

Punjab State Power Corporation Limited

Chief/IR&W, Seven Storey Building (Ground Floor),
Head Office, The Mall, POWERCOM, Patiala

Expression of Interest

Applications are invited for making panel of translators for POWERCOM & TRANSCO. Basic requirement of translator is qualification of Punjabi & English Subject at Graduation Level. POWERCOM & TRANSCO documents/Press Notes/books etc. are required to be translated from English to Punjabi or Punjabi to English. Interested persons may apply to Chief/IR&W, POWERCOM, The Mall, Patiala along with photo copies of their qualifying examinations. Those fulfilling basic requirements shall be independently intimated to attend the interview in which the original certificates will be checked. Candidates will have to remit their original certificates for verification from their respective universities. The Right to take on panel or remove from panel & allot the work to translators is reserved with Chief/IR&W. Successful candidates are required to give an undertaking of acceptance to work at approved rates of POWERCOM and to maintain confidentiality of POWERCOM/TRANSCO documents. This office may require candidates to sit in office to do certain important translation jobs. During Vidhan Sabha Session days or any other emergency, candidates may be asked on any day to sit in control room set up for the purpose for translating any emergency work. The co-operative attitude, promptness and accuracy of work shall form the criteria for distribution of work to translators. Empanelment of translators does not entitle candidates any right to get the work. The decision of Chief/IR&W in this regard shall be final. Payment to translators shall be made on rates as approved by competent authority from time to time. Monthly bills need to be submitted by Translators in triplicate against the work done in favour of Chief/IR&W, POWERCOM, Patiala for which payment shall be made after following due procedure.

Last date of Receipt of applications: 10-07-2010

Applications can be submitted in person or by post. In case application is sent by post, the envelope containing application shall be superscribed "Application for Translator"

Chief/IR&W,
POWERCOM, Patiala