

ANNEXURE-'A'

Enquiry No. 1716 /Works/O&M/PC-2593

Dated: 04-10-2024

Due on 04-11-2024

SCHEDULE OF REQUIREMENT

Sr. No.	GHTP Store Code	Description of material	Specifications	Unit	Qty. Required
1	RM200090	White Paper 5 LB	21.5X34.5 cm, 60 GSM	RIM	50 (Each Rim contains 500 Sheets)
2	RM200091	White Paper 3 LB	21.5X34.5 cm, 54 GSM	RIM	11 (Each Rim contains 500 Sheets)
3	RM200092	Carbon Paper Small	210X330 mm, Kores	No.	2060
4	RM200093	Carbon Paper Large	420X330 mm, Kores	No.	1050
5	YY130501	Store demand SR M.A.T.-29	30.5X21.5 cm, 60 GSM, Kacha bound register of 50 leaves in 6 sheets (white,pink,light blue,light green,white yellow) duly machine numbered from 1 to 50. Page 1 to 5 should be ruled/cross ruled, printed and perforated. Sixth page should be fast. The book no. may be allotted from 3867 to 3945. The register should be sewned with pucca reel thread. Chit bearing the following words should be pasted/printed on the outer side of the Pad/Register. As per specimen. ਫਾਰਮ ਐਮ.ਏ.ਟੀ-29 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ (ਸਟੇਟ ਮੰਗ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	79 (Each Register contains 300 pages)
6	YY130502	Store Return Warrant M.A.T.-34	25X21 cm, 60 GSM, Kacha bound register of 50 leaves in pen-triplicate duly machine numbered from 1 to 50. Page 1 to 4 should be ruled/cross ruled, printed and perforated. Fifth page should be fast. The book no. may be allotted from 3813 to3826. The register should be sewned with pucca reel thread. Chit bearing the following words should be pasted/printed on the outer side of the Pad/Register. As per specimen. ਫਾਰਮ ਐਮ.ਏ.ਟੀ-34 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ (ਸਮੱਗਰੀ ਵਾਪਸੀ ਫਾਰਮ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	14 (Each Register contains 250 pages)



7	YY130664	Dispatch register B&R-19	33.5X20.5 cm, white printing paper 60 GSM A Pucca bound register containing 200 leaves duly cross ruled and machine numbered from 1to 200 to be mentioned on one side only. (in Landscape shape). The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 8GSM yellow straw board should be used. Chit bearing the following words should be pasted/printed on the outer side of the Register. As per specimen. <b>Form:- B&amp;R-19</b> ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਡਿਸਪੈਚ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	65 (Each Register contains 200 pages)
8	YY130665	Diary Register B&R-22	33.5X20.5 cm, white printing paper 60 GSM A Pucca bound register containing 200 leaves duly cross ruled and machine numbered from 1to 200 to be mentioned on one side only. (in Landscape shape). The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used. Chit bearing the following words should be pasted/printed on the outer side of the Register. As per specimen. <b>Form:- B&amp;R-22</b> ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਇੰਦਰਾਜ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	46 (Each Register contains 200 pages)
9	YY130651	Peon Book UF-21	20.5X 16.5 cm, white printing paper 60 GSM, Kacha bound register of 100 leaves duly cross ruled and machine numbered from 1 to 100 to be mentioned on one side only. (In Landscape shape). Binding should be with thick khakhi cover paper 135 GSM cloth back sewn with pucca reel thread. As per specimen.	No.	69 (Each Register contains 100 pages)
10	YY130653	File Cover UF-57	Pair of file cover will be of two pieces of yellow duplex of 288GSM in size 36x23 cms. A good quality cello-tape 3.5 cms. wide is to be machine pasted inner side of each piece of the pair as per sample. In place of eyelets, the file cover is to be punched (1/2 cms. diameter) at a distance of 10 cms, from both ends and 2.5 cms from the left side. The weight of each file cover(pair)should not be less than 47 grams without cello tape. Logo of PSPCL is to be printed on front side below .As per specimen. ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਗੁਰੂ ਹਰਗਬਿੰਦ ਬਰਮਲ ਪਲਾਟ ਲਹਿਰਾ ਮੁਹੱਬਤ ।	No.	5950
11	YY130654	File Cover UF-59	Loose flying cover of khaki duplex (200 GSM) folded in size 36X23 cms. The eyelet with a diameter of ¼ cms to be provided in the upper left corner of the flying cover at a distance of one inch from each end. The weight of each flying cover should not be less than 33.1 grams without eyelets. Logo of PSPCL is to be printed on front side below.	No.	2661



			As per specimen. ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ , ਗੁਰੂ ਹਰਗਬਿੰਦ ਬਰਮਲ ਪਲਾਟ ਲਹਿਰਾ ਮੁਹੱਬਤ ।		
12	YY130657	File Board UF-77	File Board size 36X23cm fitted with one single strip of thick canvas cloth in size 57x9 cms. covering the entire back and front of the board. The entire canvas cloth should be pasted on the packing paper and it is to be pasted on the file board before pasting the white paper as per sample. One meter thick superior quality (1/2 inch wide) cloth tape is to be provided as per sample. The words "ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ" is to be printed on the back of the file board as per sample. The weight of each complete file board should not be less than 180 grams. As per specimen.	No.	3450
13	YY130671	Envelope Without cloth PSE-3	23X10cm Flapper extra. Khakhi kraft paper of 60 GSM (in one color shade only) Printing as per sample	No.	9422
14	YY130672	Envelope Without cloth PSE-4	28X12cm Flapper extra. Khakhi kraft paper of 60 GSM (in one color shade only) Printing as per sample	No.	10340
15	YY130673	Cloth Envelope PSE-6A	38X25cm Flapper extra. Envelope with net cloth. Printing as per sample	No.	839
16	YY130682	Cloth Envelope PSE-7 A	44X34 cm flapper extra. Khakhi paper of 100 GSM new net cloth to be used in one color shade only. As per sample.	No.	50
17	YY130661	Lorry Log Book W.O.-22	20.5X33.5 cm Ledger printing paper 80 GSM in one color shade only. A Pucca bound register containing 100 leaves duly cross ruled and machine numbered from 1 to 100. Sewn with pucca reel thread quirewise having two strips and cut flush. 1800 GSM yellow straw board should be used for the binding (print as per sample). A chit in Punjabi to be pasted/printed on the outer side of each register as under. Form: WO-22 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ (ਲਾਰੀ ਲਾਗ ਬੁੱਕ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	54 (Each Register contains 100 pages)
18	YY130662	Lorry mtc. Book W.O.-23	20.5X33.5 cm Ledger printing paper 80GSM in one color shade only. A Pucca bound register containing 100 leaves duly cross ruled and machine numbered from 1 to 100. Sewn with pucca reel thread quirewise having two strips and cut flush. 1800 GSM yellow straw board should be used for the binding (print as per sample). A chit in Punjabi to be pasted/printed on the outer side of each register as under Form: WO-23 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ (ਲਾਰੀ ਮੈਨਟੀਨੈਂਸ ਬੁੱਕ) ਦਫਤਰ ਦਾ ਨਾਂ-----	No.	25 (Each Register contains 100 pages)



			ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ		
19	YY130674	Voucher Form hand receipt book CE-33	16X23 cm Kacha bound pad of 100 leaves duly ruled, cross ruled. The binding should be made at the top with thick khakhi cover of 80GSM and should be printed perforated. (print as per sample)	No.	28' (Each Pad contains 100 pages)
20	YY130677	P.O. issue register MAT-9	33.5X20.5 cm, white printing paper 60 GSM. A Pucca bound register containing 100 leaves duly cross ruled and machine numbered from 1 to 100. The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used. (print as per sample) A The following words in Punjabi to be pasted/printed on the outer side of each register as under. ਐਮ.ਏ.ਟੀ.-9 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ ਖਰੀਦ ਹੁਕਮ ਜਾਰੀ ਕਰਨ ਦਾ ਰਜਿਸਟਰ ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	4 (Each Register contains 100 pages)
21	YY130678	Material account Register MAT-28	33.5X20.5 cm, white printing paper 60 GSM. A Pucca bound register containing 100 leaves duly cross ruled and machine numbered from 1 to 100. The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used. (print as per sample) A The following words in Punjabi to be pasted/printed on the outer side of each register as under. ਐਮ.ਏ.ਟੀ.-28 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ ਸਮੱਗਰੀ ਅਨੁਮਾਨ ਨਿਯੰਤਰਣ ਰਜਿਸਟਰ ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	40 (Each Register contains 100 pages)
22	YY130679	Envelope without cloth PSE-5	43X17 cm flapper extra. Khakhi paper of 100 GSM without cloth in one color shade only. Printing as per sample.	No.	408
23	YY130680	Envelope with cloth PSE-5A	43X17 cm flapper extra. Khakhi paper of 100 GSM new net cloth to be used in one color shade only. Printing as per sample.	No.	20
24	YY130681	Envelope without cloth PSE-6	30X44 cm flapper extra. Khakhi paper of 100 GSM without cloth in one color shade only. Printing as per sample.	No.	140
25	YY130687	Instrument care Register, E.M.R.	20.5x33.5cms Pucca bound register containing 100 leaves duly cross ruled and pages duly machine numbered from 1 to 100 sewn pucca reel thread quirewise having two strips and	No.	25 (Each Register contains 100 pages)



		W.O.-8	cut flush. 1800 GSM yellow straw board is to be used for binding (print as per sample). A chit in Punjabi to be pasted/printed on the outer side of each register as under. Form : WO-8 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਸਾਜ ਸਮਾਨ ਦੀ ਸਾਂਭ ਸੰਭਾਲ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋ-----ਤੱਕ		
26	YY130663	TA Bill Register PA-10	20.5x33.5 cms white printing paper 60 GSM(In one colour/shade only) A cut flush pucca bound register of 100 leaves machine numbered from 1 to 100. Binding should be with 1800 GSM. straw board having two strips sewn with pucca reel thread quirewise (print as per sample).The following words should be printed/pasted on the outer side of the register: ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਸਫਰੀ ਭੱਤਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋ-----ਤੱਕ	No.	14 (Each Register contains 100 pages)
27	YY130668	Work measure Book/SMB CE-1	22X18.5 cm Yellow 47 GSM white 60 GSM (in one color shade only) A Pucca bound register of 200 leaves duly machine numbered from 1 to 100. It will have 4/5 extra leave for both side printing of instructions and index which should be provided in the very beginning of the book. Index being adjusted after instructions. The first numbered leave will be of yellow colored manifold paper of 47 GSM printed & pinpoint perforated. The duplicate printing leave which should be fast will be of white paper of 60 GSM. Binding should be of 1800 GSM strong yellow straw board with superior binding cloth (print as per sample). The following words should be pasted/printed on the outer side of each register. Book No. from 670 to 720 may be provided. ਸੀ.ਈ.-1 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਕਾਰਜ ਦੀ ਪੈਮਾਇਸ਼ ਬੁੱਕ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋ-----ਤੱਕ	No.	51 (Each Register contains 100 pages)
28	YY130685	Fixed Assets register CE-2	20.5X33.5 cm White printing paper of 80 GSM (in one color shade only) A Pucca bound register of 100 leaves duly machine numbered from 1 to 100. Sewn with pucca reel thread quirewise. Binding should be of 1800 GSM strong yellow straw board with superior	No.	4 (Each Register contains 100 pages)



			binding cloth and two strips(print as per sample). The following words should be pasted/printed on the outer side of each register: ਸੀ.ਈ.-2 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਨਿਸ਼ਚਿਤ ਪਰਿਸੰਪਤੀਆਂ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ		
29	YY130686	Register of Dismantlement CE-43	20.5X33.5 cm White printing paper of 60 GSM (in one color shade only) A Pucca bound register of 50 leaves duly machine numbered from 1to 50. Sewn with pucca reel thread quirewise. Binding should be of 1800 GSM strong yellow straw board with superior binding cloth and two strips (print as per sample). The following words should be pasted/printed on the outer side of each register: ਸੀ.ਈ.-43 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਉਖੇੜਨ ਜਾਂ ਸਥਾਈ ਕਾਰਜਾਂ ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤੀ ਸਮੱਗਰੀ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	5 (Each Register contains 50 pages)
30	YY130667	Register for postage stamp GE-08	20.5X33.5 cm Pucca bound register containing 200 leaves duly cross ruled and pages duly machine numbered from 1 to 200 with 1800 GSM yellow straw board sewn quirewise with pucca reel thread, two strips back cloth of superior quality and cut flush(print as per sample). A chit in Punjabi to be pasted/printed on the outer side of each register as under. ਜੀ.ਈ.-08 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਇਸਤੇਮਾਲ ਕੀਤੀਆਂ ਡਾਕ ਟਿਕਟਾਂ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	15 (Each Register contains 200 pages)
31	RM200097	Noting Paper Green	21.5X34.5 cm Green ledger 80 GSM 500 sheets	RIM	66 (Each Rim contains 500 Sheets)
32	YY130504	Gate Pass Book (Four colour) MAT-32	200 sheets in quadruplicate i.e 50X4=200 sheets (Pakki perforated book binding) One side printing sheet size:17X25 cm 54 GSM Each page in quadruplicate of colours:1st ,2nd ,3rd & 4th copy of Pink, white, Light green & yellow respectively. Book Sr. No. 170 onward as per specimen	No.	52 (Each Register contains 200 pages)
33	YY130722	Gate Pass Book (Three	300 sheets in triplet i.e 100X3=300 sheets (Pakki perforated book binding)One side	No.	30 (Each Register



		colour) MAT-32	printing sheet size:13X19 cm 54 GSM Each page in triplet of colours:1st ,2nd&3rd copy of yellow, Pink & white respectively. As per specimen.		contains 300 pages)
34	YY130527	Material Out going Register	20.5cmX33.5 cm, white printing paper 60GSM. A pucca bound register containing 100 Leaves duly cross ruled and machine numbered from 1 to 100.(Landscape) The binding should be strong duly stitched with pucca reel thread with 1800 GSM yellow straw board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਮਾਲ ਜਾਣ ਸਬੰਧੀ ਰਜਿਸਟਰ ਗੁ:ਹ:ਥ:ਪ:ਲਹਿਰਾ ਮੁਹੱਬਤ ਸਮਾਂ -----ਤੋਂ-----ਤੱਕ	No.	40 (Each Register contains 100 pages)
35	YY130528	Duty Development Register	33.5cmX20.5cm, white printing paper 50GSM.A pucca bound register containing 100 Leaves duly cross ruled and machine numbered from 1 to 100.The binding should be strong duly stitched with pucca reel thread with 1800 GSM yellow straw board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਡਿਵੈਲਪਮੈਂਟ ਰਜਿਸਟਰ ਸਕਿਊਰਟੀ ਸਟਾਫ(ਪੈਸਕੋ) ਗੁ:ਹ:ਥ:ਪ:ਲਹਿਰਾ ਮੁਹੱਬਤ ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	18 (Each Register contains 100 pages)
36	YY130529	Vehicle in/out going register	20.5cmX33.5 cm, white printing paper 60GSM.A pucca bound register containing 100 Leaves duly cross ruled and machine numbered from 1 to 100.(Landscape) The binding should be strong duly stitched with pucca reel thread with 1800 GSM yellow straw board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਵਾਹਨ ਆਉਣੇ ਜਾਣ ਸਬੰਧੀ ਰਜਿਸਟਰ ਗੁ:ਹ:ਥ:ਪ:ਲਹਿਰਾ ਮੁਹੱਬਤ ਸਮਾਂ -----ਤੋਂ-----ਤੱਕ	No.	50 (Each Register contains 100 pages)
37	YY130526	Material in coming register	20.5cmX33.5 cm, white printing paper 60GSM.A pucca bound register containing 100 Leaves duly cross ruled and machine numbered from 1 to 100.(Landscape) The binding should be strong duly stitched with pucca reel thread with 1800 GSM yellow straw	No.	50 (Each Register contains 100 pages)



			board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਮਾਲ ਆਉਣ ਸਬੰਧੀ ਰਜਿਸਟਰ ਗੁ:ਹ:ਬ:ਪ:ਲਹਿਰਾ ਮੁਹੱਬਤ ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ		
38	YY130525	Mulakati Register	20.5cmX33.5 cm, white printing paper 60GSM.A pucca bound register containing 100 Leaves duly cross ruled and machine numbered from 1 to 100.(Landscape) The binding should be strong duly stitched with pucca reel thread with 1800 GSM yellow straw board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਮੁਲਾਕਾਤੀ ਸਬੰਧੀ ਰਜਿਸਟਰ ਗੁ:ਹ:ਬ:ਪ:ਲਹਿਰਾ ਮੁਹੱਬਤ ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	12 (Each Register contains 100 pages)
39	YY130716	Gate pass/ Entry card	9x7 cm White color sheet 125 GSM, Printing as per specimen attached	No.	5000
40	YY130652	Attendance Register UF-30	Kacha bound register of complete 16 sets duly printed ruled/cross ruled, stitched with steel wire pins from two places. Instructions to be printed on the outer cover of each register as per sample. 20.5x16.5 cms. As per Specimen.	No.	80 (Each Register contains 16 pages)
41	YY130697	Attendance Register (under rule 110 of factory Act) FORM-25	20.5X 33.5 cm, light green printing paper 60 GSM, Pucca bound register of complete 40 sets for 40 months duly printed ruled/cross ruled. The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used as per sample.	No.	27 (Each Register contains 40 pages)
42	YY130718	OPD Slips PAD	13X22 cm white printing paper 60 GSM(in one color shade only) Kacha bound pad of 100 leaves duly ruled, cross ruled. The binding should be made at the top with thick khakhi cover of 80GSM and should be printed perforated. (print as per sample)	No.	50 (Each Pad contains 100 pages)
43	YY130692	Register of tender MAT-6	20.5X33.5 cm 60 GSM. A Pucca bound register of 100 leaves duly machine numbered from 1 to 100. Sewn with pucca reel thread quirewise. Binding should be of 1800 GSM strong yellow straw board with superior binding cloth and two strips(print as per sample). The following words should be pasted/printed on the outer side of each register: ਐਮ.ਏ.ਟੀ.-6	No.	9 (Each Register contains 100 pages)



			ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਟੈਂਡਰ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ		
44	YY130707	Register of tender issue MAT-5	20.5X33.5 cm 60 GSM. A Pucca bound register of 100 leaves duly machine numbered from 1 to 100. Sewn with pucca reel thread quirewise. Binding should be of 1800 GSM strong yellow straw board with superior binding cloth and two strips (print as per sample). The following words should be pasted/printed on the outer side of each register: ਐਮ.ਏ.ਟੀ.-5 ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਟੈਂਡਰ ਜਾਰੀ ਕਰਨ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	16 (Each Register contains 100 pages)
45	YY130524	T&P Register	White printing paper 60 GSM, 100 sheets. A pakki Book binding both side printing sheet duly cross ruled and machine numbered from 1 to100 to be mentioned size: 9"x 14".As per Specimen.	No.	8 (Each Register contains 100 pages)
46	YY130723	Tight Fitting Clothing register 7A	White Printing Paper 60 GSM, 100 Sheets. A Pakki Book Binding both Side Printing Sheet duly cross ruled and machine no. from 1 to 100 to be mention size: 12"X7.75".As per Specimen.	No.	1 (Each Register contains 100 pages)
47	YY130706	Fresh receipt register MAT-13/14	12"X8" white printing paper 60 GSM, Pucca bound containing 200 leaves and machine numbering from 1 to 200 to be mentioned on one side only. The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. Book Sr.No. 68to 69. 1800 GSM yellow straw board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਆਰ ਆਰ(RR) ਜੀ ਆਰ(GR) ਰਜਿਸਟਰ ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ -----ਤੋਂ -----ਤੱਕ	No.	2 (Each Register contains 200 pages)
48	YY130532	Stock Card (Folder)	Stock card folder25.5 with Hard Card Board In Stainless Steel Ring Material. As per Specimen	No.	100
49	YY130531	Stock Card MAT-30	Both side Printing hard card sheet size: 23.5X18.5 cm in white colour. As per specimen.	No.	1000
50	YY130655	Stationary stock register UF-72	20.5X33.5 cm White printing paper of 60 GSM (in one color shade only) A Kucha bound register of 30 leaves duly cross ruled. Binding should be of 135 GSM thick khakhi cover	No.	3 (Each Register contains 30 pages)



			paper, cloth back, stitched with three steel wire pins.(print as per sample)		
51	YY130684	GRN (small) MAT-17	33x20.5 cms as per description 42 GSM. A Pucca bound register of 350 leaves (seven copies of each page) i.e. 50x7= 350 duly machine numbered from 1to 50. Book No. from 2834 to 2841. Page 1 to 6 should be ruled /cross ruled and printed on different colors of papers. First page should be white. Second page pink, third page of light green and fourth page should be of light grey paper. Fifth page should be light green. Sixth page should be light blue and seventh page should be yellow. First six copies should be perforated and the seventh copy should be fast. 1800 GSM strong yellow straw board binding cloth is to be used for binding purpose sewn with pucca reel thread (print as per sample). The following words should be pasted/printed on the outer side of each register: ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ ਵਸਤੂ ਪ੍ਰਾਪਤੀ ਨੋਟ (ਖਰੀਦ) ਦਫਤਰ ਦਾ ਨਾਂ-----, ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	8 (Each Register contains 350 pages)
52	YY130503	GRN (Large) MAT-17	40x33 cms as per description 42 GSM. A Pucca bound register of 600 leaves (six copies of each page) i.e. 100x6= 600 duly machine numbered from 1to 100. Book No. from 2684 to2686. Page 1 to 5 should be ruled /cross ruled and printed on different colors of papers. First page should be white. Second page pink, third page of light green and fourth page should be of light grey paper. Fifth page should be light blue and sixth page should be yellow. First five copies should be perforated and the sixth copy should be fast. 1800 GSM strong yellow straw board binding cloth is to be used for binding purpose sewn with pucca reel thread(print as per sample). The following words should be pasted/printed on the outer side of each register: ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ ਵਸਤੂ ਪ੍ਰਾਪਤੀ ਨੋਟ (ਖਰੀਦ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	3 (Each Register contains 600 pages)
53	YY130711	Payment Voucher (PV)	Payment Voucher printed on pink colour sheet, as per specimen attached.	Pkt.	5 (Each Packet contain 100 pages)
54	RM200098	Green Colour	21.0X29.7 cm(A4) Green ledger 75 GSM 500 sheets	RIM	11 (Each Rim



		Paper RIM(A4) for RV			contains 500 Sheets)
55	RM200099	Yellow Colour Paper RIM(A4) for JV	21.0X29.7 cm(A4) Yellow ledger 75 GSM 500 sheets	RIM	15 (Each Rim contains 500 Sheets)
56	RM200100	Pink Colour Paper RIM(A4) for PV	21.0X29.7 cm(A4) Pink ledger 75 GSM 500 sheets	RIM	20 (Each Rim contains 500 Sheets)
57	YY130603	Register of General Assets CE-5	Specification and Sample not available in this office.	No.	1
58	YY130658	Register of Accidents Dangerous Occurrences Form No. 26	33.5cmX20.5cm, white printing paper 50GSM.A pucca bound register containing 100 Leaves duly cross ruled and machine numbered from 1 to 100.The binding should be strong duly stitched with pucca reel thread with 1800 GSM yellow straw board should be used. The following words should be pasted/ written on outer side of each register. Printing as per specimen attached (Portrait) ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਟਿਡ ( ਖਤਰਨਾਕ ਦੁਰਘਟਨਾਵਾਂ ਸਬੰਧੀ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	1 (Each Register contains 100 pages)
59	YY130729	Out door patient register	33.5X20.5 cm, white printing paper 60 GSM A Pucca bound register containing 200 leaves duly cross ruled and machine numbered from 1to 200 to be mentioned on one side only. (in Landscape shape). The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used(print as per sample). Chit bearing the following words should be pasted/printed on the outer side of the Pad/Register. ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਟਿਡ (ਆਊਟ ਡੋਰ ਮਰੀਜ਼ਾਂ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	5 (Each Register contains 200 pages)
60	YY130659	Cash Book C&B-1	42X32.5 cm, green printing paper 60 GSM A Pucca bound register containing 150 leaves duly cross ruled and machine numbered from 1to 150 to be mentioned on one side only. The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used(print as per sample). Chit bearing the following words should be pasted/printed on	No.	6 (Each Register contains 150 pages)



			the outer side of the Register. ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਕੈਸ ਬੁੱਕ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ		
61	YY130730	Remittance Register Form No. BA-1	33.5X20.5 cm, white printing paper 60 GSM A Pucca bound register containing 100 leaves duly cross ruled and machine numbered from 1 to 100 to be mentioned on one side only. (in Landscape shape). The binding should be strong duly stitched with pucca reel thread with two strips and cut flush. 1800 GSM yellow straw board should be used(print as per sample). Chit bearing the following words should be pasted/printed on the outer side of the Register. <b>Form:- BA-1</b> ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ (ਜਮ੍ਹਾਂ ਕਰਵਾਈ ਰਕਮ ਦਾ ਰਜਿਸਟਰ) ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	2 (Each Register contains 100 pages)
62	YY130698	Envelope Without Cloth PSE-7	44X34 cm flapper extra. Khakhi paper of 100 GSM without cloth in one color shade only	No.	180
63	YY130720	Working Estimate Register T.B. form H.E. 6	20.5x33.5 cms white printing paper 60 GSM(In one colour/shade only) A cut flush pucca bound register of 100 leaves machine numbered from 1 to 100. Binding should be with 1800 GSM.straw board having two strips sewn with pucca reel thread quirewise.(print as per sample) The following words should be printed/pasted on the outer side of the register: ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ ਪ੍ਰਾਜੈਕਟ ਸਮੱਗਰੀ ਲਈ ਕਾਰਜਕਾਰੀ ਤਖਮੀਨੇ (Working Estimate) ਦੀਆਂ ਮੰਨਜ਼ੂਰੀਆਂ ਦਾ ਰਜਿਸਟਰ ਦਫਤਰ ਦਾ ਨਾਂ----- ਸਮਾਂ-----ਤੋਂ-----ਤੱਕ	No.	2 (Each Register contains 100 pages)

**Notes:-1.** (i) The firm must have **GST Registration number & PAN No.** and same should be provided while quoting the rates. If the firm is registered under 'Composite Levies' then the same should be clearly mentioned in the quotation.

(ii) The firm must provide HSN Code in price schedule Performa in Annexure 'C'.

(iii) Bidder have to submit the documentary evidence (Latest copy of memorandum of Micro Small & Medium Enterprises field under section-8 of MSMED Act, 2006 duly acknowledged by competent authority) of being a Micro, Small & Medium Enterprise, If the bidder does not submit the proof at the time of submission of its bid, it shall be considered as a Large Enterprise.

(iv) Tax Rate as provided in quotation shall be final.

(v) Any change in GST Rate after the submission of quotation and before the supply (with in delivery period) will be in PSPCL account. However no extra



payment on account of increase in GST Rate after the delivery period or supply of material will be made whichever is earlier.

(vi) Due to misclassification of HSN code increase in tax will be in supplier account. However due to misclassification of HSN code decrease in tax will be refunded to the PSPCL.

2. Negotiations, if at all required, shall be held only with the lowest tenderer.

3. Rates should be quoted by the suppliers in their quotations both in figures as well as in words as per Annexure-'C'.

4. Attached price break up schedule must be filled and prices must be type written.

5. **Tendering value less Rs. 5 lac EMD will not be applicable. Tendering value Rs. 5 Lac and above EMD @2% of the Tender value rounding to the multiple of Rs.10/- on higher side subject to minimum of Rs.10,000/- and maximum of Rs. 20 Lac.**

**Note:- Tender value is to considered including all taxes and other charges. EMD will be applicable on Standardized Firms also.**

6. **SECURITY DEPOSIT-** The successful Tenderers shall be required to submit Security deposit for faithful execution of the purchase order/Contract of value exceeding Rs. 1,00,000/- at the rate of three percent (3%) of ordered value rounded off to a multiple of Rs. 10/- on the higher side. Tenderers exempted from EMD up to Rs. 5.0 Lac will have to submit security deposit for Purchase Orders valued above 1.0 Lac.

**Note:- As security deposit will not be applicable on supply of proprietary items and firms supplying material under DGS& D rate contract. Security deposit will be applicable on Standardized Firms also.**

7. **The payment will be made through RTGS system of digital payments only instead of Cheque/DD. The firm must submit Bank A/c details with the quotation.**

8. **Your quotation must be valid for at least 120 days from the date of opening.**

9. Hand written/conditional quotation shall not be accepted.

10. All other terms and conditions of Annexure-B (attached) and PSEB/PSPCL Purchase Regulations, 2017, amended upto date, shall be applicable.

11. The firm should not be blacklisted by PSEB/PSPCL or any other Govt. Deptts./ Organizations.

12. Quantity mentioned in schedule of requirement can be divided and ordered on more than one supplier.

13. **The quotation/tender may be submitted either in person or through registered post but not through courier as courier service is not available at GHTP, Lehra Mohabbat.**

14. **"TDS u/s 194Q of Income Tax Act shall be deducted, as applicable."**

**IMPORTANT NOTE:-**

**EMD IS PAYABLE THROUGH CASH RECEIPT OR THROUGH DEMAND DRAFT PAYABLE AT LEHRA MOHABBAT/RAMPURA PHUL IN FAVOUR OF AO/O&M,GHTP, LEHRA MOHABBAT .**

For  
Dy.Chief Engineer/HQ,  
Chief Engineer/O&M,  
GHTP, Lehra Mohabbat.