

ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ

ਰਜਿਸਟਰਡ ਦਫਤਰ : ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਆਫਿਸ, ਦਿ ਮਾਲ ਪਟਿਆਲਾ 147001
CIN : U40109PB2010SGC033813, ਵੈੱਬਸਾਈਟ : www.pspcl.in

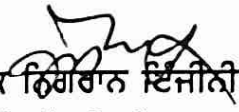
(ਟੈਂਡਰ ਇੰਨਕੁਆਰੀ ਨੰ : 01/2024-25 ਮਿਤੀ 08.01.2025)

ਕੰਮ ਦਾ ਵੇਰਵਾ:- ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਸੰਚਾਲਣ, ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ(ਖਾਸ), ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਲੁਧਿਆਣਾ ਵਿਖੇ ਦਫਤਰੀ ਕਮ-ਕਾਜ ਲਈ ਆਊਟਸੋਰਸ ਰਾਹੀਂ ਗੱਡੀ (Mahindra /Bolero/TUV 300/Xylo or equivalent in price) ਹਾਇਰ ਕਰਨ ਬਾਰੇ।

ਇਸ ਸੰਬੰਧ ਹਦਾਇਤਾਂ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ ਦੀ official website www.pspcl.in ਤੇ ਜਰਨਲ ਸੈਕਸ਼ਨ ਵਿੱਚ ਕਾਰਪੋਰੇਟ ਟਰਾਂਸਪੋਰਟ ਪਾਲਿਸੀ ਅਧੀਨ ਅਪਲੋਡ ਹਨ। ਟੈਂਡਰ ਫਾਰਮ ਦੀ ਕੀਮਤ, ਬਿਆਨਾ/ਜਮਾਨਤ ਦੀ ਰਕਮ ਅਤੇ ਹੋਰ ਟੈਂਡਰ ਦੀਆਂ ਸ਼ਰਤਾਂ ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ (ਖਾਸ), ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਲੁਧਿਆਣਾ ਦੇ ਦਫਤਰ ਤੋਂ ਕਿਸੇ ਵੀ ਕੰਮ ਵਾਲੇ ਦਿਨ ਆ ਕੇ ਮਿਤੀ 22.01.2025 ਸਮਾਂ 10:00 ਵਜੇ ਤੱਕ ਪ੍ਰਾਪਤ ਕਰ ਸਕਦੇ ਹੋ। ਟੈਂਡਰ ਜਮ੍ਹਾਂ ਕਰਨ ਦੀ ਆਖਰੀ ਮਿਤੀ 22.01.2025 ਸਮਾਂ 12:00 ਵਜੇ ਤੱਕ ਹੈ ਅਤੇ ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ 22.01.2025 ਸਮਾਂ 15:00 ਵਜੇ ਤੱਕ ਹੈ। ਇਸ ਲਈ ਕੋਈ ਵੀ ਚਾਹਵਾਨ ਵਿਅਕਤੀ/ਠੇਕੇਦਾਰ ਕੁਟੇਸ਼ਨਾਂ ਬੰਦ ਲਿਫਾਫੇ ਵਿੱਚ ਮਿਤੀ ਬੱਧ ਤਾਰੀਖ ਅਤੇ ਸਮੇਂ ਅਨੁਸਾਰ ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ (ਖਾਸ), ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਲੁਧਿਆਣਾ ਵਿਖੇ ਦੇ ਸਕਦਾ ਹੈ। ਨਿਰਧਾਰਿਤ ਸਮੇਂ ਤੋਂ ਬਾਅਦ ਪ੍ਰਾਪਤ ਕੁਟੇਸ਼ਨਾਂ ਤੇ ਕਾਰਵਾਈ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ।

ਨੋਟ: ਟੈਂਡਰ ਸੋਧ ਅਖਬਾਰਾਂ ਵਿੱਚ ਨਹੀਂ ਛਾਪੀ ਜਾਵੇਗੀ। ਟੈਂਡਰ ਸੋਧ ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ (ਖਾਸ), ਲੁਧਿਆਣਾ ਦੇ ਦਫਤਰ ਦੇ ਨੋਟਿਸ ਬੋਰਡ ਉਪਰ ਵੇਖੇ ਜਾਣ।

ਟੈਂਡਰ ਦੇਣ ਵਾਲੇ ਅਧਿਕਾਰੀ ਦਾ ਨਾਮ ਅਤੇ ਪਤਾ : ਇੰਜੀ: ਗੁਰਮਨਪ੍ਰੀਤ ਸਿੰਘ ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ (ਖਾਸ), ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਲੁਧਿਆਣਾ, ਨੇੜੇ ਫੁਹਾਰਾ ਚੌਕ, ਲੁਧਿਆਣਾ, ਮੋਬਾਇਲ ਨੰ - 96461-11528


ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਸੰਚਾਲਣ,
ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ (ਖਾਸ),
ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਲੁਧਿਆਣਾ

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਸੰਚਾਲਣ, ਸ਼ਹਿਰੀ ਪੱਛਮੀ ਮੰਡਲ (ਖਾਸ), ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ. ਲੁਧਿਆਣਾ ਦੇ ਦਫਤਰ ਵਿਖੇ ਦਫਤਰੀ ਕਮ-ਕਾਜ ਲਈ ਆਊਟਸੋਰਸ ਰਾਹੀਂ ਗੱਡੀ (Mahindra /Bolero/TUV 300/Xylo or equivalent in price) ਹਾਇਰ ਕਰਨ ਬਾਰੇ।

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Issued To

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Addl.SE/Operation,
City West Division (spl),
PSPCL , Ludhlana

Punjab State Power Corporation Limited

NOTICE INVITING TENDER

Tender Enquiry No.: 01/2024-25

Date :08.01.2025

As per approval given by Superintending Engineer/ DS Circle City West ,PSPCL Ludhiana vide Memo No. 300 Dated 08.01.2025 sealed tenders in duplicate are invited on behalf of Punjab State Power Corporation Limited from registered contractors/firms for execution of following works (consisting of schedule & non-schedule items) on through rate basis. Rates of schedule items to be governed w.r.t. sanctioned premium as applicable for zone on the date of opening of tender and those of non-schedule items to be governed w.r.t. the rates approved by P.S.P.C.L. on the basis of analysis of rates.

Tender Enquiry No.	Office Name	Description	Completion Period	Cost of tender specification
01/2024-25 Dt. 08.01.2025	Addl.S.E./Operation, City West Division (spl), PSPCL,Ludhiana	Addl SEs/Sr.XEN(as per entitlement) shall be allowed to outsource Mahindra /Bolero/TUV 300/Xylo or equivalent in price	12 months	1180/- (Including Taxes)

- 1) Tender documents shall be issued to only those who have adequate experience of carrying out similar type of works.
- 2) (l) The interested contractors / Firms must submit their request for issue of tender specifications by 22.01.2025 till 12.00 noon along with the cost of tender

specification by cash or demand draft in favor of Additional Superintending Engineer, DS City West Division (spl), PSPCL Ludhiana on any scheduled bank payable at Ludhiana.

3) (II) This payment is not refundable in case of firms/contractors who qualified for the issue of tender documents. In case of firms/contractors, who don't prequalify for issue of tender documents, half the amount deposited against cost of tender specifications will be refunded.

4) The tender specification shall be issued to eligible bidders by 22.01.2025 till 10:00 AM. The detail of receipt & opening of tenders in this office are given below:-

Receipt of Tenders: 22.01.2025 up to 12:00 Noon

Opening of Tenders: 22.01.2025 3.00PM


Tender of the contractors who do not purchase the tender documents in advance shall not be received.

5) Rates quoted in tender should be valid for 120 days.

6) Those bidders who are issued tender, specification are to submit their complete tender documents on or before the last date mentioned above along with fixed earnest money Rs (As per tender documents). For more details on earnest money, tender documents may be referred.

7) Not with standing anything stated above, the competent authority reserved the right to assess the bidder's capabilities and capacity to execute the contract satisfactorily before deciding on issue of tender documents and even afterwards for deciding about the awarding of work.

- 8) In case last date of receipt of request for issue of tender document, receipt and opening of completed tenders, happens to be a holiday, the receipt and opening will be carried out by/on the next working day up to/at the same time.


Addl. SE/Operation,
City West Division (spl),
PSPCL , Ludhiana

Terms & Conditions

Rates are inclusive of all taxes, duties and no charges shall be paid extra and quoted rates are firm for the contract period, as per General Section-1, Patiala Memo No. 3304/4203/GB/V-612 Dated 31.01.2023 & its relevant amendments from time to time.

- 1) The contractor is required to submit an earnest money deposit (EMD) equal to the 2% of the contract value with minimum of Rs. 10,000/- in shape of Demand Draft in favour of **Additional Superintending Engineer, DS City West Division (spl), PSPCL Ludhiana** Tender/Offer without EMD will not be accepted. The EMD will be released after the completion of award of contract of the successful bidder.
- 2) The EMD/ Security submitted is liable to be forfeited on the following ground on revocation of tender and/or change in the same without consent of PSPCL and on Non completion of work/contract.
- 3) In case of withdrawal of Vehicle from service of PSPCL within the contract period, the contractor shall have to inform to PSPCL, 30 days in advance otherwise 30 days payment shall be deducted from their bill as penalty. However the vehicle can be disengaged by PSPCL by serving 30 days' notice in advance to the contractor.
- 4) The contract shall be initially for the period of one year which may be extended on mutual consent at the same rate, terms and conditions.
- 5) The Tenderers shall bring all the original documents at the time of submission of applications for purchasing of tender documents and also attached attested copies of the same with **Annexure-2** as under:-
 - i) **Proof of PAN Number.**
 - ii) **Affidavit Attested by the appropriate authority stating that contractor/firm is not black listed by any Government/Semi Government dept.**

- iii) Bank solvency certificate or affidavit to the effect that Transporter/Tenderer is not bankrupt.
 - iv) Permanent EPF Account No. Issued by the EPFO Authorities if applicable.
 - v) Valid GST No. if applicable
- 6) The Bidder has to quote the rates on the "Schedule of prices "Annexure -1 " as the case may be and any deviation to the NIT conditions shall be specifically mentioned on separate sheet with signature of the bidder along with the bid by **12:00 noon on 22.01.2025** .
- 7) The Tender shall be accepted upto **12:00 noon on 22.01.2025** and shall be opened on the same day at **03:00 pm** in the presence of the contractor/bidders who may choose to be present in the office of **Addl.SE/ DS , City West Division(spl), PSPCL, Ludhiana.**
- 8) Please do not forget to super scribe the envelope(s) with the name of the tender and Due date of opening of tender.
- 9) Vehicle shall be available for use round the clock, for utilization at our various offices in Punjab, UT Chandigarh Delhi & also for deputing to the neighboring state of Haryana Himachal Pardesh, Rajasthan & J&K.
- 10) In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle a penalty of **Rs.1000/-** per default shall be leviable.

11) **Variation in Prices**

Variation of 05 paise for cars and 08 paise for other vehicles for every Rs 1/- variation in diesel cost taking the base rate of diesel @ Rs 90.25 (price as on

01.04.2022) shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.

Variation of 05 paise for cars and 08 paise for other vehicles for every Rs 1/- variation in Petrol/CNG cost taking the base rate of petrol/CNG the base rate of petrol as Rs 98.46/- and CNG Rate 87.58/- as on 01.11.2023 shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.

The monthly minimum charges for 1000 Km is 36,000/- & per KM Charges 5.50/- per KM (petrol plus CNG vehicle) beyond thousand kilometer assuming the base rate of petrol as Rs 98.46 and CNG Rate 87.50/- as on 01.11.2023 plus outstation night halting charges from 10:00 pm to 06:00AM shall be Rs 300/-

The vehicle in very good running condition would be provided by you and should not be more than 4 years old model and it can be continued up to 6 years of life and further extended by one year at the discretion of CE/HOD.

- 12) The rate shall be valid for a period of one year and any increase during the period of contract in the taxes, levies, shall be borne by you at your risk and cost. No reimbursement on this account alternative vehicle shall be made promptly available.
- 13) Expenses towards fuel service charges. Mobil oil and other repair and maintenance of the vehicle will be borne by you and the vehicle shall be always kept in perfect, running condition and in case of breakdown of vehicle alternative vehicle shall be made promptly available.
- 14) Road tax for the vehicle shall be paid regularly and kept updated by you.
- 15) Vehicle shall possess valid Permit. No liability for the Inter-State permit charges would be borne by PSPCL.

- 16) Toll Tax/Parking charges, etc. wherever paid shall be reimbursed as per actual, subject to the production of its receipts.
- 17) Total liability including third party, if any, in case of accident of vehicle or due to any kind of act of omission shall be of the contractor's.PSPCL, directly or indirectly, shall not be responsible.
- 18) The vehicle shall be duly insured comprehensively including insurance for driver and passengers during the period of engagement with the department insurance Premium shall be paid by the contractor. In case of any eventuality, lodging insurance claims with the insurance company will be the Contractor's responsibility.
- 19) Contractor should also have valid pollution certificate for the vehicles and the same should be available with the driver and will be produced on demand.
- 20) Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer. The service should be engaged preferably on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/servicing on any working day, alternate vehicle shall be provided.
- 21) An efficient & healthy driver possessing a valid for running the vehicle shall be provided by the Contractor at his own cost. The driver should be very polite and punctual and under no circumstances driver of the vehicle under the influence of any intoxicating drink of drug. The contractor shall be responsible for the contract of the driver. In case any driver proceeds on leave or is not available on medical grounds or any other grounds, alternate replacement shall be made by you. Validity of Driver's license and fitness of driver should be ensured from time to time.

- 22) The vehicle shall be provided with reliable spare tyre, tools, spares and consumable in order to attend to minor repair while traveling.
- 23) The charges on account of driver's salary and all other incidental charges shall be borne by the contractor.
- 24) **TERMS OF PAYMENT:-** Payment shall be made by cheque on monthly basis after the presentation of the bill. Payment will be made on basis of Log Book and duly certified it by the concerned officer. No advance payment on any account will be made. Income tax at sources shall be deducted as per prevailing rates while clearing the bills for payment.
- 25) GST shall be payable by the Contractor as per the instructions issued by Central Govt. from time to time.
- 26) Security at the rate of 5% will be deducted from each running bill and the same will be refunded on the expiry of contract period subject to faithful execution of contract agreement.
- 27) The PSPCL reserves the right to cancel the contract any time without assigning any reason by giving 30 days of notice. In case services provided by you are not found satisfactory on any account, the contract can be terminated by giving 15 days notice.
- 28) In case drivers provided to Deptt. The contractor will be responsible for depositing amount of EPF, ESI Service tax and income tax etc. with the concerned Govt. authorities and details of the same will be furnished to Punjab State Power Corporation Limited.
- 29) Any halt charges, penalty including challan, damages, court case, Police case etc. the sole responsibility will be of the Contractor of the vehicle and PSPCL will not be

party in such cases. Alternative replacement of the driver shall be the responsibility of the Contractor of vehicle and PSPCL will not be party in such cases.

- 30) Alternative replacement of the driver shall be the responsibility of the Contractor of the vehicle in case driver proceeds on leave or not available on medical grounds.
- 31) The contractor at his own cost will get done, passing/obtaining fitness certificate and updating of Registration of vehicle from the concerned registering authority.
- 32) Log book should be maintained by you.
- 33) All the entries of each journey like Date, Place('from' as well as 'to'), Time of departure & arrival, Initial/Final Kilometers reading along with KMs run, Purpose (along with additional details required in case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicles log book.
- 34) In case of lockdown or any other such type of situation, the rate of extra Kilometers will be charged (recovered) for less Kilometers run from the monthly Minimum Kilometers.
- 35) **Outstation Night halting charges from 10:00pm to 06:00am shall be Rs. 300/-.**
- 36) In the future if the Indian govt. imposes ban on Diesel Vehicles, in such situation, if the Contractor provides the equivalent Petrol vehicles at the same Diesel rate and same Terms & Conditions as mentioned, then it shall be acceptable.
- 37) **Penalty for Delay:**
 - a) In case of non-deputing of vehicle with In the stipulated delivery period of one week or delay in sending vehicle, a penalty of Rs.1000/- per default shall be leviable.

b) In case of withdrawal of vehicle from services of PSPCL the contractor shall have to inform PSPCL 30 days in advance otherwise 30 days payment shall be deducted from the bill as penalty.

38) **SECURITY DEPOSIT**

- i. Amount of earnest money i.e. Rs. 10,000/- already deposited shall be retained as security deposit for faithful execution of this contract.
- ii. In the event of default on the part of the contractor in the faithful execution of contract, your security deposit shall be forfeited. The forfeiture of security deposit shall however be without prejudice to any other rights arising or accruing to the Board under relevant provisions of the contract like penalty/damages for delay in delivery including suspension of business dealings with Corporation for specific period. It will, however, be refunded after the contract has been executed faithfully.

39) **JURISDICTION:** All legal proceedings against this contract shall be in the jurisdiction of Civil Court at Ludhiana.

40) **FORCE MAJEURE:** -If at any, time during the continuance of the work the performance in whole or in part by either party of any obligation under this contract, shall be prevented or delayed by reasons, of any war, hostility, acts of public enemy, Civil Commotion, sabotage floods, explosion, epidemics, fires or other acts of God, strikes and lockout (hereinafter referred to as eventualities) then, provided notice of the happening of any such eventuality is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reasons of such eventuality be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance and construction of work under this contract shall be resumed as soon as practicable after such eventuality has ceased. Appropriate extension in time of completion shall be granted.

- 41) The local contact no. i.e. phone, Mobile No and Address of the contractor and driver should be intimated to this office immediately.
- 42) The driver hired on contract basis should have minimum experience of more than two years and should be well conversant with the various locations. In case of accident due to Negligence of driver, the contractor will bear the whole responsibility with regard to accident.
- 43) The driver shall be provided with mobile facility by the contractor at its own cost.

44) **ASSIGNMENT OR TRANSFER OF CONTRACT: -**

The contractor shall not without the prior written approval of the Accepting Authority assign or transfer the contract or any part thereof, of any share, or interest therein to any other person.

45) **SUB CONTRACT: -**

The contractor shall not sublet any portion of the contract without the prior written approval of the Addl.SE/ DS , City West Division(spl), PSPCL, Ludhiana.

46) **PAYING AUTHORITY:-**

The paying authority will be the Addl.SE/ DS , City West Division(spl), PSPCL, Ludhiana or any other officer nominated by the PSPCL.

47) **ARBITRATION:-**

- a) If at any time any question dispute of difference what-so-ever shall arise between the Corporation and the contractor, upon or in relation to or in connection with contract either party may go for arbitration as per Arbitration clause contained in Works Regulations 1997, as amended from time to time.
- b) Upon every or any such reference, the cost of an incidental to the reference and award respectively shall be at the discretion of the sole arbitrator so


appointed who may determine the amount there of or direct the same to be fixed as between solicitor and client or as between party and party shall direct by whom & whom and in what manner the same is to be borne and paid. The work under the contract shall, if reasonably possible continue/during the arbitration proceedings and no payment due or payable by the deptt. shall be withheld on account of such proceedings.

- 48) The operator/vehicle shall possess Registration of Central Excise Deptt. No liability or any charges would be borne by the PSPCL in this regard.
- 49) The contractor will execute contract agreement on non-judicial stamp paper worth Rs. 50/- within 10 days from the issue of this contract.
- 50) Tender document DNIT, Rates quoted by your firm etc. are part of this agreement.
- 51) The bill will be submitted rounding with the nearest ten.
- 52) Only Commercial Vehicle with yellow name plate entry in Registration Certificate should be hired.
- 53) Certificate shall be submitted that whether the car would be driven by a Driver or self.
- 54)) **DEDUCTION OF AMOUNT DUE TO PSPCL: -**

Any excess payment made to you inadvertently or otherwise under this contract or on any account whatsoever and any other sum found to be due to PSPCL by you in respect of the contract or any other contracts or work order or any account whatsoever may be deducted from any sum whatsoever payable by PSPCL to you or either in respect of the contract or any work order or contract or any other account by any other office of the PSPCL.

This Workorder is issued in reference to General Section-1, PSPCL, Patiala's memo no. 3304/4203/GB/V-612 dated 31.01.23, PSPCL, Patiala and its relevant amendments from time to time.

All other general terms & conditions shall be as per PSPCL Works Regulations 1997 amended up to date shall also be applicable.


Addl. SE/Operation,
City West Division (spl),
PSPCL , Ludhiana

Schedule of Prices

Annexure – 1

Sr. No.	Category	Monthly Minimum rate for vehicle along with driver including 1000 KM journey.	Additional Rate per KM beyond 1000 KM journey during the month	GST Rate
1	Detail of vehicle Mahindra /Bolero/TUV 300/Xylo orequivalent in price for Addl.S.E./Operation , City West Division (spl), PSPCL,Ludhiana for inspection of works.			
	Make			
	Model			
	RC No.			

1	Mahindra /Bolero/TUV 300/Xylo or equivalent in price with driver	
2	Year of First Registration Certificate (RC) (Should not be more than 4 years old on the last date of submission of the tender documents)	
3	Registration number (Vehicle should be LCV with yellow name plate)	
4	Name and address of owner	
5	Colour of Vehicle	
6	Name of Organization/Firm/individual, providing the vehicle	
7	Model of Vehicle	
8	Vehicle Registration office address	
9	Hiring service provider license if any details	
10	PAN No. (attach documentary proof)	
11	GST No. (attach documentary proof)	
12	Mobile No. of the contractor	

Note:- Please ensure to enclose the attested the photocopies of the above stated documents.

(Signature and seal of contractor)

(Name of contractor)

Declaration:- I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and in case of the above information is found to be false, I am aware that I may be held liable for it.

Place :

Date :

(Signature of Contractor)