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PUNJAB STATE POWER CORPORATION LTD.
(Regd. Office: PSEB Head Office, The Mall, Patiala)
(MEETING SECTION)

Office Order No. 09 /BD- 526 (PSPCL)

Dt. 30.08.2010

Sub: Delegation of Powers to Whole Time Directors.

The Board of Directors of Punjab State Power Corporation Ltd., in its 4th Meeting held on 10th day of June, 2010 at Company's Guest House Office at Mohali considered the proposal of delegation of Powers to Whole Time Directors as under:-

As Punjab Government orders vide Endst. nos. 1/10/2010-EB (PR) 353-382 dated 3.6.2010 has appointed Whole Time Directors on the Board of Punjab State Power Corporation Limited. The Powers laid down in the Articles 61 of the Article of Association of the Company dealing with powers of the Directors were placed before the Board. In order to facilitate smooth working of the company it was proposed to constitute a Committee of Whole Time Directors comprising following members.

- 1 Chairman-cum-Managing Director.
- 2 Director Administration.
- 3 Director Distribution.
- 4 Director Generation.
- 5 Director Finance.
- 6 Director HR.

Further, proposal regarding delegation of powers to Committee of Whole Time Directors was also tabled.

The Board after discussions on the subject passed the following resolutions:

"RESOLVED THAT pursuant to provisions of Section 292 and Articles 57 Articles of Association of the Company, a Committee of Whole Time Directors be and is hereby constituted as under:-

- 1 Chairman-cum-Managing Director.
- 2 Director Administration.
- 3 Director Distribution.
- 4 Director Generation.
- 5 Director Finance.
- 6 Director HR.

"RESOLVED FURTHER THAT subject to the provisions of the Act the Committee of Whole Time Directors of the Company be and is hereby authorized to exercise the following powers in a Meeting, for and on behalf of the company.

1. To accept open, limited and single tender under normal rules for purchase of material/works as under:-
 - Open Tender- Rs 100 Crore.
 - Limited Tender- Rs. 20 Crore.
 - Single Tender- Rs.10 Crore.
 - May allow additional quantity upto 20% of the NIT in emergent cases.
2. To change/modify/relax the general terms and conditions of Purchase/Works Regulations
3. Continuance of temporary charges/posts to which Finance Section do not concur.
4. To allow payment of honorarium as per policy to be framed by HR Department and approved by the Board.
5. Remission of revenue beyond the limits of delegations to Chief Engineers and Chief Accounts Officer.
6. Allowing of special chances to officers to pass Departmental Accounts Examination.
7. To decide the cases on attaining the age of 55 years in respect of following categories:-
 1. S.Es] For retirement only
 2. Legal Advisor]
 3. Finance Advisor] For retirement/retention
 4. SE/Public Relations]
8. To decide the cases of Chief Engineers/EIC and officers of equivalent ranks relating to:-
 - 1) Promotions
 - 2) Retention/retirement on attaining the age of 55 years.
 - 3) Acceptance of resignation.
 - 4) Posting and transfers.
9. To select and appoint officers to represent the company on various Committees set-up by the State or Central Government where any final commitment on behalf of the company is involved.
10. a) To decide all important audit objections and inspection reports etc. involving a loss/recovery beyond Rs. 25,000/- in which conduct of offices is involved and responsibility for lapses/losses is to be determined.
b) To decide cases involving write off losses where no responsibility can be fixed exceeding Rs. 50,000/-.
11. To allow grant of special pay to employees.
12. To allow initial deputation to Government of India/State Government or other State Power Utilities in respect of Chief Engineers, Superintending Engineers, Chief Accounts Officer/ Chief Auditor & other equivalent rank officers.
13. To finalize disciplinary proceedings after prior investigation/ inquiry a copy of which is to be placed on the qualification report file in case of EIC/CE/SE and equivalent officers.
14. Fixing of minimum age for first entry into service.

15. Reemployment on contract basis on fixed emoluments in case of gazetted/non gazetted staff.
16. To accept modification to purchase proposals approved by the Board so long as total price of particular equipment does not exceed the approved price by more than 5%.
17. To decide cases relating to sale of Stores including sale/disposal of scrap and unserviceable material beyond the competency of Disposal Committee upto Rs. Ten crore.
18. To regularize estimates
 - a) Having no project provision or inadequate project provision although chargeable to sanctioned projects, and
 - b) Chargeable to a project/scheme which is yet to be sanctioned by the competent authority.
19. To appoint consultants upto the consultancy charges of Rs. 2.5 crore.

for and on behalf of
Punjab State Power Corporation Ltd.,

Company Secretary.

Endst. No.49666/50016 /BD- 526

Dt. 30.08.2010

A copy of the above is forwarded to the followings for information and necessary action:-

1. Chairman-Cum Managing Director, PSPCL.
2. Chairman-Cum Managing Director, PSTCL.
3. Sh. Karanbir Singh Sidhu, IAS, Principal Secretary/Finance to Govt. of Pb. Chandigarh.
4. Principal Secy./Power, Govt. of Pb. Deptt. of Power, Chandigarh.
5. Director/Administration PSPCL.
6. Director/ Generation, PSPCL.
7. Director/Finance PSPCL.
8. Director/Distribution PSPCL.
9. Director/H.R. PSPCL.
10. DGP/V&S, PSPCL.
11. All GMs/EIC/Chief Engineers, PSPCL.
12. Chief/ IR & W, PSPCL.
13. Chief / Controller Finance PSPCL.
14. Chief Auditor. PSPCL.
15. All Chief Accounts Officers PSPCL.
16. OSD (T) to CMD/ PSPCL.
17. Dy. CE/Personnel, Technical, SE/IT, Enquiry, IPC, PSPCL.
18. All SEs (T) to Directors. PSPCL.
19. Dy. Secretary to CMD/Powercom.
20. All Dy.Secretaries/Under Secy.PSPCL.
21. Legal Advisor, PSPCL, Patiala.
22. All Sr.P.S/P.S to Directors, PSPCL.
23. All Sectional Officers/Head of Sections.

for P.S.P.C.L,

Company Secretary.