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To

All HODs, PSPCL

Memo No.: 280/289

Dated: 27/01/25

Sub: Compliance report of Laptop Policy 2022

Sir/Madam,

It is intimated that PSPCL IT Cell has issued Laptop Policy vide office order no. 158 dated 22/08/2022 wherein it is stipulated that officers (in the rank of ASE/Sr. Xen/Dy. CAO/equivalent and below) must provide a certificate to concerned HOD confirming they do not possess an official desktop before obtaining approval for the purchase of a laptop. The concerned HOD is then required to recommend the purchase to the Director-in-charge in accordance with the policy. In this regard, a representation has been received regarding non-compliance of ibid clause leading to financial loss to PSPCL.

In view of the above, it is requested that implementation of ibid clause of the Laptop Policy may kindly be monitored and compliance report may be sent to Chief Engineer/IT in this regard at the earliest.

This issues with the approval of Chief Engineer/IT, PSPCL, Patiala please.

27/1/25

Addl. SE/ IT (CRM)

PSPCL, Patiala

CC:

1. Chief Engineer/IT, PSPCL, Patiala
2. Dy. CE/IT(A&PM), PSPCL, Patiala