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T.E No- 01/CC/2016-17 Dated 19.07.2016

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PUNJAB STATE POWER CORPORATION LIMITED

DETAILED NIT FOR THE WORK OF To carry out the work of house keeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL situated at various places in Punjab.

APPROVED

**CE/Commercial
PSPCL,PATIALA**

**RECOMMENDED FOR
APPROVAL**

**Sr Xen
Computerisation Cell
Chandigarh**

**RECOMMENDED FOR
APPROVAL**

**Dy CE/Billing
PSPCL,PATIALA.**

PUNJAB STATE POWER CORPORATION LIMITED

TENDER NOTICE

**Office: SR. EXECUTIVE ENGINEER, COMPUTERIZATION CELL
SCO No. 2433-34 SECTOR 22C, CHANDIGARH**

Tenders are invited from Contractors and Labour & Construction Registered Societies for the following work:-

Cost of specifications=Rs. 2000

S.No	Name of Work	Enquiry No.	Starting Date of down loading of tender documents from website (ww.pspcl.in)	Last Date of down loading of tender	Last Date & time for receipt of tenders	Date & time of Opening of tenders
1	To carry out the work of house keeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL situated at various places in Punjab.	01/CC/2016-17	19.07.2016 From 3.00PM	3.08.2016 upto 5.00 PM	04.08.2016 upto 3.00 PM	04.08.2016 at 3:30PM

Tender Specification can be downloaded only from **PSPCL website www.pspcl.in** and no hard copy of the same shall be issued by this office.

Note: No request for extension in due date of tender opening on the above grounds shall be entertained.

**Sr Xen ,Computerization Cell,
PSPCL
Chandigarh**

Save Electricity to reduce Power cuts.

TENDER NOTICE

Department Name	Chief /Engineer Commercial, PSPCL, Patiala.
Tender Specification No.	01/CC/2016-17
Tender Issuing Authority	Sr Xen ,Computerization Cell,PSPCLChandigarh for Tender Enquiry 01/CC/2016-17 dated 19.07.2016
Address details of Issuing Authority	SR. EXECUTIVE ENGINEER, COMPUTERIZATION CELL SCO No. 2433-34 SECTOR 22C, CHANDIGARH
Place	Chandigarh
Short Description	To carry out the work of house keeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL
Completion Period	12 Months
Eligibility Criteria	<p>Price bids of only those bidders will be opened who fulfill the eligibility criteria as under :-</p> <ol style="list-style-type: none"> 1. The bidder shall be enlisted with PSEB/Pb. PWD(B&R)/CPWD/MES/Railway etc. 2. The bidder shall have sufficient experience of the type of work for which he is bidding . 3. The bidder shall have vat registration no. with Punjab VAT department .However firm from outside Punjab may submit with vat registration no. of their respective base state and also and under taking that if the work is allotted to them they will take Punjab vat registration and intimate the same to PSPCL with in 30 days of LOI/allotment order which ever is earlier. 4. The bidder shall have EPF registration No. from RPF commissioner /Asstt. Provident fund commissioner 5. The bidder shall have Service tax no 6. The bidder shall have PAN no. <p>Note: Original attested copies in support of all above be submitted in the office of Sr.Xen/CC/CC, Chandigarh</p>
Starting date with time for downloading of tender documents from website (www.pspcl.in)	19.07.2016 from 3.00PM
Last Date of downloading of tender	03.08.2016 upto 5.00 PM
Last Date for receipt of tender	04.08.2016 upto 3.00 PM(in the office of Sr.Xen/CC, Chandigarh)
Date & time of Opening of tenders	04.08.2016 at 3.30 PM
Tender Document Cost	Rs.2000/- (Non Refeundable)
EMD	Rs 9000/-
Payment Mode	Through Bank Demand Draft.
Payment in favour of	Sr XEN Computerization Cell,PSPCLChandigarh
Contact Person Name	Er.Paramjit Singh Sr XEN Computerization Cell,PSPCLChandigarh
Contact Phone Number	96461-22961

Tender
information in
details/Conditio
ns

CONDITIONS: -

1. Please note that the tenders against this tenders enquiry are being invited through open tendering mode. In case of any clarification the prospective bidder may contact this office or contact nos. as mentioned on the pspcl website well in time before the due date for submission of tender.

Tender document may be downloaded from website www.pspcl.in. Details regarding Tendering is available on website www.pspcl.in. Send the DD drawn in favour of **Sr XEN Computerization Cell,PSPCL,Chandigarh** as cost of tender documents to the office of undersigned before the last date and time of bid submission. It shall be clearly indicated on the envelope, that DD(s) of cost of Tender documents is enclosed therein . Tenders of the firm which do not submit the original Demand Draft (s) toward cost of tender documents before the last date and time of bid submission shall not be opened and outrightly rejected.

2. All tenders must be accompanied by the earnest money Rs 9,000/- as prescribed in the tender documents except in the case of those tenderers who are specifically exempted there under. Tenderer are requested to send the DD(s) drawn in favour of **SR XEN Computerization Cell,PSPCL,Chandigarh** as EMD to the office of undersigned before the last date and time of bid submission. It shall be clearly indicated on the envelope that DD(s) of cost of earnest money is enclosed therein . Tenders of the firm which do not submit the original Demand Draft (s) toward cost of earnest money before the last date and time of bid submission shall not be opened and outrightly rejected.
3. Conditional tenderers, tender received telegraphically through Telex or through Fax, tender not in prescribed form all tender without earnest money and tender cost in the required shape , shall not be accepted.
- 4 . The competent authority reserves the right to reject any or all tenders without assigning any reason
5. In case the date of opening of tender declared/happens to be a holiday the tender will be opened on the next working day at the same time.
6. Manual tenders, Tenders received after due date and time of submission in any form/case shall not be entertained
7. Tenders shall be evaluated as a whole.
8. Price bid of tender documents of only those tenderers shall be opened who meet aforesaid qualifying requirements. However, opening of tender documents shall not automatically construed qualification of the tenderer for the award of work shall again be determined giving bid evaluation .

Sr XEN Computerization Cell,PSPCL
Chandigarh

GENERAL TERMS & CONDITIONS
SECTION I
TENDERING & CONTRACT AGREEMENT
SUBMISSION OF TENDERS:

Notwithstanding anything contained to the contrary in the specifications of tenders or in subsequent exchange of correspondence, these conditions of contract shall be binding on the contractor and any change or variation expressed or implied, however, made in the said conditions shall not be valid or operated unless expressly approved by the competent authority. The contractor shall be deemed to have fully informed himself and to have special knowledge of the provisions of the conditions of contract herein contained.

The following instructions must be carefully observed by all tenderers. Quotations/tenders not strictly in accordance with these instructions will be liable to reject. Failure to comply with any of the instruction or to offer explanation for non-compliance is likely to render effective comparison of the tender as a whole impossible and may lead to rejection of an otherwise apparently lowest offer.

- I The tender must be completed in all respects
- II Tenders documents shall be downloaded from PPSPL website mentioned above and no hard copy shall be supplied by this office.
- III Conditional tenders, telegraphic, through telex, fax tenders, tenders not on prescribed forms or tenders without earnest money in the required shape shall not be accepted.
- IV. Tenders shall be submitted in triplicate and all copies shall be separately tagged and clearly marked as 'Original', 'Duplicate', & 'Triplicate', as the case may be. Along with three Hard Copies there will be one soft copy of the proposal on CD kept in the envelop marked "Original".
- V. Telegraphic/Telefax/Telex/Email quotations will not be accepted.
- VI. The tender shall be prepared in two separate envelops, one envelop containing deposit of Earnest money and one containing the techno-commercial and one containing Price bid. All three envelops shall be enclosed in an outer envelope. All three envelops shall be enclosed in one outer envelope. Both outer and inner covers shall be duly sealed and subscribed with" Name & Tender Enquiry No...../DD/2016/DUE ON....."
- VII. Quotations/Tenders must be addressed to"
SR. EXECUTIVE ENGINEER, COMPUTERIZATION CELL
SCO No. 2433-34 SECTOR 22C, CHANDIGARH
- VIII. The envelope containing the Price bid shall not contain any other document such as general terms and conditions or technical matter.

TENDERS TO BE INVALIDATED Deleted

1.3 INSPECTION OF SITE BY THE TENDERERS

Tenderers should inspect the site and examine and obtain all information required and satisfy himself regarding all matters & things before submission of his tender such as:-

Whether any existing access to the site is available on the Highway, its suitability for transporting his equipment and extent of maintenance required to keep it into a serviceable condition.

The type and extent of access roads to be provided by the contractor including its maintenance for the transportation of equipment.

The type and number of equipment and facilities required for the satisfactory completion of work, the quantities of various sections of the work, the availability of local labour, availability and rates of materials, local working conditions, extreme weather conditions uncertainties of weather, obstructions and hindrances that may arise etc. all which may effect the work or cost thereof.

1.4 EARNEST MONEY:

(i) The Contractor shall be required to submit Rs 9,000/- as earnest money through demand draft drawn in favor of Sr XEN computerization Cell payable at Chandigarh .

(ii) Public Sector Undertakings fully owned by Punjab/Central Govt./Other State Governments shall be exempted from depositing earnest money, provided a certificate of Govt. ownership shall be submitted in the envelope for Earnest Money.

(iii) Earnest Money shall be forfeited in case of withdrawal/modification of an offer within the validity period as required in the NIT/Tender specification after opening of tenders.

iv) In case of successful tenders earnest money shall be converted as security deposit.

v) In case of tenders not accepted, the Earnest Money shall be refunded within 30 days of the award of order/contract/LOI to the successful tenderer(s). or after the expiry of additional period which ever is later

(vi) The earnest money amounting to Rs 9000/- for the society as per Pb. Govt. Notification no76/52/79C-1(5)/5024 dated 11-7-2011

1.5 TENDERS TO CONFORM TO SPECIFICATION

Tender which proposes any alteration in the work specified in the tender specification or in time allowed for carrying out the work or which contains any other terms and conditions of any sort will be liable to rejection.

Signing of the tenders: Deleted

1.6 RATES TO INCLUDE EVERYTHING NECESSARY:

a) Unless specified otherwise, Prices and rates quoted shall include cost of all material charges for labour including all leads and lifts, tools, plants, mobilizing and demobilizing equipment, consumable such as but not limited to fuels, lubricants, electrodes, acetylene etc., fixtures, setting out transport charges, taxes, royalties, octroi for temporary/permanent work and any local taxes or levies payable on all transactions necessary for due performance of work under this contract. Quoted rates shall take into account all the above and everything else necessary (except that specified otherwise) and such quoted rates shall remain firm for the entire duration of the contract. Bidders shall note that later claims on account of non-inclusion of some or any necessary item in his quoted rates will not be entertained under any circumstances.

b) The unit rate quoted shall take into account details of construction/work which are obviously and fairly intended, and which may not have been specifically referred to in these documents but are essential for the satisfactory completion of work.

c) Rates quoted by Bidder for all items of work shall remain firm irrespective of variation to any extent in quantities of any or all items indicated in schedule of quantities & rates and upto $\pm 35\%$ variation in the contract price.

d) Tenderer shall furnish % age extra/rebate over the contract price in excess of $\pm 35\%$ variation allowed and in case tenderer does not specify the %age extra/rebate in his offer, the quoted price shall be deemed to remain unaltered for any variation beyond $\pm 35\%$ also.

1.7 PRICE VARIATIONS: DELETED

1.8 ALL CUTTING/CORRECTIONS TO BE INITIALLED: Deleted

1.9 RIGHT TO REJECT ALL OR ANY TENDER:

The officer inviting Tenders/contracting agency/PSPCL reserves the right to reject any or all the tenders/without assigning reasons. He will not be responsible for and will not pay for expenses or losses that may be incurred by tenderer in preparation of the tender.

1.10 INCOME TAX CLEARANCE CERTIFICATE : DELETED

1.11 VALIDITY OF TENDERS:

The tenders as submitted should be valid for acceptance for at least 120 days from the date of opening of tenders, unless specified otherwise.

1.12 SOLVENCY CERTIFICATE:

Every tenderer shall produce along with his tender a solvency certificate from a schedule Bank. If he fails to produce such a certificate, his tender may not be considered.

1.13 POST TENDER MODIFICATIONS:

No modification to the bid shall be made by the bidder after opening of the bids unless specifically requested by PSPCL. The earnest money of any bidder who modifies after opening without any specific reference from PSPCL shall be forfeited without any further reference to the bidder and he shall be liable to further action like suspension of business dealings/ blacklisting.

1.14 PATENT RIGHTS:

The contractor shall fully indemnify PSPCL or the officer-in-charge against any action, claim or proceeding relating to infringement or the use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respects of any article/or part thereof included in the contract.

In the event of any claim being made or action brought against PSPCL or Officer-in-charge in respect of the matters aforesaid the contractor shall immediately be notified thereof for taking necessary action provided that payment of indemnity shall not apply when such infringement has taken place in complying with the specific directions issued by PSPCL but the contractor shall pay any royalties payable in respect of any such use.

1.15 OCTROI AND OTHER DUTIES:

All charges on account of octroi, terminal or sale-tax or such other tax and/or other duties on material obtained for the work (excluding materials provided by PSPCL on payment) shall be borne by the contractor.

1.16 ROYALTIES:

Royalties fixed from time to time as per prevalent local rules will be recovered for materials, which the contractor may be allowed to remove from quarries situated on land, which is in charge of the PSPCL authorities.

1.17 PLANT & EQUIPMENT:

The contractor, shall at his own expense supply all tools, plant & equipment (hereinafter referred to as T&P) required for the execution of the contract other than those listed in tender documents/contract agreement which subject to their availability may be hired from PSPCL to the contractor or issued free for use in the execution of the work, as specified in the tender documents.

(ii) The details of plant, equipment & machinery available with the tenderer in working order for deployment on the work shall be submitted alongwith relevant information on the capability, financial resources and experience about himself.

1.18 SPLITTING OF WORK:

(a) The Owner reserves the right to split up the work in the scope of this contract among more than one contractor at the stage of Initial Award of contract or during the progress of work due to unsatisfactory progress of work by the contractor. The Owner will not entertain any claim from any contractor as a result of such splitting up. The Owner also reserve the right to exclude/include any items of work from/into scope of the Contract during the progress of work due to any reason whatsoever.

(b) The Owner also reserves, the right to inject labour, T&P & materials at the contractor's cost at any stage of work and also to inject labour in case law and order situation deteriorates in the region due to which Contractor's labour leaves the site or the progress is not commensurate with the committed schedule fixed by the Engineer-In-Charge for achieving target for completion of any activity , or part thereof and recover cost, thereof from bills of the contractor and/or security deposit and the contractor will not have any right to object.

1.19 OPENING OF TENDER & SIGNING OF CONTRACT:

Chief Engineer concerned or his duly authorized representative will open tenders on due date , time & place in the presence of any or all the tenderers or their authorized representative on the production of letter of authority ,who may like to be present at the time of opening of tender and they will append their signatures in the tender register in token of their presence.

In the event of tender being accepted an intimation shall be given to the contractor, who shall thereupon attend office of Chief Engineer or authority issuing the allotment order or his authorised officer to sign copies of the specification and other documents and to execute the contract agreement within 30 days of the issue of such intimation failing which acceptance of his tender shall be cancelled and his earnest money will be forfeited. No payment will be released unless the agreement has been signed. (Refer Annexure-II for contract agreement proforma)

Sr XEN Computerization Cell,
PSPCL
Chandigarh

SECTION II GENERAL CONDITIONS OF CONTRACT

2.1 SCOPE OF CONTRACT:

The contract comprises the planning, erection, completion and maintenance of the works and except, in as far as the contract otherwise provides the provisions of all labour, materials, supervision, storage, constructional plant, equipment, supplies, transportation to or from the site, fuel, electricity, temporary works and every thing whether of a temporary or permanent nature required in and for such construction, erection, completion, maintenance and handing over of the works except items specified to be furnished by the purchaser or others, all in accordance with the stipulations laid down in the contract and additional drawings as may be provided by the Engineer-in-charge during execution of the works.

Even though all the work and materials necessary to satisfactory completion of the works may not be detailed in the specifications and schedules, their costs will be considered to be within the contract and no claim for extra charges will be accepted, provided always that there is no substantial revision in the specifications of the work in which the consequential changes in price shall be mutually agreed between the owner and the contractor.

2.2 SUPPLY OF PLANT MATERIAL AND LABOUR:

Except where otherwise specified the contractor shall at his own expenses supply and provided all the T&P, temporary works, material, both for temporary and for permanent works, labour (including the supervision thereof) transport to or from the site and in and about the works and other things of every kind required for the construction erection, completion and maintenance of works.

2.3 FIRE FIGHTING EQUIPMENT:

Contractor shall provide and maintain adequate portable fire fighting equipment at the site during the performance of the contract to the satisfaction of the Engineer-in-charge and the local fire fighting authority. The work shall be executed in such a manner so as to minimize fire hazards.

2.4 WATER AND ELECTRICITY:

(a) Contractor will make his own water supply arrangement for construction as well as drinking purpose by installing tube well, jet pump etc. and laying distribution pipes wherever required. No arrangement will be made by the PSPCL for water supply (See clause 16 of Section VI)

(b) The contractor shall be given one single/three phase connection for each location of building/area and contractor's site office/ workshop/stores / yards free of cost viz. Without levy of service connection and energy consumption charges including tariff and duties for supply of electricity for construction purpose. He shall make his own arrangement for further distribution. In case more than one connection is required due to exigencies of the work then number of such additional connection (S) will be decided by the Engineer-in-charge whole decision shall be final and binding.

(c) The interruptions/failure/shut-down in the supply of power cannot be ruled out. Failure of normal supply of power by shutdown or other unforeseen circumstances will not entitle the contractor to claim any damages or compensation or extension in construction period. The contractor at his own cost shall make his own alternative arrangements to meet the demands in case of power failure and to meet any exigency by providing adequate diesel operated machinery and as stand by in perfectly good working conditions. This is particularly essential with respect to dewatering. The contractor shall note that no payment whatsoever for running diesel operated machinery shall be made in lieu of cost free power supply (if agreed to in the contract agreement).

2.5 SETTING OUT:

(a) Contractor shall set out the works and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions. Levels, dimensions and alignment of all parts thereof, if at any time any error shall appear during the progress of any part of the work, the contractor shall at his own cost rectify such error to the satisfaction of the Engineer.

(b) Contractor shall provide all facilities, instruments, and attendance to Sr. Executive Engineer or his deputed representative to check his work. Instruments brought by contractor shall be in good working conditions recently calibrated and are subject to approval by Sr. Executive Engineer. Checking in part or full of any setting out of any line or level by the Engineer shall not in any way relieve Contractor of his responsibility for the correctness thereof.

(c) Contractor shall establish and maintain base lines and bench marks adjacent to the various section of work. All such marks and stakes must be carefully preserved by Contractor, and in case of their destruction/dislocation by him, or any of his employees or otherwise, will be replaced at Contractor/s expenses.

2.6 GUARANTEE FOR PSPCL'S MATERIAL:

The PSPCL will issue materials for use on works as detailed separately. The contractor shall furnish the PSPCL with guarantee that material supplied by the PSPCL to the Contractor will be used exclusively for the work for which issued and for other auxiliary works such as construction of storage sheds, field offices, staff/labour quarters and warehouse, tool room etc. The contractor shall be responsible for the loss, destruction or deterioration of the material supplied to him by the PSPCL, even if such loss, destruction or deterioration has occurred under any circumstances whatsoever beyond his control as the materials so supplied, were his property.

2.7 BENCH MARKS:

Permanent reference benchmarks established and maintained by the PSPCL are available on or close to the project site. Contractor shall arrange to build and maintain at his cost any additional temporary bench marks that may be required by him to lay out lines levels etc., required for the completion of the work covered in the contract. The contractor shall also arrange at his cost for all necessary surveying, leveling etc. to be carried out to standardize the co-ordinates and levels of these additional temporary bench marks with reference to the nearest of the permanent bench marks mentioned above. The responsibility for the accuracy of the temporary benchmarks for any works carried out based on these benchmarks lies entirely with the contractor.

2.8 SITE FACILITIES BY CONTRACTOR.

The contractor will be required to provide at his own cost all facilities for his office, warehouse, tool room change-room, labour huts or any other building-structure required to execute his work. However, material required for these infrastructures and available in PSPCL's site store shall be made available to the contractor at the rates & terms mentioned in the specification.

2.9 WORK TO PROCEED UN-INTERRUPTED:

It shall be ensured by the contractor that work shall proceed un-interrupted even in the event of power failures. As such the contractor should install diesel, generator for adequate capacity or provide adequate number of diesel-operated machinery such as dewatering pumps, concrete mixers, diesel generator, vibrators, welding sets etc.

2.10 NIGHT SHIFTS

The time of completion shall be deemed to exclude working during night shifts. However, Engineer may consider granting permission for working during night shifts if considered essential to complete the work in the stipulated time, on a specific request by a contractor. Night work shall not entitle the contractor any extra payment. Where night work is in progress, sufficient lights shall be provided by the contractor at his cost to safe - guard the workmen and the public and suitable precautions shall be taken to prevent accidents. Excavated areas and under-ground open structures shall be properly barricaded and shall be provided with red lights to prevent accidental falls.

2.11 CONTRACTOR'S STAFF:

Contractor shall have qualified Engineers and foremen/supervisors with adequate experience in execution of similar works at the site for satisfactory progress and completion of the work as directed by Addl. SE/Sr Executive Engineer. His site Engineer shall be responsible for all aspects of the work at the site and shall take instructions from the Addl. SE/Sr Executive Engineer and carry out his instructions. All temporary electrical installations shall be supervised by a qualified electrical supervisor of the contractor.

2.12 PROTECTION OF WORK BY CONTRACTOR:

During inclement weather or rain, contractor shall suspend concreting or such works that are proves to be damaged by such weather for such time as the Engineer may direct and shall protect from damage all works already in progress or completed just then. All such temporary protective measures shall be at contractor's cost. Any damage to works shall be made good to the satisfaction of the Engineer by the contractor at his own expense. Should the work be suspended by reason of strikes/riot by contractor's own employees or any other cause whatsoever except the pre-majeure conditions contractor shall take all precautions necessary for protection of works and make good at his own expense any damage arising from any of these causes.

2.13 CO-ORDINATION WITH OTHER AGENCIES:

During the course of contractors work, other works either by the PSPCL or by other contractors or by both simultaneously will be in progress with in the project area. Contractor is to make his best effort to work in harmony with others in the best over all interest of the project and its speedy construction and comply with Engineer's instruction in making alternative arrangements at any time for maintaining the work scheduled at no extra cost to PSPCL,

2.14 ASSIGNMENT OR TRANSFER OF CONTRACT:

The contractor shall not without the prior written approval of the Accepting Authority assign or transfer the contract or any part thereof, of any share, or interest therein to any other person.

2.15 SUB CONTRACT

The Contractor shall not sublet any portion of the contract without the prior written approval of the Engineer.

2.16 COMPLIANCE TO REGULATIONS AND BYE LAWS:

The Contractor shall conform to the provision of any statute relating to the work and regulations and by-laws of any local authority and of any central/State Department or Undertakings with whose system the work is prepared to be connected. He shall before making any variation from the drawings or the specifications that may be necessitated for such connections, Give the Engineer-in-charge notice, specifying the variation proposed to be made and reasons therefore and shall not carry out any such variation until he has received instructions from the Engineer-in-charge in respect thereof, the contractor shall be bound to give notice required by statute Regulations or Bye-Laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.

2.17 CONTRACTOR TO REPORT ACCIDENT

In the event of occurrence of any accident at or near the site of work or in connection with execution of the work, report shall be made immediately by the contractor to the Engineer, giving full details of the accident. He shall also report such accidents to all the competent authorities.

2.18 REMOVAL OF CONTRACTOR'S PERSONNEL/WORKMEN.

The contractor shall employ on the execution of the works only such person as are skilled and experienced in their respective trades. The Engineer shall have full power at all times to object to the employment of any workmen, foreman or other employment of any workmen, foreman or other employee on the work by the contractor and if the contractor shall receive notice in writing from the Engineer requesting the removal of any such men or man from the work, contractor is to comply with the request forthwith. No such workman, foreman or other employee after his removal from the work by request of the Engineer shall be re-employed or re-instated on the work by the contractor at any time except with the prior approval in writing of the Engineer. The contractor shall not be entitled to demand the reasons from the Engineer for requesting the removal of any such workman, foreman or other employee.

2.19 WORK OPEN TO INSPECTION

All works under or in course of execution or executed in pursuance of the contract shall at all time be open to the inspection and supervision of the Engineer-in-charge/ representative of Engineer and his subordinates and the contractor shall at all times during the usual working hours and at all other times at which reasonable notice of the intention of the Engineer or his subordinate to visit the works shall have been given to the Contractor during which period either he could be present to receive order and instructions or have a responsible agent duly accredited in writing present for that purpose. Orders given to the Contractor's duly authorised agents shall be considered to have same force and effect as if they had been given to the contractor himself.

2.20 NOTICE BEFORE WORK IS COVERED UP.

The Contractor shall give not less than 7 days notice in writing to the Sr. Executive Engineer or his subordinate in-charge of the work before covering up or otherwise placing beyond the reach of measurement any work in order that the same may be measured and correct dimensions thereof taken before the same is so covered up or placed beyond the reach of measurement any work without the consent in writing of Sr. Executive Engineer or his subordinate in-charge of the work and if any work shall be covered up or placed beyond the reach of the measurement without such notice having been given or consent obtained the same shall be uncovered at the contractor's expenses, or in default thereof no payment or allowance shall be made for such work or for the materials with which the same was executed.

2.21 CONTRACTOR LIABLE FOR DAMAGE DONE:

If the contractor or his work people, or servants shall break, deface injure or destroy any part of a building if they may be working on any building, road, fence, enclosures or grass land or cultivated ground contiguous to the premises on which the work or any part of it is being executed or if any damage shall happens to the work, while in progress, from any cause whatsoever, the contractor shall make the same good at his own expense, or in default, the Engineer may cause the same to be made good by other workman and deduct the expenses for which the certificate of the Engineer, shall be final, from any sums that may be at any time thereafter may become due to the contractor, or from his security deposit or proceeds of sale thereof, or of a sufficient portion thereof.

2.22 CONTRACTOR'S SUPERVISION:

The contractor shall either himself supervise the execution of the work or shall appoint at his own expense an Engineer as his accredited agent, approved by the Engineer In charge, if the Contractor does not himself have sufficient knowledge or experience to be capable of receiving instructions or can not give his full attention to the works. The Contractor or his agent shall be present at the site (s) and shall superintend the execution of the work or works with such additional assistance in each trade, as the work involved shall require and considered reasonable by the Engineer in-charge, Directions/instructions given by Engineer/In- charge to the Contractor's agent shall be considered to have the same force as if these had been given to the contractor himself.

If the contractor fails to appoint a suitable agent as directed by the Engineer in-charge the Engineer in-charge shall have full powers to suspend the execution of works until such date as suitable agent is appointed by the contractor and takes over the supervision of the work. For any such suspension, the contractor shall be held responsible for delay caused to the works.

2.23 CONTRACTOR TO SUPPLY, PLANT, LADDERS, SCAFFOLDING AND SAFETY MEASURES ETC:

The contractor shall supply at his own cost all materials except such special materials, if any, as may be supplied from the PSPCL's stores in accordance with the contract, plants, tools, appliances, implements, ladders, cordage, tackle fuels, lubricants, gases, scaffolding and any temporary works etc. Which may be required for the proper execution of the work in the original, altered or substituted and whether included in the specification or other documents forming part of the contract or referred in these conditions or not and which may be necessary for the purpose of satisfying or complying with the requirements of the Sr. Executive Engineer as to any matter on which under these conditions he is entitled to be satisfied or which he is entitled to require together with carriage thereof to or from the work. The contractor shall also supply the requisite number of persons with means and materials necessary for the purpose of setting out works and counting, weighing and assisting in the measurement at any time and from time to time of the work or materials. Failing this the same may be provided by the Engineer at the expenses of the contractor and the expenses may be deducted from any money due to the contractor under the contract or from his security deposit or the proceeds of sale thereof or sufficient portion thereof. The contractor shall provide all necessary fencing and lights required to protect the public from accident and shall also be bound to bear expenses of defense of every suit, action or other legal proceeding at Law that may be brought by any person for injury sustained owing to neglect of the above precautions and to pay any damages and costs which may be awarded in any such suit, action or proceedings to any such person or which may with the consent of the contractor be paid in compromising any claim by any such person.

2.24 WORK ON SUNDAYS/NATIONAL HOLIDAYS:

No work shall be done on Sunday & national holidays without the sanction in writing of the Sr. Executive Engineer

2.25 COMPENSATION UNDER WORKMEN'S COMPENSATION ACT

The contractor shall be responsible for and shall pay any compensation to his workmen payable under the workmen's compensation Act, 1923 (VIII of 1923) hereinafter called the said Act for injuries caused to the workman. If such compensation is paid by the PSPCL as principal under sub section (i) of section 12 of the said Act on behalf of the contractor, it shall be recoverable by the PSPCL from the contractor under sub-section (2) of the said section. The contractor shall pay such amount of the compensation on demand, failing which it will be recovered from him by deducting it from any sums that may be due or become due to the contractor by the PSPCL under the contract or otherwise,

2.26 CANCELLATION OF CONTRACT FOR INSOLVENCY ASSIGNMENTS OR TRANSFER OR SUB LETTING OF CONTRACT:

The accepting officer, without prejudice to any other right or remedy, which shall accrue thereafter to PSPCL, shall cancel the contract in any of the following cases:-

(a) Being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order or order for administration of his Estate made against him or shall take any proceedings for liquidation or composition under any Bankruptcy Act for the time being in force or make any conveyance or assignment of his effect of composition or arrangement for the benefit of his creditor or purport to do so, or if any application be made any Bankruptcy Act for the time being in force the sequestration of his Estate or if a trust deed be granted by him on behalf of his creditors.

OR

(b) Being a Company, shall pass a resolution or the court shall make an order of the liquidation of its affairs, or a Receiver or Manager on behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the court or debenture holders to appoint a Receiver or manager.

OR

(c) Make an arrangement with or assignment in favour of his creditors, or agree to carry out the contract under a Committee of inspection of his creditors:

OR

(d) Assigns, transfers, sub-lets or attempts to assign, transfer of sub-let any portion of the work without the prior approval of the Accepting Officer:

OR

(e) Suffers an execution being levied on his goods or property and allows it to be continued for a period of 21 days

Whenever the Accepting Officer exercises his authority to cancel the contract under this condition, he may complete the work by any means at Contractor's risk and expense provided always that in the event of the

cost completion (as certified by Engineer-in-charge which is final and conclusive) being less than the contract cost, the advantage shall accrue to the PSPCL and that if the cost of completion exceeds the money due to the Contractor under the contract, the contractor shall either pay the excess amount ordered by the Engineer-in-charge or the same shall be recovered from the contractor by other means.

Engineer-in-charge will have powers to take possession of the site and any materials, constructional plant, implements, stores, etc. thereon and or carry out the work by any means at the risk and cost of the contractor.

In case the PSPCL completes the work under the provisions of this condition, the cost of such completion to be taken into account in determining the excess cost to be charged to the contractor under this condition shall consist of the cost of materials purchased and/or labour provided by the PSPCL with an addition of such percentage to cover the superintendence and establishment charges as may be decided by the Engineer-in-charge whose decision shall be final and conclusive.

If the contractor fails to pay the excess sum within a period of 30 days the Engineer-in-charge shall have the right to sell any or all of the contractor's unused materials, constructional plant, implements, temporary buildings etc. and apply the proceeds of the sale thereof towards the satisfaction of any sum due from the contractor under the contract and if thereafter be any balance outstanding from the contractor it shall be recovered in accordance with the provisions of the contract or by other means available.

The contractor shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials or entered into any commitments or made any advances on account of or with a view to the execution of the works or the performance of the contract and contractor shall not be entitled to recover or be paid any sum for any work actually performed under the contract, unless and until the Engineer shall have certified the performance of such work and the value payable in respect thereof and the contractor shall only be entitled to be paid the value so certified after adjusting the amount due from him.

2.27 CHANGE IN CONSTITUTION OF FIRM AND ADDRESS:

In case of tender by partners any change in the constitution of the firm shall be forthwith, notified by the contractor to the Engineer for his information. Any change in the address of the contractor shall also be intimated to the Engineer forthwith.

2.28 TERMINATION OF CONTRACT ON DEATH:

Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the Owner shall have the option of terminating the contract without compensation to the contractor.

2.29 NO COMPENSATION IN ALTERATION/RESTRICTION OF WORK

If at any time after the execution of the contract agreement the owner shall for any reason whatsoever required the whole or any part of the work as specified in the tender to be stopped for any period or shall not require the whole or part of the work to be carried out at all by the contractor, he shall give notice in writing of the fact to the contractor who shall thereupon suspend or stop the work totally or partially as the case may be in any such case except as provide hereunder.

The contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not so derive in consequence of the full amount of work not having been carried out or on account of any loss that he may be put to on account of materials purchased or agreed to be purchased or for unemployment of labour recruited by him. he shall not also have any claim for compensation by reason of any alteration having been made in the original specifications, drawings, designs and instruction which involve any curtailment of the work as originally contemplated, where however materials have been already purchased as agreed to be purchased by the contractor before receipt by him of said notice, the contractor shall be paid for such materials at the rate determined by the GM/CE concerned, provided they are not in excess of requirement, and are of approved quality, shall be compensated for the loss, if any that he may be put to in respect of materials agreed to be purchased by him, the amount of such compensation to be determined by the GM/CE concerned, whose decision shall be final.

2.30 NO CLAIM FOR IDLE LABOUR AND/OR OVER STAFF

In case the time allowed for carrying out the work(Completion Period) extends beyond the specified period for reasons whatsoever, the quoted rates as per contract agreement shall remain valid till completion of the entire work. No claim for compensation for idle labour, other staff establishment, T&P, etc. and over-stay charges shall be entertained.

2.31 FOREIGN EXCHANGE:

The contractor shall make his own arrangements for foreign exchange if any, required for execution of this contract.

2.32 MEAUREMENTS

Unless specifically mentioned in the concerned section all works shall be measured net by standard measure and according to rules and customs and usual methods in use in the PSPCL and no proposal to adopt alternative method will be accepted. ADDL.S.E./Sr. Executive Engineer's decision as to what is usual method in use in the PSPCL shall be final.

□.

**Sr XEN Computerization Cell,
PSPCL
Chandigarh**

SECTION-III
PERFORMANCE OF THE CONTRACT & PAYMENTS

3.1 SECURITY DEPOSIT:

The person whose tender shall be accepted (hereinafter called the contractor) shall permit owner/Engineer at the time of making any payment to him for works done under the contract to deduct such sum as will (with the earnest money deposited by him) amount to 5%(five percent) of gross value of work done. Such deductions are to be held by owner/Engineer-in-charge by way of Security Deposit. All compensation or other sums of money payable by Contractor to the owner/Engineer under the terms of this contract may be deducted from or paid by the sale of sufficient part of security deposit or from any sums which may be due or may become due to the contractor by owner/Engineer on any account whatsoever and in the event of his security deposit being reduced by reasons of any such deduction or sale aforesaid, the contractor shall within 10 days thereafter make good in cash any sum or sums which may have been deducted from or raised by sale of his security deposit or any part thereof. The security deposit shall be refunded to the contractor after the expiry of defects liability period, which is six months from the date of issue of completion certificate or payment of final bill which ever is later. No. Interest shall be payable to the contractor on the amount of security deposit. The security deposit is to be deducted on the gross amount of running bill & final bill.

The earnest money deposited at the time of tender will be treated as part of the security deposit.

3.2 ACTION WHEN WHOLE OF SECURITY DEPOSIT IS FORFEITED:

(a) In any case in which under any clause or clauses of the contract, the contractor shall have rendered himself liable to pay compensation amounting to whole of his security deposit (whether paid in lump-sum or deducted by installment,) or in case of abandonment of the work owing to serious illness or death of contractor or any other cause, the Engineer-in-charge on behalf of the PSPCL shall have power to adopt any of the following courses as he may deem best suited to the interest of the PSPCL:

To rescind the contract (of which rescission notice of 15 days in writing to the contractor under the signature of Engineer-in-charge shall be conclusive evidence) and in that case the security deposit of contractor shall stand forfeited and be absolutely at the disposal of the PSPCL.

(ii) To employ labour paid by the PSPCL, to supply materials to carry out the works, or any part of the works debiting the contractor with the cost of labour and the price of the material (as to the correctness of which cost and price, the certificate of the Sr. Executive Engineer shall be final and conclusive against the contractor.) and crediting him with value of the work done, in all respects in the same manner and at the same, rates as if it had been carried out by the contractor under the terms of the contract and in that case the certificate of Sr. Executive Engineer as to the value of the work done shall be final and conclusive against the contractor.

(iii) To order that the work of the contractor be measured up and to take such part thereof as shall be unexecuted out of his hands and to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sums which would have been paid to the original contractor if the whole work had been executed by him (as to the amount of which excess expenses, the certificate in writing of the Sr. Executive Engineer shall be final conclusive) shall be borne and shall be paid by the original contractor and shall be deducted from any money due to him by the PSPCL under the contract or other wise or from his security deposit or the sale proceeds thereof or a sufficient part thereof.

In the event of the above course being adopted by the Engineer-in-charge the contractor shall have no claim to compensation for any loss sustained by him reasons of his having purchased or procured any materials or entered into any engagements, made any advance on account of or with a view to the execution of the work or the performance of the contract. And in case the contract shall be rescinded under the provision aforesaid the contractor shall not be entitled to recover or be paid any sum for any works thereof actually performed by him under the contract unless and until Sr. Executive Engineer have certified in writing performance of such work and the amount payable to him in respect thereof and he only be entitled to be paid the amount as certified.

In any case in which the power conferred by clause referred to above, shall have become exercise able and the same shall not be exercised, the non-exercise thereof shall not constitute a waiver of any of the conditions thereof and such powers shall be exercisable in the event of any future case of default by of the contractor when he is declared liable to pay compensation amounting to the whole of his security deposit, and the liability of the contractor for past and future compensation shall remain unaffected.

In the event of the person conferred the power by clause referred to above putting in force by any of the alternative (i) to (iii) above vested in him under the preceding clause, he may, if he so desires, take possession of all or any tools plant, materials & stores, in or upon the work or the site thereof belonging to the contractor or procured by him and intended to be used for the execution of the work or any part thereof, paying or allowing for the same in account at contract rates or in case o these not being applicable at current market rates to be certified by the Sr. Executive Engineer whose certificate thereof shall be final and conclusive otherwise the Sr. Executive Engineer may by notice in writing to the contractor or any of his authorised agent require him to remove such tools, plants, materials or stores from the premises (within a time to be specified in such notice) and in the event of the contractor failing to comply with any such

requisitions, Sr. Executive Engineer may remove them at the contractor's expense or sell them by auction or private sale on account of the contractor and at his risk in all respects and the certificate of the Sr. Executive Engineer as to the expense of any such removal and the amount of the proceeds and expense of any sale shall be final and conclusive against the contractor.

3.3 EXTENSION OF TIME

1. If the contractor shall desire an extension of the time limit for completion of the work on the ground of his having been unavoidably hindered in execution or of any other ground, he shall apply in writing to the Engineer-in-charge and the Engineer-in-charge may if in his opinion there are reasonable grounds for granting extension, allow such extension as he thinks necessary or proper. The decision of the Engineer-in-charge in this regard shall be final and binding.

2. For any delay in work on account of act of omission or commission at the part of PSPCL viz. delay in issue of material, alterations, omission, additions, substitutions in original specifications, drawings, design etc. only extension of time will be agreed for the period so lost and no compensation would be given on this account.

3.4 FORCE MAJEURE:

If at any, time during the continuance of the work the performance in whole or in part by either party of any obligation under this contract, shall be prevented or delayed by reasons, of any war, hostility, acts of public enemy, Civil Commotion, sabotage floods, explosion, epidemics, fires or other acts of God, strikes and lockout (hereinafter referred to as eventualities) then, provided notice of the happening of any such eventuality is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reasons of such eventuality be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non performance or delay in performance and construction of work under this contract shall be resumed as soon as practicable after such eventuality has ceased. Appropriate extension in time of completion shall be granted.

3.5 EXTRA ITEMS

Wherever possible rates for extra items of work which are not covered under various sections shall be derived from the quoted rates of the contractor for similar items. In case where the rate for any extra item of work cannot be derived/worked out from the quoted rates of the contractor, the rates for such items shall be worked out as follows:

Cost of material as well as transportation charges shall be as per the vouchers furnished by the contractor or as per the prevailing market rate which ever is less.

Addl. SE/Sr. Executive Engineer reserves the right to verify the vouchers submitted by contractor and his decision in this regard shall be final and binding.

(ii) Cost of labour shall be calculated on the basis of the actual labour rates as prevalent at site for the item of work to the entire satisfaction of the Addl. SE /Sr. Executive Engineer whose decision shall be final and binding.

(iii) 10% of the cost of material and 25% of cost of labour as enumerated above shall be added towards Contractor's profit including supervision and overhead charges, etc. Amount of 10% shall not be paid over the cost of materials supplied by the Owner and 25% on such amount of labour, if rates for labour are taken as specified by Contractor.

(iv) Addl.SE/ Sr. Executive Engineer can sanction the rate provided the total amount of all such items under one contract is within his competence to accord technical sanction. When the total amount of all such items under one contract exceeds financial limit of the Addl.SE/Sr. Executive Engineer, he shall refer the matter to the SE, who will sanction the rates, if the total amount of all such items including those already sanctioned by the Addl.SE/Sr. Executive Engineer is within his power to accord technical sanction, otherwise the matter will be referred to the Chief Engineer PSPCL concerned, who shall have full powers to sanction such rates.

(v) The Contractor shall deliver in the office of the Sr. Executive Engineer on or before the 10th of every month during the continuance of work covered by the contract, return showing details of any work claimed for as extra and as such return shall also contain the value of such work as claimed by the contractor for which value shall be based on the guidelines given above. Extra items shall be taken in hand only after written order from Engineer-in-charge. The contractor shall include in such monthly return particulars of all claims of whatsoever kind and, howsoever arising, which at the date thereof he has or may claim to have against the Owner under or in respect of or in any manner arising out of the execution of the work and the contractor shall be deemed to have waived all claims not included in such return and will have no right to enforce any such claims not so included, whatsoever be the circumstances.

3.6 FACILITIES TO BE PROVIDED:

(A) STORES

The contractor shall be supplied with such materials/and stores as defined in the contract, required from time to time to be used by him for the purpose of the contract only and the value of the full quantity of

materials and stores so supplied at the rates specified separately in the contract be set off or deducted from any sums then due or thereafter to become due to the contractor under the contract or otherwise, against or from the security deposit of the proceed of the sale thereof. All the materials supplied to the contractor shall remain the property of the contractor but not shall on any account be removed from the site of the work without the written permission of the Sr. Executive Engineer and shall at all times be open to inspection by him. Any such materials unused and in perfectly good condition at the time of the completion or termination of the contract shall be returned to the PSPCL's site stores and shall have no claim's for compensation on account of any such materials so supplied to him as aforesaid being unused by him or for any wastage in or damage to any such materials.

(B) WATER & ELECTRICITY FOR CONSTRUCTION OF WORK & CONTRACTOR STORES/OFFICE:

Refer Para 2.4 .

(C) LAND FOR CONTRACTOR'S STORES, OFFICES AND WORKSHOP:

Rent free land if available shall be made available at suitable locations as directed by Addl.SE./Sr. Executive Engineer for office, stores and workshops.

3.7 COMPLETION/FINAL CERTIFICATE:

On completion of the work the contractor shall be furnished with completion certificate by the Sr. Executive Engineer of such completion but no such certificate shall be given nor shall the work be considered to be completed until works are taken over and/or duly tested and put to operation as the case may be nor until the work shall have been measured by the Sr. Executive Engineer or where the measurements have been taken by the subordinates until they have received the approval of the Sr. Executive Engineer the said measurement being binding and conclusive against the contractor. If the contractor fails to comply with the requirements of this clause as to removal of scaffolding, surplus material and rubbish and cleaning of dirt on or before the date fixed for the completion of the work, the Sr. Executive Engineer may at the expense of the contractor, remove such scaffolding, surplus material & rubbish and dispose off the same as he thinks fit and clean off such dirt as aforesaid and the contractor shall forthwith pay the amount of all the expenses so incurred, shall have no claim in respect of any such scaffolding or surplus materials as aforesaid except for any sum actually realised by the sale thereof.

3.8 ALL COMPENSATION/PENALTY PAYABLE TO BE CONSIDERED REASONABLE:

All sums payable by way of compensation/penalty by contractor under any of these conditions shall be considered as reasonable compensation to be applied to the use of PSPCL without reference to the actual loss or damage sustained, and whether or not any damage shall have been sustained.

3.9 DEDUCTION OF AMOUNTS DUE TO PSPCL:

(i) Any excess payment made to the contractor inadvertently or otherwise under this contract or on any account whatsoever and any other sum found to be due to PSPCL by the contractor in respect of this contract or any other contracts or work orders or on any account whatsoever, may be deducted from any sum whatsoever payable by the Owner to the contractor either in respect of this contract or any work order or contract or on any other account by any other department of the owners.

(ii) In case after completion of work and final payment & the contractor it is found on account of General Audit, Technical audit and/or any other reason whatsoever that any amount is recoverable from the contractor it shall be lawful for the Owner to recover the same in any manner specified above.

3.10 ACTION WHERE NO SPECIFICATIONS:

In the case of any class or work for which there is no such specification mentioned in the contract, such work shall be carried out in accordance with specifications as decided by the concerned Design Officer.

3.11 ACTION ON UNSATISFACTORY PROGRESS:

If the progress of a particular portion of the work is unsatisfactory, the Sr. Executive Engineer whose decision shall be final, shall notwithstanding that the general progress of work is satisfactory be entitled to take action under Clause 3.2 ibid after giving the contractor 10 days notice in writing and the contractor will have no claim for compensation for any loss sustained by him owing to such action.

3.12 DIARY & PROGRESS REPORT:

(a) A daily diary register will be kept at site office, Contractor will supply all detailed information every day at 9:30 hours for the preceding day and the diary will be jointly signed by Sr. Executive Engineer/AEE/AE and contractor's representative everyday in token of its correctness. A work instructions Book serially numbered will also be kept at site office and day-to-day instructions will be given in that Book. Contractor's representative shall report every day to see these instructions and sign them at the bottom in token of his having seen them. If the contractor's representative does not actually see instructions and or sign the same, that shall not be in any way relieve him of his obligations or responsibilities.

(b) Contractor shall supply all information regarding procurement of materials and progress of construction work, as is required by the Sr. Executive Engineer, for compiling the weekly progress reports. This information shall be supplied at 9:00 hours on every Monday, for the proceeding week.

3.13 DAMAGED WORKS:

The contractor will be responsible for any and all losses of materials and damage to works till they are handed over, as a result of floods, earthquake, wars, rains, storms and other such acts of God etc. The owner will not be responsible for any compensation as a result of such damage or loss to the contractor and the contractor shall be liable to get right such damage at his own cost to the satisfaction of the Engineer/owner. The contractor shall arrange insurance against above risks at his cost.

3.14 PENALTY FOR DELAY:

The time allowed for carrying out the work as entered in the contract shall be strictly observed by the contractor and shall be reckoned from the date on which order to commence work is given to the contractor. The work shall through out the stipulated period of the contract be proceeded with all due diligence (time being deemed to be the essence of the contract on the part of the contractor) and the contractor shall pay as penalty an amount equal to one half percent of the estimated cost of the whole work as shown in the contract for every week, the work remains unfinished after the contract completion period, provided always that the entire amount of compensation to be paid under the provisions of this clause shall not exceed 10 percent of the estimated or actual cost of work whichever is higher.

3.15 ACTION AND COMPENSATION PAYABLE IN CASE OF BAD WORK:

If it shall appear to the Engineer-in-charge or his subordinate in charge of the work, that any work has been executed with unsound imperfect or unskillful workmanship, or with materials of any inferior description or that any materials or articles provided by him for the execution of the work are unsound, or of a quality inferior to that contracted or otherwise not in accordance with the contract, the contractor shall on demand in writing from the Engineer-in-charge specifying the work materials or articles complained of not withstanding that the same may have been inadvertently passed, certified and paid for, forthwith rectify, or remove and reconstruct the work as specified in whole or in part, as the case may require or as the case may be, remove that materials or articles so specified and provide other proper and suitable materials or articles at his own proper charge and cost, and in the event of his failing to do so within a period to be specified by the Engineer-in-Charge in his demand aforesaid Engineer-in-Charge may rectify or remove, and re-execute the work or remove and replace with other material, or articles complained of, as the case may be, at the risk and expense in all respect of the contractor.

3.16 PAYMENTS:

(a) The contractor shall submit all bills on the printed forms to be had on application at the office of the Engineer-in-Charge and the charges in the bills shall always be entered at the rates specified in the tender or in the case of any extra work ordered in pursuance of these conditions and not mentioned or provided for in the tender at the rates hereinafter provided for such works.

(b) A bill shall be submitted by the contractor each month on or before the date fixed by the Sr. Executive Engineer for all works executed in the previous month and Sr. Executive Engineer shall take or cause to be taken the requisite measurement for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of bill, if the contractor does not submit the bill within the time fixed as aforesaid, the Sr. Executive Engineer may depute a subordinate to measure up the said work in the presence of the contractor, whose counter signature to the measurement list will be sufficient warrant, and the Sr. Executive Engineer may prepare a bill from such list which shall be binding on the contractor in all respects.

(c) No payment shall be made for works estimated to cost less than rupees ten thousand, till after the whole of the works shall have been completed and a certificate of the completion given. But in the case of works estimated to cost more than rupees ten thousand the contractor shall on submitting the bill thereof be entitled to receive a monthly payment proportionate to the part thereof when approved and passed by the Engineer-in-Charge, whose certificate of such approval and passing of the sum so payable shall be final and conclusive against the Contractor. But all such intermediate payments shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and complete, and shall not preclude the requiring of bad, unsound and imperfect or unskillful work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the contract, or any part thereof in any respect, or the accruing of any claim, nor shall it conclude, determine, or affect in any way the power of the Engineer-in-Charge under these conditions, or any of them as to the final settlement and adjustment of the accounts or otherwise, or in/any other way vary or affect the contract. The final bill shall be submitted by the contractor within one month of completion of the work otherwise the Sr. Executive Engineer's certificate of the measurement and of the total amount payable for the work accordingly shall be final and binding on all parties.

3.17 PAYMENT OF FINAL BILL:

After the work is completed, final bill would be paid on the certification of an officer not below the rank of Sr. Executive Engineer that the work is done according to drawings and specifications attached to the tender, if

any additions and alterations have been carried out, detailed measurements in respect thereof shall be recorded and extra payments or deduction are to be regulated as per item rates quoted by the contractor while submitting the tender and if there are any items in the additions and alteration for which the contractor has not quoted a rate, the payment shall be regulated as per clause for "extra items".

3.18 SIGNING OF RECEIPTS FOR PAYMENTS

The Owner may refuse or suspend payments on account of a work when executed by a firm or by contractors described in their tender as 'Firm'; unless receipts are signed by all the partners or one of the partners or some other person producing written authority enabling him to give effectual receipts on behalf of firm. The receipt of accountant or clerk for any money paid by the contractor will not be considered as any acknowledgement of payment to Owner and the contractor shall be responsible for seeing that he procures receipt signed by the authorized person of the owner.

3.19 ARBITRATION CLAUSE:

- i) If any question, difference or objection, whatsoever shall arise in any way connected with or arising out of this instrument or the meaning or operation of any part thereof for the rights, duties or liabilities of either party then save in so far as the decision or any such matter is herein before provided and has been so decided every such matter including whether its decision has been otherwise provided for and/or whether it has been finally decided accordingly, or whether the contract should be terminated or has been rightly terminated and as regards the rights and obligations of the parties as the result of such termination shall be referred, for sole arbitration of the nominee of the PSPCL, who in case of dispute involving an amount exceeding Rs.50,000/- shall give a reasoned award and his decision shall be final and binding and where the matter involves a claim for the payment or recovery or deduction of money, only the amount, if any, awarded in such arbitration shall be recoverable in respect of the matter so referred. If the matter is not referred to arbitration within 180 days of the date of completion of work or payment of the final bill whichever is later all the rights and claims under the contract shall be deemed to have been forfeited and absolutely barred.
- ii) Upon every or any such reference, the cost of and incidental to the reference and award respectively shall be in the discretion of the Sole Arbitrator so appointed who may determine the amount thereof or direct the same to be taxed as between solicitor and client or as between party and party and shall direct by whom and to whom and in what manner the same is to be borne and paid.
- iii) The work under the contract shall be continued during the arbitration proceedings and no payment due or payable by the purchaser/PSPCL shall be withheld on account of such proceedings.

3.20 DISMANTLED MATERIALS:

All the dismantled materials received from the dismantlement of structure, works, huts etc shall have to be handed over to the owner and stacked in a manner approved by the Engineer in stores/sites without any extra cost to the owner.

3.21 RESCISSION OF CONTRACT

The contract shall not be assigned or sublet without the written consent of the Owner and if the contractor assigns or sublets his contract or attempts to do so without consent of the Owner or by any proceedings is adjudicated as insolvent or makes any composition with creditors for their benefit or attempts to do so or if Owner shall certify in writing that in his opinion the contractor:

has abandoned the site of work/Contract or

Makes default in commencing the work within a reasonable time from the date of handing over the site and continue in that state after a reasonable notice from Engineer-in-charge.

In the opinion of the Engineer-in - Charge at any time, whether before or after the date or extended date for completion, make default in proceeding with the work, with due diligence and continue in that state after a notice of seven (7) days from Engineer-in-Charge.

Fails to comply with any of the terms & conditions of the contract or after seven (7) days notice in writing with orders properly issued thereunder.

Fails to complete the work, work order and items of work on individual dates for completion and clears the site on or before the date of completion or fails to achieve the progress as set out in the contract.

If contractor commits breach of any terms/conditions envisaged in the contract.

Any bribe, gratuity, gift, loan, perquisite, rewards of advantage pecuniary or otherwise shall either directly or indirectly be given, promised or offered by the contractor or any of his servants or agents to any public officer or if any such officer or person of Owner shall become in any way directly or indirectly interested in the contract.

In such case the Owner may, notwithstanding any previous waiver, after giving 10 days notice in writing to contractor, terminate the contract and the security deposit of the contractor shall thereupon stand forfeited and in addition the contractor shall not be entitled to recover or be paid for work theretofore actually performed under the contract, and further, Owner may enter upon and take possession of the works and all plant, tool, scaffolding, sheds, machinery, etc. and materials lying upon premises or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and

workmen in carrying on and completing the works and contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing the finishing or using the material and plant for the works, when the work shall be completed or as soon thereafter as convenient, Engineer-In-Charge shall give a notice, in writing to contractor to remove his surplus materials and plant and should contractor fail to do so within a period of 14 days from issue of the notice by him, Engineer-In-Charge may sell the same by public auction. The amount so realised, shall be adjusted against, any money due to the Owner by the contractor.

In case the Owner intends to fore-close the contract before the completion of the job due to any reason then the Owner shall serve a 30 days clear notice to the contractor. The work completed upto date of issue of the notice shall be measured jointly. Un-utilized materials supplied by the Owner shall be returned to the store at issue rate including storage charges. The contractor shall be compensated for un-utilized material procured by him on the original rate of purchase duly supported by the bills or the market prevailing rate whichever is more. No compensation will be payable for the material/T&P brought to site after the issue of the notice. The contractor shall not be entitled for any other claim whatsoever on this account.

3.22 PRIORITIES & LICENCES BY CONTRACTOR:

The contractor shall be responsible for making his own arrangement for priorities or licenses, for all materials, which are not to be supplied by the PSPCL. Only recommendatory letters where necessary shall be issued on the specific request by the contractor.

3.23 JURISDICTION

The filing of any suit in case of any dispute shall be within the jurisdiction of the Courts at the Headquarters of PSPCL's contract signing authority. The Addl. SE / Sr. Executive Engineer Incharge of work shall defend, initiate as required, the cases including arbitration case on behalf of the Owner.

3.24 DEFECT LIABILITY PERIOD AND COMPENSATION

If at any time during six (6) calendar months from the date of completion of work it shall appear to the Addl. SE/Sr Executive Engineer or his subordinate in-charge of the work that any work has been executed with unsound, imperfect or unskillful workmanship or with material of inferior quality or that any materials or articles provided by him for the execution of work are unsound or of a quality inferior to that contracted for or are otherwise not in accordance with the contract, it shall be lawful for Addl. SE/Sr Executive Engineer to intimate this fact in writing to the contractor and then notwithstanding the fact that the work materials or articles complained of may have been inadvertently passed, certified and paid for, the contractor shall be bound forthwith to rectify, or remove or re-construct the work so specified in whole or in part as the case may require or if so required shall remove the materials or articles at his own charge and cost, and in the event of his failing to do so within a period to be specified by the Addl. SE/Sr. Executive Engineer in the written intimation aforesaid the contractor shall be liable to pay compensation at the rate of half(1/2) percent on the amount of the work executed for every day not exceeding ten days during which the failure so continues and in the event of any such failure as aforesaid the Addl. SE/Sr. Executive Engineer may rectify or remove and re-execute the work or remove and replace the materials or articles complained of as the case may be, at the risk and expense in all respects of the contractor. Should the Addl. SE/Sr Executive Engineer feel that any such inferior work or materials as described above may be accepted or made use of, it shall be within his discretion to accept the same at such reduced rates as he may fix thereof.

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SECTION-IV FAIR WAGE CLAUSES AND LABOUR REGULATIONS

4.1 FAIR WAGES:

4.1.1 The Contractor shall pay not less than fair wage to labour engaged by him on the work. Fair wage means wage whether for time or piece work notified from time to time for the work and where such wages have not been so notified the wages prescribed by the Punjab Government, PWD/PSPCL for District in which the work is done.

4.1.2 The Contractor shall not with standing the provisions of any agreement to the contrary, cause to be paid fair wage of laborers indirectly engaged by him on the work in claming any labor engaged by his contractor in connection with the said work as if the laborers had been directly employed by him.

4.1.3 In respect of all labour directly or indirectly employed on the works for the performance of the Contractor's part of the agreement the Contractor shall comply with or cause to be complied with the Punjab Govt. Contractor's labour Regulations made by the Government from time to time in regard to payment of wages, wage period, deductions from wage and other terms of employment of inspection and submission of periodical returns and all other matters of like nature.

4.1.4 The Sr. Executive Engineer concerned shall have the right to deduct from the money due to the contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers by reasons of non-fulfillment of conditions of the Contract from the benefits of the works. Non-payment of wages or deductions made from him or their wages which are not justified by the terms of the contractors or for observance of the regulations referred to in clause 1.3 above.

4.1.5 Vis-à-Vis Punjab Govt./PSPCL. The Contractor shall be primarily liable for all payments, to be made under and for the observance of the regulations aforesaid without prejudice to his right to claim indemnity for his sub-contractor.

4.1.6 No labour below the age of 14 years shall be employed on the work.

4.1.7 It will be the responsibility of the Contractor to ensure that trees in the camp site and in the vicinity, their fruit etc. are not damaged by his labour, or agent. Cost of such damage if any, shall be assessed at the discretion of the Sr. Executive Engineer and deducted from the bill of the contractor.

4.2 CAMPS & CONVENIENCES:

4.2.1 Suitable temporary hutting, accommodation as in the opinion of the Sr. Executive Engineer may be necessary, outside the premises of the PSPCL's land. The Contractor shall not put up any unauthorized canteens or tea shops on PSPCL's property without the knowledge and prior approval of the Sr. Executive Engineer in writing.

4.2.2 Trenches, Latrines, bathing enclosures and platform separately for men and women and their regular cleanliness to the satisfaction of the Medical officer in-charge of the area.

4.2.3 Clean drinking water to be provided by the Contractor.

4.2.4 In the event of his failure to provide any or all the above amenities the same shall be provided by the Govt. and the cost recovered from the Contractor. Any dispute regarding the above points shall be settled by the Sr. Executive Engineer whose decision shall be binding.

4.3 MONTHLY RETURN REGARDING WAGES:

The Contractor shall be required to submit to Labour Welfare Officer/Sr. Executive Engineer, on the tenth of every month a return on the prescribed form for the payment of wages under the fair wage clause. This failure of the Contractor to do so shall be considered as breach of the Contract and will be dealt with as such.

4.4 CONTRACTOR'S LABOUR REGULATIONS:

4.4.1 DEFINITIONS

In these regulation unless otherwise expressly indicated the following works and expressions shall have the meaning hereby assigned to them respectively, that is to say:-

(a) Labour means workers as employed by PSPCL/Public Works Department by the Contractor directly or indirectly thought a Sub-Contractor/or other person or any agent on his behalf.

'Contractor' shall include every person whether a Sub-Contractor or headman or agent, employing labour on the work taken on contract.

'Wage' shall have the same meaning as defined in the payment of wages Act, 1936 and includes time and piecework rate wages.

4.4.2 DISPLAY OF NOTICES REGARDING WAGES ETC. The Contractor shall, before he commences his work on contract, display and correctly maintain and continue to display and correctly maintain in a clean and legible conditions in conspicuous places on the work notice in English and the local Indian Languages spoken by the majority of the workers, giving the particulars of wages and other alike matter as required under regulations.

4.4.3 PAYMENT OF WAGES

Wages due to every worker shall be paid to him directly. All wages be paid in current coins or currency or in both.

The Contractor shall fix the wage periods in respect of which the wages shall be payable.

No wage period shall exceed one month.

Wages of every workmen employed on the Contract shall be paid before expiry of the day after the last day of the wage period in respect of which the wages are payable.

When the employment of any worker is terminated by or on behalf of the contractor, the wages earned by him shall be paid before the expiry of the day succeeding the one on which his employment is terminated.

All payment of wages shall be made on a working day. Wage register and wage card etc.

The contractor shall maintain a wage register of workers in such form as may be convenient, but the same shall include the following particulars:-

- (i) Rate of daily or monthly wages.
- (ii) Nature of work on which employed.
- (iii) Total amount payable for the work during each wage period.
- (iv) Total numbers of days worked during each wage period.

All deductions made from the wages with an indication in each case on the ground for which the deduction is made.

Wages actually paid for each wage period.

The Contractor shall also maintain a wage card for each worker employed on the work.

The authority competent to accept the Contract may grant an exemption from the maintenance of wage register and wage cards, to a Contractor who in his opinion may not directly or indirectly employ more than one hundred persons on the work.

4.4.4 FINES AND DEDUCTION WHICH MAY BE MADE FROM WAGE:

The wages of a worker shall be paid to him without any deduction of any kind except the following:- Fines

Deduction for absence from duty i.e. from the place or places where by the terms of his employment he is required to work. The amount of the deductions shall be in proportion to the period for which he was absent.

Deduction for damages to or loss of goods expressly entrusted to the employed persons for custody or for loss of money for which he is required to account where such damage or loss is directly attributable to neglect or default.

Any other deduction, which the PWD/PSPCL may from time to time allow.

No fines shall be imposed on a worker and no deduction for damage or loss shall be made from his wages until the worker has been given an opportunity of showing causes against such fines or deductions

The total number of fines, which may be imposed in one wage period on a worker, shall not exceed three percent of the wages payable to him in respect of that wage period.

No fines imposed on any worker shall be recovered from him by installments, or after the expiry of 60 days from the date of which it was imposed.

4.4.5 REGISTER OF FINES ETC:

The Contractor shall maintain a register of fines and of all deductions for damages or loss. Such register shall mention the reason for which fine was imposed or deduction for damage or loss was made.

The Contractor shall maintain a list in English, Hindi and in the local Indian Language clearly defining act and conditions for which penalty or fine can be imposed. He shall display such list and maintain it in a clean and legible condition in conspicuous places on the work.

4.4.6 PRESERVATION OF REGISTERS: The wage register, the wage card and the register of fines, deduction required to be maintained under these regulations shall be preserved for 12 months after the date of last entry made in them.

4.4.7 POWER OF LABOUR WELFARE OFFICE TO MAKE INVESTIGATION OF ENQUIRY

Authority of the Punjab Government in their behalf shall have power to make enquiries with a view of ascertaining and enforcing due and proper observance of the wage clauses and the provision for regulation. He shall investigate into any complaint regarding any fault made by the Contractor or by the Sub-Contractor in regard to such provision.

4.4.8 REPORT OF LABOUR WELFARE OFFICER:

The Labour Welfare Officer or any other person authorised aforesaid shall submit a report of the results of investigation or enquiry to the Sr. Executive Engineer concerned indicating the extent if any, to which the fault has been committed and the amount of the recoveries in respect of the cost of commission and omissions of the labourer, with a note that necessary deduction from the contractor's bill be made and the wages and other deduction paid to the labourers concern.

4.4.9 APPEAL AGAINST THE REMISSION OF LABOUR WELFARE OFFICER:

Any person aggrieved by the decision and recommendation of the Labour Welfare Officer or their person so authorised may appeal against such decision to the Labour commissioner but subject to such appeal the decision of the officer shall be final and binding upon the contractor.

4.4.10 INSPECTION OF REGISTERS AND CARDS:

The Contractor shall allow inspecting of the registers and cards to any of his workers or to his agent at a convenient time and place after due notice is received, or to the Labour Welfare Officer or any other officer authorised by the Punjab Government on its behalf.

4.4.11 SUBMISSION OF RETURNS: The Contractor shall submit periodical returns as may be specified from time to time.

4.4.12 AMENDMENTS:

The Punjab Government may from time to time, add to or amend these regulations and on any question so as to effect applications interpretations of these regulations. The decision of the Labour Commissioner to the Punjab Government or any other person authorised by the Punjab Govt. in that behalf shall be final.

4.5 INTOXICANTS:

Contractor shall not permit or suffer the introduction or the use of intoxicants upon the works embraced in his contract or upon any of the ground occupied or controlled by him.

4.6 EPF

(i) The contracting agency will supply its Employee provident Fund Code Number before execution of CoTntract agreement with PSPCL and will submit to the PSPCL Clearance certificate from the Regional provident Fund Commissioner authorities from time to time . Before the payment of final bill and release of security , the contractor has to satisfy the department that he has fully complied with the EPF regulations and has deposited the requisite EPF with the concerned office . The production of EPF clearance Certificate /NOC from EPF office will be the primary document for satisfying the department. However these documents are not made available by the EPF authorities then Certificate from these authority that the contractor has deposited the EPF return of his organization indicating this work under contract.

(ii) The contractor shall abide by all the statutory rules regarding provident Fund as per EPF Act-1952 as amended to date and issue a monthly statement of deposited EPF to this office with a certificate that statement furnished is true and correct and not eligible employee/worker has been excluded from the list. The bidder shall submit permanent EPF number while requesting for tender documents, the contractor shall be liable to discharge all other statutory obligations that may be applicable in his case including provident fund to his Workers, it implies that contractor will deposit employees' contribution with EPF Commissioner at the end of each month with equal amount of employer's contribution. The contractor shall remit these contribution along with inspection charges as well as charges and expenses of administration fund to the concerned EPF authority. He shall submit documentary proof of depositing EPF before submission of monthly next bill. The above-mentioned shares (both of the employee and the contractor) may vary as per rules and regulations from time to time and the contractor is to follow the rules strictly.

(iii) The contractor as employer issues contribution cards for EPF. However he may keep it in his custody unless required for inspection by the inspection agency.

4.7 The contractor shall cover all the worker under group insurance scheme from any nationalize insurance company failing which the payment of running bills shall not be released .

- 4.8 The contractor must deploy at his own cost one no. supervisor at the site of work for taking instructions from JE/SDO etc. and supervising the day to day work. 6% of total wages of workers deployed at DC rates shall be deducted from the contractors bills for the days, the supervisor is not available at site of work.

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SECTION V
ADDITIONAL TERMS & CONDITIONS

1. SCOPE OF WORK

The scope of the work is as under:-

- (i) House keeping including cleaning sweeping , dusting swabbing , removal of cob webs cleaning of windows panes etc. & toilets by deploying part time sweeper in various offices of PSPCL situated at Patiala as per detailed given in section VI . The Consumables required for house keeping activities shall be provided by the concerned offices.
- (ii) Maintenance of lawns preparation of flower beds, planting of seasonal plants/flowers pruning of trees , shrubs etc. by deploying part time malies in various offices of PSPCL situated at Patiala as per detailed given in section VI. The T&P required for this activity malies shall be arranged by the contractor at his own cost.
- iii) As the above activities are to be carried out in various offices of PSPCL situated at Patiala , the contractor shall be obtain the certificate of execution these activities satisfactorily during the month from the concerned offices and submit the same in the office of Addl.S.E/CMC-1 up to 3rd of every month .

2. QUANTITIES:

The quantities furnished in the schedule are approximate no claim in respect of actual quantities of any or all items varying to any extent or deleted from those furnished in the schedule of quantities will be entertained .Subject to the conditions the amount of actual work done will how ever , be made for the work actually done at site . The amount of actual work exceeding 35% of the value of original contract will be carried out only with a mutual consent of the contractor with the department .No such consent will however be required if the value of the work is reduced by even then 35%

3. The detailed tender notice& other documents shall only be issued to such contractor/firms who are specialized in the above such work have executed the work of similar nature and produce a list of necessary equipment and T&P for the works who are in the opinion of the Sr.Executive Engineer/Civil Mtc. Cell-II, Patiala are competent to carry out the work of this magnitude. The opinion of the Sr. Executive Engineer will be final in this respect.
4. The quoted rate shall include all statutory benefits payable to the workers by the contractor i.e. the weekly offs, overtime, insurance, gazetted holidays, EPF, bonus and gratuity etc as per labour laws.
5. The monthly payments against the work done and measured shall be made by Sr.Xen/CC, Chandigarh through Cheque payable at State Bank of Patiala "The Mall Patiala".
6. A certificate for the last month's payment to the labour as per minimum wages/DC labour rates shall be submitted by the contractor along with next month's bill failing which further payments will not be released to the contractor. The contractor shall also be bound to make payment to the workers as per provision of the labour laws. If payment by PSPCL is delayed due to any reason whatsoever, the contractor shall have to make timely payment to the workers from his own resources. He will be held responsible for any labour unrest on account of delayed payments to the labour by him.
7. The contractor/his authorized representative will get the work checked from the Officer-in-charge or his representative.
8. The contractor shall submit along with his tender attested copies of his partnership deed showing the names and addresses of all partners of the firm and attested copy of his registration certificate with the Register for firms/Societies shall also be submitted.

Conditional tenders are liable to be rejected.

Conditional rebates such as on account of payment of R/A bill every month before stipulated date, payment of final bill within specified period etc. offered by the contractor shall not be accounted while evaluating the tenders and working out comparative merit position. However such rebates shall be availed by the department to the extent possible if work is otherwise allotted to the contractor offering such rebates.

9. Labour, T&P, material and supervision staff etc. of the contractor shall be subjected to check by PSPCL security persons.

10. All letters sent to the contractor by registered post and the address given by him at the time of tendering shall be deemed to have been delivered to him in the natural course of time. To intimate the change in address. If at any time, shall be the responsibility of the contractor.
11. Income tax on works contract along with any surcharge will be deducted as per applicable from all the payment's released to the contractor
12. The tenderer shall have to make his own arrangement for the accommodation for his labour and stores during the execution of the work to the satisfaction of the Engineer-in-charge.
13. The quantities and items given in the NIT are approximate and can be increased or decreased by the Engineer-in-charge for the final completion of the said work. The contractor will be required to execute the work complete in all respect at his accepted/quoted rates and no claim what-so-ever on this account will be entertained.
14. Time allowed for the completion of the work will be _12(Twelve) months to be reckoned from the date on which the order be commence the work is given to the contractor i.e. Letter of Intent.
15. 1% labour welfare cess shall be deducted from all the payments of contractor as per notification no. 21 /3/97-1/kirat/494 dated 43-2009

16) BONUS

- a) The bonus @ 8.33% on the amount of payment received by labour shall be paid by the contractor to the labour during the year as per provisions of bonus act.
- b) The amount shall be re-imbursed to the contractor by PSPCL on actual basis after having submitted the proof of its payment to the workers . This payment shall be ensured by the contractor at the end of the contract and before release of security amount

17. SERVICE TAX:

As per Govt. of India Ministry of Finance (Department of revenue)Amendment issued vide notification no-7/2015 –service tax dated 1-3-2015 to the notification no. 30 dt 20-6-2012,100% service tax shall be paid by the person receiving the service while nil Service tax shall be paid by the person providing the service.

However, in future, if at any time there is any amendment to above notification, then the person providing the service shall deposit the service tax as per new amendment issued from time to time. In that case, the contractor shall deposit the monthly Service tax with appropriate service tax department and shall submit the proof of deposit of service tax with the monthly bill which shall be reimbursed by the PSPCL along with running bill payment on the furnishing of following certificates by the contractor :-

- i) Certified that the transaction on which service tax is claimed has been /will be include in the return submitted /to be submitted to the centre service authority for the assessment of service tax and the amount claimed from the PSPCL has been/shall be paid to the Excise authority .

- ii) Certified that the services on which service tax has been charged have not been exempted under the central service tax act or rules made there under and charged on account of the service tax on these goods are correct under the provision or relevant act or rules made there under .
- iii) Certified that we shall indemnify the PSPCL in case it is found at a later stage , that wrong or incorrect payment has been made on account of service tax paid by us .
- iv) Certified that we are registered dealer under service tax act and our registration No. is

The contractor shall supply the attested copy of his service tax registration certificate . The contractor shall pay service tax in time and no penalty charges on any account shall be reimbursed to the contractor .

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SECTION-VI

DETAILED NIT FOR THE WORK OF To carry out the work of house keeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL situated at various places in Punjab.

Sr. No.	Name of office	Activity of house keeping		Remarks
		Minimum No. of part time sweeper to be deployed	Daily working hours for the activity	
1	CSC/Kapurthla	1 No.	1 Hrs./day	
2	CSC/Gurdaspur	1 No.	1 Hrs./day	
3	CSC/Amritsar	1 No.	1 Hrs./day	
4	CSC/Sangrur	1 No.	2½/day	
5	CSC/Ferozpur	1 No.	1 Hrs./day	
6	CSC/Hoshiarpur	1 No.	1 Hrs./day	
7	CSC/Nawanshar	1 No.	1 Hrs./day	
8	CSC/bathinda	1 No.	1½ Hrs./day	
9	CSC/Ropar and Mohali at CHD	1 No.	2½/day	
10	CSC/Chandigarh	1 No.	2½/day	
11	CSC/Mukatsar	1 No.	1 Hrs./day	
12	CBC /LDH	1 No.	4 Hrs/day	
13	Com. Centre /LDH	1 No.	4 Hrs/day	
14	CSC/Khana	1 No.	1 Hrs./day	

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Schedule of Quantities**Annexure –I Original**

Name of Work: DETAILED NIT FOR THE WORK OF To carry out the work of housekeeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL situated at various places in Punjab.

Sr. No.	Description of Item	Unit	Qty.	Rate % to be quoted by the contractor on DC rates of Minimum Wages from time to time.
1.	Housekeeping of various offices including cleaning sweeping, dusting, swabbing, applying pocha, removal of cob webs, cleaning of window panes etc. by deploying Part Time Sweeper and as per instructions of officer in charge. (a) For 4 hours per day (by deploying minimum of 2 part time sweeper daily) (b) For 2.5 hours per day (by deploying minimum of 3 No. Part Time Sweeper daily) (c) For 1.5 hours per day (by deploying minimum of 1 No. Part Time Sweeper daily) (d) For 1 hours per day (by deploying minimum of 8 No. Part Time Sweeper daily)	per month per month per month per month	12 months 12 months 12 months 12 months	

Note : 1) For item no1, the consumables such as brooms ,pocha ,phenyl,harpic etc shall be supplied to the contractor free of cost by thye concerned office.

2)The rate to be quoted shall be exclusive of service tax,bonus and labour cess.

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Schedule of Quantities**Annexure –I duplicate**

Name of Work: DETAILED NIT FOR THE WORK OF To carry out the work of housekeeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL situated at various places in Punjab.

Sr. No.	Description of Item	Unit	Qty.	Rate % to be quoted by the contractor on DC rates of Minimum Wages from time to time.
1.	Housekeeping of various offices including cleaning sweeping, dusting, swabbing, applying pocha, removal of cob webs, cleaning of window panes etc. by deploying Part Time Sweeper and as per instructions of officer in charge. (a) For 4 hours per day (by deploying minimum of 2 part time sweeper daily) (b) For 2.5 hours per day (by deploying minimum of 3 No. Part Time Sweeper daily) (c) For 1.5 hours per day (by deploying minimum of 1 No. Part Time Sweeper daily) (d) For 1 hours per day (by deploying minimum of 8 No. Part Time Sweeper daily)	per month per month per month per month	12 months 12 months 12 months 12 months	

Note : 1) For item no1, the consumables such as brooms ,pocha ,phenyl,harpic etc shall be supplied to the contractor free of cost by thye concerned office.

2)The rate to be quoted shall be exclusive of service tax,bonus and labour cess.

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Chandigarh**

ANNEXURE-II

Contract Agreement Form

(To be entered on a non-judicial stamped paper
of Rs. _____ only)

This contract Agreement made this _____ day of _____ in the
year _____ between the Punjab state Elec. PSPCL hereinafter called' Purchasers and
M/s. _____ having their Regd. Office at _____ hereinafter
called contractor for the supply and delivery/ construction of _____ in
accordance with Tender Enquiry No _____ Dated _____ and
Contractor's proposal No _____ -Dated _____.

This is in confirmation of the advance acceptances notified in the owner's letter
No. _____ wherein the Owner has accepted the proposal of the contractor for the
delivery/Construction of _____ -as per work order No. _____.

In view of the foregoing, the Purchaser and the contractor have agreed to the scope of work and
the terms and conditions of the order settled between them.

The NIT/ Tender Specification, the Contract's proposal and related correspondence and the
work order acknowledged/accepted by the contractor form part of this agreement.

This agreement contains _____ pages.

In witness whereof the parties here to have affixed their signatures on the day month and year
written as above.

Contractor

owner

Estimated Cost FOR THE WORK OF To carry out the work of house keeping such as cleaning & sweeping of Computer service centre /Computer Billing Cell (CSC/CBC) of PSPCL situated at various places in Punjab

1. 2 PTS Sweeper for 4 hours = 8 Hours
2. 3 PTS Sweeper for 2.5 hours =7.5 Hours
3. 1 PTS Sweeper for 1.5 hours =1.5 Hours
4. 8 PTS Sweeper for 1 hours =8 Hours

Total= 25 Hours

25x33.39x26x12 = 260442.00

Total
260442.00

Add over head charges and contractor profit including EPF @31.86 % on Rs. 260442.00 =82977.00

Total
343419.00

Add 15% service tax on Rs. 343419.00 = 51513.00

Add 1% labour cess on Rs 343419.00 = 3434.00

Add 8.33% bonus max Rs. 3500
i.e 14 x3500 = 49500.00

G.Total Rs. = 447366.00

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