



# Punjab State Power Corporation Limited

Addl. SE O&M Division Shed No. T-5, Thermal Designs, Shakti Vihar PSPCL, Patiala  
Email – [ase.gmt.pta@gmail.com](mailto:ase.gmt.pta@gmail.com), [xen-om-pta@pspcl.in](mailto:xen-om-pta@pspcl.in) Contact No. 96461-11125

## Tender Notice

### Tender Enquiry No. 05 / 2025-26

Memo No- 1943

Date: 18-03-2026

**Subject: Re-Filling of Fire Fighting Equipment at various 66 KV substations under O&M Division, Patiala.**

Sealed Tenders are invited on behalf of P.S.P.C.L for the execution of following works. The last date of sale of tender document/specification is 09.04.2026 up to 16.00 hrs. The complete tender documents should reach this office on or before 10.04.2026 at 11.00 hrs and the tender will be opened on 10.04.2026 at 12.00 hrs in the presence of the firm's representatives who would like to be present.

Sr. No.	Description of work	Earnest Money	Cost of tender Specification
1	The scope of work includes inspection, collection, servicing and refilling of fire fighting equipment installed at various 66 kV Sub-Stations under O&M Division, Patiala. (The contractor shall ensure that all fire extinguishers are made fully operational and compliant with relevant safety standards.)  The contractor will quote the rates as per Performa Annexure –B	7000/-	1000 + GST@18% = 1180/-

**Terms & Conditions for above said work will be as per Annexure-A**

Note: The tenders shall be opened on next working day if the scheduled date of opening of tender happens to be a holiday.

  
Addl. SE  
O&M Division  
PSPCL, Patiala

**GENERAL TERMS & CONDITIONS:**

**ANNEXURE-A**

**a) SUBMISSION OF TENDERS:**

Not with standing anything contained to the contrary in the specifications of tenders or in subsequent exchange of correspondence, these conditions of contract shall be binding on the firm and any change or variation expressed or implied, however, made in the said conditions shall not be valid or operated unless expressly approved by the competent authority. The contractor/firm shall be deemed to have fully informed himself and to have special knowledge of the provision of the conditions of contract herein contained.

The following instructions must be carefully observed by the tenderer. Quotation/tender not strictly in accordance with these instructions will be liable to be rejected.

- i) The tender must be complete in all respects.
- ii) Telegraphic/Telefax/Telex quotation will not be accepted.
- iii) Quotation/tender should be sealed properly and subscribed with Tender Specification No. as given on the Enquiry/Tender Notice together with the date on which the tender opening is due and the name of work.
- iv) Quotation/Tender shall be received in the office of ASE/O&M Division, Shed No. T-5, Thermal Designs, Shakti Vihar, PSPCL, Patiala.
- v) A set of tender documents can be obtained from the office of ASE/O&M Division, Shed No. T-5, Thermal Designs, Shakti Vihar, PSPCL, Patiala against payment (non refundable) of Rs 1000/- + GST by cash/bank draft in favor of ASE/O&M Division, PSPCL, Patiala.

**b) INVALIDATION OF TENDERS:**

The tenders must be complete in all respects. Conditional, incomplete, improperly sealed tenders or tenders received after the due date and time for any reason whatsoever shall be liable to rejection.

**c) SIGNING OF TENDER:**

The tender shall be signed by the proprietor of the firm or by a person duly authorized through a valid Power of Attorney. Documentary proof in support of such authorization shall be enclosed with the tender at the time of submission, failing which the tender may not be considered.

**d) CONFORMITY WITH SPECIFICATIONS:**

The tenderer shall strictly comply with the specifications and conditions laid down in the tender documents. Any tender proposing alterations in the specified scope of work, completion time, or incorporating additional terms and conditions shall be liable to rejection.

**e) INITIALING OF CUTTINGS AND CORRECTIONS:**

Each page of the tender document, including the Schedule of Quantities and drawings (if any), shall be signed and dated in ink by the tenderer as a token of having examined and accepted the same. Any corrections in the quoted rates shall be duly signed and dated by



the tenderer before submission of the tender. All corrections, overwriting, additions, or pasted slips shall be properly initialed by the contractor. Non-compliance with these instructions shall render the tender liable to rejection

f) **RIGHT TO REJECT TENDER:**

The officer inviting tenders/Contracting Agency/PSPCL reserves the right to reject the tender received without assigning reasons whatsoever. PSPCL shall not be responsible for, nor liable to pay, any expenses or losses incurred by the tenderer in preparation and submission of the tender.

g) **POST-TENDER MODIFICATION:**

No modifications in the bid shall be made by the bidder after opening the tender unless specifically requested by PSPCL.

h) **ASSIGNMENT OR TRANSFER OF CONTRACT:**

The contractor shall not assign or transfer the contract or any part thereof, or any interest therein, to any other party without the prior written approval of the Accepting Authority.

i) **SUB-CONTRACTING:**

The contractor shall not sublet any portion of the contract without the prior written approval of the Engineer -in -Charge.

j) **CHANGE IN CONSTITUTION OF FIRM / ADDRESS:**

In case the tender is submitted by a partnership firm, any change in the constitution of the firm shall be immediately notified to the Engineer-in-Charge. Similarly, any change in the address of the contractor shall also be promptly intimated.

**ADDITIONAL TECHNICAL CONDITIONS**

a) **QUALITY AND STANDARD OF REFILLING MATERIAL**

The extinguishing media used for refilling of fire extinguishers shall be of standard make and conform to relevant IS/BIS specifications. In case of AFFF (Aqueous Film Forming Foam) type fire extinguishers, the foam compound used for refilling shall strictly comply with the relevant Indian Standards (IS) / BIS specifications and shall be suitable for use in electrical installations and oil fire hazards generally encountered in grid substations. The contractor shall submit documentary proof / certificate of compliance with IS/BIS standards for the chemicals used, if demanded by the department.

b) **CERTIFICATION OF MATERIAL**

All chemicals, powder, gas or foam compound used for refilling shall be new, of approved quality and conforming to BIS/IS standards. The firm shall ensure that no substandard or expired material is used during servicing and refilling of fire extinguishers.

c) **STANDARDS**

All servicing and refilling of fire extinguishers shall conform to the latest relevant standards including:



- Bureau of Indian Standards (BIS) specifications.
- IS 2190 – Code of Practice for Selection, Installation and Maintenance of Fire Extinguishers.
- IS 15683 – Portable Fire Extinguishers Performance and Construction.
- Any other statutory safety regulations applicable.

d) **REFILLING AND SERVICING REQUIREMENTS**

The contractor shall ensure that only approved and standard extinguishing agents are used. During servicing, the following checks shall be carried out:

- Inspection of cylinders for corrosion, leakage and mechanical damage
- Verification and calibration of pressure gauges, and replacement if found defective
- Checking of discharge mechanisms, hoses and safety seals

After servicing, each fire extinguisher shall be provided with a clearly visible refilling/service tag indicating:

- Date of refilling
- Next due date for servicing
- Name and details of servicing agency

e) **TRANSPORTATION**

All types of fire extinguisher cylinders except CO<sub>2</sub> and ABC type, shall be refilled at site. Only CO<sub>2</sub> and ABC type cylinders shall be permitted to be taken from the Grid Sub-Stations for refilling. No additional payment shall be admissible for transportation, including pick-up and drop of these cylinders.

**OTHERS TERMS & CONDITIONS:-**

a) **RATES:**

The rates quoted by the bidder shall be firm and final. The bidder shall clearly indicate the taxes, duties, levies and other charges included or excluded in the quoted rates.

b) **VALIDITY:**

The offer shall remain valid for a period of at least 120 days from the date of receipt/opening of the tender.

c) **VERIFICATION AND CERTIFICATION**

After completion of the refilling / servicing work at each location, the work shall be verified and certified by the concerned Sub Station Engineer (SSE) / Sub Station Incharge of the respective substation.

d) **PAYMENT:**

The payment shall be released only after verification and certification by the concerned SSE / authorized officer, confirming that the work has been carried out satisfactorily and in accordance with the tender specifications.

e) **COMPLETION PERIOD:**

The work shall pertain to the financial year 2026–27. The firm shall carry out the refilling /servicing of fire fighting equipment as per the due dates of the fire extinguishers, which shall be intimated by the department from time to time depending upon the requirement at various 66 kV Sub-Stations under O&M Division, Patiala.

f) **EXECUTION OF WORK**

The contractor shall ensure that the refilling and servicing of fire extinguishers is carried out before the due date of refilling to maintain proper fire safety arrangements at the substations.

g) **FACILITIES BY PSPCL:**

PSPCL shall not provide any facilities, tools, plants, or equipment (T&P) at the site for execution of the work. The contractor shall make his own arrangements for the same.

h) **INCOME TAX:**

Income Tax and other statutory deductions, as applicable at the time of payment, shall be deducted from the contractor's bills as per the prevailing rules of the Income Tax Act.

i) **RESPONSIBILITY FOR PSPCL EQUIPMENT:**

Since the work is to be executed at site, the contractor shall be fully responsible for the safety of PSPCL equipment and materials during the execution of work. Any loss, damage or deterioration caused to the equipment or material during the execution of work shall be made good by the contractor at his own cost, even if such loss or damage occurs due to circumstances beyond his control.

j) **LABOUR LAWS & REGULATIONS:**

The contractor shall be fully responsible for compliance with all applicable labour laws, rules and regulations, including provisions of the Workmen Compensation Act and other statutory obligations in respect of labour engaged by him for execution of the work at PSPCL sites.

k) **FORCE MAJEURE:**

If at any time during the execution of the contract, performance of obligations by either party is prevented or delayed due to events such as war, hostility, acts of public enemy, civil commotion, sabotage, floods, explosions, epidemics, fires, acts of God, strikes or lockouts (hereinafter referred to as "Force Majeure Events"), the affected party shall notify the other party within 15 days of occurrence of such event. In such circumstances, neither party shall be liable for damages for non-performance or delay in performance of contractual obligations. The work shall resume as soon as practicable after cessation of the Force Majeure event and reasonable extension of time shall be granted for completion of work.

l) **RESPONSIBILITY FOR LOSS OR DAMAGE**

The contractor shall be solely responsible for the safe handling, transportation, servicing and reinstallation of fire fighting equipment. Any loss, damage or deterioration of fire extinguishers or any other equipment occurring during collection, transportation, refilling, testing or reinstallation shall be entirely at the risk and cost of the contractor, and the same shall be made good by the firm without any additional cost to PSPCL.

m) **ARBITRATION CLAUSE:**

- i. If any question, difference or objection whatsoever shall arise in any way connected with or arising out of this instrument or the meaning or operation of any part thereof for the rights, duties or liabilities of either party then save in so far as



the decision or any such matter is herein before provided and has been so decided every such matter including whether its decision has been otherwise provided for and/or whether it has been finally decided accordingly or whether the contract should be terminated or has been rightly terminated and as regard the rights and obligations of the parties as the results of such termination shall be referred , for sole arbitration of the nominee of the PSPCL, who in case of dispute involving an amount exceeding Rs 50,000/- shall give a reasoned award and his decision shall be final and binding and where the matter involves a claim for the payment or recovery or deduction of money , only the amount if any, awarded in such arbitration shall be recoverable in respect of the matter so referred. If the matter is not referred to arbitration within 180 days of the date of completion of work or payment of the final bill whichever is later all the rights and claims under the contract shall be deemed to have been forfeited and absolutely barred.

- ii. Upon every or any such reference, the cost of and incidental to the reference and award respectively shall be in the discretion of the Sole Arbitrator so appointed who may determine the amount thereof or direct the same to be taxed as between solicitor and client or as between party and party and shall direct by whom and to whom and in what manner the same is to be borne and paid.
- iii. The work under the contract shall be continued during the arbitration proceedings and no payment due or payable by the purchaser /PSPCL shall be withheld on account of such proceedings.

n) **DAMAGES TO WORKS:**

The contractor shall be responsible for any loss or damage to materials or works until completion and handing over, including damage caused by floods, earthquakes, storms, rains, wars or other natural calamities. PSPCL shall not be liable to pay any compensation for such losses. The contractor shall restore the damaged work at his own cost to the satisfaction of the Engineer-in-Charge and shall arrange necessary insurance coverage against such risks.

o) **JURISDICTION:**

In case of any dispute arising out of the contract, the jurisdiction for filing any legal proceedings shall be the competent courts at Patiala, being the headquarters of the PSPCL Contract Signing Authority.

p) **PENALTY CLAUSE**

The time allowed for completion of work shall be strictly observed by the contractor and shall be reckoned from the date of issuance of the order to commence work. If the contractor fails to complete the work within the stipulated time, he shall be liable to pay a penalty at the rate of 0.5% (half percent) of the estimated cost of the work per week for the period of delay. However, the maximum penalty shall not exceed 5% of the estimated or actual cost of the work, whichever is higher.

q) **EARNEST MONEY DEPOSIT (EMD)**

The contractor shall deposit Earnest Money of Rs. 7,000/- (Rupees Seven Thousand only) in the form of a Demand Draft in favour of Sr. Xen, Civil Construction & Maintenance Division, PSPCL, Patiala, along with the quotation. Tenders submitted without EMD shall be rejected. The EMD of unsuccessful bidders shall be refunded within one month from the date of award of contract to the successful bidder. The EMD/Security shall be liable to



forfeiture in case of withdrawal of the offer, modification of the offer without consent of PSPCL, or failure to execute the work as per contract conditions.

r) **SECURITY DEPOSIT**

The successful Tenderers shall be required to submit Security deposit for faithful execution of the purchase order/Contract at the rate of five percent (5%) of ordered value rounded off to a multiple of Rs. 10/- on the higher side.

Ordinarily the Earnest Money received against Tenders shall be converted into Security Deposit. If the amount of earnest money received against Tenders is more than the amount of Security Deposit required against the Purchase Order/Contract, the balance shall be refunded within one month of the finalization of the Tender enquiry and in case of shortfall, if any, the Contractor/Supplier shall be required to deposit the additional amount.

On faithful execution of Purchase Order/Contracts in all respects, including warranty period, if any, Security Deposit of the Contractor/Supplier shall be released by the Contracting/Purchasing Agency. The refund shall be made within 30(thirty) days from the issue of security release order by the concerned purchasing agency.

In the event of default on the part of the Contractor/Supplier in the faithful execution of Purchase Order/Contract his Security deposit shall be forfeited by an order of the Contracting/Purchasing Agency.

The forfeiture of Security Deposit shall be without prejudice to any other rights arising or accruing to the Board under relevant provisions of the purchase Order/Contract like penalty etc. including suspension of business dealings with PSPCL for a specific period.

s) **GOODS AND SERVICE TAX:-**

PSPCL is registered centrally in the state under GSTIN 03AAFCP5120Q1ZC.

GST, as applicable, will be paid as per prevailing provisions of GST Act & Laws against submission of documentary proof at rate(s) prevailing during the contracted delivery period on the basis of actual. The following certificates shall have to be furnished along with invoice –cum-gate pass duly signed by the authorized agent /signatory. The first invoice should accompany the specimen signatures of the authorized signatory duly attested by the Managing Director of the factory with a copy of orders regarding his appointment as authorized signatory.

Certified that the transaction on which the GST is claimed has been/shall be included in the return submitted / to be submitted to the GST Authorities and the amount claimed from the Punjab State Power Corporation Ltd. has been / shall be paid to the GST Authorities.

Certified that the goods on which GST has been charged have not been exempted under GST Act or rule made there under and that the GST charged on these goods is not more than what is payable under the provisions of relevant act.

Certified that we shall indemnify the Punjab State Power Corporation Ltd. in case, it is found, at a later stage that wrong or incorrect payment had been received on account of GST; the same will be refunded.

Certified that we are registered dealer under the GST Act and our Registration No. is .....

In case the GST is applicable and is required to be paid extra as referred to Para-(i) above, the tenderer should clearly indicate HSN code of item along with present rate (in percentage) applicable to their company.

The maximum rate (in percentage) up-to which the GST may become leviable/ payable under the prevailing Rules & Regulations applicable to their company, should also be clearly indicated in their tender.



In case the GST is applicable /payable, necessary certificate of GST claimed / GST Gate Pass duly authenticated by the authorized representative of GST Authorities, shall however, be furnished by the supplier along with each consignment. The supplier should, therefore, clearly indicate in their tender that whether such GST Gate Passes/Certificates shall be furnished by them or not.

NOTE: The firms indicating nil or concessional rate of GST in their tenders (if any) will have to absorb GST up to the full rate applicable at the time of tendering.

FURTHER any loss due to non-availability of ITC or levy of penalty/ interest payable by PSPCL on account of non-filing of return or non-compliance or any miss-statement given under the provisions of GST ACT by the firms shall be recoverable from them.

Further GST at applicable rates on principal supply shall be payable on Freight and Insurance.

t) **GENERAL:**

- a) The work shall be executed strictly as per the scope of work specified in the tender.
- b) All materials required for execution of the work shall be arranged by the contractor at his own cost.
- c) PSPCL reserves the right to amend or modify the scope of work at the time of issuing the Work Order without assigning any reason.
- d) All provisions of PSPCL Works Regulations, as amended from time to time, shall be applicable to this contract.



**Addl. SE/O&M Division  
PSPCL, Patiala**

DETAILS OF FIRE FIGHTING EQUIPMENTS REFILLING				
Sr.No.	Description	QUANTITY	QUOTED PRICE	AMOUNT
1	DCP Type 4 kg of Refill	4		
2	DCP Type 5 kg of Refill	81		
3	DCP Type 9 kg of Refill	9		
4	DCP Type 10 kg of Refill	81		
5	ABC Type 5 kg of Refill	18		
6	ABC Type 6 kg of Refill	11		
7	ABC Type 9 kg of Refill	25		
8	ABC Type 10 kg of Refill	1		
9	Co <sub>2</sub> type 5 Kg of Refill	1		
10	Co <sub>2</sub> type 9/10 Kg of Refill	41		
11	Co <sub>2</sub> type 22.5 Kg of Refill	43		
12	Co <sub>2</sub> type 45 Kg. of Refill	1		
13	Chemical Foam type 25 ltr. of Refill	1		
14	Chemical Foam type 50 ltr. of Refill	2		
15	Chemical Foam type 45 ltr. of Refill	59		
16	Chemical Foam type 9 ltr. of Refill	4		
17	AFFF type 9 ltr. of Refill	1		
18	AFFF type 45/50 ltr. of Refill	20		
19	Soda Acid/Water 9 ltr. of Refill	8		
20	Mechanical Foam 50 ltr Refill	1		
21	Water stored Pressure type 9 Kg. of Refill	9		
22	Relay Pipe of DCP 5 Kg (spare part)	3		
23	Relay Pipe of DCP 10 Kg (spare part)	9		
24	Relay Pipe of CO <sub>2</sub> 9 kg (spare part)	4		
25	Relay Pipe of CO <sub>2</sub> 22.5 kg (spare part)	8		
26	Relay Pipe of CO <sub>2</sub> 45 kg (spare part)	1		
27	Relay Pipe of Foam 45 ltr/kg. (spare part)	15		
28	Valve of CO <sub>2</sub> Type (spare part)	1		
29	Union cap for DCP5/10 Kg. (spare part)	2		
30	Washer for leakage any type (spare part)	235		
31	Safety lock DCP 5/10 Kg. & ABC Type (spare part)	154		
32	Container of Foam 45 ltr. (spare part)	1		

\*L-1 will determined by overall rates of all items taken together.

\*The above quantity may increase or decrease as per actual site requirement .

*CP*