other particulars are detailed below:-

1. Industrial Load(kW)
2. General Load(Light, fans, heaters, refrigerator etc)(kW)
3. Load for residential colony (kW)
4. Total Load(kW)
5. Contract Demand(kVA)
6. Transformer Capacity(kVA)
7. Supply voltage
8. In case of extension in  
 Contract Demand,  
 Details of present Contract Demand
9. Type of Industry
10. Capacity of furnace (Arc/Induction) transformer (kVA) and voltage ratio.
11. Details of premises (Alongwith Map)
12. Distance from Sub-Station
13. Special feeder if required
14. Any other details

I/We request that permission to register A&A form for above Contract Demand may be granted.

(Signature of Applicant)

Full Address: \_\_\_\_\_

Earnest Money\_\_\_\_\_

BA-16 No.\_\_\_\_\_

Dated:\_\_\_\_\_

Issued to Sh//M/s.\_\_\_\_\_ S/o\_\_\_\_\_

Signature Consumer Clerk

List of documents to be submitted as may be applicable:-

- 1) Certified copy of the Memorandum of Association / Articles of Association
- 2) Certified copy of the Incorporation of the company
- 3) Certified copy of the partnership deed.
- 4) Certified copy of registration of the firm by the Registrar of the firms.
- 5) Certified copy of Constitution of the society/trust.
- 6) Certified copy of the registration of the society by the Registrar of Societies.
- 7) Special power of attorney for the authorized signatory duly notarized.
- 8) Certified copy of the resolution authorizing the signatory to sign on behalf of the company.
- 9) Certified copy of the NOC <sup>1</sup>[from PPCB ( to be submitted before release of connection/ additional load / demand).]
- 10) Certified copy of NOC from PUDA/LOCAL AUTHORITY as applicable in case of premises located on the sides of scheduled roads..
- 11) Undertaking that the company or its sister concern is not involved in theft case / unauthorized use of electricity (UUE).
- 12) Undertaking to the effect that the consumer shall not claim damages in the event of fluctuation on the system.
- 13) Undertaking that no other connection is running in the same premises.
- 14) Proof of ownership/ occupancy of the premises or Indemnity Bond.

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1. Amended to be in line with Condition no. 7.9.

**Annexure- 7****Documents to be submitted by a partnership firm or company,  
trust or society alongwith A & A form**

( See Condition No. 7)

- (i) An attested copy of the partnership deed signed by all the partners or by a partner authorized to sign by other partners through a Special Power of Attorney duly notarized.
- (ii) A private or a public limited company, will while submitting an application furnish certified copies (by the Chartered Accountant of the Company) of its Memorandum of Association / Articles of Association, incorporation certificate and the resolution of the Board of Directors in favour of the person authorized to sign the A&A form and other documents. The signatures of the authorized signatory will also bear the common seal of the company. The names of members of the Board of Directors and their residential addresses will also be furnished. The consumer will intimate to the Board every change in the Board of Directors within one month.
- (iii) An application by a Trust or a Society, will be accompanied by a certified copy of its constitution, its bye laws alongwith resolution in favour of the authorized signatory for signing the A&A form and other documents. The names of the managing body of the Trust or Society and their residential addresses will also be furnished.

FORM NO.CS-1(SL/C)

Annexure-8

**PUNJAB STATE ELECTRICITY BOARD  
AGREEMENT FOR STREET LIGHTING**

( See Condition no. 7)

This agreement made \_\_\_\_\_ day of \_\_\_\_\_ two thousand and \_\_\_\_\_ between the PUNJAB STATE ELECTRICITY BOARD (hereinafter referred to as "the Board " of the one part and the Corporation/ Municipal committee/ Cantonment Board/PUDA/NAC/Panchayat \_\_\_\_\_ of \_\_\_\_\_ (name of City/Town) (hereinafter together with its successors and assigns called the consumer) of the other part.

Whereas the Board has agreed for the purpose of lighting certain street lamps and hereinafter prescribed within the area under the jurisdiction of the consumer to supply electricity (hereinafter called the supply) and to provide for this purpose additional to the Board general supply system the necessary works and the said street lamps and to maintain, repair, renew and operate the said works and renew the said lamps as hereinafter provided.

And whereas the consumer has agreed as hereinafter provided to pay for the said supply and charges of the said works and to supply fittings / lamps and for the renewal of said lamps.

Now this agreement witnesseth as follows:-

1. **Provisions of Fitting:-**The Board shall provide and install works consisting of conductors, insulators, apparatus and fittings as are and maybe required for the purpose of providing supply to the lamps mentioned in the list (Schedule-IV) and the Board shall also install such lamps as are set forth in Schedule I to this agreement.

The total length of aerial/cable lines required for providing the aforesaid supply is set forth in Schedule II to this Agreement.

2. **Location of Lamps,** The consumer shall not be entitled to demand the provision of street lamps in any position other than upon the poles already existing unless the Board agrees to provide extra lamps and install the necessary works.

The consumer would be required to pay the per kw charges as approved by the Commission from time to time.

3. **Altering the position of lamps:** If the position of any lamp(s) has been agreed upon between the parties hereto in writing or if any such lamp(s) has been installed as provided in Clause-1 and 2 above, the consumer shall not be entitled to have any change made in the position of any such lamp(s) or to have any alteration whatsoever made thereto.

Provided that in the event of the consumer requiring any alteration in the position or other particulars of any such lamp(s) the Board may execute such alteration upon payment by the consumer of the cost thereof.

4. **Type, size and luminosity of Lamps:** The lamps shall be of suitable capacity not greater than 250 watts. CFL lamps may be used along the roads and lanes not accessible to vehicular traffic. Special lamps of wattage higher than 250 watts may be installed at special point as agreed to between the parties.
5. **Lighting Hours and minimum consumption:** Upon a date not later than 15(Fifteen) days before the commencement of each quarter beginning respectively on 1st January, 1st April, 1st July and 1st October in each year, the consumer shall furnish the Board with a statement showing the hours during which the consumer requires supply for the purpose of street lighting during ensuing quarter and provided the said statement is not in conflict with the general system of control adopted by the Board in respect of street lighting.

Provided that the night period of lighting for every lamp shall be of duration not less than an average of 8 hours over each period of one year dating from 1st April in each year during the period of agreement.

Provided that if the total number of units consumed in the whole year are less than it would have been if the lamps had been lit on an average of 8 hours per night over the whole year, the Board shall charge for the difference between the stipulated units and units actually consumed at the tariff rates.

Provided always that for the purpose of this agreement night shall mean the period between the hours 5 p.m. to any one day and 7 a.m. of the following day.

6. **Measurement of Electricity:** The supply taken from the Board by the consumer shall be measured by the meter or meters installed by the Board at suitable point or points and the supply taken by the consumer so measured shall be deemed to be correct and binding on the consumer.

Provided firstly that in the event of consumer disputing the accuracy of any such said meter, the consumer may, upon giving notice in writing to the Board, cause such meter to be tested by the Board. If the meter shall be found to be not correct as specified, the Board shall not be entitled to recover the cost of such test from the consumer and shall adjust the consumer's account in accordance with the result of the test with retrospective effect for a period not exceeding three months immediately preceding the date of such test.



Provided secondly, that if on such test as aforesaid being made by the Board the meter shall be found to be correct as specified, the Board shall be entitled to recover from the consumer the charges as per Schedule of General Charges for testing the meter.

Provided always that should the consumer decline to accept any such test or such adjustment as aforesaid, the matter shall be referred to the Dispute Settlement Committee / Forum.

- 7. Charges for Service and Supply of Electricity:** The Board shall maintain, repair and operate the works described in clause 1 and 2 and give supply; to and renew the lamps referred to therein provided such lamps are procured and provided by the consumer to the Board at his own cost and in respect of the service and supply thus rendered the consumer shall, notwithstanding anything contained in clause 13 thereof, pay the Board at the rates prescribed in the Schedule of Tariff for Street Lighting.(S-VIII ).

Provided that in the event of any lamps having been stolen or maliciously damaged by any person or persons not proved by the consumer to be employees of the Board, the renewal of the same shall be made at the expense of the consumer.

The consumer shall also pay meter rentals at the rate prescribed by the Board from time to time in the Schedule of General Charges per month for every meter installed.

- 8. Payment of Bills:** The Board will present to the consumer monthly bills for electricity consumed and for operation, maintenance, repair and lamp renewals prescribed in clause 7 above and the said bills shall be paid on demand.

If any such bill was not paid within the due date, late payment surcharge as per provisions of General Conditions of Tariff shall be payable as approved by the Commission from time to time.

Provided further that in the event of any bill remaining unpaid for 30(Thirty) days after the date of presentation of the bill the Board shall be entitled to disconnect the supply after serving 15(Fifteen) days clear notice in writing of its intention to do so and to decline to reconnect the supply until all outstanding bills due to the Board by the consumer under this agreement have been paid. In the event of the supply being so disconnected the Board shall be entitled to charge the consumer for every day during which the supply have been so disconnected at the full rates of charge prescribed in clause 7 above with the exception of the electricity charges.

Provided always that no payment shall be accepted by the Board on a holiday declared by the Board and that in case the date on which the

Board becomes entitled to disconnect the supply is a holiday declared by the Board, it shall postpone the disconnection of the supply till the following day.

9. **Repair and Renewal of Lamps:** The Board shall repair or renew as may be deemed necessary all inoperative or faulty lamps within 24 hours of the receipt of written complaint from the consumer in this behalf, provided such complaint has been received at the Board local office before 2 p.m. of any day alongwith requisite number of new lamps required to be replaced.
10. **Applicability of Act, Rules and Regulations:** The parties to this agreement shall be bound by the provision of the Electricity Act, 2003 and any statutory amendment thereof and of the Rules / Regulations made there under.
11. **Commencement of Supply:** The date of commencement of supply shall be the date on which the supply is actually commenced or a date three months after the date of notice presented to the consumer by the Board intimating that the Board will be in a position to give supply to the consumer on or before the said date of commencement of supply whichever is earlier.  
 Provided that if the consumer does not take supply from the date when the Board is in a position to give supply in accordance with the notice mentioned above, the consumer shall pay to the Board charges as prescribed in Schedule of Street Lighting Tariff in accordance with the terms of the Agreement from the date of expiry of the period of notice referred to above till the date when he actually takes supply.
12. **Duration of Agreement:** This agreement shall be and remain in force for five years commencing from the date of commencement of supply and be deemed to have been renewed from time to time and shall continue in force for further period of five years each, unless and until either party shall within the first four years of the first or any such succeeding period of five years, have served upon the other part 12 Calendar months notice in writing of the intention not to renew the agreement at the expiry of the current period of five years, in which case subject to anything contained in these presents to the contrary this agreement shall terminate at the expiry of the period of five years during which such notice in writing shall have been duly delivered and received by the other party.
13. **Termination of Agreement:** Whenever the consumer wants permanent disconnection of the said supply of power before the expiry of the current five years of agreement, the consumer will have and exercise in writing the option to pay rentals plus annual minimum charges as maybe payable

under the schedule of tariff hereof, for the remaining period from the date of disconnection of the street lighting supply till the agreement including arrears if any, outstanding at the time or to pay rentals including annual minimum charges under clause 5 hereof, until the date of disconnection plus all expenses and losses incurred on erection and dismantlement of street lighting works erected under this agreement. In case, however, the cost of street lighting supply system or of any portion thereof was paid by the consumer originally, then cost of erection and dismantlement will not be payable by the consumer for such system or part thereof as the case maybe.

- 14. Interruption and failure or defect in supply:** The electricity to be supplied under this agreement shall be available at all hours of the day and night, but no liability whatsoever shall attach to the Board to compensate the consumer for any interruption, failure or defect of supply arising from any cause whatsoever, except to the extent provided in this Agreement and Supply Code.
- 15.** All disputes arising under this agreement or touching or concerning any covenant or conditions of this agreement shall be dealt with in accordance with the provisions of the EA-2003 and be referred to Dispute Settlement Committee / Forum for Redressal of Grievances / Ombudsman & Appellate Authority/Special Court as the case may be.

IN WITNESS WHEREOF THE parties hereto have set their hands the day and year first written.

Signed by \_\_\_\_\_ Mayor/ President/Executive Officer/Sarpanch for and on behalf of the Corporation/Municipal Committee/Cantonment Board / Panchayat \_\_\_\_\_ of \_\_\_\_\_ being duly authorized to sign vide certified copy of Resolution No. \_\_\_\_\_ dated \_\_\_\_\_ annexed hereto.

**In the presence of**

Name: \_\_\_\_\_

Description: \_\_\_\_\_

Address: \_\_\_\_\_

Signed by \_\_\_\_\_ Member for and on behalf of the Corporation/Municipal Committee/ Cantonment Board / Panchayat \_\_\_\_\_ of \_\_\_\_\_ being duly authorized to sign vide certified copy of Resolution No. \_\_\_\_\_ dated \_\_\_\_\_ annexed hereto

**In the presence of**

Name: \_\_\_\_\_

Description: \_\_\_\_\_

Address: \_\_\_\_\_

Countersigned by \_\_\_\_\_

Secretary for and on behalf of the Corporation/Municipal Committee/  
Cantonment Board /Panchayat \_\_\_\_\_

\_\_\_\_\_  
Signed by the Superintending Engineer Punjab State Electricity Board for and on  
behalf of the Board.

**In the presence of**

Name: \_\_\_\_\_

Description: \_\_\_\_\_

Address: \_\_\_\_\_

**SCHEDULES****Schedule-I****NUMBER AND CAPACITY OF LAMPS**

Item No.	Minimum No.	Maximum No	Wattage	Total Capacity in KW Minimum Maximum
<p><b>Ordinary Lamps / CFL</b>            1. Lamps up to 150 Watts            2. Lamps above 150 watts            3. Special Lamps            4.            5.</p> <p><b><u>Mercury Vapour Lamps</u></b>            1. Lamps of 80 watts.            2. Lamps of 125 Watts            3. Lamps of 250 Watts            4. Lamps of 400 Watts            5            6</p> <p>Fluorescent Tubes:            1. Single 2 Ft. 20 Watts            2. Single 4 Ft. 40 Watts            3. Double 2 Ft. 20 Watts            4. Double 4 Ft. 40 Watts            5.            6.</p> <p><b><u>Other Fittings(if any)</u></b>            1.            2.            3.</p>				

**Schedule-II****LENGTH OF AERIAL AND CABLE LINES**

1. Minimum Length \_\_\_\_\_ Kilo Metres.
2. Maximum Length \_\_\_\_\_ Kilo Metres

**Schedule-III****SCHEDULE OF STREET LIGHTING TARIFF AS AMENDED FROM TIME TO TIME**

**Note:** Tariff as amended from time to time shall be applicable.

**Schedule -IV**

## DETAILS OF LAMPS AND LINES

<b>Sr.No</b>	<b>Pole No</b>	<b>Type of Fitting</b>	<b>Street or Locality</b>	<b>Wattage</b>	<b>Type of Line (ACSR, Cable)</b>

**ABSTRACT(Nos.)**

<b>Type of Fittings</b>	<b>Pole Mounted</b>	<b>Wall Mounted</b>	<b>Hanging</b>	<b>Total</b>
<p><b>Ordinary Lamps/ CFL</b>            1.Lamps up to 150 Watts            2. Lamps above 150 watts            3. Special Lamps            4.            5.</p> <p><b><u>Mercury Vapour Lamps</u></b>            1. Lamps of 80 watts.            2. Lamps of 125 Watts            3. Lamps of 250 Watts            4. Lamps of 400 Watts            5            6</p> <p>Fluorescent Tubes:            1. Single 2 Ft. 20 Watts            2. Single 4 Ft. 40 Watts            3. Double 2 Ft. 20 Watts            4. Double 4 Ft. 40 Watts            5.            6.</p> <p><b><u>Other Fittings(if any)</u></b>            1.            2.            3.</p>				

Total Length of Street Light Line

1. Overhead \_\_\_\_\_ Kilo Metres
2. Cable \_\_\_\_\_ Kilo Metres.

**Annexure-'9'****PUNJAB STATE ELECTRICITY BOARD  
INDEMNITY BOND**

(For all categories with load above 100 KW)  
( See Condition no. 7.3)

Known all men by these presents that I \_\_\_\_\_ S/o \_\_\_\_\_  
 \_\_\_\_\_ R/o \_\_\_\_\_ in the district of  
 \_\_\_\_\_ (hereinafter called the "Principal Party") and  
 Shri \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_  
 \_\_\_\_\_ and Shri \_\_\_\_\_ S/o \_\_\_\_\_  
 \_\_\_\_\_ R/o \_\_\_\_\_ sureties on behalf of the  
 Principal Party do hereby jointly and severally bind ourselves and our respective  
 heirs, executors, administrators and legal representative to indemnify the Board  
 (hereinafter called the Board, which expression shall include its successors and  
 assigns) on demand the entire cost and damages in respect of all actions,  
 proceedings, of or any damages claimed or to be claimed against the Board by  
 any person including the landlord Shri \_\_\_\_\_ -  
 S/o \_\_\_\_\_ (Name of the landlord) or any person claiming  
 through or under him at any stage by reason of giving of the electric connection  
 by the Board to the principal party.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ two thousands \_\_\_\_\_

Whereas the above bounden principal party namely Shri \_\_\_\_\_  
 has applied for an Electricity connections in the premises as \_\_\_\_\_.

And whereas the Principal Party is the lawful occupier of premises but it has not  
 been possible for him to obtain the consent of his landlord for the installation of  
 the above said connection.

And Whereas the connection has been sanctioned to the Principal Party subject  
 to his furnishing an indemnity bond in favour of the Board indemnifying the Board  
 against all actions, proceedings, or damages claimed or to be claimed against  
 the Board by any person including the landlord Sh. \_\_\_\_\_ S/o  
 \_\_\_\_\_ or any person claiming through or under him at any  
 stage by reason of giving of the electric connection by the Board to the Principal  
 Party.

And whereas the Principal Party has agreed to execute such a bond in favour of  
 the Board, as desired by it.

Now, therefore, this agreement witnesses that the principal party agrees and with  
 the said Board that the Principal Party does indemnify and shall hereafter



indemnify the said Board against all actions, proceedings or damages claimed or that may be claimed against the Board by any person including the landlord Sh \_\_\_\_\_ S/o \_\_\_\_\_ or any person claiming through or under him at any stage by reason of giving of the electric connection by the Board to the said Principal Party.

2. And the Principal Party, his heirs, executors and successors hereby covenant with the Board and its successors in interest that the above said bounden Principal Party shall on demand pay to the Board all such sum or sums of money for which the Board shall incur liability or which it shall rightfully pay by reasons of or in consequence of the aforesaid connection now being given to the above bounden Principal Party and that on his failure to do so the Board shall have the power to realize the same from the above said bounden Principal Party and his property of all type of private negotiations or by court proceedings.

3. And upon the above bounden Principal Party Sh. \_\_\_\_\_ S/o \_\_\_\_\_ and Shri \_\_\_\_\_ S/o \_\_\_\_\_ or Shri \_\_\_\_\_ S/o \_\_\_\_\_ the sureties aforesaid making up/paying such damages/cost of the Board the above written obligation shall be void and of no effect otherwise it shall be and remain in full force and virtue.

4. Provided always that the liability of the sureties hereunder shall not be impaired or discharged by reason of time being granted or by forbearances act or omission of the Board or any person authorized by it(whether with or without consent or knowledge of the sureties) nor shall it be necessary for the Board to sue the said bounden Principal Party before suing the above bounden sureties Shri \_\_\_\_\_ and Shri \_\_\_\_\_ or any of them for amounts/damages due hereunder:

5. In witness to the above written bond and the conditions thereof we have hereunto set our hands this day of \_\_\_\_\_(two thousand and \_\_\_\_\_).

(Bounden Principal Party)

Signed and delivered by the \_\_\_\_\_ above bounden \_\_\_\_\_ in the presence of \_\_\_\_\_.

Signed and delivered by the surety:-  
Above named \_\_\_\_\_  
in the presence of \_\_\_\_\_  
(give complete address)

Signed and delivered by the surety above named:-  
Shri \_\_\_\_\_  
in the presence of \_\_\_\_\_  
(give complete address)

**Annexure-10**

**LIST OF VILLAGES FALLING IN THE FREE ENTERPRISE ZONE, (FEZ)**  
( See Condition no.7.7)

<b>Sr. No.</b>	<b>Tehsil</b>	<b>Name of Village</b>	<b>Hadbast No.</b>
1.	Dera Bassi	Morthikari	366
2.	-do-	Pandwala	359
3.	-do-	Sundran	363
4.	-do-	Haibatpur	350
5.	-do-	Daffarpur	360
6.	-do-	Kheri	362
7.	-do-	Behra	198
8.	-do-	Bhagwanpur	199
9.	-do-	Rampur Sainian	200
10	-do-	Nimbuan	1
11.	-do-	Bahadurgarh	2
12.	-do-	Haripur Hinduan	3
13.	-do-	Kuranwala	4
14.	-do-	Mahiwala	5
15.	-do-	Dandrala	8
16.	-do-	Saidpura	10
17.	-do-	Saide Majra	12

BOARD CS-5

Annexure-'11'

## PUNJAB STATE ELECTRICITY BOARD

( See Condition no.11)

Demand Notice No. \_\_\_\_\_ Dt. \_\_\_\_\_

Regn. No. \_\_\_\_\_ Dt. \_\_\_\_\_

From

XEN/AEE/AE (DS)

\_\_\_\_\_

\_\_\_\_\_

To

\_\_\_\_\_

\_\_\_\_\_

**Intimation of Acceptance of A&A form and Demand Notice.**

Dear Sir/Sirs,

1. Your application for new connection / additional load/demand of \_\_\_\_\_KW with \_\_\_\_\_ KVA Contract Demand/Additional Demand at, Single/Two/ Three Phase 230V/400V/11KV/33KV /66KV/132KV/220 KV supply voltage under DS/NRS/ SP/ MS /LS/AP/<sup>1</sup>[AP-HITECH]/BS/Street Lighting/RT category against A&A forms submitted on \_\_\_\_\_has been accepted.
2. The Board undertakes to give supply provided you comply with the following:-
  - a) remit Rs. \_\_\_\_\_as balance amount of Initial Security.
  - b) remit Service Connection Charges amounting to Rs. \_\_\_\_\_as per provisions of Regulation 9 of the Supply Code. These charges comprise of per KW charges amounting to Rs. \_\_\_\_\_ and on account of cost of additional length of \_\_\_\_\_ metres. { the charges on account of Security (Works) will be adjusted on release of connection against actual cost payable}.
  - c) submit Electrical Contractor's Test Report indicating particulars & name plate data of all electricity consuming appliances and safety of installation(s) as per Indian Electricity Rules, 1956 or Regulations notified by Central Electricity Authority under Section 53 of the Act.
  - d) install Shunt Capacitors of \_\_\_\_\_KVAR capacity and the details of the capacitors be indicated in the Test Report.
  - e) indicate details of Step down transformer(s) including furnace or distribution transformer(s) to be installed by HT /EHT consumers in Test Report.

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1. New category created vide PSERC order dated 3.11.10 in petition no.10 of 2010, circulated vide PSPCL CC No. 41/2010 dated 3.12.10.

Also attach clearance of Chief Electrical Inspector, Punjab allowing energisation of transformers.

- f) Obtain and submit NOC from Pb. Pollution Control Board in case of <sup>1</sup>[Shopping Malls/ Building Complexes / Commercial Complexes/ Approved Residential Colonies or under Industrial Category, wherever applicable, before release of connection/ additional load / demand. However, applicants having small scale industries exempted by PPCB shall be required to submit an affidavit as specified by PPCB.]
- g) Install earth leakage protective device of suitable capacity and indicate the same in the test report.  
**NOTE:-**This provision is applicable for applicants availing connections on LT with power requirement of 5 KW or more or where electric power is required for X-ray installation or luminous tube sign installation and for those getting supply at medium or high voltage.
- h) Attach copy of Challan for having deposited Rs. \_\_\_\_\_ in the treasury on account of inspection fee of Chief Electrical Inspector.
3. Please be informed that the compliance of demand notice will determine the seniority for release of connection. You shall be liable to pay additional amount if any, in case rates of Initial Security & charges payable under Regulation 9 of the Supply Code are revised before release of connection.
4. Please return this letter duly signed alongwith compliance of above stipulations.

Note: Strike out which are not applicable.

Yours faithfully,

XEN/AEE/AE(DS)  
Sub-Division

**List of documents to be submitted:-**

1. Test Reports
2. Details and particulars of shunt capacitors
3. Detail and name plate data of step down transformer(s).
4. Particulars and name plate data of the electricity consuming appliances for industrial and AP consumers.
5. Clearance Certificate (consent to operate) from PPCB if applicable or affidavit.
6. Copy of challan of CEI and permission accorded by him.
7. Other documents (if any).

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1. Substituted for "Industrial connection" (w.e.f 1.8.12) vide PSERC order dated 28/6/12 in petition no. 6 of 2012, circulated vide PSPCL CC No. 18/2012 dated 5.7.12.

**APPLICANT'S REPLY**

A Sum of Rs. \_\_\_\_\_ is being remitted herewith in Cash/Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ Bank \_\_\_\_\_.

a) Charges as per Regulation 9 of the Supply Code

Rs. \_\_\_\_\_

(per KW / KVA charges / actual cost including proportionate cost of backup / common line / feeding sub station, as applicable).

b) Balance Initial Security

Rs. \_\_\_\_\_

c) Other Charges i.e.

Rs. \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_ Place \_\_\_\_\_

**Annexure-12****Extract of Supply Code**

(See Condition no. 31)

**39. Disconnection of supply**

39.1 Where a consumer fails to deposit the billed amount with the Licensee by the due date mentioned in the bill, the Licensee may, after giving not less than fifteen clear days' notice in writing to such consumer and without prejudice to his other rights to recover such amount, disconnect supply to the consumer and for that purpose disconnect any electric supply line or other works being the property of such a Licensee.

Provided that the supply of electricity shall not be disconnected

- (i) if a consumer makes payment under protest as per Regulation 35.1 of these Regulations ;.
- (ii) If any sum is not recoverable as per Regulation 35.2 of these Regulations.

Provided further that save in the case of theft of electricity, the supply of electricity to a consumer will not be disconnected on a day when the next day is a holiday in the offices of the Licensee.

39.2 The Licensee will not resume supply of electricity to the consumer until such outstanding amount together with charges if any for disconnecting and reconnecting the supply, specified in the Schedule of General Charges approved by the Commission are paid by the consumer.

39.3 In case of continued default in payment of any amount due to the Licensee by any consumer for a period of more than six months, the Licensee may terminate the agreement executed with the consumer in accordance with the 'Conditions of Supply' of the Licensee as approved by the Commission and remove the electric line or works connected with the supply of electricity to the consumer.

**Annexure-13****Extract of Supply Code**

(See Condition no. 32)

**40. Restoration of supply of electricity**

40.1 Where a Licensee has disconnected supply of electricity to any premises in consequence of a default on the part of the consumer, the Licensee shall resume supply of electricity <sup>1</sup>[(other than theft cases)] within twenty four hours from the time the consumer:

- a) makes good the default <sup>1</sup>[and makes payment of 1<sup>st</sup> installment of outstanding amount (if allowed to deposit the charges in installments). However, if the consumer defaults in making the 2<sup>nd</sup> installment, the connection shall be disconnected again and then the supply will only be restored after the recovery of total outstanding amount. In case of consumers found to be resorting to theft of electricity, the supply shall be restored only after recovery of entire amount as specified in Regulation 37.2 (c) (v).]
- b) pays the prescribed amount as per Schedule of General Charges, if any for disconnecting and reconnecting the supply of electricity,
- c) pays the monthly minimum charges/ fixed charges for the period of disconnection and the additional charges for the delayed payment.

Provided, however, that if the electric line or plant supplying electricity to the consumer is/are removed by reason of disconnection, the Licensee will restore supply after undertaking the work for providing the electric line or plant within the time specified in the case of a new connection and the consumer will deposit charges as if a new connection is being released.

40.2 Supply to the consumer will be immediately reconnected, if the Licensee reasonably believes that the circumstances leading to the disconnection were actually an omission on the part of the Licensee. In such an event, no charges on any account will be recoverable from the consumer.

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1. *Inserted vide PSERC notification no. PSERC/Secy /Regu.63 dated 29.12.2011, circulated vide PSPCL CC No. 3/2012 dated 2.2.2012.*

**Annexure-'14'**

(See Condition no. 34)

**1) Assessing Officers designated under section 126 of the Act by the Govt. of Punjab vide Notification No. 1/60/03-EB (PR)/1186 dated 27.12.04**

<b>Category of Consumers</b>	<b>Assessing Officers</b>
All HT Consumers above 1 MW load	: CEs/Distribution of respective Zone
All HT consumers upto 1 MW load	: SE/Dy. CEs/Distribution of the respective circle.
All LT Industrial Consumers	: Sr. Executive Engineers/ Addl. SEs /Distribution of the respective division.
All other LT consumers	: Assistant Engineer/ Assistant Executive Engineers/ Executive Engineers of respective Distribution sub-division.

**2) Officers of the Govt. of Punjab designated as Appellate Authority under section 127 of the Act vide Notification No.1/13/04-EB(PR)/161 dated 9.3.2006**

<b>Category of Consumers</b>	<b>Appellate Authority</b>
For appeals by all HT consumers	: Divisional Commissioners in whose jurisdiction the concerned premises is located.
For appeals by all LT industrial consumers	: Addl. Deputy Commissioners (General) in whose jurisdiction the concerned premises is located.
For appeals by all other LT consumers	: Sub Divisional Magistrates in whose jurisdiction the concerned premises is located.



**Annexure-15****Extract of Supply Code**

(See Condition no. 34)

**36. Unauthorized use of electricity****36.1 Procedure in a case of unauthorized use of electricity**

- a) An Assessing Officer, designated as such by the State Government will suo-motu or on receipt of information/complaint regarding unauthorized use of electricity in a premises/area, promptly inspect such premises/ area.
- b) The Assessing Officer and other members of his team will at the time of inspection carry along with them identity cards, which will on demand be shown to the person present at site before entering the premises.
- c) If on inspection of the premises/area and/or scrutiny of the records, the Assessing Officer comes to the conclusion that the person is indulging in unauthorized use of electricity, he will prepare an inspection report inter alia indicating connected load, condition of seals and meter and also giving details of evidence substantiating the unauthorized use. The Assessing Officer will wherever possible photograph/videograph the means of such unauthorized use.
- d) The inspection report will be signed by the Assessing Officer and a copy handed over to the person/consumer or his/her representative present at site. In case of refusal to accept the report, a copy of the inspection report will be pasted at a conspicuous place in/outside the premises and another sent under registered post. The Inspection Report may also be signed by the person present at site.
- e) In case theft of electricity is detected by the Assessing Officer at the time of inspection under Regulation 36.1 (a), then in case the Assessing Officer is himself not an Authorized Officer under Section 135 of the Act, an immediate reference reporting the facts will be made to the Authorized Officer for taking further action under Regulation 37. The Assessing Officer will also take suitable measures to ensure that status of the means adopted for theft is maintained as 'in found condition' at the premises till investigation is initiated by the Authorized Officer.
- f) The Assessing Officer will provisionally assess the amount payable by the consumer/person benefited by the unauthorized use of electricity as per procedure specified in Annexure-8.

- g) The provisional assessment order will be issued within forty eight hours of inspection and served upon the consumer/person in such a manner as may be prescribed by the State Government.
- h) The consumer/person served with the order of provisional assessment may accept such assessment and deposit the assessed amount with the Licensee within seven days of the order being served on him.

### **36.2 Final Assessment**

- a) Any consumer/person not satisfied with the provisional assessment shall be entitled to file objections, if any, against the provisional assessment order before the Assessing Officer within seven days of the order having been served upon him.
- b) Within seven days of submission of the objections, the Assessing Officer will scrutinize the case and if no unauthorized use of electricity is established, the case will be dropped immediately and the person/consumer informed accordingly.
- c) If the Assessing Officer is still of the view that unauthorized use of electricity has taken place, he shall after providing an opportunity of personal hearing to the consumer/person pass a final order of assessment specifying the amount payable within thirty days of the date of service of order of provisional assessment. In such a case the Assessing Officer will assess the electricity consumption and electricity charges as per the procedure given in Annexure-8.
- d) The consumer/person will be required to deposit the assessed amount with the Licensee within seven days of receipt of the final order of assessment. The Licensee may extend the last date of payment of the assessed amount or allow the payment in installments subject to payment of interest on the unpaid amount for the extended period beyond seven days at the SBI's <sup>1</sup>[Base Rate prevalent on first of April of the relevant year plus 2%].
- e) The consumer/person served with the final order of assessment may accept it and deposit the assessed amount with the Licensee.

### **36.3 Appeal to appellate authority**

- a) The consumer/person aggrieved by the final assessment order made under Regulation 36.2 may, within thirty days of the said order, prefer

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1) *Substituted for "Short Term PLR prevalent on first of April of the relevant year" vide PSERC notification no. PSERC/Secy /Regu.63 dated 29.12.2011, circulated vide PSPCL CC No. 3/2012 dated 2.2.2012.*

an appeal in such form, verified in such manner and accompanied by such fee as specified by the Commission in its Regulations for 'Procedure of filing Appeal before the Appellate Authority'.

No appeal shall be entertained by the Appellate Authority prescribed by the State Government unless the consumer/person deposits with the Licensee an amount equal to half of the assessed amount inclusive of the amount already deposited as per Regulation 36.2 (d) and encloses documentary evidence of such deposit along with the appeal. No appeal will lie against the final order of the assessment if it has been passed with the consent of the parties.

- b) The Appellate Authority will within ninety days of an appeal being admitted, pass a final order (Appellate Order) and forward copies thereof to the Licensee, the Assessing Officer and the appellant. The order of the Appellate Authority shall be final.
- c) In case the Appellate Authority holds that no case of unauthorized use of electricity is established, no further proceedings will be initiated by the Licensee and the amount deposited by the appellant refunded alongwith interest for the period from the date of deposit till the amount recovered is adjusted, at the SBI's <sup>1</sup>[Base Rate prevalent on first of April of the relevant year plus 2%], through adjustment in the electricity bills of the immediately succeeding months.
- d) Where a case of unauthorized use of electricity is established, the consumer/person will within thirty days effect payment of the balance amount as per the Appellate Order.
- e) In case the amount payable as determined by the Appellate Authority is less than the amount already deposited by the consumer/person, the excess amount will be refunded by adjustment in the bills of the immediately succeeding months together with interest at SBI's <sup>1</sup>[Base Rate prevalent on first of April of the relevant year plus 2%] for the period from the date of such excess deposit till the date of actual adjustment.

#### **36.4 Default in payment of amount assessed**

In case of default in payment of the assessed amount or any installments thereof by a consumer, the Licensee will, without any notice disconnect the supply of electricity. The defaulter, on the expiry of thirty days from the final order of assessment or the decision of the appeal as the case may be, will also be liable to pay interest on the outstanding amount at the rate of sixteen percent per annum compounded every six months till the assessed amount is finally paid.

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*Substituted for "Short Term PLR prevalent on first of April of the relevant year" vide PSERC notification no. PSERC/Secy/Regu.63 dated 29.12.2011, circulated vide PSPCL CC No. 3/2012 dated 2.2.2012.*

**Annexure-'16'**

**FORM OF APPEAL**  
 (See Condition no. 34)  
**APPEAL BEFORE THE APPELLATE AUTHORITY UNDER SECTION 127  
 OF THE ELECTRICITY ACT-2003**

Appeal against final order (A.F.O.) No. \_\_\_\_\_ of 200 \_\_\_\_\_.  
 Between

(Name and address of the consumer

Appellant

AND

Name and address of the Assessing Officer

2. (Name and address of the Assessing Officer) Respondents  
 Appeal Under Section 127 of the Electricity Act, 2003.

1. Detail of Applicant

- a) Full Name of the Applicant :
- b) Full Address of the Applicant :
- c) Name, Designation & Address  
of the Contact Person
- d) Contact Telephone numbers :
- e) Fax Number(s):
- f) Email ID:

2. Details of the Distribution Licensee :

- a) Name and address of the Distribution Licensee
- b) Name of the concerned Divisional Engineer
- c) Address of the office of the Divisional Engineer

3. Details of the Assessing Officer:

- a) Name
- b) Address

4. Address of the premises inspected under section 126 of  
the Electricity Act-2003.

5. Connected load.

6. Particulars of the meter installed.

7. Date of Inspection

8. Date of the provisional assessment.

9. Amount provisionally assessed

10. Date of filing of the objections by the Appellant against provisional assessment
11. Date of hearing of the objections by the Assessing Officer.
12. Nature of the unauthorized use alleged.
13. Gist of the final order of assessment under section 126 of the Elec. Act-2003.
  
14. Whether any amount assessed paid/ deposited relating to the period in issue and if so the details thereof.
15. Whether the appellant has paid one half (1/2) of the amount assessed if so, the details thereof.
16. Whether there was any consent of the Appellant to the final order of assessment.
17.  **GROUNDS OF APPEAL:**  
(state the grounds of the case on which the appeal is filed and the reasons(s) why the final order is unsustainable)

Prayer:

It is therefore, prayed that \_\_\_\_\_

Appellant

VERIFICATION

I \_\_\_\_\_ (Name of the appellant (if individual) or the authorized representative of the appellant) declare that the facts stated in the above memorandum of appeal are true to my knowledge or based on information from \_\_\_\_\_ and believed by me to be true, no part of the same is false and nothing material has been concealed there from.

Verified at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 200

Place:

(Signature)

Note: Attach extra sheets wherever necessary, if space is less.

**Annexure'17'**

(See Condition no.35)

**1) Authorized Officers to enter the consumer premises for checking/ inspection, designated under section 135 of the Act by the Govt. of Punjab vide Notification No. 1/13/04-EB (PR)/23 dated 10.1.2005:**

Sr. No.	Category of Connection	Authorized Officer
<b>A) Operation Officers</b>		
i)	All DS/NRS/AP, SP and Medium/Large /Bulk Supply upto 500 kW load	Any Officer of Distribution wing not below the rank of AE (within his jurisdiction).
ii)	Large and Bulk Supply beyond 500 kW and Railway traction supply	Any Officer of Distribution wing not below the rank of Sr. Xen (within his jurisdiction).
<b>B) Enforcement Officers</b>		
i)	All categories of consumers with loads upto 500 kW	Any Officer of the Enforcement Wing not below the rank of AEE (within his jurisdiction).
ii)	All categories of consumers with loads above 500 kW	Any Officer of the Enforcement Wing not below the rank of Sr. Xen (within his jurisdiction).
<b>C) MMTS Officers</b>		
	Medium/Large Supply and Bulk Supply	Any Officer of the MMTS Wing not below the rank of Sr. Xen (within his jurisdiction).

**2) Authorized Officers for accepting Compounding fee under section 152 of the Act designated by the Govt. of Punjab vide Notification No. 1/27/05-EB (PR)/204 dated 22.3.2006**

Sr. No.	Category of Connection	Authorized Officer
1)	All LT and HT_Domestic, Bulk Supply, Industrial SP, Agriculture and NRS Connections	: SE/Distribution of the respective zone
2)	All LS & MS industrial Connections	: CE/Distribution of the respective zone

**3) The Compounding Charges Notified by the Govt. of Pb. under section 152 of the Act vide Notification No. 1/27/05-EB (PR)/204 dt. 22.3.06**

<b>Sr. No.</b>	<b>Category of Consumer</b>	<b>Rate at which the sum of money for compounding to be collected</b>
1.	Industrial a) Small Power b) Medium Supply c) Large Supply - General Industry/ Power Intensive	Rs. 10000/- per kW of sanctioned load -do- Rs. 10,000/- per kW of sanctioned load or Rs. 10,000/- per KVA of Contract Demand whichever is higher.
2.	Commercial	Rs. 5000/- per kW of sanctioned load.
3.	Agriculture Supply	Rs. 2000/- per BHP of sanctioned load
4.	Other category of consumers Domestic / Bulk Supply / Street Light	Rs. 3000/- per kW of sanctioned load.

**4) Authorised Officers to issue orders for disconnection of supply where Theft of Electricity is prima-facie established as per notification No. PSERC/Secy./ Regu.-35 dt. 27.11.07 of the Commission:**

<b>Sr. No.</b>	<b>Category of Connection</b>	<b>Authorized Officer</b>
<b>A Operation Officers</b>		
i)	All DS/NRS/AP, SP and MS, LS/Bulk Supply upto 500 kW load	Any Officer of Distribution wing not below the rank of AE (within his jurisdiction).
ii)	LS / Bulk Supply beyond 500 kW and Railway traction supply	Any Officer of Distribution wing not below the rank of Sr. Xen (within his jurisdiction)
<b>B) Enforcement Officers</b>		
i)	All categories of consumers with loads upto 500 kW	Any Officer of the Enforcement Wing not below the rank of AEE ( within his jurisdiction).



- ii) All categories of consumers with loads above 500 kW Any Officer of the Enforcement Wing not below the rank of Sr. Xen (within his jurisdiction).

- C) MMTS Officers**  
MS/LS and Bulk Supply Any Officer of the MMTS Wing not below the rank of Sr. Xen (within his jurisdiction).

**Note:** In case of essential service where public at large is effected due to disconnection the officer so authorized above will obtain prior approval of officer next above him before ordering XEN/AEE/AE/(DS) to disconnect supply to the premises.

- 5) **Designated Authority:** The Officers Designated by the Commission to review assessment made in respect of theft of electricity cases as per Regulation 37.2 (c) of Supply Code. vide Notification No. PSERC/ Secy.-36 dated 30.11.2007.

Sr. No.	Category of Connection	Designated Authority
1	All SP/MS/AP consumers and DS/NRS / Street Lighting & Bulk Supply with load upto 100 KW	SE/Distribution in his jurisdiction.
2.	DS/NRS/Street Lighting/ Bulk Supply & Large Supply Consumer with load exceeding 100 kW but upto 500 KW	CE/Distribution in his jurisdiction
3.	DS/NRS/Street Lighting/ Bulk Supply & Large Supply consumers with load above 500 kW and Railway Traction	CE/DS concerned and CE/ Enforcement or his representative not below the rank of SE.

**Annexure-18****Extract of Supply Code**

(See Condition no. 35)

**37. Theft of Electricity****37.1 Procedure in a case for theft of electricity**

- (a) An Authorized Officer will promptly inspect such a premises where he has reason to believe or has been intimated by an Assessing Officer under Regulation 36.1 (e) that theft of electricity has occurred or is occurring.
- (b) The Authorized Officer and other members of his team will, at the time of inspection carry identity cards, which will on demand be shown to the consumer/ person present at site before entering the premises.
- (c) The Authorized Officer will prepare an inspection report inter alia indicating connected load (wherever required), status of meter/metering equipment, condition of meter and seals and any other irregularity noticed (such as means adopted for theft of electricity ) in such premises.
- (d) The Authorized Officer will record evidence substantiating theft of electricity in the premises and will, wherever possible, photograph /videograph the means of theft of electricity.
- (e) The occupant of the place of search or any person on his behalf shall remain present during the search and a list of all items seized in the course of such search shall be prepared and delivered to such occupant or person.

Provided that no inspection, search and seizure of any domestic places or premises shall be carried out between sunset and sunrise except in the presence of an adult male member occupying such premises.

- (f) The Authorized Officer will sign the inspection report and hand over a copy to the occupant/person present at the premises during the search. In case of refusal to receive the inspection report, a copy of the same will be pasted at a conspicuous place in/outside the premises and another copy sent to the consumer/ person under registered post. The inspection report will, in the case of suspected theft of electricity, indicate the time in which the occupant/ person may respond to the said report before the Authorized Officer gives his findings in accordance with Regulation 37.2 (a) (iii).

- (g) The Authorized Officer will obtain signatures of the occupant/person present during the search on the seizure memo and inspection report referred to in (e) and (f) above.

### **37.2 Consequences of theft of electricity**

- (a)(i) In case theft of electricity by a consumer/person is prima facie established, then the supply to such premises will be immediately disconnected by an officer of the Licensee as authorized for the purpose by the Commission or any other officer of the Licensee of the rank higher than the rank of an officer so authorized by the Commission. In such a case, an officer so authorized by the Commission shall lodge a complaint in writing, in this respect with the police station having jurisdiction of the area within twenty four hours from the time of such disconnection. The Authorized Officer will also immediately initiate action under Regulation 37.2 (b).
- (ii) In case where a consumer is suspected to have indulged/ indulging in theft of electricity by tampering with the meter/ metering equipment and/or its seals or otherwise then such equipment shall be sealed by the Authorized Officer so as to keep it as 'in found condition'. The consumer or his representative will also be permitted to affix his seal at that time.
- (iii) In all cases falling under Regulation 37.2 (a) (ii) the Authorized Officer will, after giving the consumer/person an opportunity of being heard, determine within seven days whether or not there is sufficient evidence to conclude that a case of theft of electricity is prima facie established.
- (iv) In case of suspected theft of electricity by tampering with meter/ metering equipment or its seals or otherwise, detected as per Regulation 37.2 (a) (ii) is not established, the Authorized Officer will record reasons therefore after which all further proceedings will be dropped and the consumer/person informed accordingly.
- (v) In the event a suspected case of theft of electricity by tampering with meter/metering equipment or its seals or otherwise is prima facie established, then further action will be immediately initiated in accordance with Regulation 37.2 (a) (i).
- (b) Where theft of electricity in a premises is prima facie established under Regulation 37.2 (a) (i) or Regulation 37.2 (a) (v), the Authorized Officer will assess the amount payable by the consumer/person who has benefited by such theft as per procedure specified at Annexure-8. The assessment order will state the basis on which theft of electricity has been established.

The Authorized Officer may, after recording reasons in writing, suitably reduce the presumptive period of theft of electricity as specified in Annexure-8 in case he is satisfied that such theft had actually occurred for a lesser period. Such an order of assessment will be delivered to the concerned consumer/person within 24 hours of theft of electricity having been established.

- (c) (i) A consumer/person not satisfied with the assessment order may prefer within 15 days of the assessment a representation before an authority designated for this purpose by the Commission in respect of each Licensee. The designated authority will after giving the consumer/person an opportunity of being heard pass a final order within seven days of the representation having been received.
- (ii) The Authorized Officer or the designated authority under Regulation 37.2 (b) or 37.2 (c) (i) as the case may be, will furnish a copy of the final order to the consumer and the Licensee. The Licensee will submit a copy of the final order in the Special Court immediately after submission of the challan by the Police.
- (iii) A consumer/person will deposit with the Licensee the assessed amount under Regulation 37.2 (b) within fifteen days of the assessment or the finally determined amount under Regulation 37.2 (c) (i) within three days of the order having been passed. Even after depositing the assessed amount, a consumer/person will have the right to prefer a representation before the designated authority in accordance with Regulation 37.2 (c) (i).
- (iv) The Licensee may extend the last date of payment of the assessed amount/amount determined under Regulation 37.2 (c) (i) or allow the consumer to make payment in installments subject to payment of interest for the unpaid amount for the extended period beyond fifteen days at SBI's <sup>1</sup>[ Base Rate prevalent on first of April of the relevant year plus 2%].
- (v) After the assessed/determined amount is deposited by the consumer, in full, the Licensee will resume supply of electricity to the premises within forty eight hours of such deposit.
- (vi) After the assessed amount/determined amount is deposited by a person who is not an existing consumer, the supply to his premises will be released treating it as a case of release of a new connection.
- (vii) In case the amount determined under Regulation 37.2 (c) (i) varies from the assessment effected, then any excess amount or shortfall in the earlier deposited amount will be adjusted/recovered in the electricity bills of the immediately succeeding months.

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1) Substituted for "Short Term PLR prevalent on first of April of the relevant year" vide PSERC notification no. PSERC/Secy /Regu.63 dated 29.12.2011, circulated vide PSPCL CC No. 3/2012 dated 2.2.2012.

**37.3** In case the civil liability finally determined by the Special Court is less than the amount deposited by the consumer/person under Regulation the excess amount so deposited will be refunded within fifteen days from the date of communication of the order of the Special Court to the Licensee together with interest at SBI's <sup>1</sup>[ Base Rate prevalent on first of April of the relevant year plus 2%] for the period from the date of such excess deposit till the date of payment.

**37.4 Compounding**

- (a) The State Government or any Officer authorized by it may accept from any consumer/ person who has committed or is reasonably suspected of theft of electricity, a sum of money as compounding fee at rates notified by the State Government. In the event of such rates not having been notified, rates as in Section 152 of the Act will apply.
- (b) On receipt of such amount, all criminal proceedings against the consumer/person under this Act shall be dropped. The payment of compounding fee will be in addition to any civil liability accruing under Regulation 37.2.
- (c) The compounding of an offence of theft of electricity shall be allowed only once to any consumer/person.

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1) Substituted for "Short Term PLR prevalent on first of April of the relevant year" vide PSERC notification no. PSERC/Secy /Regu.63 dated 29.12.2011, circulated vide PSPCL CC No. 3/2012 dated 2.2.2012.

**Annexure-19****Extract of Supply Code**

(See Condition no. 37)

**41. Entry of the Licensee to consumer premises**

- 41.1 The Licensee or any person authorized by him may, at any reasonable time and on informing the occupier of his intention, after establishing his identity, enter any premises to which electricity is being supplied or is to be supplied by the Licensee for any of the following purposes ;
- (a) Inspecting, testing, repairing or altering the electric supply lines, meters, fittings, works or other apparatus for the supply of electricity belonging to the Licensee ;
  - (b) ascertaining the quantity of electricity supplied or the electrical quantity contained in the supply.;
  - (c) removing, where supply of electricity is no longer required or where the Licensee is authorized to take away and disconnect such supply, any electric supply lines, meters, fittings, works or apparatus belonging to the Licensee.
- 41.2 The Licensee or any person authorized by him may also, in pursuance of a special order in this behalf made by an Executive Magistrate and after giving not less than twenty-four hours notice in writing to the occupier:
- (a) enter any premises or land referred to in Regulation 41.1 for any of the purposes mentioned therein ;
  - (b) enter any premises to which electricity is to be supplied for the purpose of examining and testing the electric wires fittings, works and other apparatus for the use of electricity belonging to the consumer.
- 41.3 If a consumer/occupant refuses to allow the Licensee or any person authorized by the Licensee to enter the premises in pursuance to Regulations 41.1 and 41.2 or refuses to allow him to perform any act which he is authorized to perform under these Regulations, the Licensee may, after expiry of twenty-four hours from the service of a notice in writing on the consumer/occupant disconnect supply of electricity to the premises for the time such refusal or failure continues.

**Annexure-20**

**Rates of Peak Load Exemption Charges and penalty for violation of Peak Load Hours Restrictions  
(See Condition No. 49.4 & 49.5)**

1. **Peak Load Exemption Charges presently applicable are:**
  - (a) In case of M.S consumers charges will be leviable @ Rs.100/- per KW or part thereof per month of sanctioned load in addition to the normal electricity bill.
  - (b) In case of LS Consumers, charges will be leviable @120/- per KW of permitted load less restricted load per month if the permitted load during peak hours is up to 100 KW. If the permitted load exceeds 100 KW charges will be calculated on the load permitted less restricted load for peak hours @ Rs.1.80 per KW per hour up to 65% of Contract Demand and Rs. 2.70 per KW per hour for exemption allowed beyond 65% of Contract Demand. PLEC charges will be calculated for a minimum of 3 hours per day. These charges will be over and above the normal electricity bill.
  
2. Penalty for violation of peak load hour restrictions or use of excess load than the permissible limit will be levied at the rates specified in the Tariff Order. Present rates of penalty are:
  - (a) Rs. 50/- per KW of the maximum load used in excess of the Peak Load Exemption Limit per day of first default in a block of 2 months and Rs. 100/- per KW in the 2<sup>nd</sup> block of 2 months immediately after the first default block.
  - (b) If the default occurs either during the first 'half hour' or the last 'half hour' of Peak Load Hours Restrictions period on any day, the penalty will be levied at half the rate. If, however, the default occurs both during first 'half hour' as well as last 'half hour' of Peak Load Hours Restrictions period, the penalty shall be levied at full rate.
  - (c) If there is no default in any time block of two months, the next time block in which a default occurs will be treated as the 'First Time Block' and penalty levied accordingly.

**Note :** While working out violation of Peak Load Hours Restriction any difference in the meter clock and Indian Standard Time (IST) will be taken into account and adjusted before levy of penalty.

# CLARIFICATIONS



## **CLARIFICATIONS**

### **Condition no. 8.8**

( Clarified vide PSERC order dated 12.7.2011 , circulated vide PSPCL CC No. 33/2011 dated 25.7.2011 )

### **Release of electric connection to the applicants of the unapproved colonies in the state of Punjab.**

- i) Till the concurrence/approval from Govt. of Punjab is received, provisional electric supply connection under normal DS Tariff to the residents of unapproved colonies shall be released subject to furnishing of an undertaking by the applicant that his electric connection is liable to be disconnected, if the premises is subsequently declared illegal or unauthorized by the State Government or any appropriate authority.
- ii) An amount equal to service connection charges as security to cover dismantlement charges shall be paid by such application addition to the normal initial security and service connection charges payable as per Supply Code and Condition of Supply approved by the Commission. However, at the time of dismantlement surplus amount, if any, would be refundable.
- iii) Since the connection shall be provisional, suitable entry in this regard shall be made in the A&A form and on the energy bills to be issued to these applicants.

All other terms and conditions as applicable to domestic category consumers shall also be applicable for these consumers.

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### **Condition no.7.6 and 7.7**

(Circulated vide PSPCL CC No. 30/2010 dated 24.6.2010, ex-post facto approval of which is given by PSERC vide memo no. 2329/PSERC/DTJ-49 dated 7.7.2010 )

### **Release of Power Connection for "non-residential use" in urban areas without obtaining NOC from Urban Local Body**

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ ਇਸ ਦਫਤਰ ਦੇ ਮੀਮੋ ਨੰ: 73212 /73236/ਐਸ.ਐਸ.ਐਸ. 312 ਮਿਤੀ 9.11.06 ਜੋ ਕਿ ਸਾਰੇ ਪ੍ਰਮੁੱਖ /ਮੁੱਖ ਇੰਜਨੀਅਰਜ਼(ਵੰਡ) ਅਤੇ ਉਪ ਮੁੱਖ ਇੰਜਨੀਅਰਜ਼/ ਨਿਗ:ਇੰਜ:/(ਵੰਡ) ਨੂੰ ਸੰਬੋਧਿਤ ਹੈ, ਰਾਹੀਂ ਪੰਜਾਬ ਸਰਕਾਰ, ਬਿਜਲੀ ਵਿਭਾਗ (ਉਰਜਾ ਸ਼ਾਖਾ) ਦੇ ਮੀਮੋ ਨੰ: 10/184/2006-ਉਸ 6/15826 ਮਿਤੀ 12.10.06 (ਸਮੇਤ ਸਹਿਲੱਗ ਮੀਮੋ ਨੰ: 1410 ਮਿਤੀ 14.9.06) ਦੀ ਕਾਪੀ ਭੇਜਦੇ ਹੋਏ ਉਸ ਵਿਚ ਦਰਜ ਹਦਾਇਤਾਂ ਦੀ ਪਾਲਣਾ ਕਰਨ ਲਈ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਸਨ। ਇਸ ਸਬੰਧ ਵਿਚ ਹੁਣ ਸਥਾਨਿਕ ਸਰਕਾਰ ਵਿਭਾਗ, ਪੰਜਾਬ ਸਰਕਾਰ, ਚੰਡੀਗੜ੍ਹ ਦਾ ਮੀਮੋ ਨੰ: 5/49/2010/ਸਸ 4/866-67 ਮਿਤੀ 14.6.2010 ਪ੍ਰਾਪਤ ਹੋਇਆ ਹੈ, ਜਿਸਦੀ ਕਾਪੀ ਆਪ ਜੀ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਉਪਰੋਕਤ ਹਦਾਇਤਾਂ ਦੀ ਇੰਨ ਬਿੰਨ ਪਾਲਣਾ ਯਕੀਨੀ ਬਣਾਈ ਜਾਵੇ।

**Regulation 40 of Supply Code & Condition- 33.4 of COS**  
(Clarified vide PSERC memo no.3354/PSERC/DTJ-3/Vol-7 dt. 13.7.2012,  
circulated vide PSPCL CC No. 26/2012 dated 22.8.2012 )

### **AGREEMENT AND TERMINATION THERE OF**

It is clarified that where a consumer has been disconnected for more than 6 months but his service line/line irrespective of voltage has not been dismantled, the connection may be reconnected after clearance of default and recovering:-

- i) Entire outstanding amount.
- ii) Monthly minimum charges for the period of disconnection.
- iii) Entire amount of Security (Consumption) and other charges including reconnection charges as applicable in accordance with schedule of general charges.

The reconnection would be permissible if the service line/line is existing and connection/ load can be reconnected without any augmentation of system i.e. it is technically feasible to reconnect the connection from existing system.

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